

Village of Chippewa Lake

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Council Meeting Minutes

November 13, 2017

The Village of Chippewa Lake met in regular session on Monday, November 13, 2017 in the Community Room located at 24 Circle Crest. The Honorable Joanne Dodaro called the meeting to order at 7 pm.

All in attendance stood for the Pledge of Allegiance.

Present: Mayor Joanne Dodaro, Clerk-Treasurer Cathy Osborn, Law Director Allan M. Michelson, President of Council Keith Riedel, Barb Hunter, Alan Robbins, Brad Schleter, Ken Demeter and Zoning Inspector Jim Brandenburg.

Absent: Sarah Arend

Motion made by Robbins to approved the October 9, 2017 Council minutes as written. Riedel seconded. 6 Ayes. Motion approved.

The Clerk-Treasurer reported the following bills to Council:

Joanne Dodaro	218.61
Cathy Osborn	1,463.22

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Bills:

Allan M. Michelson	397.30
Albright Security	187.50
Jim Brandenburg	677.31
Ohio Edison	1,321.97
Columbia Gas	30.47
Eve Conley	48.00
Ken Demeter	398.50
Perkins Janitorial	425.00
Alan Robbins	23.96
C. Martin Trucking	53.00
Barb Hunter	185.62
United States Treasury	715.52
Ohio IT-942	251.66
OH Gateway ACH (State)	128.84
OH Gateway ACH (School)	109.24
Pro Touch Lawn Care	800.00
Medina Co. Engineer	217.34
Ohio Bureau of Workers' Compensation	77.31
OPERS	809.20
Spectrum	103.69
Lake Refrigeration	61.00
Valley View Spray Service LLC	1,950.00
Lafayette Township	<u>18,000.00</u>

Total **\$28,654.26**

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Motion made by Robbins to pay the bills from their proper funds. Riedel seconded. 6 Ayes. Motion approved.

Ms Stevenson asked why the council minutes are not being posted on the village website. The minutes of each meeting are posted on the website **usually** within a week of being approved by Council. Ms Stevenson asked if she can be emailed a copy of the minutes when they are they are posted on the website. She said she used to receive them by email. No one is familiar with sending them to any resident via email. Mayor Dodaro said we are in the process of changing administrators for the village website and that issue will be discussed. The Park District owns the lake and they are responsible for sending notices about the condition of the water. Ms Stevenson complained that her discussion about the contents of the mosquito spray were not mentioned in the minutes. Mayor Dodaro said that the minutes are not a word for word written discussion. Mayor Dodaro said she thought Cathy does a good job of typing minutes but if the discussion gets lengthy she will just type that a discussion was held. The Law Director mentioned that what chemical is used by the Valley View Spray Service and that is also on the village website under Parks. Ms Stevenson wonders why the mosquito spraying has continued. Mayor Dodaro said the spraying has continued because it's not dangerous. Mosquito spraying can be dangerous if it's not sprayed at the proper time but that's not the case.

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Mayor Dodaro said for those of you who receive the Medina County Gazette you have probably seen pictures of Tyler Glasenapp (a former beach attendant) who is the grandson of Bill and Connie Glasenapp.

He is a member of the Medina Soccer team that went to State. We send our congratulations to Tyler for receiving such a big honor.

Keith Riedel thanked Bud Hardesty, Andy Vidra and Bill Glasenapp for taking down the tennis nets and giving so generously of their time to do whatever is needed in village.

Hunter said she worked with CrossPointe Church to remove the stones that we placed around the Community Center and move them to the Stevenson Park. She thanked CrossPointe for their help.

Riedel thanked Brad Schleter for his work on Council during his term. Brad is moving and relocating outside the village but his work in the village will be long remembered. Best wish to Brad and his family.

Riedel thanked Ken Demeter for his fine work with the Kid's Programs. It has been very successful and the residents appreciate what is being done for the children of this village.

Riedel also thanked Sarah Arend for joining our Council recently. She will be taking care of the village website and taking a new position as the Chair of Parks.

