

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – DECEMBER 9, 2024**

Mayor Joanne Dodaro called the meeting to order at 7:04 P.M.

A roll call was taken with the following officials present: Alan Robbins, Barb Hunter, Bud Hardesty, Tamitha Sorgi, Ken Demeter, Leslie Burns, Allan Michelson – Solicitor, Matt Sorgi – Assistant Zoning Inspector, Gary Harris – Fiscal Officer; visitors, Howard Wolff, Kelly Schmetzer, Debbie & Al Horning, Lisa Krosse, Barb McGrath, Pam & Bob Williams, Christopher Livingston, Deputy Harhay and Fire Chief Cavanaugh

Mayor Dodaro thanked the Pride Committee, including Pam, Debbie & Al and Al Safko for their work on putting up the Christmas Lights at the Beach and Point Park.

Mayor Dodaro asked if everyone read the November Regular Meeting Minutes and if there were any changes – no changes were requested - **Bud made a motion to approve the November Minutes, seconded by Tamitha. Vote: 6 ayes, 0 nays**

Mayor Dodaro asked if everyone read the November Special Meeting Minutes and if there were any changes – no changes were requested - **Bud made a motion to approve the November Special Meeting Minutes, seconded by Tamitha. Vote: 6 ayes, 0 nays**

Mayor Dodaro asked if everyone read the December Bill's for Approval in the amount of \$508,728.61 and asked Gary if this was due to OPWC Grant payments on the Brookshore Drive work and Gary confirmed yes, she also asked if there were any other changes, questions or comments – none were offered - **Alan made a motion to approve the December Bill's for payment in the amount of \$508,728.61 seconded by Barb. Vote: 6 ayes, 0 nays**

Council Reports:

Safety

Alan Reporting:

1. read the Sheriff Department reports, they worked 80 out of the 80 hours requested in November, there were 82 activities – Deputy Harhay reported that he apprehended an individual on credit card theft but no charges were filed and last month he investigated a stabbing with a pencil on a school bus and no charges were filed
2. reported that we have a new contract that we will be submitting to the Sheriff's Office for 2025 and it has a 3% pay increase for the Deputies with a new hourly rate of \$34.00
3. Allan did the first reading of Ordinance 904-24, an Ordinance approving an Agreement for Law Enforcement Services for the Village with the Medina County Sheriff from January 1, 2025 through December 31, 2025 and declaring the same an emergency
4. **Bud made a Motion to waive the 2nd and 3rd readings of Ordinance 904-24, seconded by Barb. Vote: 6 ayes, 0 nays**
5. **Bud made a Motion to adopt Ordinance 904-24 as an emergency, seconded by Barb. Vote: 6, ayes 0 nays**
6. Fire Chief Cavanaugh read the Fire Department reports, there were 55 calls in November, 6 of the calls were for Chippewa Lake and 80% of all calls were for EMS – reported that the average Turnout Time in November was 1 min 58 sec and average Travel Time was 5 min and 12 sec – Mayor Dodaro asked about the Fire Department Santa Run and Chief Cavanaugh reported that

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donations are being accepted on December 17th and 19th with Santa and the Fire Trucks making deliveries on December 21st

7. announced that the Siren is targeted to be installed this coming Thursday, subject to change due to the weather and it will be located near the Community Center and the Community Garden and close to the parking lot – Alan asked Christopher to come forward and be recognized for all of his work assisting Alan in the effort to obtain a new siren by investigating the types available, radio frequencies, area coverage, etc. all of which contributed to the Village being awarded a One Time Strategic Investment Grant in June through State Senator Romanchuk’s office – Mayor Dodaro and Alan and all of Council along with those attending all applauded Christopher for his work on this project – Alan reported that based on information passed along to him today, it appears that a modification may need to be made at some point in time in the future for the Marcs radio frequencies that appear to be heading for statewide implementation – reported that the Siren will be mounted on a 48’ pole with 8’ below ground surface, the Siren will rotate 360 degrees with a range of 7,000’ in all directions – the plan is to test the system the first Saturday of each month and it will be loud and notice of the tests will be published on Claire’s List and Facebook

Zoning

Leslie and Matt reporting:

