

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – APRIL 8, 2024**

Mayor Joanne Dodaro called the meeting to order at 7:02 P.M.

A roll call was taken with the following officials present: Alan Robbins, Barb Hunter, Tamitha Sorgi, Leslie Burns, Ken Demeter, Allan Michelson – Solicitor, Jim Brandenburg – Zoning Inspector, Matt Sorgi – Assistant Zoning Inspector, Gary Harris – Fiscal Officer; visitors Jill & Bill Heck, Debbie Horning, Mark Reuter, Bill Glasenapp, Tim Cochrane, Howard Wolff, Pamela Mohn, H. Senokozlief, Ty Fullerton, Chris O’Neil and Fire Chief Cavanaugh

Mayor Dodaro thanked Tamitha, Ken, Debbie Rustic and the Easter Bunny for their work on the Easter Egg Party

Mayor Dodaro asked if everyone read and agreed with the March Meeting Minutes and asked if there were any corrections, questions or comments –none were offered

Alan made the motion to accept the March Minutes, and it was seconded by Barb. Vote: 5 ayes, 0 nays.

Mayor Dodaro asked if everyone read the April Bill’s for Approval and asked if there were any other changes, questions or comments – none were offered

Barb made a motion to approve the April Bill’s for payment in the amount of \$10,187.78 seconded by Alan. Vote: 5 ayes, 0 nays

Council Reports:

Safety

Alan Reporting:

1. read the Sheriff’s Monthly Reports, they worked 84 hours in March versus 80 hours scheduled – read the Activity Report and reported that Deputy Harhay is not here tonight as he was called in to support Solar Eclipse local activities and he was told by Deputy Harhay that there are no particular issues needed to be reported about – Alan stated that he has asked Park Director Nathan Eppink if he would provide Alan a monthly summary of activities that Alan would include in his monthly reports under Safety and be archived in the Monthly Meeting reports
2. Fire Chief Cavanaugh reported that of the 47 calls in March, 4 of the calls were for Chippewa Lake and 77% of all calls were for EMS – reported that the 2024 YTD Turnout Time is averaging 2 minutes and 3 seconds and the Average On-Scene Time is 5 minutes and 31 seconds – reported that they had 620 attendees for the Pancake Breakfast this past Sunday and invited everyone to come out to this function for the remaining Sunday’s in April – reported a siren non-functioning issue due to a County “repeater” problem – Mayor Dodaro reported that the Village siren worked since it was “re-plugged” into the electrical source - confirmed that the Advisory Committee meetings are going well – Alan reported that he attended and the videos shown during the meetings are very informative especially the one showing the difference in burn times between an old home versus a new home 29 minutes for the old and 3 minutes for the new - Mayor Dodaro asked if the Chief has obtained the schedule for trains on the tracks north of the Village and the Chief confirmed not yet but he will keep trying and will report back to the Mayor and he advised the Mayor that he was told most of the activity on these tracks is for repairs

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Mayor Dodaro asked Tim Cochran if he wanted to report about the Ski-Team – Tim reported that he and Ken have been speaking together on numerous matters one of which is the maintenance of the ropes used to mark the beach area and one of the challenges is that a Ski-Team member is not always on-site anymore since several members have moved and new members don't necessarily live in or near the Lake – Tim offered to be informed about repairs and they may be able to assist with final repairs and to keep him informed – reported that he has presented the 2024 Ski-Team Agreement to Council tonight and Mayor Dodaro confirmed that every year the Ski-Team purchases Beach Passes even though many members do not live in the area – Ken stated that the discussions that they are going to have revolve around setting-up standard procedures for future leaders and Ken approved increasing the \$250 limit under Section 1 – Spring Maintenance, item “c” up to \$500 – Tim confirmed that they do send their Certificate of Insurance documents to the Village each year – Allan asked that Tim make certain that the Village obtains annual copies of the Certificates of Insurance and Tim replied that this does happen on an annual basis

Ken made a Motion to accept the Ski-Team 2024 Agreement amending Section 1 to increase up to \$500, seconded by Tamitha. Vote: 5 ayes, 0 nays

Zoning

Leslie reporting:

1. Jim read the Zoning Report for April – 9 Parkway Path – Allan reported that he has not heard anything from the owner and the bank is not going to do any clean-up as both the mortgage and all taxes are current – Leslie suggested we demo the house as the monies are in the budget – Allan was asked if we could lien the property for the cost of the demo and he said “yes” but with the value of the mortgage that would be paid first in any sale, there is a chance nothing would be left to pay any lien amount – Jim is to obtain bids to demo the house and Allan is to provide the list of potential buyers to the mortgage company – 227 Rustic Rook Jim reported that the bank has come in and started to clean-up the property and although it is not yet done, progress is being made
2. Jim reported that he obtained bids from AJ to remove an uprooted tree on Garmin, dead trees on Park Lake and Beachside and removal of a Box Elder tree and a Pine tree for \$1,000 – Mayor Dodaro asked if the Pine is in the ROW and Jim was unsure – Jim to check and report back
3. Leslie reported details on Dr. Senokozlief properties at 66 and 67 Bungalow Bay pertaining to her desire to build a garage that includes issues related to the horseshoe drive and pine trees – Leslie stated that the neighbor has no issues with this – Alan stated that no Variance is necessary – Allan said that the horseshoe drive area, owned by the Village, would need to be sold at a public auction, in addition he needs to look further into this as years ago there was a court case regarding this property and Mayor Dodaro wants Allan to reinvestigate this matter and report back to Council

