

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – OCTOBER 14, 2024**

Mayor Joanne Dodaro called the meeting to order at 7:01 P.M.

A roll call was taken with the following officials present: Alan Robbins, Barb Hunter, Tamitha Sorgi, Ken Demeter, Leslie Burns, Allan Michelson – Solicitor, Jim Brandenburg – Zoning Inspector, Matt Sorgi – Assistant Zoning Inspector, Gary Harris – Fiscal Officer; visitors, Howard Wolff, Pam and Bob Williams, Kelly Schmetzer, Kyla Presto, Jill Heck, Bill Glasenapp, Debbie Horning, Christopher Livingston, Deb Scolaro, Deputy Harhay and Fire Chief Cavanaugh

Mayor Dodaro announced that Bud recently had surgery and is still recovering and will not be at tonight's meeting

Mayor Dodaro thanked everyone who worked on and who attended the Golf Cart Poker Run, the Fall Festival and the Square Dance, it was a good month

Mayor Dodaro asked if everyone read the September Minutes and if there were any changes – no changes were offered - **Tamitha made a motion to approve the September Minutes, seconded by Alan. Vote: 5 ayes, 0 nays**

Mayor Dodaro asked if everyone read the October Bill's for Approval in the amount of \$48,994.29 and asked if there were any other changes, questions or comments – none were offered - **Tamitha made a motion to approve the October Bill's for payment in the amount of \$48,994.29 seconded by Barb. Vote: 5 ayes, 0 nays**

Council Reports:

Safety

Alan Reporting:

1. read the Sheriff Department reports, they worked 96 out of the 100 hours requested in September, there were 79 activities of which 42 were extra patrols for September – Alan asked Deputy Harhay if there were any additional items that the Village needs to be aware of and Deputy Harhay stated “no” – Alan asked about patrol cars in the area where a car appeared to be stuck and Deputy Harhay stated that they assisted the driver in getting the car un-stuck
2. Chief Cavanaugh read the report and in addition to other items in the report he announced that there were 79 calls in September, 11 of the calls were for Chippewa Lake and 73% of all calls were for EMS – reported that the average Turn-out time year to date is 2 minutes and for September it was 1 minute and 56 seconds and the average time to arrive on site was 5 minutes and 39 seconds – announced that Trunk or Treat will be held at the Fire Station on Saturday, October 26th from noon until 3:00 p.m. – Mayor Dodaro asked if the Fire Department will be in the Village for Halloween on October 31st from 6-7:30 p.m. and Chief Cavanaugh reported “yes” and Alan reported that he needs to get candy to Deputy Harhay for handing out on Halloween as well – Alan asked all present to please vote for the Fire Levy next month and Alan said that he has yard signs available for anyone who would like to have one
3. Alan reported that Gary has received the \$35,000 Grant monies for the Siren and Alan, with Christopher's assistance, has selected Vasu Communications, who were the low bidders, at \$30,377.88 to provide and install the siren – Alan asked Christopher to report on some of the

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technical details – Christopher stated that the Rotating Siren we are purchasing has a range of 1 mile and because it is solar powered it will not require any electrical hook-ups or charges – Mayor Dodaro stated that about 3-4 years ago she was contacted by Christopher who was still in High School because he read our Minutes and wanted to help, Mayor Dodaro let Alan know and he contacted Christopher and the two of them have been working on this project over the last 3-4 years – Mayor Dodaro thanked Christopher and Alan for their work on this project – Alan confirmed that the unit will be installed near the parking lot at the Community Center and he also confirmed receiving acknowledgement from dispatch, who triggers the alarm, that there will be no radio signal issue with the new siren unless they change over to the Marcs Radio signal in which case the Village will need to spend \$1,000-2,000 to convert to this system – Mayor Dodaro suggested that it be installed down by the Lake and Christopher stated that at 130 db, the signal will be heard on the Lake and nearly up to Ryan Road – Alan is estimating 60 days for installation and depending upon any weather delays it might be done in December or by the end of January, 2025