1. Matt read the Zoning Report for December that included 9 Parkway Path – Allan stated that the defendant plead guilty to all counts and was fined \$900, he has until February 14th to pay the fine, based on the history he will pay the fine but probably not do anything to correct the issue, Allan stated that the Village can demolish the house and the property owner is aware of this, at Village expense, access the costs against the property tax bill with the possibility of being repaid if/when the property is sold - 77 Longacre, Allan confirmed that charges have been filed against two of the property owners but no court date has yet been set – 273 Rustic Rook, work has started but the property owner is beyond the deadline date to have it corrected

Community Relations

Tamitha reporting:

1. confirmed that the Christmas Party will be held on December 14 at the Community Center starting at 10:00 a.m. and the local McDonalds is once again donating pancakes, biscuits and gravy will also be available
2. announced that the 2025 Dog Calendars are still available at the Village Inn, approximately 10 are remaining at a cost of \$20 each, cash or credit card only
3. Mayor Dodaro announced that this Saturday the Lions Club will be donating and distributing 80 prepaid food cards worth approximately \$12,000

Buildings and Utilities

Mayor Dodaro reporting:

1. confirmed that the flag at the Community Center has been replaced and the replacement flag at Bungalow Bay is on order
2. confirmed that two burned out street lights are on back-order with Ohio Edison
3. confirmed that she sent Gary the Home Depot screen shot for the Carriage Lights and is hoping we can cover the installation costs as well
4. confirmed that the Ski-Team will be signing up to use the Community Center sometime the end of this month

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5. residents thanked Barb for installing the Christmas lights on the Community Center and they look great

Parks

Ken reporting:

1. the boat ramp lock, which was a High Security lock is being replaced with a Professional Grade solid steel lock through Albrecht Electric
2. working on the Reese Pond issue through the Pond Guy and the cost estimate is \$4,400 for the aerator and chemicals for one year – Mayor Dodaro reported that the meter will have to be reinstalled on the pole and Gary thinks the monthly fee for the meter is around \$90 – Ken stated that he wants to appropriate an additional \$8,000 for this project – Gary said that tonight we are passing the Temporary Appropriation legislation that does not have this additional money included and recommended that we wait until February when he processes the 2025 Permanent Appropriations – Bud raised concerns about the level of work needed to clean this pond especially with the 3-4’ deep “muck” in the bottom of the pond – Ken reported that Ty Fullerton used what is being recommended on his pond that was reportedly in as bad of condition as is Reese Pond and the safe chemicals cleaned it up and now he is using it as his drinking water source

Streets

Bud reporting:

1. confirmed that Phase 9, Brookshore, is done
2. Allan did the first reading of Ordinance 901-24, an Ordinance approving an Agreement for the purchase of Road Materials from the Medina County Commissioners for the Village in 2025 pursuant to O.R.C. Section 307.15 and declaring the same an emergency
3. **Alan made a Motion to waive the 2nd and 3rd readings of Ordinance 901-24, seconded by Tamitha. Vote: 6 ayes, 0 nays**
4. **Bud made a Motion to adopt Ordinance 901-24 as an emergency, seconded by Tamitha. Vote: 6, ayes 0 nays**

Legal

Allan reporting:

1. confirmed that he currently has six cases – the first defendant has been found guilty for persistent disorderly conduct with sentencing scheduled for December 13th - the second defendant has been charged with the mis-use of 911 and no court date has yet been set – the third case is the 9 Parkway Path case - the fourth case the defendant was found guilty for criminal mischief and was sentenced to 60 days in jail and a \$500 fine – the fifth case is the 77 Longacre case – the sixth case has a defendant charged with persistent disorderly conduct with a hearing scheduled for December 17th
2. confirmed that he has a new Solicitor contract available for reading if the Village wants him to return in January – he was asked to please proceed with the first reading
3. Allan did the first reading of Ordinance 905-24, an Ordinance approving a Contract to retain the services of Allan M. Michelson, as Law Director of the Village, for a period of two (2) years from January 1, 2025 through December 31, 2026
4. **Barb made a Motion to waive the 2nd and 3rd readings of Ordinance 905-24, seconded by Tamitha. Vote: 6 ayes, 0 nays**
5. **Tamitha made a Motion to adopt Ordinance 905-24, seconded by Barb. Vote: 6, ayes 0 nays**