Community Relations

Tamitha reporting:

1. thanked Ken, Lori, Debbie Rustic and Matt for all of their help with the Easter Party that included stuffing 800-900 eggs, there were 20-30 children there mostly aged 2-6 years old and the Easter Bunny was awesome
2. announced that the Village has signed the Agreement to sell Docking Permits with the Medina County Park District (MCPD) and that Amber Dalakas will be selling both the Beach Passes along with these Permits – Gary stated that the revenues from each must be separate and not co-

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mingled – Mayor Dodaro stated that the Village will sell the Permits at the prices established by MCPD and retain the monies for Village use

3. confirmed that the Newsletter will be out by the end of this month with information on the permits – Ken stated that Amber’s salary was never activated and Amber has asked that all of her fees this year for the beach, ramp and docking permit be waived in lieu of payment for her selling these items – Ken feels this to be a fair request and Tamitha stated that we cannot waive the Dock Permit but the Village could pay her Permit Fee which Ken agreed with - Gary reported that he went back through the Minutes from 2021 to last year for the months April through June and found nothing related to any salary or payment for Amber – Ken said perhaps next year we can look at offering her compensation for doing this work
4. Ken reported that emails will be going out in the third week of April to residents and to those living on Euclid about the Village now selling the Docking Permits

Buildings and Utilities

Barb reporting:

1. confirmed installing new batteries in the clock in the Community Center
2. will be contacting Ohio Edison about two street lights out on Garmin and Circle Crest Drive
3. confirmed that the annual Back-Flow test has been completed and all documentation submitted
4. confirmed that all went well in receiving the Voting equipment and opening the Community Center for the Poll Workers and thanked Tamitha and her helpers for putting everything back in place once everything was cleared out – Mayor Dodaro thanked Barb for her work in receiving the Voting equipment and opening the Community Center for the Poll workers
5. reported that the Community Center has upcoming meetings for Save the Lake this Wednesday and the Garden Club will be meeting next Monday along with a speaker from Wetlands Restoration
6. Mayor Dodaro said that Bud took down the flag on Bungalow Bay due to its poor condition – Barb confirms that she has a new flag and is waiting for the weather to improve

Parks

Ken reporting:

1. wants to rehab the park on Bungalow Bay Blvd. by painting and repairing the benches and playground equipment, acquire/build a storage box and replace the shuffleboard surface and use most of the remaining Endowment Fund for this project
2. **Ken made a Motion to appropriate \$4,378.58 of the remaining Endowment Fund for the Bungalow Bay Park Project, seconded by Barb. Vote: 5 ayes, 0 nays**
3. reported needing more gravel under the benches and teetertotter
4. adding a new Bocce Ball Court at Point Park at a total cost of \$5,500, the Pride Committee has agreed to donate \$1,500 to this project leaving a balance of \$4,000 to be paid by the Village
5. **Ken made a Motion to use \$4,000 of Appropriated monies for the new Bocce Ball Court, seconded by Leslie. Vote: 5 ayes, 0 nays**
6. considering where to install the new signs to be provided by the MCPD with the new Lake Rules – Barb asked if signs are needed for “No Fishing at Beach” – Ken responded “not yet”
7. a discussion took place about the new MCPD signs and if their logo and contact information appears on the new signs as MCPD is the enforcer of the rules and any questions should be directed to MCPD and not the Village – Debbie stated that “yes, this will be on the new signs”
8. **Ken made a Motion to accept the 2024 bid price of \$515 per application for Mosquito Control submitted by Valley View Spraying, seconded by Tamitha. Vote: 5 ayes, 0 nays**

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9. announced that thus far 11 Beach Attendant Applications have been received – Gary asked if a date has been set to meet in May for filling out the employee paperwork and Ken responded “not yet”

Streets

1. Mayor Dodaro confirmed that the gas line work that is currently underway on a number of streets within the Village and the quality of the “finish work” is very good and that they will return in the Spring to reseed the work areas and repair the street patches on Longacre
2. Mayor Dodaro confirmed that the contract for the rework on Parkway Path has been awarded
3. Mayor Dodaro announced that the OPWC Grant and Loan have been approved for Phase 9 by OPWC

Legal

Allan reporting:

1. confirmed that he currently has one case of assault with no trial date yet set
2. confirmed that he placed the Ad for the public sale and bidding for the Lots on Garmin at Chippewa Lake Road to be conducted at the May 13th Council Meeting – Allan to provide the Ad to Katrina and Lisa for posting onto the social media sites – Leslie stated that one of the parcel numbers is incorrect – Allan said he will check into this
3. Allan did the third reading of Ordinance 893-24, “an Ordinance approving the Lease Agreement between the Village of Chippewa Lake and the Medina County Park District regarding the lease of Lakeshore Line and certain parts of the Lake for a period from January 1, 2024 through December 31, 2033”
4. **Barb made a Motion to adopt Ordinance 893-24, seconded by Tamitha. Vote: 5 ayes, 0 nays**
5. stated that he will prepare the Resolution for the May Meeting approving the Final Plan for the Medina County Countywide 9-1-1 System

Finance

Gary reporting:

1. confirmed that he distributed the March Bank Reconciliation Report to Council reflecting that all accounts are in balance – he asked if there are any questions or comments – none were offered; he requested **a motion approving the March Bank Reconciliation Report as distributed and authorizing Council to sign the report – Tamitha made a motion to so move, and it was seconded by Alan. Vote: 5 ayes, 0 nays**
2. confirmed that he distributed the March Appropriations Report to Council through the end of March, he asked if there were any questions –none were offered– he asked for **a motion approving Council to sign-off on the Appropriations Report through the end of March signifying Council’s review and agreement with the expenditures, Barb made a motion to so move, and that it was seconded by Tamitha. Vote: 5 ayes, 0 nays**
3. confirmed that on Saturday he delivered to the Mayor and Council the first pass of the 2025 budget that included a statement that he needs any final request for adjustments to that budget in his possession no later than May 31, 2024 – he also raised concerns that if all appropriated monies for 2024 and 2025 are spent there could be significant impacts to appropriations in 2026 and he stated that Council must do something about reducing Appropriations for both 2024 and 2025 – he reviewed the Spending in the General Fund going back to 2022 that spent a total of \$207,800, in 2023 a total of \$227,200 how in 2024 it is estimated to be \$329,300 and for 2025 is targeted for \$304,000 and Council needs to reduce Appropriations by a minimum of \$70,000

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preferably for 2024 and 2025 - once again, he offered to meet one-on-one or as a group to discuss/review any budget questions or concerns – Alan recommended a meeting in May for this purpose

4. confirmed that in the 2025 budget, a new appropriation account code was set-up for the OPWC loan payments that begin in 2025 for the \$155,620 loan for Phase 9; payments will be \$7,781 per year over 20 years – the loan can be paid in full at any time with no pre-payment penalty as this is a zero-interest loan - he asked if there were any questions –none were offered
5. confirmed that he has activated a new Fund number 2906, as requested by Mayor Dodaro, to receive all revenue for the sale of watercraft stickers for the Medina County Park district – these monies will be able to be spent for any needs, in the Village, similar to that of the General Fund – by setting up this new fund, we can easily track all revenue and expenditures generated by this new Village responsibility - he asked if there were any questions – Allan stated that all receipts should be in the General Fund – Gary stated that by setting up Fund 2906 we can more easily track all revenue receipts as well as all spending and, like the General Fund, these monies can be spent for any approved Village expenditure – Allan felt that this should not be a problem
6. confirmed that as reported at last month’s meeting, he did transfer \$60,000 out of the Money Market account into the Primary Checking account as we were exceeding the FDIC coverage limit in the Money Market account - he asked if there were any questions – Alan requested a copy of the last month’s Bank Statement showing the “sweep” transactions and Gary said he will provide that copy
7. he asked if anyone disagrees with the idea of adding the Village Banking and Investment Policy to the Administrative Section of the Code of Miscellaneous Ordinances for the use and reference by future Officials
8. **Barb made a Motion to add the Village Banking and Investment Policy to the Administrative Section of the Code of Miscellaneous Ordinances, seconded by Ken. Vote: 5 ayes, 0 nays**
9. reminded Council that we do have the NOPEC Grant valued at \$1,643 Grant this year and he must still submit a project for review and approval before monies can be accessed – once Council decides on a project he will submit the documentation for review by NOPEC – Alan stated that NOPEC can finance certain projects and he can research this further if needed
10. reminded Council that we also have the opportunity to apply for the PEP Grant valued at \$1,000 for use on safety related expenses for the playground, streets, sirens, etc. – once a project is identified he can process the grant application
11. as of the end of March, the balance in the Primary Checking Account was \$310,990.39 and \$197,660.95 in the Money Market Account and \$107,305.63 in the Star Ohio Account for a total of \$615,956.97 – he asked if there are any questions or comments – none were offered
12. Leslie asked which revenue account code records monies received for the Beach passes and related revenues – Gary stated that he will send this information to her

Old Business

1. Alan reported that Representative Ray passed along his request for financial assistance to replace the siren over to State Senator Romanchuk and he has not yet heard anything from that office

Public Participation

1. Bill reported that Ken has something further to say – Ken reported that Keith and Bud feel that the sandbox needs to be replaced – Alan offered to look into this as he helped to install the original sandbox

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2. Township Trustee Fullerton reported that the Township Newsletter will be released this week announcing several items of interest

New Business

Nothing reported.

There being no further business Barb motioned to adjourn at 9:01 PM, seconded by Leslie.

Mayor Joanne Dodaro

Fiscal Officer, Gary Harris