

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – May 8, 2023**

Mayor Joanne Dodaro called the meeting to order at 7:03 P.M.

A roll call was taken with the following officials present: Barbara Hunter, Alan Robbins, Lowell (Bud) Hardesty, Keith Riedel, Tamitha Sorgi, Ken Demeter, Allan Michelson, Jim Brandenburg – Zoning Inspector, Matt Sorgi – Assistant Zoning Inspector, Gary Harris – Fiscal Officer; visitors Bill Glasenapp, Leslie Burns, Kelly Schmetzer, Lisa Krosse, Alison & Andy Weimer, Ed Nagy, Debbie Horning, Deputy Harhay and Acting Fire Chief Holzman

Mayor Dodaro thanked Tamitha and Barb for setting up the Fiber Optic meeting hosted by Medina Fiber and thanked Kelly for setting up chairs.

Mayor Dodaro asked Debbie Horning the Ski Team Secretary to address Council on Ski Team matters – Debbie stated that the Agreement is the same, with no changes, from that of our past Agreements – she stated that the Ski Team will be expanding their practice time on the Lake to Thursday evenings and Saturday mornings and she sees no negative impact to the use of the Beach – confirmed that they will install the Port-a-Jon by Memorial Day and announced that they will offer a “Learn to Ski” program for those interested on June 11th and details can be obtained by going to the Ski Team website and she also confirmed Ski Shows to take place on July 4th and September 1st – announced that they are obtaining bids from other insurance carriers due to the high premiums quoted this year, Alan asked what level of coverage are they seeking and Debbie stated \$2 million and he also asked if the Medina County Park District has given the OK for this year and Debbie stated that discussions are underway

Alan made a motion to accept the Ski Team Agreement for the 2023 Season, seconded by Tamitha. Vote: 6 ayes, 0 nays

Mayor Dodaro asked if everyone read and agreed with the April Regular Meeting Minutes and asked if there were any corrections, questions or comments – Tamitha stated that there is one correction needed under Community Relations, item 2 is to read April 24th not March 24th

Bud made the motion to accept the revised April Minutes, and it was seconded by Alan. Vote: 6 ayes, 0 nays.

Mayor Dodaro asked if everyone read the May Bill’s for Approval and asked if there were any other changes, questions or comments – none were offered

Alan made a motion to approve the May Bill’s for payment in the amount of \$11,118.75 seconded by Bud. Vote: 6 ayes, 0 nays

Council Reports:

Safety

Alan Reporting:

1. read the Sheriff’s Monthly Reports, they worked 58 hours in April down from the 80 hours requested as they are down two deputies and he has concerns about coverage as we get into the month of May where we requested 100 hours and then again over the summer when we

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request 120 hours – read the Activity Report and Alison reported a significant uptick with loose dogs and cats in the Village, Deputy Harhay reported that citations can be issued for loose dogs but nothing can be done about the cats and he asked that people call in about the dogs so a history can begin to be developed for possibly issuing citations, Alan said the Village had one such citation issued in 2022 – Alan stated that due to a Ransomware attack on his computer he does not have the reports available to hand-out tonight -

2. Alan asked Acting Fire Chief Holzman to present his report to Council – Acting Chief Holzman reported that April had one call for the Village out of 62 total calls in the month – reported a fire on Ryan Road that was caused by burning too close to the barn on a windy day and the fire then spread into the woods and burned about a ¼ mile in the woods, reported that the Turnout Time for the month was at 1 minute and 52 seconds – reported that the Pancake Breakfast was a great success with over 2,000 people attending and he thanked all those who attended – reported that they have three firefighters who are at Level 1 starting the Level 2 training – Alan reported that he has been asked to participate in the selection process for a new Fire Chief with interviews starting on May 18th