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Finance

Gary reporting:

1. confirmed that he distributed the November Bank Reconciliation Report to Council reflecting that all accounts are in balance – he asked if there are any questions or comments – none were offered; he requested **a motion approving the November Bank Reconciliation Report as distributed and authorizing Council to sign the report – Bud made a motion to so move, and it was seconded by Tamitha. Vote: 6 ayes, 0 nays**
2. confirmed that he distributed the November Appropriations Report to Council through the end of the month, he asked if there were any questions –none were offered– he asked for **a motion approving Council to sign-off on the Appropriations Report through the end of November signifying Council’s review and agreement with the expenditures, Bud made a motion to so move, and that it was seconded by Tamitha. Vote: 6 ayes, 0 nays**
3. reminded Council that on April 8th he distributed the 2025 Budget that included expenditures, also known as appropriations, for 2025 and he asked for any updates to be sent to him no later than December 4th – he confirmed that this past Saturday he delivered the proposed Temporary Appropriations to Council noting the increases that he made - he asked if there were any questions or comments – none were offered
4. Allan did the first reading of Ordinance 903-24, an Ordinance to set Temporary Appropriations for the current expenses of the Village of Chippewa Lake, State of Ohio, during the year ending December 31, 2025 and declaring the same an emergency
5. **Bud made a Motion to waive the 2nd and 3rd readings of Ordinance 903-24, seconded by Tamitha. Vote: 6 ayes, 0 nays**
6. **Bud made a Motion to adopt Ordinance 903-24 as an emergency, seconded by Barb. Vote: 6, ayes 0 nays**
7. advised Council that due to Alans notice sent out this afternoon regarding the upcoming increase in electrical costs of 10-15%, starting this upcoming June, he will adjust/increase the account code for electricity by another \$2,000 when he generates the Permanent Appropriations in February
8. reported that another annual piece of legislation needing to be voted on tonight is the request for advance payments of taxes collected – he asked if there were any questions or comments – none were offered
9. Allan did the first reading of Resolution 514-24, a Resolution requesting the Medina County Auditor pay the Village Fiscal Officer advance payment of Taxes for the year 2025 and declaring the same an emergency
10. **Bud made a Motion to waive the 2nd and 3rd readings of Resolution 514-24, seconded by Barb. Vote: 6 ayes, 0 nays**
11. **Bud made a Motion to adopt Resolution 514-24 as an emergency, seconded by Tamitha. Vote: 6, ayes 0 nays**
12. reported that for Katrina and Lisa, he will need the Notarized 2024 Affidavit of Postings at the January Meeting – Gary offered to contact Katrina for her report
13. he asked if Bud agrees with the Amendment sent to us by Engineering Associates for the additional construction oversight on the Brookshore Project, Bud stated that he agrees with the Amendment – Gary asked for **a Motion authorizing the Mayor to sign Amendment No. 1 for the Brookshore project in the amount of \$15,000, to be paid by the Village, for the additional Construction oversight done by Engineering Associates, so moved by Tamitha, seconded by Alan. Vote: 6 ayes, 0 nays**

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14. as of the end of November, the balance in the Primary Checking Account was \$375,382.12 and \$202,988.33 in the Money Market Account and \$111,164.24 in the Star Ohio Account for a total of \$689,534.69 – he asked if there are any questions or comments – none were offered

Old Business

Nothing reported.

Public Participation

1. Kelly thanked Council for all that they do and announced that there is a competition for best decorated home for Christmas and the judging will take place on December 16th and property owners can still register
2. Howard thanked Council for doing a good job

New Business

1. Alan announced that the Polar Bear Jump is scheduled for February 1st and last year they raised \$72,000 – reported that both the Fire Department and the Sheriff's Office will be present for safety of the participants and attendees
2. **Alan made a Motion to permit the use of the Beach for the Polar Bear event, seconded by Ken.
Vote: 6 ayes, 0 nays**
3. Alan announced that he will not be available for the January meeting

There being no further business Barb motioned to adjourn at 8:15 PM, seconded by Ken.

Mayor Joanne Dodaro

Fiscal Officer, Gary Harris