

**VILLAGE OF CHIPPEWA LAKE  
REGULAR MEETING MINUTES – OCTOBER 9, 2023**

Mayor Joanne Dodaro called the meeting to order at 7:06 P.M.

A roll call was taken with the following officials present: Barbara Hunter, Alan Robbins, Lowell (Bud) Hardesty, Keith Riedel, Ken Demeter, Allan Michelson - Solicitor, Jim Brandenburg – Zoning Inspector, Matt Sorgi – Assistant Zoning Inspector, Gary Harris – Fiscal Officer; visitors Kelly Schmetzer, Pam & Bob Williams, Howard Wolff, Pamela & Dennis Mohn, Alison & Andy Weimer, Sue & Jim Dedrick, Ed Nagy, Leslie Burns, Christopher Livingston, Deputy Harhay and Lafayette Township Fire Chief Cavanaugh

Mayor Dodaro reminded everyone that just like last month and going forward she requests that visitors in attending Council Meetings hold their comments until the end of the Regular Meeting when we go to the Audience for comment and if comments need to be made during the reading of Legislation, to raise their hand and be recognized

Mayor Dodaro thanked Tamitha, Ken, Laura and all the others for their work on the Fall Festival, a great time was had by all and over \$500 in donated money was raised towards Village events for the children

Mayor Dodaro thanked Barb for all of her work in cleaning up the Mayor's Office

Mayor Dodaro asked if everyone read and agreed with the September Regular Meeting Minutes and asked if there were any corrections, questions or comments – none were offered

**Bud made the motion to accept the September Minutes, and it was seconded by Keith. Vote: 5 ayes, 0 nays.**

Mayor Dodaro asked if everyone read the October Bill's for Approval and asked if there were any other changes, questions or comments – Gary stated that there were two changes bringing the revised amount to \$24,447.19

**Bud made a motion to approve the revised October Bill's for payment in the amount of \$24,447.19 seconded by Alan. Vote: 5 ayes, 0 nays**

Council Reports:

Safety

Alan reporting:

1. Read the Sheriff reports where they worked 73 hours out of the 120 hours requested and on the Activity Report they listed 29 Squad or Ambulance calls – Mayor Dodaro asked about this and Alan checked and confirmed that the correct amount should have been listed as 6 – Alan reconfirmed that Deputy Cornelius is on extended sick leave and that he is wheelchair bound and Deputy Harhay stated that he may retire due to this disability – Alan stated that he and Deputy Harhay will be speaking with Sheriff Geis tomorrow about staffing and coverage issues
2. Fire Chief Cavanaugh reported that of the 55 calls in September, 7 were for Chippewa Lake with 78% of all calls being EMS calls, also reported that turn-out time was 2 minutes and 4 seconds, reported that this year's Night at the Races profits went to purchasing equipment and thanked

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those who attended – confirmed a lot of activity with Grants with \$20,000 awarded from the Ambulance Retention Grant as well as applying for Grants from TC Energy for gas detection equipment, BWC for a Safety Intervention Grant and Firefighter Exposure to Environmental Elements Grant – reported on the new Medina County Emergency Alert program and distributed “how to sign-up” documents for residents to be included onto the alert list – Alan announced that these information cards and reminders will be announced at our meetings as well as on the website and Claire’s List – Chief Cavanaugh reviewed the emphasis that he is placing on training and Alan said he is proud of the Chief’s focus on education advancement

3. Alan invited Christopher to present an update on the replacement Siren – Christopher reported that he is now preparing his presentation for the Medina County Commissioners where he will present two different options along with coverage maps that show what each option offers in coverage and his next effort will be to tie the service areas into the populations in each community – Alan reported that we are still looking at \$40,000 for the new siren and he has spoken with one Lafayette Trustee who wants to support our efforts and as soon as we have a Grant identified Alan plans to visit the other communities impacted by a new siren for financial assistance – Christopher said he hopes to apply for a Grant early in the New Year and stated that Mark Krosse assisted him in locating Grant sources – Mayor Dodaro thanked Chris for his efforts and reminded him to take his upcoming Holiday break

Zoning

Bud reporting:

1. Jim read the Zoning Report for October along with input from Allan for **9 Parkway Path** and Jim reported that no work was completed on the Notice to Correct the Zoning violations issued by Allan so the Village will proceed to complete the corrections this month - 227 Rustic Rook, Allan reported that a bid for this property was offered at \$122,000 and he will let us know once the sale is complete so we can contact the owner with what needs to be corrected – 473 Shorefield, Jim to stop by and follow-up on the Warning Notice about an unlicensed vehicle

Community Relations

1. Mayor Dodaro confirmed that Tamitha is ill tonight and unable to attend and once again thanked her for all of the work she did for the Fall Party
2. Mayor Dodaro confirmed that Halloween will take place on October 31<sup>st</sup> from 6-7:30 PM
3. Pam announced that the Golf Cart Parade was cancelled this year as too many participants had other commitments, but next year will happen for sure – reported that the event tent is working out great, it takes 40 minutes to set-up and 30 minutes to take down and how they are making plans for many activities next year – Mayor Dodaro thanked Pam for all of her work

Buildings and Utilities

Barbara reporting:

1. confirmed receipt of an email from Ohio Edison that they will be on site this Wednesday to connect power at Point Park – Barb will call Ohio Edison about a seasonal on/off set-up for Point Park
2. reported that the TV that was to be sold at the Fall Festival didn’t get moved so she will deliver it to Habitat for Humanity
3. reported that the Mayor’s Office has been cleaned out and that she will take several items to the trash and advised Keith that his drawings are now on a table and in order in the Mayor’s Office

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4. confirmed that she will give all of Council the lock combination for the breaker box at the Beach

Parks

Ken Reporting:

1. reported that a PEP Risk Control visit took place on the playground equipment and he was advised to purchase more pea gravel and to replace the railroad ties as well as adding shade around the metal playground equipment which he will wait until Spring to evaluate – Ken will get pricing to Gary so Gary can generate the PEP Grant for this work
2. reported that the Kayak Dock will be removed and he is considering this Friday around 1:00 PM and would like to get some volunteers to assist
3. Kelly remarked that the repainted train near the Tennis Court looks great

Streets

Keith reporting:

1. reported that Most Paving will be doing the street repairs and they are targeting to start sometime next week
2. reported that he is not optimistic about being awarded the OPWC Grant again this year for Phase 9
3. reported a need to do a newly identified storm sewer repair at Bass Bay and Lee Lore – **Keith made a motion to appropriate another \$6,000 for street repairs, seconded by Ken. Vote: 5 ayes, 0 nays**
4. Bob asked about alerting the residents about upcoming street repairs on their respective streets

Legal

Allan reporting:

1. confirmed that he has three cases in addition to those in Zoning – one is a conviction of a violation of a Protective Order that has been ruled on and the defendant found guilty and must pay \$345 in fines and court costs - the second case is a Domestic Violence case but the male victim who was sprayed by his girlfriend cannot be located so the judge has been asked to dismiss the case – the third case is another Domestic Violence case
2. asked all residents to Vote on November 7<sup>th</sup> for the Road and Bridge Levy which will generate an additional \$26,000 per year

Finance

Gary reporting:

1. confirmed that he distributed the September Bank Reconciliation Report to Council reflecting that all accounts are in balance – he asked if there are any questions or comments – none were offered; he requested **a motion approving the September Bank Reconciliation Report as distributed and authorizing Council to sign the report – Alan made a motion to so move, and it was seconded by Bud. Vote: 5 ayes, 0 nays**
2. confirmed that he distributed the September Appropriations Report to Council through the end of September, he asked if there were any questions – none were offered– he asked for **a motion approving Council to sign-off on the Appropriations Report through the end of September signifying Council’s review and agreement with the expenditures, Bud made a motion to so move, and that it was seconded by Alan. Vote: 5 ayes, 0 nays**
3. confirmed issuing the Purchase Order to Thompson Electric for the work at Point Park and the Beach and that he requested and NOPEC approved releasing \$4,526.17 towards this work – Gary reported that it could take 4-6 weeks and once received, he will do a reverse entry

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on the payment to be issued by the Village before NOPEC monies are received, which will return this same amount of funds back into the Village checking account - he asked if there are any questions or comments – none were offered

