

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – August 14, 2023**

Mayor Joanne Dodaro called the meeting to order at 7:03 P.M.

A roll call was taken with the following officials present: Alan Robbins, Barbara Hunter, Lowell (Bud) Hardesty, Keith Riedel, Tamitha Sorgi, Ken Demeter, Allan Michelson - Solicitor, Jim Brandenburg – Zoning Inspector, Matt Sorgi – Assistant Zoning Inspector, Gary Harris – Fiscal Officer; visitors Bill Glasenapp, Kelly Schmetzer, Pam & Bob Williams, Mark Reuter, Howard Wolff, Al Horning, Pamela & Dennis Mohn, and Lafayette Township Fire Chief Cavanaugh

Mayor Dodaro reminded everyone that just like last month and going forward she requests that visitors in attending Council Meetings hold their comments until the end of the Regular Meeting when we go to the Audience for comment and if comments need to be made during the reading of Legislation, to raise their hand and be recognized

Mayor Dodaro thanked Tamitha, Matt, Ken, Lauri and Debbie Rusnik as well as the Lafayette Fire Department for their work on the Water Party that had a lot of kids having a great time along with some “older” kids who she expressed gratitude that they survived

Mayor Dodaro thanked Contessa Restaurant for the Anniversary Appreciation Day event and their significant food contributions to the event

Mayor Dodaro asked if everyone read and agreed with the July Regular Meeting Minutes and asked if there were any corrections, questions or comments – none were offered

Bud made the motion to accept the July Minutes, and it was seconded by Tamitha. Vote: 6 ayes, 0 nays.

Mayor Dodaro asked if everyone read the revised August Bill’s for Approval and asked if there were any other changes, questions or comments – Gary stated that there are no changes to the revision that he sent out earlier today and the amount remains at \$37,727.45

Alan made a motion to approve the revised August Bill’s for payment in the amount of \$37,727.45 seconded by Barb. Vote: 6 ayes, 0 nays

Council Reports:

Safety

Alan reporting:

1. announced that Chief Cavanaugh is with us tonight and that he was sworn into his position on July 24th at a well-attended event – Chief Cavanaugh read the Fire Department reports announcing a new format and reported that of the 73 calls in July, 5 were for Chippewa Lake and for all of the calls 78% were EMS and 12-15% were fire related, turn-out time is 2 minutes and 15 seconds, reported assisting Guilford, Medina and Westfield Townships last month, confirmed that all hydrants have been tested, announced four new hires and Mayor Dodaro asked if they will receive training on “how to” read addresses that are in Chippewa Lake versus those in the Township and the confusion that it does cause – Chief Cavanaugh stated that they

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- will receive this training as well as other required training – announced the annual Night at the Races is taking place on September 30th and to call the Fire House to purchase tickets
2. announced that Deputy Harhay is on a service call and cannot attend tonight’s meeting, read the Deputy reports and confirmed continued concern about staffing and how they worked 84 hours out of the 120 requested in June and 77 hours versus 120 hours requested for July and how this looks to be the norm going forward in the foreseeable future
 3. announced that Chris Livingston is with us tonight who reported that not much progress has taken place as he is now preparing for a presentation with the Medina County Commissioners on the need for co-operation with the siren program – Alan announced that VASU is the most responsive bidder and with the lowest cost estimate to date in the range of \$35-40,000 and how he still plans to speak with the other communities that will be impacted by installing the new siren
 4. opened it up for public input – Bill stated that based on the fires in Maui and the non-functioning sirens in that disaster, our siren seems more important than ever – Dennis raised concerns about the unicycles and the noise taking place between the hours of 1 to 5 AM and how by the time the Sheriff arrives they have scattered – Alan stated that they must be caught while in progress – Kelly suggested taking their pictures with the cell phone and Dennis asked if his “game camera” would be legal to use and Allan stated “yes” – Alan will mention this issue to the Deputies – Alan announced that the Park Rangers are now the Park Police and they report to the Park Director

Zoning

Bud reporting:

