

# Village of Chippewa Lake

P.O. Box 25

Chippewa Lake, Ohio 44215-0025

Clerk's phone: 330-769-9600

Clerk's Email Address: [treasurercat@gmail.com](mailto:treasurercat@gmail.com)

## Council Meeting Minutes

August 14, 2017

The Village of Chippewa Lake Council met in regular session on Monday, August 14, 2017 in the Community Room-Pochedley Hall located at 24 Circle Crest. The Honorable Joanne Dodaro called the meeting to order at 7 pm.

All in attendance stood for the Pledge of Allegiance.

**Present:** Mayor Joanne Dodaro, Clerk-Treasurer Cathy Osborn, Law Director Allan M. Michelson, Council President Keith Riedel, Alan Robbins, Brad Schleiter, Ken Demeter, Sarah Arend and Zoning Inspector Jim Brandenburg.

**Absent:** Barb Hunter

**Motion made by Robbins to accept the July 10, 2017 Council minutes as written. Riedel seconded. 5 Ayes. Motion approved.**

**The Clerk-Treasurer reported the following bills to Council:**

|               |          |
|---------------|----------|
| Joanne Dodaro | 218.61   |
| Cathy Osborn  | 1,330.42 |

**Village of Chippewa Lake  
Council Meeting Minutes  
August 14, 2017  
Page 2**

**Bills:**

|                                  |                    |
|----------------------------------|--------------------|
| Allan M. Michelson               | 672.92             |
| Jim Brandenburg                  | 545.37             |
| Ohio Edison                      | 1,395.72           |
| Columbia Gas                     | 30.43              |
| Pro Touch Lawn Care              | 860.00             |
| Eve Conley                       | 24.00              |
| Kris Thompson                    | 92.70              |
| Riley Braun                      | 292.99             |
| Katelyn Young                    | 407.77             |
| Chase Demeter                    | 820.92             |
| Emily Sommers                    | 213.19             |
| Michael Steward                  | 355.44             |
| Madilyn Steinback                | 187.66             |
| Daniel Sommers                   | 72.18              |
| Lafayette Township               | 1,394.96           |
| Medina County Engineer           | 38.36              |
| The Lake Doctors, Inc.           | 159.00             |
| Mayor's Association of Ohio      | 40.00              |
| CW Landscapes                    | 2,470.00           |
| Medina County Sanitary Engineers | 114.30             |
| Spectrum                         | 103.52             |
| Keith Riedel                     | 181.41             |
| Bill Glasenapp                   | 49.99              |
| Valley View Spray Service        | <u>2,925.00</u>    |
| <b>Total</b>                     | <b>\$14,976.86</b> |

**Village of Chippewa Lake  
Council Meeting Minutes  
August 14, 2017  
Page 3**

**Motion made by Robbins to pay the bills from their proper funds. Demeter seconded. 5 Ayes. Motion approved.**

**Committee Reports**

**Safety:** Robbins read the deputy report for July as follows: 5 units patrolling the area, suspicious persons-2, suspicious vehicle-2, ATV trespassing in roadway-1, abandoned vehicle-1, alarm activated-1, animal complaint-1, attempt to locate-1, business check-1, consensual encounter-1, disturbance-3, fireworks-3, follow up-5, golf cart inspections-2, juvenile-2, medical alarm-1, mental-1, missing juvenile-1, noise complaint-1, parking complaint-1, phone harassment/obscene phone call-3, shoplifter-1, squad or ambulance-4, suspicious circumstances-2, traffic problems-1, traffic stop-1, trespassers-1, unit using portable radio-1, unruly juvenile-1, warrant-1 and extra patrols 63. (See attached report)

The June and July fire report was by Chief Hall. There were no fire calls and 6 EMS calls in the village in June. There were no fire calls and 7 EMS calls in the village in July. The year to date total is one fire call and 31 EMS calls so far. (See attached report for complete details)

The fire hydrants will be flushed in the next few days. If you notice any rust colored water just run cold water until it is clear. It is safe to drink.

**Village of Chippewa Lake  
Council Meeting Minutes  
August 14, 2017  
Page 4**

**Safety:** Schleter thanked Fire Chief Hall and the department for their help with the Kid's Waterfest event on Saturday, August 12<sup>th</sup>. They had a great turnout!