Zoning

1. Jim read the Zoning Report for May along with input from Allan who confirmed that for 9 Parkway Path the owner has been cited for his violations, he pled guilty to all four counts, paid the fines including court costs amounting to \$900+ but still no action – Allan stated that this is the fifth case against this property – Jim confirmed that the Police did a welfare check, found a broken water pipe leaking with mold inside the house – Allan confirmed that the house can only be demolished if it is uninhabitable and the home is not yet in that condition – Bud stated that the Building Inspector did an inspection earlier this year and they will not take any action unless the home becomes a health hazard for those living near this address – Mayor Dodaro asked that Allan, who now has the owner's Seville address, contact the potential buyer of the property and have them send a letter to the owner to see if this will get any action - 227 Rustic Rook confirmed that charges have been filed twice, the owner has pleaded guilty but not paid the fines and a warrant has been issued for his arrest, the property was in foreclosure, the owner filed bankruptcy which halted the foreclosure and now they need the OK from the Bankruptcy Court to be able to proceed with foreclosure – to be advised
2. Allan opened the hearing on the Conditional Use Parking Permit for 360 Craggy Creek Drive – Jim stated that the owner could not attend tonight, Allan asked if anyone present tonight is a neighbor and wants to comment, no neighbors were present – Jim said that he spoke with the neighbors and no one has an issue with this – Allan had Jim read the six requirements for being granted a Permit and Allan said they meet all six requirements – a discussion took place about the condition of the unit, the lack of current tags on the vehicle, length of time that these Permits are good for and if the vehicle meets the Zoning criteria for where it is parked – Matt stated the owner told him that he plans to repair the interior and move the vehicle in June
3. **Bud made a motion to grant the permit until the end of June with the requirement to get the vehicle a current tag, seconded by Barb. Roll-Call Vote: Bud-aye, Barb-aye, Alan-aye, Tamitha-aye, Keith- aye, Ken- aye.** Motion passed – Jim to advise the owner about the Permit with these restrictions

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Community Relations

Tamitha reporting:

1. reported that the April 24th meeting with Medina Fiber at the Community Center had a good turn-out with residents present and that the meeting is streaming on YouTube for anyone wanting to view this meeting to obtain the current status and other related information
2. upcoming events include this Saturday, May 13th from 9:00 to 3:00 there will be the Lions Club plant sale for Mother's Day at the intersection of Chippewa and Lake Roads – on May 20th at Shadow Shore and Beachside the Garden Club will have its plant sale from 9:00 to 1:00 and also on that same day at 5:30 PM at the Safco's home the Porch Rockers will have live music and on July 28th Allan Michelson and his band will also be entertaining at that Porch Rockers event
3. she intends to get the list of Porch Rocker concerts posted in the near future as well as in the upcoming Newsletter

Buildings and Utilities

Barbara reporting:

1. reported that she has purchased two flags one 6'x10' for the Tennis Court and the other 4'x6' for the Community Center
2. asked that those using the Community Center replace the trash container liners before leaving and to please put the tables and chairs back to where they were before the meeting began
3. reported that Bill repaired the side door that was sticking
4. **Barb made a motion to encumber \$1,000 towards the replacement of the front door where the mold around the door has rotted away, seconded by Ken. Vote: 6 ayes, 0 nays**
5. thanked Keith for once again welding repairs on the teeter-totter
6. reported that she has once again contacted Ohio Edison about getting a flat rate for the outlet at Point Park and to leave the light as is since it is metered – she once again asked for the list of "stuff" that is on the Ohio Edison poles that need to be removed and asked for a price for installing an LED and mast arm on the pole at Point Park - Mayor Dodaro asked her to contact a supervisor since the person who Barb is dealing with is non-responsive
7. Mayor Dodaro asked Barb to replace the battery in the clock at the Community Center
8. Mayor Dodaro asked about the status of cleaning out the Mayor's Office at the Community Center – Bud recommended that an assessment be made with recommendations and present this to Council for consideration – Keith suggested that we bring out the Chair Cart into the main meeting area so chairs can be put away at the end of meetings

Parks

Ken Reporting:

1. confirmed that the Beach will open on Memorial Day and 9 applications for Beach Attendant have been received – a meeting with those who are hired will take place on Saturday, May 20th starting at 1:00 PM followed by CPR training scheduled to begin at 2:00 PM – confirmed that Kelsey Burns will return as the Beach Attendant Supervisor – Gary asked about making a decision on how to handle lost checks due to the large number of lost checks last year where two checks are still outstanding and may need to be issued for a third time – a discussion took place and agreement was reached
2. **Alan made a motion to charge \$25 per lost check, to be deducted from earnings, seconded by Barb. Vote: 6 ayes, 0 nays**
3. reported that the Grant Application status for the Kayak Launch will not be known until the end of May

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4. confirmed that the applications for Parking and Water Craft Permits are at the Chippewa Lake Post Office as well as on the Village webpage – announced that the public sale for passes and permits will take place this Saturday, May 13th, from 1:00-4:00 at the Community Center and prices are the same as last year
5. reported that the Reuter family prefers that the Village not name the Briarwood Park in memory of the Reuter family – Ken stated that he will form a committee to generate the initial list and subsequent lists of residents to be acknowledged for their contributions to the Village on plaques, like the one at Point Park and perhaps recognize as many as 9 individuals now and then 2-3 per year going forward
6. announced a meeting with Forever Fence this Wednesday, May 10th regarding the fence at the Briarwood Park
7. reported that the Eagle Scouts will not be able to participate in the installation of the Beach Gazebo since it is not being installed on a public beach and he is looking at other options