4. confirmed that this morning he copied an email that he had sent to the Mayor, Finance Committee and the Solicitor pertaining to recommended changes to the Banking and Investment Policy that Alan Robbins generated as well as information on the ICS (Insured Cash Sweep) program for easier transfer of funds into and out of our existing Checking account versus the CDARS program passed at last month’s meeting – are there any questions or comments – Bud stated that he needs more information about this newest option and after some discussion on how best to proceed - **Bud made a motion to allow the Fiscal Officer to set-up the ICS program with the Village Checking Account with final details to be worked out by the Finance Committee before the next Council Meeting, seconded by Alan. Vote: 5 ayes, 0 nays** – Andy asked about the ICS program and how this might impact Star Ohio – Gary stated that at this time no decision has been made to change anything pertaining to Star Ohio that is now paying 5.52% and that with ICS we will now earn 4% interest versus the fractional percent of interest we had been earning until Gary started to investigate this at the urging of Andy and he thanked Andy for his persistence
5. Allan stated that once all of the details for the Banking and Investment Policy are finalized he will generate the Ordinance to formally adopt this new policy
6. reported that we need to schedule a Record Retention Committee Meeting for next month, Gary recommended we meet at 6:45 PM before the Regular November Council Meeting and that he will notify Mark Reuter, who is on that committee, about this upcoming meeting
7. reported that Tonight we also need to vote on a Resolution accepting the amounts and rates for the Village tax levies thus clearing the way to receive these tax monies – he asked if there are any questions or comments – none were offered
8. Allan did the first reading of Resolution 507-23, “a Resolution accepting the amounts and rates by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor”
9. **Bud made a motion to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings of Resolution 507-23, seconded by Barb. Vote 5 ayes, 0 nays**
10. **Bud made a motion to adopt Resolution 507-23, seconded by Barb. Vote: 5 ayes, 0 nays**
11. confirmed that this morning he sent an email to Katrina and copied all Village Officials on the new Affidavit now required to be maintained for the Village website and Facebook anytime a notice is posted – this matter was discussed at the September Council meeting by Allan Michelson based on a new measure passed by the State of Ohio – Gary asked who Katrina’s back-up will be for these postings in the event that a Special Meeting is called while Katrina is not available – Mayor Dodaro stated that Lisa is her back-up and should be copied on all of this
12. as of the end of September, the balance in the primary checking account was \$248,612.83 in the Money Market account \$252,691.17 and \$104,377.85 in the Star Ohio account for a total of \$605,681.85 - he asked if there were any questions – none were offered

Old Business

Nothing to Report.

Public Participation

1. Kelly stated how blessed the Village is to have the Mayor and Council that we have

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2. Bill asked if we can remove the five Posting Sites that we have around the Village now that all such notices will be posted onto the webpage – Barb suggested leaving them up for residents’ usage – Mayor Dodaro said for now we will leave them where they are
3. Leslie reported that she will be on the November ballot to fill the seat being vacated by Keith at the end of this year – Mayor Dodaro confirmed that Ken is running for his Council seat this November as well
4. Bob reported that trees on Beachside are leaning on power lines and that a tree at 246 is losing branches

New Business:

1. Alan asked about installing a sign on the fence at the Beach about the annual Polar Bear Jump as was suggested at the recent Lions Club meeting – during the discussion it was stated that any signage needs to be at the expense of the Lions Club and identical in appearance to that of the Ski Team signs – **Alan made a motion to authorize the installation of the Polar Bear Jump sign on the Beach fence, seconded by Barb. Vote: 5 ayes, 0 nays**
2. Jim reported that two properties, 297 and 298, on Garmin at the northeast corner has a potential buyer and that by combining these properties it then becomes a buildable lot – **Keith made a motion to put deed restrictions on lots 297 and 298 if purchased together, as not buildable, seconded by Barb. Vote: 5 ayes, 0 nays**
3. Council asked Allan to present a map of all Village owned lots at the next Council meeting

**There being no further business Bud motioned to adjourn at 8:38 PM, seconded by Ken.**

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Mayor Joanne Dodaro

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Fiscal Officer, Gary Harris