1. Jim read the Zoning Report for August along with input from Allan for 9 Parkway Path and reported that Allan has given him a new form to post at this property that contains a 30 day time limit to correct the defects as well as advising the resident that if not corrected the Village will make the corrections and invoice the owner for our work that will then be added to the property taxes, Jim reported that he is still waiting to hear back from the Building Department as to when they will conduct an inspection to condemn the property and that there have been break-ins at the property - 227 Rustic Rook, Jim stated that the grass has now been cut but no other clean-up of the other violations has taken place – Allan stated that this property is no longer in bankruptcy and the Village can proceed if desired and also announced that the court has put a BMV Block in effect for this property owner – **Alan made a motion to file charges for zoning violations against the property owner, seconded by Barb. Vote: 6 ayes, 0 nays – Barb made a motion to give notice to resolve all violations within 30 days or action will be taken by the Village to clean-up and charge the owner, seconded by Tamitha. Vote: 6 ayes, 0 nays**
2. reported that AJ will remove the tree at 113 Clovercliff that is in the right-of-way
3. reported that he has spoken with the owner at 504 Beachside who confirmed that the dumpster will be removed

Community Relations

Tamitha reporting:

1. expressed her appreciation and thanks for those who helped set-up and assisted with the Water Party
2. confirmed that August 25th will be a Movie Night and power is being donated by two residents and one of them will park their Mobile Home with its generators in an accessible location and also confirmed a Porch Rocker event for August 26th

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3. reminded all that she has booked the band and the hot air balloon for the September 30th Fall Festival event and she is accepting donations for door prizes – Barb reminded Tamitha about the functioning TV in the Fiscal Officer’s office for auction or as a prize at this event – Tamitha reported that proceeds from this event will be donated towards future “Kid Events” in the Village and this event will run from 2:00-7:00 PM
4. reported the Pride Committee event taking place this Sunday starting at 5:00 PM
5. Mayor Dodaro asked Allan to look into the various Fiber Optic companies so the Village can find out in advance when one of the companies is coming through the Village, what color flags they will have, etc. – Barb stated that the Gas Company set out new markers – Mayor Dodaro stated that she was told this work, by the Gas Company, would not happen until next year – Keith stated that the sink holes on Lake Road were caused by Medina Fiber contractors when they cut into a storm sewer line that must now get repaired to stop the sinking of the roadway, the repair done by Medina County is already failing due to undermining from the broken pipe

Buildings and Utilities

Barbara reporting:

1. thanked Bud and all Poll Workers for setting up and/or working the Voting as well as opening and closing the Voting location on August 8th – reported that turnout was very good
2. confirmed that Medina Fiber returned and resurfaced the Community Center parking lot that had been badly stained by contractor’s equipment – Keith confirmed that the hydraulic fluid stains have also been removed on Rockridge and Clovercliff
3. Mayor Dodaro asked about clearing out the Mayor’s Office – Barb reported finding about 100 flags and has no idea where they came from – she also uncovered Office Partitions and a Garage Door – Alan suggested that she contact the Renew Store as they would probably take all of them along with the file cabinets that Barb also reported finding – Barb recommended purchasing some shelving for storage thus opening up the floor space – Keith suggested building shelves as this may be the less expensive option
4. going with the 250-bandwidth recommended by Medina Fiber versus the 500-bandwidth service recommended at last month’s meeting for the security system as she prepares to drop Spectrum and if we find 250 is unsatisfactory and we need the increased bandwidth we can always upgrade
5. confirmed that the lighting at Stevens Park has been corrected by Ohio Edison
6. reported that we have three options for the Point Park power and lighting – 1. Go with the Ohio Edison bid and proposal, 2. build a pedestal near the Ohio Edison pole, run power underground to a post installed on the pedestal (she is now waiting on a quote for this option or 3. Remove the pole at Reece’s Pond and install at Point Park – the Mayor and Council opted for Option 2 – **Barb reported that with the \$4,500 NOPEC monies she will need to appropriate an additional \$6,500 from Parks and made a motion to do so, seconded by Ken. Vote: 6 ayes, 0 nays**

Parks

Ken Reporting:

1. confirmed that **Chris Woznak** did a “deep dig” on the beach and got rid of the bees/hornets
2. confirmed that the new ladder assembly has been installed on the swimming platform and that the Kayak swing bar has also been installed and the driftwood pile has been removed
3. reported changing the lock on the main gate leading to the boat ramp
4. confirmed that the new fence has been installed at the Briarwood Park and next on the list will be to do some landscaping followed up with the installation of an observation deck, maybe next

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year on the deck – Mayor Dodaro raised concerns about the steep grade to get to the proposed deck

5. reported that Tod Harris should finish his initial work assignment soon and he may use Tod to do some other clean-up work, Bud to provide Ken with a list of other “touch-up” items
6. confirmed that Anna Dickson from Burbank, who is a certified Playground Inspector, will be inspecting all of Chippewa Lake’s playground equipment and that he intends to do such an inspection on an annual basis and that there may be a fee involved
7. reported that he told Valley View Spraying to reduce mosquito spraying down to once a week, Mayor Dodaro asked that he stay with twice per week due to the heavy rains that we have had
8. reported that he is working on the verbiage for the signs needed at the Beach, Kayak Launch, Tennis Court as well as No Dumping and Resident Only signs
9. Mayor Dodaro announced that the “Hole-in-One” event has been cancelled until next year

Streets

Keith reporting:

1. **made a motion to appropriate \$59,100 for street repairs, seconded by Alan. Vote: 6 ayes, 0 nays**
2. **Bud made a motion to rescind Keith’s motion as we had previously appropriated \$50,000 for these repairs and we only need another \$9,100, seconded by Ken. Vote: 6 ayes, 0 nays**
3. **Bud made a motion to appropriate \$9,100 in additional funding for street repairs, seconded by Tamitha. Vote: 6 ayes, 0 nays**
4. Allan reported that he has received the new snow plowing Agreement from Lafayette Township and did the first reading of Ordinance 887-23, “an Ordinance to approve the Agreement for services of the Lafayette Township Service Department with the Village of Chippewa Lake effective 10/1/2023 through 9/30/2024 and authorizing the Mayor to execute the Agreement”
5. **Keith made a motion to waive the 2nd and 3rd readings of Ordinance 887-23, seconded by Barb. Vote: 6 ayes, 0 nays**
6. **Barb made a motion to approve Ordinance 887-23 as an emergency, seconded by Tamitha. Vote: 6 ayes, 0 nays**
7. Alan stated that he has a Resolution for the Phase 9 OPWC Grant Application and did the first reading of Resolution 506-23, “a Resolution authorizing Mayor Joanne Dodaro to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program(s) and to execute contracts as required and declaring the same an emergency”
8. **Keith made a motion to waive the 2nd and 3rd readings of Resolution 506-23, seconded by Barb. Vote: 6 ayes, 0 nays**
9. **Barb made a motion to approve Resolution 506-23 as an emergency, seconded by Ken. Vote: 6 ayes, 0 nays**
10. Gary asked for “a Motion authorizing the Mayor to sign the OPWC Applicant Certification Form and for Keith, as President of Council, to sign the Phase 9 Project and Personal History document and authorizing the Fiscal Officer to sign the Certificate of Local Funds document and to sign any other document necessary for the Phase 9 OPWC Grant Application, so moved by Bud, seconded by Tamitha. Vote: 6 ayes, 0 nays”
11. Gary requested “a Motion authorizing Mayor Dodaro to sign the Memorandum of Understanding, once received from the Medina County Commissioners, incorporating the sanitary sewers and water lines replacements with the OPWC Phase 9 Grant Application, so moved by Bud, seconded by Tamitha. Vote: 6 ayes, 0 nays”

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Legal

Allan reporting:

1. confirmed that he has the two other cases in addition to those in Zoning – one is a conviction of a violation of a Protective Order that is now going to be sentenced on September 5th and the second case is a Domestic Violence case with no Trial date yet set
2. Bud confirmed that the contract for McCabe Creek, as provided by Allan, has been signed
3. Allan stated that there is a new law allowing the publishing of Ordinances, Resolutions, Meetings, etc. on the Village website and not in the newspaper nor at the five Village posting sites, he will look further into this and report back to Council
4. Reported that Gloria Glens is allowing the voters to determine limitations and guidelines on rental properties based on problems that they have experienced with their rental properties and how Chippewa Lake may want to consider doing the same

