

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – APRIL 9, 2018**

Mayor Dodaro called the meeting to order.

A roll call was taken with the following officials present: Ken Demeter, Keith Riedel, Sarah Arend, Alan Robbins, Barbara Hunter, Allan Michelson – Solicitor and Jim Brandenburg – Zoning Inspector.

Minutes – March 12, 2018 Regular Meeting

Corrections to be made to the minutes; on page 5 change 2017 to 2018 and on page 1 add Gary Harris to those in attendance

Alan made a motion to approve the minutes as amended, seconded by Ken. 5 ayes, 0 nays

Bills to pay, will try to get to Council prior to meeting.

Alan made a motion to pay the bills that are due, seconded by Barb. 5 ayes, 0 nays.

Ski Team proposal for 2018

Paula Midlik, Team President, met with Tom James and approved the following schedule; Clean-up May 20th, Learn to Ski June 10th, Board Meetings will take place at the Community Center on the third Sunday of each month, the Port-a-Let will be here before Memorial day; the contact person is Deb Horning.

Keith made a motion to approve the proposal, seconded by Alan. 5 ayes, 0 nays

Council Reports:

Safety

Alan reporting:

- confirmed no fire report tonight
- Read the incidents in the Beat Report
- Allan requested to go into Executive Session at the end of the meeting to discuss the 2018 Police Contract

Zoning

Jim reporting:

1. issued a Conditional Use Permit for an RV now owned by Mr. Collins awaiting a title from the original owner and requesting 6 weeks to obtain the title, plate the vehicle and remove the vehicle – Jim has listed the removal date as of the end of May
2. **Keith issued a conditional motion to grant the 6 weeks based on obtaining the plate, seconded by Barb. 4 ayes, 1 nay**
3. Reported that the Lingenfelder property was sold on March 15th by a Douglas Shelton of Brunswick with a deadline of April 15th for the balance of the payment yet due; Allan reported that he will contact the buyer once the property is paid in full

Finance

Alan reporting:

1. reviewed the financial reports suggesting that they wait for Gary's return before signing off on the reports, provided in advance, by Gary

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – APRIL 9, 2018**

2. Mayor and Keith confirmed withdrawing \$200,000 from PNC and deposited monies into the new Westfield Bank checking account and the remaining monies in the PNC account will also be transferred to the Westfield account once all payments issued against the PNC account clear; Alan confirmed that he has some questions and Council confirmed to hold onto bank statements until May's meeting
3. confirmed that Gary is working to get 2017 and prior financial files from Cathy
4. confirmed that Gary went to UAN training for payroll and that all future payroll will be issued through the UAN software
5. Council requested the start date for Gary; Allan reported that he will call the Board of Elections to see if they have information related to this and to confirm if he is hired as a replacement would he be sworn in now or January 1st of 2019

Buildings & Utilities

Barbara reporting:

1. confirmed that she cannot receive text messages and the only way to contact her is via e-mail or telephone
2. confirmed work done at Village Hall comprised of Dynamerica backflow testing has been completed as has the changing of the locks by Albright on the old Police Room with keys going to the Mayor, Keith and Barb; confirmed that she removed and repaired the strike plate on the old Police Room as the lock would not engage
3. confirmed that 2 pieces of siding blew off Village Hall and she will try to locate siding that matches the current siding
4. confirmed that NOPEC donated \$250 to the Lions Club for the parade and that Cathy's picture will be in the 2017 Annual Report

Parks

Sarah reporting:

1. distributed and discussed the Parks Report
2. reviewed the contract from Valley View for the mosquito spraying (\$325 per application) as well as the availability of a Ziki virus spray at a cost of \$470 per application; discussed the need to determine a start and stop date for all spraying as well as deciding when to apply which spray application
3. **Alan made a motion to accept the Valley View proposal and to spray for the Ziki virus threat when the Village determines that it is needed, seconded by Keith. 5 ayes, 0 nays**
4. considering the use of Pro-Touch Lawn Care for the spring clean-up and mowing that needs to begin; Joanne offered to call Mike Stellard to obtain the contract
5. **Alan made a motion to approve the Pro-Touch Lawn Care contract, on the basis that the rates charged are the same as for 2017, seconded by Keith. 5 ayes, 0 nays**