The Lafayette Fire Department and the Lafayette Trustees will host a Family Movie Night at Buckeye Woods on August 26, 2017.

**Zoning:** Zoning Inspector Jim Brandenburg read the zoning report for August. **121 Clover Cliff:** The owner has begun painting the garage. **196 Beachside:** The owner has begun cleaning the roof and he will be getting someone to finish the work this month. **206 Rustic Rook:** The unlicensed vehicle has been removed from this property. **87 Longacre:** A letter was issued for compliance of all ongoing violations. **29 Circle Crest:** The grass has been cut down to two feet in height. **178 Brookshore:** All violations have been corrected. **175 Brookshore:** A notice was electronically mailed to clean and maintain the culvert pipe under the driveway. **292 Briarwood:** A letter was issued for the removal of a dead tree from the property. **37 Circle Crest:** A notice was posted for high grass and garbage removal.

**Permits**

17-016—126 Bass Bay  
PN#048-28A-05-002  
Permit - Zoning

17-019—159 Brookshore  
PN#048-28A-04-043  
Permit - Dumpster

**Village of Chippewa Lake  
Council Meeting Minutes  
August 14, 2017  
Page 5**

**Zoning:** 17-017—175 Brookshore      17-020—168 Brookshore  
PN#048-28A-04-066      PN#048-28A-04-071  
Permit - Pool      Permit - Pool

17-018—238 Circle Crest  
PN#048-28A04-099  
Permit - Dumpster

Variance Hearing - Wayne & Penny Clark—221 Shadow Shore. Remodel front portion of structure and screen porch extension on the side of the principal structure. The Law Director called the variance hearing to order at 7:20 pm. The hearing is to discuss the variance application submitted by Wayne and Penny Clark for a porch extension. Council discussed this with the Law Director and Inspector Brandenburg. **Motion made by Robbins to approve the variance for Wayne and Penny Clark at 221 Shadow Shore. Roll call vote: Riedel-aye, Robbins-aye, Schleter-aye, Demeter-aye, Arend-aye. 5 Ayes. Motion approved.**

**Finance:** Cathy presented the 2018 Village Tax Budget for Council's review. Cathy reviews the eight page tax budget with Council. **Motion made by Robbins to accept the 2018 Village Tax Budget as presented. Schleter seconded. 5 Ayes. Motion approved.** Cathy will mail the budget to the County Auditor.

**Village of Chippewa Lake  
Council Meeting Minutes  
August 14, 2017  
Page 6**

**Finance:** Cathy said the tech from Dell came out on July 17<sup>th</sup> and replaced several parts in her computer because it kept shutting down and rebooting by itself. This corrupted the UAN accounting system. She thought she had the computer fixed but a few days later it shut itself off and rebooted. She again called out the Dell tech which replaced the same parts AND this time he replaced the power switch which fixed the problem.

She accomplished a lot since the computer is fixed but not everything she had hoped for. She re-entered several transactions once the UAN system was fixed. The UAN database was corrupted because of the computer turning on and off. UAN went in and restored the UAN system and all I had to do was enter any lost transactions not saved by the back-up. Thanks to Robbins' suggestion, I now perform a back-up every time I post a transaction in the UAN system. I have kept current with the beach attendants' payroll and I filed for an extension to file the village tax budget because the computer was down. Robbins thanked Cathy as anyone knows whose data goes away it's an enormous amount of work to retrieve. He thinks she is establishing some good procedures.

Cathy reviews the Cash Summary by Fund report. The report shows amounts from January 1<sup>st</sup> through August 14, 2017. The beginning balance was \$209,831.46. The total revenue deposited was \$209,915.60 total transfers to the General Fund were \$32,916.48 and the expenditures were \$137,978.91. This leaves an ending balance of \$314,684.63.

**Village of Chippewa Lake  
Council Meeting Minutes  
August 14, 2017  
Page 7**

**Finance:** Cathy reviews the Revenue Status report and the Appropriation Status reports with Mayor and Council. Mayor Dodaro thanked Cathy for the work she did on these reports.

**Building & Utilities:** Hunter is absent tonight. Council decided to remove the rocks around the Community Center and move them to the Triangle Park. Hunter has found rocks all over the parking lot and up on the roof. Asphalt will be added next year where the rocks are now.