Finance

Gary reporting:

1. confirmed that he distributed the July Bank Reconciliation Report to Council reflecting that all accounts are in balance – he asked if there are any questions or comments – none were offered; he requested **a motion approving the July Bank Reconciliation Report as distributed and authorizing Council to sign the report – Alan made a motion to so move, and it was seconded by Tamitha. Vote: 6 ayes, 0 nays**
2. confirmed that he distributed the July Appropriations Report to Council through the end of July, he asked if there were any questions – none were offered– he asked for **a motion approving Council to sign-off on the Appropriations Report through the end of July signifying Council's review and agreement with the expenditures, Keith made a motion to so move, and that it was seconded by Tamitha. Vote: 6 ayes, 0 nays**
3. advised Bud that he still needs to receive the Workers Comp Certificate from the contractor for the McCabe Creek project before any work begins – Bud confirmed that he has so advised the contractor
4. reported that there were two Village residents who attended the July 12th presentation on the Budget Process for Public Monies, announced that he has three copies of the handout distributed at that meeting if anyone wants a copy – Gary stated that we had a good discussion and, in his opinion, all questions were answered during the meeting – reported that Andy also asked once again, and legitimately so, about moving monies to a higher yielding account and then back into the Checking account when needed – Gary confirmed that did contact our bank, Westfield Bank, and they stated that we have had that ability to do so with our Preferred Money Market Business account with no extra fees or costs and, while he was speaking with the Vice President, Treasury Management Leader, Mr. Jarrod Long, Westfield Bank agreed to increase our interest in this account from its current 3% up to 4% - Gary reported that he also emailed additional Fact Sheets on the Star Ohio Account to the Mayor and Council members earlier today and that the reason for all of this action is in response to Andy's legitimate request to move monies into accounts with higher interest rates – Gary asked if there are any questions or comments – Bud asked for a meeting to review the movement of monies between accounts and Gary said if all that we are doing at that meeting is collecting information and not making any decisions, it does not have to be a public meeting – Bud said we will only gather information and Gary will proceed to schedule the meeting

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5. asked Allan if there are any updates to the request to lower the property taxes on the Village owned properties – Allan stated that they are “in process”
6. reported that as of the end of July, the balance in the primary checking account was \$262,307.55 in the Money Market account \$251,113.91 and \$103,425 in the Star Ohio account for a total of \$616,846.46 - he asked if there were any questions – none were offered

Old Business

Nothing offered

New Business

1. Bud reported that he is waiting on the start date to be announced for the McCabe Creek project from the contractor, CW Landscaping
2. Barb reported that the lock on the breaker box at the beach is missing and will replace it
3. Alan suggested a new organizational structure on Council, a Finance Committee, to assist/direct Gary on investments

Public Participation

1. Mark thanked Gary for the presentation on the Budget Process for Public Monies and he raised concerns about golf carts at Briarwood Park and recommended that the Village build a parking area for golf carts at this Park – he also asked if the Village could install a Splash Pad somewhere in the Village – Ken to investigate and report back
2. Kelly thanked Bud and Barb for all of their work associated with opening and closing the Community Center and setting up and taking down all of the equipment for Voting on August 8 – voiced a complaint about the dumpster on Shorefield that has been there for one year
3. Pam announced that Scott Lockey will be participating in Sunday’s event – announced a Beach Party will be held on the Sunday of Labor Day weekend as well as a Square Dance on September 22nd and they are bringing in a “caller” from Columbus as well as the Golf Cart Parade on October 8th
4. Bill said since Gloria Glens has voted on matters related to Bread and Breakfast rentals why can’t Chippewa Lake vote on unicycles, etc. – Allan will give a proposed Ordinance to Alan on this matter

There being no further business Tamitha motioned to adjourn at 9:18 PM, seconded by Ken.

Mayor Joanne Dodaro

Fiscal Officer, Gary Harris