4. Gary reported that tonight we do have two pieces of legislation to vote on that he sent to Council members earlier today – Resolution 511-24 is to amend our Cert. of Est. Resources (Revenues) by the \$35,000 Siren Grant that we were awarded – he asked if there were any questions or comments – none were offered – he asked Allan to do the first reading of Res. 511-24
5. Allan did the first reading of Resolution 511-24, a Resolution approving amending the Certificate of Estimated Resources and declaring the same an emergency
6. **Tamatha made a Motion to waive the 2nd and 3rd readings of Resolution 511-24, seconded by Barb. Vote: 5 ayes, 0 nays**
7. **Barb made a Motion to adopt Resolution 511-24 as an emergency, seconded by Tamitha. Vote: 5 ayes, 0 nays**
8. Gary reported that the second piece of legislation is to increase appropriations by \$10,000 for the Road & Bridge Fund to cover our OPWC Matching Fund requirement and then add \$35,000 to appropriations so we can purchase the new siren - he asked if there were any questions or comments – none were offered – he asked Allan to do the first reading of Ordinance 900-24
9. Allan did the first reading of Ordinance 900-24, an Ordinance to amend Permanent Appropriations for the current expenses of the Village of Chippewa Lake, State of Ohio, during the year ending December 31, 2024 and declaring the same an emergency and declaring the same an emergency
10. **Tamatha made a Motion to waive the 2nd and 3rd readings of Ordinance 900-24, seconded by Barb. Vote: 5 ayes, 0 nays**
11. **Barb made a Motion to adopt Ordinance 900-24 as an emergency, seconded by Tamitha. Vote: 5 ayes, 0 nays**
12. Alan invited Kyla Preston to address all in attendance about NOPEC – Kyla stated that she is our new representative for NOPEC and she discussed some of the options that NOPEC offers customers as well as offering rates that are variable or fixed depending upon how customers prefer to be set-up – Kyla confirmed that as of today, 134 homes in the Village are signed-up with NOPEC for electricity and 227 are signed up for Natural Gas, she also reviewed the community support that NOPEC provides to Chippewa Lake, those being the annual grants which have totaled \$11,346 from the time they first started to serve the community up through the most recent grant of \$1,643 as well as providing grant monies for the Community Event Sponsorship which have supported the annual Lions Club July 4th parades with \$500 every year that the Village has applied – Barb stated that she will look into replacing the Carriage Lights on

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the outside of the Community Center with the balance of NOPEC Grant monies yet available in the amount of \$1,243 – Mayor Dodaro and Alan thanked Kyla for being here tonight and providing us with information on NOPEC

Zoning

Leslie and Jim reporting:

1. Jim read the Zoning Report for October that included 77 Longacre, Allan confirmed that charges have been filed but no court date has yet been set
2. Leslie reported that she has been working on the Parking issues in the Village and that she has been receiving complaints from residents about overnight parking, cars parked on lawns, cars at Point Park and the Beach without Parking Permits, etc. – she is working to find a solution that does not require the involvement of the Sheriff from the get go but only after initial attempts to correct the parking issues fail to work
3. Leslie is also working on creating a step-by-step procedure and information sheet about Variance Applications that will also include the 7 items that Allan reviews during Variance Hearings and she is also looking into short term renters in the Village and considering making flyers for the renters and packets for the property owners of the rental properties outlining responsibilities of each party, as well as addressing parking, fishing locations, Beach access, curfew guidelines and other rules and regulations as she feels this is mostly a communication issue
4. Allan confirmed that he has been reviewing information sent to him by Leslie and wants to work with someone assigned to the task of resolving Parking issues and he also spoke about the Parking Violations Bureau that the Village had at one time that worked very well and it can be reactivated at any time – Allan recommended that he send Leslie and Alan a punch-list of items, based on his review of what was submitted to him, to begin reworking the parking matter
5. **Leslie made a Motion to appropriate \$1,000 to remove the tree at 258 Rustic Rook due to the interference caused by this tree in working on the power lines, seconded by Barb. Vote: 5 ayes, 0 nays**
6. a discussion took place about a tree on or near the property of Ed Stevens on Bungalow Bay that was planted years ago without Village permission that is now impacting that is now killing the tree that had Village approval to be planted in memory of his parents

