

**VILLAGE OF CHIPPEWA LAKE  
REGULAR MEETING MINUTES – DECEMBER 11, 2023**

Mayor Joanne Dodaro called the meeting to order at 7:01 P.M.

A roll call was taken with the following officials present: Barbara Hunter, Alan Robbins, Lowell (Bud) Hardesty, Keith Riedel, Tamitha Sorgi, Ken Demeter, Allan Michelson - Solicitor, Jim Brandenburg – Zoning Inspector, Matt Sorgi – Assistant Zoning Inspector, Gary Harris – Fiscal Officer; visitors Kelly Schmetzer, Howard Wolff, Pamela & Dennis Mohn, Mark Reuter, Lisa & Mark Krosse, Bill Glasenapp, Linda & Jack Ryder, Diane Hardesty, Leslie Burns, Pam & Bob Williams, Debbie & Al Horning, Brenda & Chris Johnson, Marian Boucek, Rita Anderson, April & Rob Riedel, Trent Riedel, Chris Riedel, Mike Bergmann, Carol & John Sandora, Deputy Harhay and Lafayette Township Fire Chief Cavanaugh

Mayor Dodaro reminded everyone that just like last month and going forward she requests that visitors in attending Council Meetings hold their comments until the end of the Regular Meeting when we go to the Audience for comment and if comments need to be made during the reading of Legislation, to raise their hand and be recognized

Mayor Dodaro thanked the Pride Committee for decorating the Community Center and Barb for hanging the Christmas Lights and Keith for removing the Tiki Statue

Mayor Dodaro announced that there was a box of mixed nuts delivered by Engineering Associates, who the Village uses for our OPWC Grant work, and she asked Barb to help make them available for those in attendance

Mayor Dodaro asked if everyone read and agreed with the November Regular Meeting Minutes and asked if there were any corrections, questions or comments – Mayor Dodaro reported that some of the names were incorrect in the Minutes and she will send the corrections to Gary

**Bud made the motion to accept the to be revised November Minutes, and it was seconded by Alan. Vote: 6 ayes, 0 nays.**

Mayor Dodaro asked if everyone read the December Bill's for Approval and asked if there were any other changes, questions or comments – no changes or comments were offered

**Bud made a motion to approve the December Bill's for payment in the amount of \$15,464.46 seconded by Keith. Vote: 6 ayes, 0 nays**

Council Reports:

Safety

Alan reporting:

1. the Sheriff Department worked 105 hours of the requested 100 hours in November and Alan reported that one of the deputies worked 60 hours which greatly helped in meeting the scheduled hours and he read the Activities Report that had 163 Activities, 92 of which were extra patrols and 46 were victor watches – Alan asked Deputy Harhay if there were anything special happening that needs to be mentioned and Deputy Harhay stated “none” – Alan thanked Deputy Harhay for coming in tonight especially on his vacation day

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2. confirmed that there is no Dispatch service through the Medina Park District
3. reported that he will be recommending a 4% increase in the hourly rate over last year's rate and he is requesting the same hours for patrolling as in last year's contract and he asked Allan to generate the 2024 Medina County Sheriff contract for Chippewa Lake
4. Allan did the first reading of Ordinance 890-23, "an Ordinance approving an agreement for law enforcement services for the Village with the Medina County Sheriff from January 1, 2024 through December 31, 2024 and declaring the same an emergency"
5. **Ken made a Motion to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings of Ordinance 890-23, seconded by Tamitha. Vote: 6 ayes, 0 nays**
6. **Barb made a Motion to adopt Ordinance 890-23 as an emergency, seconded by Keith. Vote: 6 ayes, 0 nays**
7. Chief Cavanaugh reported that out of the 76 calls that came in November, 9 were for Chippewa Lake and 76% of all calls were EMS and the average turn-out time was 1 minute and 39 seconds, reported several Mutual Aid calls to assist other departments in November and announced that this week, Tuesday and Thursday, is the drop off gifts for Santa from 6-9 PM for those who wish to donate and on Saturday they will be making deliveries
8. no update on the Siren issue and he will ask the Mayor to reach to local officials in an effort to try to obtain some County monies to assist in this \$40,000 Siren Project
9. Mayor Dodaro asked Alan, who attended the FEMA Meeting last month, if there is any update for Council and Alan stated nothing to report