Hunter said she would take care of having the beach parking lot lights repaired when she gets back.

Cathy said Hunter scheduled a backflow test for the Community Center and that has been completed and we passed. Cathy will mail the results to the Medina County Sanitary Engineers. Hunter has been given a copy of that test.

**Parks:** Motion made by Schleter to encumber up to \$500.00 to have Pro Touch Lawn Care do some maintenance in the Bungalow Bay Circle. Riedel seconded. 5 Ayes. Motion approved.

Motion made by Schleter to encumber up to \$6,000.00 to have CW Landscapes do some work at Reese's Pond. Riedel seconded. 5 Ayes. Motion approved. Schleter made by motion to have A J Tree Service remove 15-20 trees for \$1,500.00. Riedel seconded. 5 Ayes. Motion approved.

**Village of Chippewa Lake  
Council Meeting Minutes  
August 14, 2017  
Page 8**

**Parks:** Schleter is planning to add new gravel to the Point Park parking lot next year. He thinks that new sand at the beach will also be needed next season.

He will talk to Mike Stallard of Pro Touch Lawn Care to have village property mowed before community events in the future.

**Streets:** Riedel said that he is working with Engineering Associates to apply for the OPWC Phase 7 Road Project which will be a new road for Clover Cliff. The Project will cost approximately \$406,000.00 to complete. The village's 11% match is \$44,726.00.

**Motion made by Riedel to encumber \$6,000.00 for drainage and construction cost for Clover Cliff. Schleter seconded. 5 Ayes. Motion approved.**

**Ordinance #816-17 "An ordinance authorizing the mayor to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program (s) for the Phase 7 Street Improvement Project and declaring the same an emergency." was read by title only. Motion made by Robbins to waive the three reading requirement for Ordinance #816-17. Schleter seconded. 5 Ayes. Motion approved. Motion made by Riedel to adopt Ordinance #816-17 as an emergency. Robbins seconded. 5 Ayes. Motion approved.**



Village of Chippewa Lake  
Council Meeting Minutes  
August 14, 2017  
Page 9

**Streets: Ordinance #817-17** "An ordinance to authorize a contract with Engineering Associates, Inc. for Engineering work on the Phase 7 Street Improvement Project, and declaring the same an emergency." Motion made by Riedel to waive the three reading requirement for Ordinance #817-17. Schleiter seconded. 5 Ayes. Motion approved. Motion made by Riedel to adopt Ordinance #817-17 as an emergency. Robbins seconded. 5 ayes. Motion approved.

**Community Relations:** Demeter said that he had a great turnout of about 35 kids at the Water Fest party at the Point Park this year. He earlier thanked the Fire department for their help with this party.

He plans to have a craft table at the Labor Day party.

The CrossPointe Church will run the Labor Day dance this year to give Mayor Dodaro a break from her years of doing this party. The Church will have food and drink by donation and "Bridging the Gap" band will provide the music. The proceeds will be donated to the village parks that provide the Kid's events and also to Lafayette Fire Department.

**Law Director:** (The recorder is not working properly where Cathy can hear it so she is typing from her notes only.) He said he has seven cases to report on tonight. A case of shoplifting, one case is removed, 2 charges with a fifty dollar fine, a domestic dispute and an open container.

Village of Chippewa Lake  
Council Meeting Minutes  
August 14, 2017  
Page 10

**Law Director:** ACD.net requests a different location for their tower. The Law Director said a new application is needed.

A letter was received from the County Prosecutor that a lot on Chippewa Road is available to the village. **Motion made by Riedel to accept Lot #303 from the county. Robbins seconded. 5 Ayes. Motion approved.**

Mayor Dodaro thanked all those who filed their petition for open Council seats. Mayor Dodaro has filed for her seat as Mayor for another term.

**At 9:35 pm, Robbins motioned that the meeting be adjourned. Riedel seconded. 5 Ayes. Motion approved.**

**Next Meeting: Monday September 11, 2017, 7 pm,  
Community Center-Pochedley Hall, 24 Circle Crest.**

---

**Joanne Dodaro, Mayor**

---

**Cathy Osborn, Clerk-Treasurer**