Community Relations

Tamitha reporting:

1. confirmed that the Fall Festival collected \$917 in donations which will be great for upcoming Kid Events in the Village – Tamitha also wanted to thank everyone who helped with this event including, but not limited to, Joanne, Debbie, Andy, Anna, Ken, Lori, Barb, Sarah, Howard, Pam and Bob, Matt, Cathy, Liz and Kelly to name a few as well as all those who helped raise the tents for this function
2. announced that Trick or Treat will be held on October 31st from 6:00-7:30 p.m.
3. announced that she would like to reserve the Community Center for the Christmas Party to be held on December 14 – Barb confirmed that the Community Center is available
4. Mayor Dodaro asked about the Community Garden Fence project – Debbie said it is going great, nearly all of the new posts have been installed and they expect to start installing the fence itself this week – Debbie thanked the Village for the donation that was used to purchase all of the materials needed for this project

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5. Alan reported on the meeting he attended on the subject of a new Waste Water Treatment Plant for Medina County – the Medina County Commissioners reported that the plant to be replaced was built in 1962, the new site has been selected and the property has been purchased – they considered shipping the waste to the Liverpool Township waste water plant but that cost would have been \$85 million versus \$55 million to build the new plant – the Commissioners expect the new plant to be ready by 2028 at an added cost of \$6.50 for debt retirement for Medina County residents

Buildings and Utilities

Barb reporting:

1. **Barb made a Motion to appropriate up to \$1,243 from NOPEC Grant Monies to be used to replace the Carriage Lights on the Community Center building, seconded by Tamitha. Vote: 5 ayes, 0 nays**
2. Gary asked Barb to send him the quote sheets for the lights including the installation costs so he can submit the application for approval to use the NOPEC Grant Monies – Barb said she would do so
3. confirmed that she has replaced both bathroom door stops in the Community Center
4. reported that she plans to install the Christmas lights on the Community Center
5. Mayor Dodaro asked if she is all set to open the Community Center in preparation for voting on Tuesday, November 5th – Barb said that she will be there to open the building to receive the voting machines on Monday the 4th, open the building for the workers on the 5th and open the building for loading and returning the voting machines on the 6th

Parks

Ken reporting:

1. confirmed that the old dock that was removed is going to be moved towards the woods and a resident expressed an interest in acquiring the dock – Ken asked Allan if we can sell the dock and Allan said yes, so long as it is less than \$1,000
2. mosquito spraying has ended for the season
3. reported that he needs to move the Kayak Launch Dock further onto land – Howard offered to assist
4. Leslie voiced a concern about needed maintenance on Playground equipment including the trains as well as weed eating, corn-hole board cleaning, etc. and asked if a schedule could be put together for monthly cleaning – Ken suggested that Leslie spearhead this effort and she agreed - Jim suggested asking for Volunteers on Facebook listing what needs to be done and let any volunteer do it on their own time, as time permits, as opposed to a scheduled date and time
5. Bill said the new box shuffleboard box works great and Deb said that it is being left unlocked
6. Barb confirmed that the water and power have been turned off for the fountain and public water access and the power at Point Park

Streets

Mayor Dodaro reporting:

1. confirmed that Phase 9 is going well, they are doing road stabilization this week and all traffic must remain off the road for five days and paving is expected to begin next week
2. confirmed that road salt has increased \$8.00 per ton since we were last invoiced for road salt

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Legal

Allan reporting:

1. confirmed that he currently has three cases – the first 9 Parkway Path and the charges and zoning code violations, second is a guilty charge for disorderly conduct with sentencing scheduled for October 28th, the third is a guilty plea to criminal mischief with sentencing scheduled for November 26th and now he will work on filing charges against 77 Longacre once he determines which owner to charge
2. reported that we need to sign the annual Agreement with Lafayette Township to snow plow and salt our roads - Allan did the first reading of Ordinance 899-24, an Ordinance authorizing an Agreement between the Village and the Lafayette Township trustees for Township Service Department services and declaring the same an emergency
3. **Tamatha made a Motion to waive the 2nd and 3rd readings of Ordinance 899-24, seconded by Alan. Vote: 5 ayes, 0 nays**
4. **Barb made a Motion to adopt Ordinance 899-24 as an emergency, seconded by Tamitha. Vote: 5 ayes, 0 nays**