Zoning

Bud reporting:

1. Jim read the Zoning Report for December along with input from Allan for – **9 Parkway Path**, Allan reported that he has not heard anything from the owner and Jim will be meeting with the Chief Building Inspector for Medina County tomorrow - 227 Rustic Rook which is owned by Huntington Bank, Allan reported sending them 7 emails with no response, Council advised Allan to proceed to file charges and Allan said he will do so and use previously provided photos

Community Relations

Tamitha reporting:

1. confirmed that Breakfast with Santa will take place on December 16<sup>th</sup> starting at 10:00 A.M. – reported that Ken obtained a donation from McDonalds, located in Seville at the 71 and 224 truck stops, to supply food and in addition to pancakes they are also going to provide biscuits and gravy along with apple pies and Tamitha stated that there will also be crafts for the kids to do at this event as well
2. Mayor Dodaro asked Mark Krosse if he has anything to report from Save the Lake and Mark stated "nothing at this time"
3. Mayor Dodaro reported that the Lions Club will be providing a total of 80 gift cards valued at \$150 ea. on Saturday, for use at Marks grocery stores, to local residents and asked that she be contacted if anyone knows of a family in need this Holiday season

Buildings and Utilities

Barbara reporting:

1. reported that we are now being charged \$74 per month for the Point Park Pole, she will be contacting Ohio Edison (OE) especially having activated the seasonal shut-off

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2. reported that there are many street lights not functioning in the Village, including some on Briarwood and Longacre in the Township and she even reported those to OE – for those in the Village limits they should be replaced with the new LED's
3. asked Gary to monitor the street light billing as there should be less charges since they removed lights at Point Park and on Rockridge
4. thanked AI for helping her to electrify the Christmas lights that she installed at the Community Center and as a result of that help, she has now marked the light switch that controls the outside outlets
5. Mayor Dodaro reported that Barb is now cleaning the Community Center and she wants to be able to compensate her for this time – Allan responded that she cannot be compensated since she is a member of Council and perhaps Council will want to give her Gift Cards – Mayor Dodaro thanked Barb for installing the Christmas lights on the Community Center building

Parks

Ken Reporting:

1. confirmed that the materials for the playground upgrade are to be delivered tomorrow and the goal is to complete the installation of the border materials by the 20<sup>th</sup>, weather permitting
2. announced that Kelsey Burns will unfortunately not be returning next year as the Beach Supervisor and if anyone knows of someone who might want to take on this job to let him know – the residents at tonight's meeting recommend Keith for this job

Streets

Keith reporting:

1. reported that the work completed by Most Paving last month is the last of the work for this year and we will now have to wait until next Spring when the asphalt plants re-open to complete the repairs
2. reported that the OPWC Grant Application for Phase 9 is looking good to be awarded to the Village this year for the work to be done next year

Legal

Allan reporting:

1. confirmed that he has one case of domestic violence with a change of plea expected at the January 5, 2024 court hearing
2. confirmed that he will be submitting the documentation to the Auditor's Officer to reduce the values on 15 Village owned properties in January
3. reported that he has an Ordinance to retain his services next year if Council so desires – Council asked Allan to do the first reading – Allan did the first reading of Ordinance 891-23, "an Ordinance to retain the services of Allan M. Michelson as Law Director of the Village for a period of one (1) year from January 1, 2024 through December 31, 2024"
4. **Bud made a Motion to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings of Ordinance 891-23, seconded by Barb. Vote: 6 ayes, 0 nays**
5. **Bud made a Motion to adopt Ordinance 891-23, seconded by Tamitha. Vote: 6 ayes, 0 nays**
6. confirmed reading the two Banking and Investment policies provided by Alan and Bud and he found both to be acceptable – Alan asked Gary how he prefers to proceed – Gary will provide Council both copies for their review in order to obtain their input at next month's Council Meeting
7. reported being asked about redirecting donated monies for a tree replacement at the Beach to other uses since it appears that a tree will not be planted – a discussion took place about a tree

