

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – JUNE 10, 2024**

Mayor Joanne Dodaro called the meeting to order at 7:01 P.M.

A roll call was taken with the following officials present: Alan Robbins, Barb Hunter, Tamitha Sorgi, Leslie Burns, Bud Hardesty, Ken Demeter, Jim Brandenburg – Zoning Inspector, Matt Sorgi – Assistant Zoning Inspector, Gary Harris – Fiscal Officer; visitors Jill Heck, Debbie & Allan Horning, Mark Reuter, Bill Glasenapp, Pamela & Dennis Mohn, Alison & Andy Weimer, Kelly Schmetzer, Lynda & Bob Frechette, Ed Stevens, Jennifer Stevens, Claire List, Tom Melter, Tammy & John Kenny, Gary Groetz, Chris Riedel and Deputy Harhay

Mayor Dodaro thanked the Pride Committee along with Tamitha and Bob for the Golf Cart Parade even with the bad weather that night and some golf cart mechanical issues but all ended well with a great ice cream social

Mayor Dodaro thanked Tamitha for the Movie Night and generating the Newsletter

Mayor Dodaro asked if everyone read and agreed with the May Meeting Minutes and asked if there were any corrections, questions or comments –none were offered

Bud made the motion to accept the May Minutes, and it was seconded by Tamitha. Vote: 6 ayes, 0 nays.

Mayor Dodaro asked if everyone read the revised June Bill's for Approval and asked if there were any other changes, questions or comments – Alan asked what was the additional invoice and Gary stated it was for Kies Knollbrook's May Mowing for \$1,953.40 bringing the revised payables to \$19,806.18

Alan made a motion to approve the revised June Bill's for payment in the amount of \$19,806.18 seconded by Tamitha. Vote: 6 ayes, 0 nays

Council Reports:

Safety

Alan Reporting:

1. announced that per the request of the Fiscal Officer to reduce costs in 2025 for all Departments, he reviewed the hours budgeted for 2025 and reduced the hours by 130 off the 1200 hours originally budgeted - read the Sheriff's Monthly Reports, they worked 100 hours in May which was the number of hours scheduled – proceeded to read the Activity Report – opened for questions and comments – Dennis raised concerns about vehicles running the stop signs at Chippewa and Lake Roads – Deputy Harhay stated that they are aware of this and have applied extra patrols to monitor this concern – concerns were raised about parking and someone suggested a “gated community” as a possible fix for this situation – Mayor Dodaro stated that she is seeing more traffic in the Village especially golf carts and motorized bikes, etc. – vandalism in the Village was also discussed and how the video cameras around the Community Center and other areas are being used to assist – Deputy Harhay said it is up to the Village whether to prosecute offenders or not and he recommends that the Village Safety Director

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determine how to proceed in such matters; when asked about privacy pertaining to the cameras, Deputy Harhay stated that there are no privacy rights where cameras are installed – Deputy Harhay said for non-emergency calls to dial 330-725-6631 to report such incidents and call this number first before calling a Village official to reduce the time between the incident taking place and dispatch being notified and also stated that when damage to facilities is involved this becomes a criminal offense involving parents of any juvenile involved and such cases go to the Medina County Juvenile Prosecutor’s office – Mayor Dodaro thanked Deputy Harhay for attending tonight’s meeting during his off time

2. read the Fire Chief’s report since the Chief had another commitment tonight - reported that of the 75 calls in May, 6 of the calls were for Chippewa Lake and 72% of all calls were for EMS – reported that the 2024 YTD Turnout Time is averaging 2 minutes and 2 seconds and the Average On-Scene Time is 5 minutes and 53 seconds
3. Alan reported that the Medina County Park District Deputy, Paul Hruby, reported the following incidents/actions on the May report; 1 citation – Park Code 8.2 Alcohol Prohibited, 1 Citation – ORC 1547.15 Observer required when towing, 11 Verbal Warnings and 4 Vessel Safety Checks

Zoning

Leslie reporting:

1. Jim read the Zoning Report for May – 9 Parkway Path – Jim was asked about the status of obtaining bids to demolish and he reported that two companies will be providing bids for this task– 286 Briarwood – a discussion took place about compliance issues and now its reported that all is good, Jim reported that the property pins have just recently been located and what may have been a violation is no longer the case
2. Jim reported that there is nothing in the Code pertaining to signs posted by residents and that the Code primarily addresses signs installed by contractors thus the issue reported at 5 Bungalow Bay and a sign installed at this location, per Jim, there is nothing in the regulations to limit or restrict this sign
3. Mayor Dodaro called the Variance Hearing to Order for 374 Craggy Creek and a proposed garage addition – Jim reported that the garage has been non-compliant ever since it was built as it is 4’ off the property line instead of the required 5’ and the proposed variance will not alter this dimension and he also reported that none of the neighbors have an issue with this variance – Mayor Dodaro read the criteria that the Variance must meet in order to be passed and all were satisfied and she asked for a roll-call vote: Bud-aye, Barb-abstain, Alan-aye, Tamitha-aye, Leslie-aye, Ken-aye – Mayor Dodaro announced that the Variance has been approved