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Safety: Fire Chief Jeff Hall gave the fire report for October as follows: zero fire call and 6 EMS calls for October. The total year to date calls are 2 fire calls and 50 EMS calls in the village. (See complete report attached to hard copy)

Safety: Mayor Dodaro took a minute to thank the fire department for their presence during Halloween. She also thanked the deputies for being very visual including the mounted posse on Halloween. Their time was very much appreciated.

Robbins said he received a call from Deputy Harhay that he was called away to Litchfield. Robbins read the October deputy report as follows: suspicious person and vehicle-1, burglary-1, damage to property-1, follow up-3, harassment-1, phone harassment obscene phone call-1, suspicious circumstances-1, unwanted subject-1, warrant-4, 9-1-1 misdial-1, business check/contact-2, disturbances-2, fraud-1, larceny-2, squad or ambulance-6, traffic stop-5, victor watch-3 and extra patrols-63. (See report attached to hard copy)

Robbins said it was brought to his attention there were rumors of two rapes committed in the parking lot of Buckeye trails. Deputy Harhay cannot confirm that any rape was committed to his knowledge. Robbins asked Harhay to follow up on that rumor.

Bill Glasenapp said the police have a wonderful program for watching properties when the owners are away on vacation or gone for the season.

The Law Director wrote to the Sheriff after the last meeting asking him to proceed with the new contract for 2018.

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Cathy has not received anything from the Sheriff's office. Robbins asked the Law Director to check on the 2018 police contract. The Law Director will follow up with the Sheriff's office and report back next month.

Zoning: Zoning Inspector Brandenburg read his report for November. **87 Longacre:** Inspector has spoken with the owner and he is making progress with his property maintenance issues. **178 Brookshore:** All issues have been corrected. **37 Circle Crest:** Owner is making good progress. **123 Bass Bay:** The grass has been mowed but the construction debris from the repairs are still at the property. **444 Northvale:** A tree company will remove the cited trees in November or December. **273 Rustic Rook:** Repairs are in progress. **43 Bungalow Bay:** Tree removal from right of way by village has been completed. **41 Willow Wood:** Violations have been corrected. **170 Circle Crest:** Violations have been corrected. **92 Clover Cliff:** Violations have been corrected. **151 Brookshore:** A notice was issued for parking in the yard.

Permits

17-035 ~ 449 Northvale Drive
PN#048-28A-03-048
Variance ~ Covered Porch

17-036 ~ 204 Park Lake
PN#048-28A-03-141
Variance ~ Remove &
Replace House

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Zoning Inspector Brandenburg brought up the subject of village's current pool ordinance and the need to update it. Brandenburg plans to work with the Law Director Allan Michelson and Sarah Arend to update this ordinance. Brandenburg wants to look into what to allow in the future concerning temporary structures.

Finance: Cathy said last month, Council approved Resolution #473-17 which was a resolution accepting amounts and rates as determined by the budget commission. Riedel and Cathy signed that document and it was mailed to the county auditor's office.

Cathy presented a Cash Summary by Fund report from October 1, 2017 through November 13, 2017 before the presented bills are paid. The beginning balance in the General, Streets, Permissive and Road & Bridge Levy funds was \$301,687.49 as of October 1, 2017. The revenue deposited was \$18,693.77 and the expenditures were \$20,791.41. The balance in those funds as of November 13, 2017 was \$299,589.85.

Cathy presents bank statements for July, August and September. They are not completely reconciled because she is missing several checks that have not cleared. They are accounted for in UAN but they are not showing up on the bank statements. The village is fiscally sound, there are just checks that are not cleared through the bank. She still has three ACH payments that have never cleared since May which she does not understand.

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Building & Utilities: Hunter thanked CrossPointe Church from coming out to help her move the rocks that were on the side of the building. They have been moved to the Stevenson Park. Hunter has placed new mulch were the rocks used to be.

Hunter has been given a larger American flag and a Chippewa Lake flag that will be hung when she gets hooks for them.

Perkins Janitorial scrubbed and waxed the floors in the Community Center. Hunter replaced the batteries in the push button front door entry key pad. Several different community groups are using the building and that is going well. Hunter replaced the furnace thermostat and it appears to be working better now.