Community Relations

Ken Reporting:

1. the Easter Eggstravaganza had 50 children and was well attended
2. the Youth Art Club is scheduled for April 17th from 5-7 PM to do bird house painting and Ken plans to open the Community Center for this activity

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – APRIL 9, 2018**

3. now planning a Cardboard Boat Class to get children involved and he has already been notified that Keith, Bud, Bob and Bill will assist at this event to be conducted on two dates in June
4. information is currently being gathered for the **Village Spring Newsletter that he puts together each year**
5. the Mayor suggested that Save the Lake be taken off of Facebook, Ken will look into this
6. he will try to attend the Share Cluster Meeting that the Mayor wanted someone to attend that is scheduled for April 27th

Streets

Keith reporting:

1. he talked with Engineering Associates about lowering their costs below the normal 20% of estimated construction costs; we missed obtaining a Grant this year and he will begin preparing for next year's grant application; we have sufficient monies available to cover the matching fund portion
2. will be repairing pot holes and street sections during the summer months and this work will cost in the range of \$15-20,000; he has received an invoice for \$2300 for replacing a catch basin and culvert as well as grading
3. **Keith made a motion to pay CW Landscape \$2,300, seconded by Ken. 5 ayes, 0 nays**

Legal

Allan reporting:

1. one domestic violence case in court with a warrant out on the defendant who did not appear in court
2. confirmed sending out the Fiscal Officer agreement to Council members for review – asked if there were any questions – none were offered; Council decided to table this matter until the May meeting
3. reminded those present of the upcoming May election and urged all to vote for the renewal levy
4. confirmed working on the Zoning changes related to temporary parking, temporary structures, first floor living space, swimming pools and boat trailer parking; Allan recommended revising the rules/law and allowing a boat trailer to park in a yard; licensing related to boat trailers was also discussed along with the preferred need of having current licenses on all boat trailers and Mark Krosse voiced concerns about multiple boats being allowed to be stored; Allan will review the law and will soon meet with Jim and Bud

Public Participation

1. questions were raised regarding RV's and not wanting them parked in driveways on a regular basis, not allowing people to live in the RV's; Jim noted that one can request a conditional use permit with the length of time to be determined by Council
2. Mark Krosse had another article in the Post relating to Tom James with the Medina County Parks and a proposal created by Save the Lake and the review of the bid responses; Parks will select the provider in the next 10 days; volunteers from the Village will help with the testing and training the volunteers will be handled by the team of Joan and Hank who will meet with Tom James on April 28th at wolfcreek to discuss protocol after he has met with the attorneys
3. volunteers will be needed 8-16 hours per month, they will test current sediment at 5 major inlets to the lake and based on initial testing results they may move upstream

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – APRIL 9, 2018**

4. reminders about voting for the Levy and Issue 1 which is a bipartisan proposal to end gerrymandering in Ohio

New Business

1. Alan e-mailed Tom James about high water lake closure when the water goes over the beach wall – Parks will close the lake when this happens
2. electric aggregation - Alan looking at options as First Energy has declared bankruptcy – public hearings will be required perhaps in June and he will keep Barb informed
3. Cross Pointe Community Church has a new program “Gather2Scatter” this month and if Council has any ideas about how to help the community and/or community members to please contact Pastor Randy; they also have a recovery program that meets on Fridays
4. Joanne confirmed the Medina 911 Memorial ground breaking taking place on Friday, April 20th at 4:00 PM that will include a 9’ beam from the World Trade Center; Medina County is asking for support and/or donations
5. **Alan motioned to move into Executive Session, seconded by Keith. 5 ayes, 0 nays**
6. **Keith motioned to return from Executive Session, seconded by Barb. 5 ayes, 0 nays**

Keith motioned to adjourn at 9:19 PM, seconded by Alan. 5 ayes, 0 nays

Mayor Joanne Dodaro

Fiscal Officer, Gary Harris