Community Relations

Tamitha reporting:

1. thanked the Pride Committee for their assistance in distributing the Newsletter
2. confirmed that the movie night on June 7th had a good turnout and will continue to plan Movie nights to take place on Friday’s with Saturday’s as back-up days as she also schedules to avoid any conflicts with the scheduling of the Porch Rockers
3. scheduled the Field Day event to take place on June 23rd and will continue what Barb started with the frozen t-shirts event

Buildings and Utilities

Barb reporting:

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1. confirmed that the Flag Pole lights on Bungalow Bay are connected to the Weimer residence who power those lights at no cost to the Village and she thanked Alison and Andy for doing this for the Village
2. confirmed that the 13 street lights on the Ohio Edison bills match the lights included on the bill and she is continuing to match all lights for the rest of the Village against the Ohio Edison bills and that she did report the street light outage to Ohio Edison for the light at Bungalow Bay and Parkway Drive
3. confirmed that she reached out to Ohio Edison (OE) about the base rate increases and is waiting for a return call – asked Alan to reach out to NOPEC to see if they can offer any options
4. asked about the old sound system now being stored and if there is a need to retain it – Tamitha asked that we retain the two microphones and the speakers – it was decided to table a final decision until the next meeting and a suggestion was made to consider loaning the system out to others for local events
5. thanked Dennis for mowing Garmin Road and great job that he does with that mowing
6. announced that the Ski Team used the Community Center yesterday and the Garden Club will be using the Community Center next Monday and on the 27th the Historical Society will be using the Community Center

Parks

Ken reporting:

1. confirmed that the Beach is open for the season and things are going well – we have a broken Digger Toy at the Beach that is broken – Mayor Dodaro reported that today at 4:30 Keith let her know that he and Don Bican are working on a way to repair it – Ken also stated that Keith is looking at what can be done to repair and fix the basketball hoop – Alan stated that he is working on the Sand Box and the Village may be getting a new Sand Box
2. thanked the Ski Team for installing the ropes and swimming platform
3. confirmed that the Kayak Launch is reinstalled with help from Al Safko, Eric Rommel, Matt Sorgi as well as Howard Wolf for the front-end loader that saved a lot of time
4. confirmed that the debris has been removed from the Beach fence area and that he plans to install a “No Dumping” sign referencing the applicable Ordinance – he also wants to increase the amount of the fine from \$100 up to \$250
5. **Leslie made a motion to increase the fine listed in Ordinance 548-02 from \$100 up to \$250, seconded by Barb. Vote: 5 ayes, 1 nay**
6. a discussion took place about dumping debris, using the mowing contractor for picking-up debris, Village and resident responsibilities, etc. – Mayor Dodaro asked Gary to inform Allan about revising the Ordinance with the new fine amount – Mark read from Section 37 that read along the lines of no liter to be dumped on public or private properties and that violators can be charged with a misdemeanor
7. reported that the Village has collected \$5,623 for Ramp Keys (3), Lake Access (157) and Boat Stickers (15) so far this year and \$12,600 for the Medina County Park District Dock Permits (145) and he thanked Amber for the excellent job that she is doing with all of these collections
8. Barb asked about the Ski Team Gate being unlocked – Ken to install a lock with the same combination as we had
9. a discussion took place regarding the storage of the Bocce Ball, Corn Hole and Shuffle Board equipment, where to store it, how to secure it, where keys will be located as well as sign-out sheets, etc. – Ken asked Gary if he still has the \$500 available for a storage box and Gary

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confirmed “yes” – final details will be issued on how this will work as well as signs that may also be posted

Streets

Bud reporting:

1. confirmed that the bids for Phase 9 have been opened and the contractor identified and all we are waiting on now is for the OPWC paperwork making monies available sometime in July
2. a question was raised about why we are doing road patching instead of resurfacing and Bud answered to stretch our monies until Grant monies for other projects are awarded
3. a lengthy discussion took place about parking in the Village, how non-residents are not parking where parking is allowed, the need for “no parking signs”, the use of motorized vehicles in areas where they are not permitted, parking on grasses, reviewed the need to contact the Sheriff Office as mentioned earlier, private and public parking, etc. – Bud to look into this further and report back

Legal

Mayor Dodaro reporting:

1. confirmed that Allan currently has two cases – one is a charge of disorderly conduct and the defendant is to enter a plea on June 17th and the second is an assault charge waiting on a court date to be set
2. Allan is ready to record the deed of sale once payment has been received for the two Village properties sold at last month’s meeting to Mr. & Mrs. Mohn
3. Allan reported sending Council information that he found about parking on lots and the small circle of land in question as to ownership

Finance

Gary reporting:

1. confirmed that he distributed the May Bank Reconciliation Report to Council reflecting that all accounts are in balance – he asked if there are any questions or comments – none were offered; he requested **a motion approving the May Bank Reconciliation Report as distributed and authorizing Council to sign the report – Alan made a motion to so move, and it was seconded by Barb. Vote: 6 ayes, 0 nays**
2. confirmed that he distributed the May Appropriations Report to Council through the end of April, he asked if there were any questions –none were offered– he asked for **a motion approving Council to sign-off on the Appropriations Report through the end of May signifying Council’s review and agreement with the expenditures, Bud made a motion to so move, and that it was seconded by Tamitha. Vote: 6 ayes, 0 nays**
3. as a result of the Meeting held on May 7th pertaining to the recommendation of the Fiscal Officer to reduce appropriations for 2024, one department offered to reduce appropriations by \$5,200 that being the Safety Department, no other departments offered to reduce appropriations for 2024 – reported that tonight he distributed revised 2025 budget sheets for the General Fund reflecting the impact of the Safety Department’s reduction and impact to the 2025 budget numbers as well as the Road and Bridge fund reflecting the loan payback account code that we will begin paying in 2025 – he continued to urge all departments to avoid spending all appropriated monies in 2024 and recommend that they target a 20% carryover into 2025 to avoid serious budget impacts and considerations as we move through 2025 and into 2026 - with

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- no other changes offered, we are ready to submit the 2025 Budget and I am ready to ask for a Motion unless there are any questions or comments – none were offered
4. asked for **“a Motion authorizing the Fiscal Officer to submit the 2025 Budget to the Medina County Auditor incorporating the changes just reviewed with Council”**, so moved by Alan, seconded by Tamitha. **Vote: 6 ayes, 0 nays**
 5. confirmed that the balance of the monies owed for the purchase of the two properties at last month’s meeting was paid in full tonight in the amount of \$900
 6. reminded Council that we do have the NOPEC Grant valued at \$1,643 Grant this year and he must still submit a project for review and approval before monies can be accessed – once Council decides on a project he will submit the documentation for review by NOPEC
 7. reminded Council that we also have the opportunity to apply for the PEP Grant valued at \$1,000 for use on safety related expenses for the playground, streets, sirens, etc. – once a project is identified he can process the grant application – Tamitha and Ken confirmed that they are working out the details on how to conduct the CPR training again this year for the new Beach Attendants and will advise Gary once determined – Leslie reconfirmed the need to remove trees and **made a Motion to appropriate another \$1,000 for tree removal, seconded by Bud. Vote: 6 ayes, 0 nays** – Mayor Dodaro asked where these trees are located and Leslie stated Rustic Rook
 8. GE Baker had the most competitive bid for Phase 9; Engineering Associates confirms that the bid satisfies all compliance requirements so we are ready to read the Ordinance accepting the bid from GE Baker and authorizing the execution of the contract - he asked if there are any questions or comments – Alan asked how can we proceed with this Ordinance before obtaining all OPWC documentation for the Grant – Gary responded that by passing this Ordinance now, it clears the way to issue the contract as soon as the OPWC documentation is processed
 9. Gary did the first reading of Ordinance 897-24, an Ordinance accepting the bid of G.E. Baker Construction, Inc. for the Village Phase 9 street improvement project, authorizing the execution of a Contract for the same, and declaring the same an emergency
 10. Gary asked for **a Motion to waive the 2nd and 3rd readings of Ordinance 897-24, so moved by Bud, seconded by Tamitha. Vote: 6 ayes, 0 nays**
 11. Gary asked for **a Motion to adopt Ordinance 897-24 as an emergency, so moved by Bud and seconded by Tamitha. Vote: 6 ayes, 0 nays**
 12. as of the end of May, the balance in the Primary Checking Account was \$291,701.43 and \$199,024.23 in the Money Market Account and \$108,285.13 in the Star Ohio Account for a total of \$599,010.79 – he asked if there are any questions or comments – none were offered

Old Business

1. Alan confirmed no response yet to his request for State assistance on replacing the siren

Public Participation

1. Jennifer stated that she does not take for granted living in this community and wants harmony amongst the residents and does bring up matters of concern like parking looking for support from Council
2. Ed reported attending a function where the head of the Water Department was also in attendance and Ed voiced an opinion about the County charging those residents who disconnect their water meters in the winter being charged for 2,000 gallons of water each year and was told that it will be looked into and Ed hopes there may be some relief down the road for residents who have this annual requirement
3. Bob thanked Bud for the street paving and recommended that the contractor we use for snow plowing and pushes signs over should come back and straighten them out

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4. Lynda said it is good to be back in the Village and thanked Mayor Dodaro for the excellent job that she has done over the years and also voiced the need about being fair and stated we all need to be fair with one another – raised concerns about dogs barking and thanked all of Council for their work
5. Dennis raised concerns about the deer population and asked Council to think about how to handle culling the deer population and someone else in the audience raised concerns about the deer population and that the deer and other critters are carriers of ticks and lime disease
6. Mark was upset about reducing hours for patrolling the Village while other departments did not reduce their budgets – Gary stated that the reduction was made after evaluating the necessary hours to patrol and not cause any negative impact to the community as determined by Alan and the Mayor

New Business

1. Tamitha reported that Jennifer donated \$20 towards Community Relations and thanked her for this donation

There being no further business Alan motioned to adjourn at 9:25 PM, seconded by Tamitha.

Mayor Joanne Dodaro

Fiscal Officer, Gary Harris