Everyone on council helped make voting day go smoothly. Hunter opened the building, Riedel worked with the company that delivered and picked up the voting machines and Schleter closed the building after the poll workers were finished.

Hunter is working to locate a sound system that is right for the building. She is still reviewing information that Brandenburg has sent her.

Hunter has changed the time on the clocks and put in new batteries.

Parks: This is Brad Schleter's last meeting on Council. He is moving and will no longer be living in the village. Mayor Dodaro and everyone on Council thanked Brad for his service to the village. We will miss his community leadership and love for this village. Best wishes to Brad and his family in their new home.

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Parks: Sarah will be taking over the village website and will be the Chairperson on Parks. Schleter will turn over all of his contacts and information to Sarah before he leaves. Mayor Dodaro asks Bill Glasenapp to get together with Sarah to explain the mailing list for stickers, keys and lake access passes. Mayor Dodaro hopes that Sarah will continue to have Bill Glasenapp assist her as Bill does a great job working with lake access passes, boat stickers and keys. Brad Schleter received a round of applause from everyone in attendance for his fine work on Council.

Streets: Riedel said we were not awarded the OPWC grant for Clover Cliff but we were moved into the Small Government group on November 17 in Wellington. Riedel will be attending that meeting.

Community Relations/Kid's Programs: Demeter has scheduled a Breakfast with Santa for Saturday, December 16th in the Community Center which will begin at 10:30 am.

Save The Lake Coalition: Mayor Dodaro asked if anyone wants to give Council an update on the algae meetings. Robbins said he was at the meeting and he can give an overview. He said a small working committee has been formed by Save The Lake Coalition. There are about twelve regular members. This group is spear-headed by Joan Armbruster and Mark Krosse.

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Mark is the research and development person and Joan is getting everyone together. There have been a couple of meetings with the Park District. The committee has a very cooperative spirit toward the Park District. Robbins has been working his way through ODNR and Ohio EPA to gain information. Andy Vidra has a lot of background in this area so he has very helpful. Hunter said the next meeting is on Dec 6 at 7 pm in the Community Center.

Law Director: The Law Director said he had three cases this month. The first case for shoplifting and there is a hearing on November 15, 2017 to determine if he mentally competent to stand trial. Case number 2 is another shoplifting charge at Mini-Mart with no date set. The third case the defendant was convicted of persistent disorderly conduct and the sentencing will be on November 29, 2017.

Also our case involving 258 Rustic Rook should be scheduled for a sheriff's sale sometime in January 2018. Robbins asks the Law Director what the procedures are in the property doesn't sell the first time at the sheriff's sale. The Law Director said his property will be scheduled for a second tax sale if it doesn't sell at the first sale. If no one bids on it at the second sale then it will be offered to the village. The problem is there are liens on it. Robbins said at it gets closer he would be interested to hear the balances of the liens.

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Law Director: The current owner has two pieces of property in Lodi and the Chippewa Lake property which are all going to be up for sale. Taxes owed to the county are \$2,682.12. The total of all taxes owed to the county are \$4,179.09. The IRS is owed \$25,872.23 for all properties. Mayor Dodaro asked if we only bought one property would we just pay the liens for that one property. The Law Director said he has asked that question and has not received a satisfactory answer. He hopes have more information next month.

The Law Director sent a permit for the cellular pole on October 11th. He asked if anything has been installed yet? This permit is to install a cellular pole on the beach side of Shadow Shore and Beachside Blvd.

