

**VILLAGE OF CHIPPEWA LAKE  
REGULAR MEETING MINUTES – MAY 13, 2024**

Mayor Joanne Dodaro called the meeting to order at 7:05 P.M.

A roll call was taken with the following officials present: Alan Robbins, Barb Hunter, Tamitha Sorgi, Leslie Burns, Ken Demeter, Allan Michelson – Solicitor, Jim Brandenburg – Zoning Inspector, Gary Harris – Fiscal Officer; visitors Jill Heck, Debbie & Allan Horning, Mark Reuter, Bill Glasenapp, Howard Wolff, Pamela & Dennis Mohn, Alison & Andy Weimer, Pam & Bob Williams, Kelly Schmetzer, Deputy Harhay and Assistant Fire Chief Holzman

Mayor Dodaro reported that tonight we are opening the meeting with the Public Auction of the two properties advertised for Lots 297 & 298 – Allan announced that the bids start at \$500 minimum per lot as advertised and asked if anyone wanted to make a bid and also reminded everyone that these lots are non-buildable and/or no structures – Dennis Mohn offered \$500 for Lot 297 – Allan announced \$500 was bid, asked for any other bids, stated going once, going twice and sold for \$500 – Dennis Mohn offered \$500 for Lot 298 - Allan announced \$500 was bid, asked for any other bids, stated going once, going twice and sold for \$500 – announced that later in the meeting we need to vote on the Ordinance accepting the bid (Gary brought forward the reading and voting on this Ordinance to immediately follow this bidding process as it actually took place later in the meeting)

Allan did the first reading of Ordinance 896-24, “an Ordinance accepting bids for the purchase of Village Lots, authorizing conveyance of said properties to the successful bidders, and declaring the same an emergency”

**Bud made a motion to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings of Ordinance 896-24, seconded by Tamitha. Vote: 6 ayes, 0 nays**

**Bud made a motion to approve Ordinance 896-24 as an emergency, seconded by Tamitha. Vote: 6 ayes, 0 nays**

A discussion took place about parking vehicles and other items on Village and private lots – Allan and Zoning to review and report back on their findings

Mayor Dodaro asked if everyone read and agreed with the April Meeting Minutes and asked if there were any corrections, questions or comments –none were offered

**Bud made the motion to accept the April Minutes, and it was seconded by Tamitha. Vote: 6 ayes, 0 nays.**

Mayor Dodaro asked if everyone read the May Bill’s for Approval and asked if there were any other changes, questions or comments – Gary stated that there were two late additions – Alan asked what they were – Gary stated Smith Brothers invoiced for delivering River Gravel and Lit Fiber invoiced for the May charges bringing the revised payables to \$48,131.18

**Alan made a motion to approve the revised May Bill’s for payment in the amount of \$48,131.18 seconded by Leslie. Vote: 6 ayes, 0 nays**

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Council Reports:

Safety

Alan Reporting:

1. read the Sheriff's Monthly Reports, they worked 76 hours in April versus 80 hours scheduled – read proceeded to read the Activity Report – Mayor Dodaro asked Deputy Harhay if he is aware of animal complaints in the Village where there are now three dogs causing problems and when residents call the Police they say it is up the Dog Warden and the Dog Warden says it is an issue for the SPCA – Deputy Harhay said that he is aware of the issue, he even tried to catch the dogs by opening up the Cruiser but they ran off – Deputy Harhay stated that they will respond to such calls but residents should also know that they can catch the dogs, if safe, take them to the Dog Kennel, even after hours, and there are cages outside where the dogs can be put and kennel personnel will deal with it the next work day – Bill asked about the theft at his next door neighbor's house on Rustic Rook – Deputy Harhay stated that if reported, the detectives are working the theft and reports on the status of any case opened by the detectives is public knowledge and residents can go to the Sheriff website and download the status on any reported incident
2. Assistant Fire Chief Holzman reported that of the 69 calls in April, 9 of the calls were for Chippewa Lake and 75% of all calls were for EMS – reported that the 2024 YTD Turnout Time is averaging 2 minutes and 6 seconds and the Average On-Scene Time is 5 minutes and 36 seconds – reported that they had over 2000 attendees for the Pancake Breakfast this year and made \$20,000 – reported that the fire hydrants will be tested this month and he was asked to alert Leslie so she can get the notice posted onto Facebook – a discussion took place about just how critical the Mutual Aid support is, especially when it comes to fires and having multiple tanker trucks available allowing the fire fighters to get these fires out as quickly as possible
3. Alan reported that Park Director Eppink had no safety issues in the month of April

Zoning

Leslie reporting:

1. Jim read the Zoning Report for May – 9 Parkway Path – Allan reported that no changes in this situation, the homeowner has paid \$3,000 in fines + \$570 in Court Costs, the mortgage and all taxes are current and that the potential buyers are no more – Jim stated that the Building Department reported that the structure is too far gone to repair and if you are in the vicinity you can smell the mold – Allan to send Leslie copies of the Health Department reports and stated that this at some point in time will become a health issue and the Village will need to do something – Jim was asked to get a quote to demolish the structure – 227 Rustic Rook Jim reported that the bank has come in and the clean-up the property has been corrected
2. a discussion took place about the status of the modifications made to the structure on the property where the pain clinic is to be located – Barb thought that with the permit that they received that had one year to start working on it and then complete all work in year two – Leslie to investigate and report back to Council
3. Jim reported that he obtained bids from AJ to remove an uprooted tree on Garmin, dead trees on Park Lake and Beachside and removal of a Box Elder tree and a Pine tree (Jim confirmed that this tree is in the Right of Way (ROW) for \$1,000
4. **Leslie made a Motion to appropriate \$1,000 for the removal of the trees, seconded by Barb.**  
**Vote: 6 ayes, 0 nays**

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5. a discussion took place about the Ordinance limiting the size of signs in the Village – Jim is to review the Code and Leslie will report back to Council
6. Leslie reported that more details are needed on the properties at 66 and 67 Bungalow Bay and the property owners desire to build a garage – Allan said he reviewed the files and found no records pertaining to these properties – Bud and Leslie to review the matter and report back to Council

Community Relations

Tamitha reporting:

1. confirmed that the Newsletter will be out by mid-week
2. planning a June 22<sup>nd</sup> event as well as a movie night on June 7<sup>th</sup> with a June 8<sup>th</sup> back-up date – asked Barb about reactivating the power at Point Park – Mayor Dodaro asked Barb to request the power to be activated now so we have the power when needed – Barb reported that she will install a lock on the panel at Point Park
3. reported that she is in the planning stage for the annual Water Party and is currently considering August 3<sup>rd</sup> or 10<sup>th</sup>
4. announced that the Porch Rockers schedule is now on Facebook and soon to be on other social media sites listing dates and locations
5. Pam reported that the annual Golf Cart Parade is scheduled for the Sunday before Memorial Day and there will also be an ice cream social afterwards – also confirmed that on the Wednesday before Memorial Day they will be “planting the pots” around the Village

Buildings and Utilities

Barb reporting:

1. alerted everyone that Ohio Edison (OE) is planning base rate increases and asked if Allan can issue an objection – Mayor Dodaro asked Barb to contact our source at OE for an explanation and asked Gary to provide Barb with the list of poles in the Village with street lights – Mayor Dodaro also asked Barb to investigate the high costs for the flag pole lights at the tennis court on Bungalow Bay Blvd
2. confirmed replacing the flag on Bungalow Bay
3. she will contact the Medina County Sanitary Engineering Department about turning on the water at the two Village sites, at the water fountain and water access for watering Village plants
4. with the requested reductions in spending for 2024 she is not planning to install a light pole at Point Park – Alan commented that NOPEC may offer some grants and he will contact them and report back to Council
5. it was reported that some of the new tiles at the Tennis Court were damaged by the mowing contractor and they will be repaired

Parks

Ken reporting:

1. confirmed that the Beach will open on May 25<sup>th</sup> and that they have hired extra Beach Attendants to be “on call” as needed
2. confirmed that Beach access and parking permits will go on sale this Saturday after the meeting with the Beach Attendants to fill out new employee paperwork and after the selling of the permits they will then install the kayak launch
3. confirmed that as of tonight we have sold \$1,465 for Beach & Parking Permits and \$3,780 in Docking Fees and Permits

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4. reported that all of the benches at the Park on Bungalow Bay have been painted and that gravel has been dumped for the new shuffleboard court and playground equipment
5. a discussion took place about the shuffleboard equipment, where to store such equipment, sign-out sheets, accessing the equipment, what to do if equipment is not returned, where to post notices about the equipment, etc. – to be continued
6. Mayor Dodaro asked Alan if he looked into the Sandbox replacement – Alan reported “not yet’ but it is on his agenda to do
7. Leslie offered to have the Corn-Hole boards repainted and will get with Ken on this
8. Bill raised concerns about some of the options offered on where to store the shuffleboard equipment and how it needs to be at the court sites and not at some other location
9. requested that the contractor begin mosquito spraying on a once a week basis beginning this Thursday

Streets

Bud reporting:

1. confirmed that the gas company will be returning to do the final landscaping once all line replacement work has been completed
2. confirmed that the OPWC Bid Opening will be taking place in June for Phase 9
3. Bill thanked Bud for the pot hole repairs recently completed

Legal

Allan reporting:

1. confirmed that he currently has two cases – one is a change of plea with a scheduled court date of May 23<sup>rd</sup> and the second is an assault charge set to have a pre-trial hearing next week
2. reported that he cannot be here for the June Meeting due to another commitment
3. Allan did the first reading of Resolution 510-24, “a Resolution approving the final plan for the Medina County Countrywide 9-1-1 System and declaring the same an emergency
4. **Bud made a Motion to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings of Resolution 510-24, seconded by Barb. Vote: 6 ayes, 0 nays**
5. **Bud made a Motion to adopt Resolution 510-24 as an emergency, seconded by Barb. Vote: 6 ayes, 0 nays**
6. asked Gary about putting the Draft copies of Meeting Minutes on the Village website as he was asked this question by a resident – Gary stated that he thought that this might not be legal since it wasn’t yet approved – Allan to investigate and report back

Finance

Gary reporting:

1. confirmed that he distributed the April Bank Reconciliation Report to Council reflecting that all accounts are in balance – he asked if there are any questions or comments – none were offered; he requested **a motion approving the April Bank Reconciliation Report as distributed and authorizing Council to sign the report – Bud made a motion to so move, and it was seconded by Tamitha. Vote: 6 ayes, 0 nays**
2. confirmed that he distributed the April Appropriations Report to Council through the end of April, he asked if there were any questions –none were offered– he asked for **a motion approving Council to sign-off on the Appropriations Report through the end of April signifying Council’s review and agreement with the expenditures, Bud made a motion to so move, and that it was seconded by Tamitha. Vote: 6 ayes, 0 nays**

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3. reminded Council as a follow-up to the May 7<sup>th</sup> Information Gathering Meeting pertaining to the 2024/2025 budgets where he needs input from Council on or before May 31<sup>st</sup> with any budget adjustments otherwise, the budgeted Appropriations for 2024 and 2025 will remain as originally provided to Council on April 6, 2024 – as offered once again at the May 7<sup>th</sup> meeting, he will make himself available to meet one-on-one to discuss/review any budget questions or concerns – he asked if there were any questions or comments – none were offered
4. a request was made to issue individual Departmental Reports, listing all of the account codes, which was issued this evening to all Council members – with these reports can you see every account code and fund number that applies to your department – it was suggested that everyone keep these copies and when I issue the monthly pre-meeting envelopes with the monthly Appropriation Report they can focus on those account numbers that pertain to their department and know exactly how much was spent and how much monies are available yet to spend – stated that he does not intend to distribute the Departmental Reports monthly unless he is instructed to do so by Council – no such request was made by Council
5. asked if we will be receiving the 10% down payment for the properties purchased tonight as specified in the Ad for the sale of Lots 297 & 298 – it was confirmed “yes” down payment will be issued tonight
6. reminded Ken to please distribute the two information documents to all Beach Attendants in advance of Saturday’s meeting detailing Payroll and New Employee Documentation to be completed
7. reminded Council that we do have the NOPEC Grant valued at \$1,643 Grant this year and he must still submit a project for review and approval before monies can be accessed – once Council decides on a project he will submit the documentation for review by NOPEC
8. reminded Council that we also have the opportunity to apply for the PEP Grant valued at \$1,000 for use on safety related expenses for the playground, streets, sirens, etc. – once a project is identified he can process the grant application – Tamitha would like to use some of these monies for CPR training again this year for the new Beach Attendants – Leslie asked if the balance could be used to remove a tree that is a safety concern – Gary responded yes to both and stated that he needs bids on each so he can submit them with the Application
9. as of the end of April, the balance in the Primary Checking Account was \$322,629.49 and \$198,352.22 in the Money Market Account and \$107,786.91 in the Star Ohio Account for a total of \$628,768.62 – he asked if there are any questions or comments – none were offered

Old Business

1. Barb asked if she should look into solar lights for the Community Center flag pole – Mayor Dodaro stated “yes”
2. Alan reported no response yet from State Senator Romanchuk’s office about his request for financial assistance to replace the siren

Public Participation

1. Mark asked about signs needing to be posted for No Solicitation Allowed and the Parking sign at Point Park needs fixing
2. Kelly reported that there have been solicitors in the Village and asked Zoning to look into the lawn furniture piled in a driveway at the end of her street – Jim reported that the lawn furniture is in good condition and Zoning can do nothing at this time
3. Debbie confirmed that the Beach has been cleaned up, the port-a-pot has been placed in the Beach area and reported that the digger has been disassembled, tipped over and is rusting and also reported that debris is piling up again at the fence near the Boat Launch Ramp – Ken to

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install a no dumping sign and Barb suggested also posting a notice on Facebook – Ken to also work on getting the debris removed

New Business

Nothing reported.

**There being no further business Alan motioned to adjourn at 9:18 PM, seconded by Leslie.**

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Mayor Joanne Dodaro

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Fiscal Officer, Gary Harris