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planting with some who want a tree and some who do not – Council decided to “table” this issue until next month – Allan said that if we know who the donors were and if the tree is not going to be planted, they should be contacted to see if they want a refund or if it is OK to use elsewhere – Gary was asked to advise Council on who the donors were and how much each contributed

Finance

Gary reporting:

1. reminded Council that in addition to voting on the November Council Meeting Minutes, we also need to vote on the November Special Meeting Minutes that he distributed to Council last month
2. **Barb made the motion to approve the November Special Meeting Minutes, and it was seconded by Tamitha. Vote: 6 ayes, 0 nays.**
3. confirmed that he distributed the November Bank Reconciliation Report to Council reflecting that all accounts are in balance – he asked if there are any questions or comments – Alan asked about the \$66.06 discrepancy and Gary reported that this was a deduct from our Checking Account by OE but he cannot tie it into any of our accounts and he is working with OE on this matter and it should be resolved this month; Gary requested **a motion approving the November Bank Reconciliation Report as distributed and authorizing Council to sign the report – Alan made a motion to so move, and it was seconded by Barb. Vote: 6 ayes, 0 nays**
4. confirmed that he distributed the November Appropriations Report to Council through the end of November, he asked if there were any questions – none were offered– he asked for **a motion approving Council to sign-off on the Appropriations Report through the end of November signifying Council’s review and agreement with the expenditures, Bud made a motion to so move, and that it was seconded by Tamitha. Vote: 6 ayes, 0 nays**
5. tonight, Council needs to vote on Resolution 509-23 allowing for the advance payment of taxes in 2024 to the Village Fiscal Officer
6. Allan did the first reading of Resolution 509-23, “a Resolution requesting the Medina County Auditor pay the Village Fiscal Officer advance payment of taxes for the year 2024, and declaring the same an emergency”
7. **Bud made a Motion to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings of Resolution 509-23, seconded by Barb. Vote: 6 ayes, 0 nays**
8. **Tamitha made a Motion to adopt Resolution 509-23 as an emergency, seconded by Barb. Vote: 6 ayes, 0 nays**
9. tonight, Council needs to vote on Ordinance 889-23 for the 2024 Temporary Appropriations – confirmed that this past Saturday he delivered to the Mayor and Council the proposed Appropriations – asked if there are any questions or comments – none were offered
10. Allan did the first reading of Ordinance 889-23, “an Ordinance to set the Temporary Appropriations for the current expenses of the Village of Chippewa Lake, State of Ohio, during the year ending December 31, 2024 and declared to be an emergency for the public peace, health, safety and welfare”
11. **Bud made a Motion to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings of Ordinance 889-23, seconded by Tamitha. Vote: 6 ayes, 0 nays**
12. **Bud made a Motion to adopt Ordinance 889-23 as an emergency, seconded by Tamitha. Vote: 6 ayes, 0 nays**

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13. as of the end of November, the balance in the primary checking account was \$239,240.61 in the Money Market account \$253,665.55 and \$105,350.39 in the Star Ohio account for a total of \$598,256.55 - he asked if there were any questions – none were offered

Old Business

1. Bud reported that McCabe Creek has been delayed due to supplier shortages
2. Alan stated that he attended two meetings, one with Medina County EMA and one with NOPEC with nothing substantial to report at this time

Public Participation

1. John thanked Keith for his years of service to the Village – Mayor Dodaro asked him to wait as we are having a recognition of Keith after this meeting

New Business:

1. Pam stated that she has “Save the Wake” posters for any residents wanting to display them in their yards

**There being no further business Alan motioned to adjourn at 7:48 PM, seconded by Barb.**

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Mayor Joanne Dodaro

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Fiscal Officer, Gary Harris