Finance

Gary reporting:

1. confirmed that he distributed the September Bank Reconciliation Report to Council reflecting that all accounts are in balance – he asked if there are any questions or comments – none were offered; he requested **a motion approving the September Bank Reconciliation Report as distributed and authorizing Council to sign the report – Tamatha made a motion to so move, and it was seconded by Alan. Vote: 5 ayes, 0 nays**
2. confirmed that he distributed the September Appropriations Report to Council through the end of September, he asked if there were any questions –none were offered– he asked for **a motion approving Council to sign-off on the Appropriations Report through the end of September signifying Council’s review and agreement with the expenditures, Tamitha made a motion to so move, and that it was seconded by Barb. Vote: 5 ayes, 0 nays**
3. confirmed that the application for the PEP Grant valued at \$1,000 was approved, the monies were received and he did apply the funds against the tree removal recently completed by AJ Tree Service
4. reported that we also have another piece of legislation to vote on, that we vote on each year to Certify the Tax Levies – he asked if there were any questions or comments – none were offered – he asked Allan to do the first reading of Resolution 512-24
5. Allan did the first reading of Resolution 512-24, a Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary Tax Levies and Certifying them to the County Auditor
6. **Tamatha made a Motion to waive the 2nd and 3rd readings of Resolution 512-24, seconded by Barb. Vote: 5 ayes, 0 nays**
7. **Tamitha made a Motion to adopt Resolution 512-24, seconded by Alan. Vote: 5 ayes, 0 nays**
8. reported that Ken asked about Direct Deposit of payroll for Beach Attendants due to the difficulty we have with some of them in cashing their checks in a timely manner to avoid loss of checks – confirmed that he is waiting to hear back from Westfield Bank on the fees and process
9. reported that a suggestion was made to have a group session to view and download the Fraud Training Certification and Acknowledgement documents for next year’s Beach Attendants – unfortunately the software is not capable of group participation as each applicant needs to log on individually, complete the training and download the documents – Tamitha stated that this can

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be accomplished by having each Beach Attendant on their phone to view the training and download the Certification during next year's New Hire meeting with the Beach Attendants – Gary thanked Tamitha for this solution

10. confirmed that all \$13,860 collected for the Watercraft Docking Fees were transferred into the General Fund as he did not have authority to set this up as a separate Fund due to UAN guidelines as discussed at last month's meeting – confirmed that he sent proof of this transfer to all of Council this past Saturday
11. asked Council if they want him to use the balance of the Endowment Fund, in the amount of \$2,622.98, against the costs to install the second Bocce ball Court
12. **Alan made a Motion authorizing the Fiscal Officer to apply the remaining Endowment Fund against the costs to install the Bocce ball Court, seconded by Barb. Vote: 5 ayes, 0 nays**
13. as of the end of September, the balance in the Primary Checking Account was \$339,721.03 and \$201,769.55 in the Money Market Account and \$110,250.96 in the Star Ohio Account for a total of \$651,741.54 – he asked if there are any questions or comments – none were offered

Old Business

Nothing reported.

Public Participation

1. Kelly thanked Council for all that they do
2. Pam reported that the residents would like to decorate for Christmas around the Village including lights on the fence around the Beach and they are looking at Solar LED Snowflakes and Snowmen
3. Mayor Dodaro reported and congratulated Debbie Horning as being the new President of the Chippewa Lake Ski Team
4. Jill thanked Council for all that they do
5. Deb Scolaro also thanked Council for all that they do

New Business

1. Alan reported that the Lions Club has a publication called Lions Roar listing the activities of the club and the \$400,000 in donations made by the Club over the last 10 years
2. Mayor Dodaro announced that the Lions Club will be distributing \$100 Food Gift cards this year and asked if anyone knows of a family or individual in need to please let her know and all information remains confidential

There being no further business Alan motioned to adjourn at 8:46 PM, seconded by Barb.

Mayor Joanne Dodaro

Fiscal Officer, Gary Harris