The Law Director said the village has two voted levies. The first on is a 6 mill current expense levy originally passed in 1998 when the villages merged and it has been renewed once. The second levy is the Road levy which is currently 1.5 mills. The Road levy is not up for any action until 2019-2020. The levy that will expire next year is the 6 mill General Fund current expense levy. The first chance to put the levy on the ballot will be at May 8, 2018 primary election. Right now this levy is bringing in \$88,200.00 per year and if it is renewed it will bring in the same. If the village decides to replace this levy it will bring in \$97,800.00 per year. The levy was replaced in 2013. **Ordinance #819-17 "An ordinance requesting the Medina County Auditor to certify the tax valuation of the village and the amount that would be generated by renewal or replacement of the current 6.0 mill current expenses levy of the village,**

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Law Director: and declaring the same an emergency." was read by title only. Motion made by Riedel to waive the three reading requirement for Ordinance #819-17. Hunter seconded. 6 Ayes. Motion approved. Motion made by Hunter to adopt Ordinance #819-17 as an emergency. Demeter seconded. 6 Ayes. Motion approved. Cathy will send in two 140R forms requesting the amounts that would be generated by a renewal and a replacement of this levy. She will have those amounts from the auditor's office at the December meeting. The Law Director will forward that ordinance to Cathy so she can get that signed and mailed to the auditor with the 140R forms.

The Law Director realized that his contract will be out date soon. He has an ordinance prepared for passage tonight if Council wishes to renew his contract for two years starting in 2018 at the same rate. Ordinance #820-17 "An ordinance approving the contract to retain the services of Allan M. Michelson, Law Director of the village for a period of two years from January 1, 2018 through December 31, 2019." was read by title only. Motion made by Riedel to waive the three reading requirement for Ordinance #820-17. Robbins seconded. 6 Ayes. Motion approved. Motion made by Riedel to adopt Ordinance #820-17 as an emergency. Schleter seconded. 6 Ayes. Motion approved. Mayor Dodaro asked if he was planning to retire in the next two years. He said, "who knows". Mayor Dodaro said several of us just got elected again for another four years.

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New Business/Audience: Mayor Dodaro goes to the audience for any questions or concerns. A resident of the village, Bill Thombs, asked to address Council and the audience with his concerns about a compressor station that is going to be built. He is concerned about the quality of air in this area. He is asking council to approve money to purchase five air monitors to wear in the village to test the quality of air. The Law Director told Mr. Thombs that expenditure for this purchase would not be permitted legally. He thanked Council and Mayor for their time.

Cloverleaf School will be holding a community breakfast on December 7th at 8 am at the Rec Center and members of Council having been invited.

Mayor Dodaro and Council will hold interviews for the open seat on Council. The interviews will be held by appointment on Monday, December 4th starting at 7 pm. This position is for a term of 4 years. The applicant must be a resident for one year and a registered voter of the village. This is not a public meeting.

Robbins said the village has been involved with NOPEC for a few years now. Robbins plans to attend their annual meeting. He wants to learn more about their electric aggregation program.

Riedel made a motion to go into executive session to discuss a personnel matter. Robbins seconded. Roll call: Riedel-aye, Hunter-aye, Robbins-aye, Schleter-aye, Demeter-aye and Arend-aye. 6 Ayes. Motion approved.

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Motion made by Riedel to return to regular session. Robbins seconded. Roll call: Riedel-aye, Hunter-aye, Robbins-aye, Schleiter-aye, Demeter-aye, Arend-aye. 6 Ayes. Motion approved.

Ordinance #821-17 "An ordinance creating the position of temporary Administrative Assistant to the Clerk-Treasurer, authorizing the Administrative Assistant to have access to the UAN records and system, bank records of the village, and other village records, and declaring the same an emergency." was read by title only. Motion made by Riedel to waive the three reading requirement for Ordinance #821-17. Robbins seconded. 6 Ayes. Motion approved. Motion made by Hunter to adopt Ordinance #821-17 as an emergency. Robbins seconded. 6 Ayes. Motion approved.

Motion made by Riedel to authorize Alan Robbins at his discretion to hire Gary Harris as the Administrative Assistant and pay him up to \$20.00 per hour. Hunter seconded. 6 Ayes. Motion approved.

Motion made Riedel that the meeting be adjourned. Schleiter seconded. 6 Ayes. Motion approved.

Next Meeting: Monday, December 11, 2017, 7 pm, Chippewa Lake Community Center, 24 Circle Crest.

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Joanne Dodaro, Mayor

Cathy Osborn, Clerk-Treasurer