

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – MARCH 10, 2025**

Mayor Joanne Dodaro called the meeting to order at 7:04 P.M.

A roll call was taken with the following officials present: Lowell (Bud) Hardesty, Alan Robbins, Tamitha Sorgi, Leslie Burns, Barb Hunter, Ken Demeter, Allan Michelson – Solicitor, Jim Brandenburg – Zoning Inspector, Matt Sorgi – Assistant Zoning Inspector, Gary Harris – Fiscal Officer; visitors Lisa Krosse, Debbie Horning, Deputy Harhay and Fire Chief Cavanaugh

Mayor Dodaro did her annual salute to the past Mayor of Briarwood Beach, Leonard English, for being the first community in the United States to make Saint Patrick's Day a Legal Holiday

Mayor Dodaro asked Debbie Horning, who is with the Chippewa Lake Ski Team to address Council – Debbie reviewed the 2025 Agreement between the Village and the Ski Team and also confirmed that on May 17th they will be doing the Spring clean-up of the Beach and installing the dock, in addition, they will assist with any emergency repairs and will purchase beach passes for this year as they always have in the past, presented the Certificate of Insurance, confirmed that they will do the year-end clean up once again in September, reported that there is no need to close the beach on Thursday evenings or Saturday's while they practice but only close it on the day of doing Lake Show and this year it will be on June 8th starting at noon – confirmed that they will replace the beach area ropes and floats and reported that they were awarded the Small Ski Team of the Year Award by the National Association of Ski Teams

Bud made a Motion to approve the 2025 Ski Team Agreement, seconded by Ken. Vote: 6 ayes, 0 nays

Mayor Dodaro asked if everyone read and agreed with the February Regular Meeting Minutes and asked if there were any corrections, questions or comments –none were offered

Bud made the motion to accept the February Minutes, and it was seconded by Tamitha. Vote: 6 ayes, 0 nays.

Gary asked to comment before reviewing for approval the March Bills – he announced that this year the Sheriff's Dept. has issued an "Agreement" for the Sheriff Dispatch Service in the amount of \$1,928.03 – on Feb. 28th Gary confirmed sending that agreement to Mayor Dodaro, Alan Robbins and Allan Michelson and he has assigned Ordinance 908-25 to this legislation approving the Agreement and Payment for the Dispatching Fee – he asked if there were any questions or comments – none were offered so he asked Allan to please do the first reading of Ordinance 908-25

Allan did the first reading of Ordinance 908-25, "an Ordinance approving the 2025 Agreement for Dispatching Services with the Medina County Sheriff's Office"

Bud made a Motion to waive the 2nd and 3rd readings of Ordinance 908-25, seconded by Tamitha. Vote: 6 ayes, 0 nays

Tamitha made a Motion to adopt Ordinance 908-25 as an emergency, seconded by Barb. Vote: 6 ayes, 0 nays

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – MARCH 10, 2025**

Mayor Dodaro asked if everyone read the March Bill's for Approval and asked if there were any other changes, questions or comments – Gary confirmed adding the 2025 Sheriff Dispatching Fee of \$1,928.03 to the list for a revised total of \$7,296.23

Bud made a motion to approve the March Bill's for payment in the amount of \$7,296.23 seconded by Tamitha. Vote: 5 ayes, 0 nays

Council Reports:

Safety

Alan Reporting:

1. read the Sheriff's Monthly Reports, they worked 81 hours in February versus 80 hours scheduled – read the Activity Report identifying the 100 Total Activities for the month of January – asked Deputy Harhay about a deceased person listed on the Activity Report – Deputy Harhay reported that she was an elderly resident who died at home of natural causes – Alan asked Deputy Harhay if there is anything else to comment on pertaining to Activities and Deputy Harhay reported "none"
2. Fire Chief Cavanaugh reported that of the 48 calls in February, 12 of the calls were for Chippewa Lake and 73% of all calls were for EMS – reported that the February average turn-out time was 1 minute and 59 seconds, YTD is 1 minute and 58 seconds and average travel time is 6 minutes and 3 seconds – reported that the Pancake Breakfast will be held on April 6th, 13th and 27th – reported two new hires – Alan asked if they have a disposal site for outdated medications and Chief Cavanaugh reported "no" but Deputy Harhay stated that the Sheriff's office does have a disposal site – Alan confirmed that the Fire Department will assist with re-anchoring the swimming platform
3. Alan reported that the siren did activate on March 1st but dispatch did not receive a "bounce back" signal that it had activated, Alan has contacted Vasu Communications and they confirmed that is software related and they are working on it

Zoning

Leslie reporting:

1. Jim read the Zoning Report for March – 77 Longacre – reported that a Warning Notice was issued for an illegal temporary structure– Allan reported that both owners of the property were charged and a Court date is set for March 17th at 2:30 p.m.
2. Leslie confirmed that a tree in the circle will be removed at a cost of \$2,500-\$3,000 and it is near 27 Bungalow Bay – Alan recommended that they inspect the Village to see if other trees in the right-of-way are in need of removal

Community Relations

Tamitha reporting:

1. confirmed that she did attend the Medina County Health Department Advisory Council meeting on March third and that the majority of the discussion revolved around the sanitary sewers and the mandatory hook-up for any failed septic system and had them confirm that they will continue to "treat" the storm sewer system for mosquito control
2. reported that there is a grant for mosquito control but we missed this year's deadline – Allan reported that Gloria Glenns has a resident licensed to treat mosquito's who they intend to use

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – MARCH 10, 2025**

this year – Mayor Dodaro asked that we “hold-off” until we see how that works out especially with the good and reliable service that we receive from Valley View Spray Service

3. confirmed that the Easter Egg Hunt will be on April 12th, time to be confirmed and it will be posted on Claire’s List and the Village website page
4. reported that State Issue 2 will be on the ballot in May and it impacts funding for Grants – Gary confirmed that this is critical for the entire State as it funds all OPWC Projects and confirmed that it is not a tax as the State will sell bonds to fund this State Issue – Gary asked Allan to do the first reading of Resolution 516-25
5. Allan did the first reading of Resolution 516-25, “a Resolution in support of State Issue 2 renewal of the State Capital Improvement Program on the May 6, 2025 Statewide Ballot”
6. **Bud made a Motion to waive the 2nd and 3rd readings of Resolution 516-25 seconded by Tamitha. Vote: 6 ayes, 0 nays**
7. **Bud made a Motion to adopt Resolution 516-25 as an emergency, seconded by Barb. Vote: 6 ayes, 0 nays**
8. Requested the Newsletter articles and set a deadline of April 10th with a targeted release in May

Buildings and Utilities

Barb reporting:

1. confirmed that she will remove the Christmas Lights from the Community Center
2. will be painting the door jams in the Community Center once the weather improves
3. confirmed that she wants to service the fire extinguishers but needs a new Tax-Exempt Certificate as ABC Fire is now Cintas Fire Equipment – Gary to provide and seek a refund for the taxes paid last year
4. confirmed that she will be going to Home Depot to purchase the Carriage Lights for the Community Center & will work on getting a price to install
5. confirmed that the Community Center has a new clock

Parks

Ken reporting:

1. announced that this year he wants to compensate Amber Dalakas for her work in collecting monies for the Village, last year she worked 194 hours and collected over \$20,000 – Bud recommended creating a Job Description and Mayor Dodaro asked Ken to have it ready for next month’s Council Meeting before Council votes on this matter
2. Mayor Dodaro asked when the Kayak Launch would be reinstalled and Ken responded “when the weather gets warmer”
3. announced that he is getting a new lock for the Boat Ramp Gate over the next few weeks and he plans to weld the new lock to the chain – he is having Albright make the keys and he will have spare keys for the Sheriff Department and Fire Department – Mayor Dodaro also wants some spare locks as well
4. announced that he would like to create a new position for an Assistant Beach Manager or as Assistant Park Manager who would be paid \$1.00 per hour more than the Senior Beach Attendants – Ken **made a Motion to create an Assistant Park Manager and pay that person \$1.00 more than the Senior Beach Attendants, seconded by Barb. Vote: 6 ayes, 0 nays**
5. Bud asked that he create a Job Description and Ken said he will have it for the next Council Meeting
6. Leslie reported that the Briarwood Garden Club has installed a Pet Food Donation Box at Point Park and Tamitha recommended taking it down as people are putting human food in the box

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – MARCH 10, 2025**

instead of Pet food donations and she stated that Contessa's Restaurant has a food donation box for people in need

Streets

Bud reporting:

1. Reviewed Village financing needs for road work and infrastructure replacement that were listed in a hand-out distributed to all Village Officials and due to costs increasing each year, he reported that the Village needs more money – stated that we have other roads needing work besides Brookshore and he is having a paving contractor come out mid-month to generate bid pricing on the other roads needing repairs – a lengthy discussion took place regarding costs, options on how to finance these projects, including consideration for a 1% Village Income Tax, storm water management and Village responsibilities related to same, etc. - Alan stated that this is a complex matter and in the past the Village was patient and willing to wait to accumulate monies to assist – Leslie stated that after she reviewed the Funding Issues document, released by Bud, that the Village needs to be more transparent – Alan recommended that the Finance Committee schedule a meeting – Bud recommended that members of Council should visit the RITA website to gain more knowledge about a possible Village Income Tax - Mayor Dodaro asked Alan to check his availability and let everyone know for purposes of setting up Finance Committee meeting

Legal

Allan reporting:

1. reconfirmed that there are no Tax Levies up for election until 2027
2. confirmed that he has six cases – two of them are the 77 Longacre Zoning Violation case that now has trial dates set for March 17th and 19th, he has three cases involving Disorderly Conduct and the last is a competency hearing set for March 24th

Finance

Gary reporting:

1. confirmed that he distributed the February Bank Reconciliation Report to Council reflecting that all accounts are in balance – he asked if there are any questions or comments – none were offered; he requested **a motion approving the February Bank Reconciliation Report as distributed and authorizing Council to sign the report – Alan made a motion to so move, and it was seconded by Barb. Vote: 6 ayes, 0 nays**
2. confirmed that he distributed the February Appropriations Report to Council through the end of February, he asked if there were any questions –none were offered– he asked for **a motion approving Council to sign-off on the Appropriations Report through the end of February signifying Council's review and agreement with the expenditures, Alan made a motion to so move, and that it was seconded by Barb. Vote: 6 ayes, 0 nays**
3. reminded Council that the Village has been awarded \$1,691 for the 2025 NOPEC Grant and with the remaining \$447 from our prior Grant award we now have \$2,138 available for electrical related expenditures – Barb asked if we could use the monies to pay for monthly electrical costs once power is restored for Reece's Pond – Gary to look into this and report back and he asked that he obtain estimates for any equipment or other types of purchases that might be considered
4. announced that as requested at the March Meeting, tonight he will be asking Council to approve additional appropriations that currently include \$8,000 for Parks requested by Ken for the Reece's Pond rework and \$2,000 to the electricity account to cover upcoming rate increases in

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – MARCH 10, 2025**

- 2025; none of the other departments contacted him about adjusting their budgets for their expenditures so unless there are other questions or comments – none were raised – he asked Allan to do the first reading of Ordinance 907-25
5. Allan did the first reading of Ordinance 907-25, “an Ordinance to set Permanent Appropriations for the current expenses of the Village of Chippewa Lake, State of Ohio, during the year ending December 31, 2025 and declared to be an emergency for the public peace, health, safety and welfare”
 6. **Bud made a Motion to waive the 2nd and 3rd readings of Ordinance 907-25, seconded by Tamitha. Vote: 6 ayes, 0 nays**
 7. **Bud made a Motion to adopt Ordinance 907-25 as an emergency, seconded by Barb. Vote: 6 ayes, 0 nays**
 8. reported that the Auditor of State has provided all entities new computers and printers – we now have an HP Elitedesk 805, G6 computer available to sell or donate as well as an HP P24H 23.8” Monitor – on eBay the CPU’s are running between \$230-275 and the monitors are running between \$120-125; we also have the option to trash the computer and monitor at a cost of \$5 ea. – he asked Council want to proceed – Council asked Gary to advertise these items on the MarketPlace website and sell the units – Allan stated that since these are less than \$1,000, public bidding for this equipment is not required
 9. reported that the State also replace the Printer but he does not recommend selling or donating the printer as it no longer has double sided printing capabilities and all feed mechanisms in the printer sound as though they are soon to fail – **Gary asked for a Motion authorizing the Fiscal Officer to dispose of the current Village printer at a cost of \$5, so moved by Bud, seconded by Tamitha. Vote: 5 ayes, 1 nay**
 10. confirmed that the 2024 payments have been posted onto the Village Website for viewing by residents and it has the capability to send a question to the Fiscal Officer on any reported expenditure
 11. as of the end of February, the balance in the Primary Checking Account was \$397,509.14 and \$204,567.13 in the Money Market Account and \$112,423.52 in the Star Ohio Account for a total of \$714,499.79 – he asked if there are any questions or comments – none were offered

Old Business

Nothing to report.

Public Participation

1. Debbie said that she has extra Village Welcome to Chippewa Lake signs and asked permission to post one on the fence at the Beach – **Barb made a Motion to approve attaching a Welcome to Chippewa Lake sign on the fence at the Beach, seconded by Tamitha. Vote: 6 ayes, 0 nays**

New Business

1. Alan confirmed that he has received a questionnaire from the Medina County Emergency Management Agency regarding sirens and other warnings that he will be responding to
2. Alan reported that Deputy Harhay is going to retire in May of 2026 and he still wants to work for the Village – Alan confirmed that Gloria Glenns directly pays the Deputies who patrol that Village but Alan has concerns from a liability perspective – he will be speaking with Captain Cornwill as he prefers that the Sheriff Department pay Deputy Harhay as an independent contractor
3. Alan confirmed that Gary sent him a notice about a “opt-out” option for our street lights that has a March 17th due date – Alan will send it in and do more research on this matter

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – MARCH 10, 2025**

4. Jim reported that there are more trees to be removed from the right-of-way and has a rough figure of \$4,000 from AJ Tree Service

There being no further business Leslie motioned to adjourn at 7:53 PM, seconded by Bud.

Mayor Joanne Dodaro

Fiscal Officer, Gary Harris