Streets

Keith reporting:

1. confirmed that he continues to believe that the chances of being awarded the Small Government Grant by May 11th or 15th of this year does not look promising and if we don't get the grant we will be doing more extensive repairs on Village streets this year and he will prioritize the streets by use and condition of the streets
2. **Keith made a motion to appropriate \$50,000 for Village street repairs if the Village is not awarded the Small Government Grant this year, seconded by Alan. Vote: 6 ayes, 0 nays**
3. confirmed that Dynamerican is cleaning out the storm sewers and they are on schedule as planned – Gary asked where is the money coming from and Mayor Dodaro reminded him that this was appropriated at last month's meeting
4. Mayor Dodaro asked about the trees that are down and need to be taken down around Reese's Pond – a discussion took place about the trees for removal, the equipment needed and that Keith will obtain a quote to be presented to Council at the June meeting and he wants to appropriate the monies now – Mayor Dodaro asked about mowing this area and Jim stated that it is to be mowed twice a month but it has been too wet thus far this year to mow - Gary asked which department are the tree removal and clean-up monies to be applied against – none of the departments wanted to absorb this cost so Gary recommended that we take it out of the remaining Endowment Fund
5. **Keith made a motion to appropriate \$10,000 from the endowment fund for the tree work at Reese's Pond, seconded by Ken. Vote: 6 ayes, 0 nays**

Legal

Allan reporting:

1. confirmed that he has the two cases discussed under Zoning
2. a discussion took place about the Road and Bridge Levy options for putting it on the ballot this November and that the Village has two more chances in 2024 if it does not pass this year – Allan reported that the Levy currently generates \$50,200 per year - discussions took place on a Levy Renewal, Renewal with an Increase or a Replacement and Allan indicated if the Village does a Renewal at 3 mil it will generate \$79,200 per year based on the current property values in the Village
3. **Alan made a motion to proceed to put the Road and Bridge Levy on the ballot this November as a Replacement at 3 Mils, seconded by Tamitha. Vote: 5 ayes, 1 nay. Motion passed**

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4. reported that he is ready to do the second reading of Resolution 504-23, “a Resolution authorizing the Village of Chippewa Lake to participate in the State of Ohio Cooperative Purchasing Program”
5. **Tamitha made a motion to waive the third reading of Resolution 504-23, seconded by Barb. Vote: 6 ayes, 0 nays**
6. **Bud made a motion to adopt Resolution 504-23 as an emergency, seconded by Tamitha. Vote: 6 ayes, 0 nays**

Finance

Gary reporting:

1. confirmed that he distributed the April Bank Reconciliation Report to Council reflecting that all accounts are in balance – he asked if there are any questions or comments – none were offered; he requested **a motion approving the April Bank Reconciliation Report as distributed and authorizing Council to sign the report – Alan made a motion to so move, and it was seconded by Barb. Vote: 6 ayes, 0 nays**
2. confirmed that he distributed the April Appropriations Report to Council through the end of April, he asked if there were any questions –none were offered– he asked for **a motion approving Council to sign-off on the Appropriations Report through the end of April signifying Council’s review and agreement with the expenditures, Alan made a motion to so move, and that it was seconded by Tamitha. Vote: 6 ayes, 0 nays**
3. reminded Council of the need to identify a project for the NOPEC Grant and use \$1,318.57 by November 30th or return the unused portion and he reminded Council that NOPEC did authorize up to \$1,200 towards purchasing an AED – Alan said his research shows that an AED unit will cost about \$3,400 and he is having difficulty finding someone to speak with him about temperature exposure, securing the unit, etc.
4. confirmed that this past Saturday he mailed all of Council on the new Valley View Spraying bid for mosquito control at a cost of \$420 per application – Council asked Gary what we paid last year and Gary said he did not have that information with him tonight, but he will advise Council what last year’s rate was – Council stated that last year they did two applications per week and Mayor Dodaro stated that we normally begin before Memorial Day
5. **Barb made a motion to accept the Valley View bid, seconded by Tamitha. Vote: 6 ayes, 0 Nays – Ken to contact Valley View about the bid being accepted and to start spraying**
6. reminded Council about the need for any proposed 2024 budget changes to be in his possession no later than June 2nd and as always, he offered to meet with any one or any group needing assistance or information – he confirmed Ken’s request to add \$5,000 to the Parks Appropriations - he asked if there are any questions or comments
7. **Barb made a motion to appropriate \$50,000 for Land and Buildings, seconded by Tamitha. Vote: 6 ayes, 0 nays**
8. he asked Allan if there is any update on the requests to lower property taxes on the 14 Notices of Increase – Allan indicated that he is in the process of filing the necessary paperwork
9. reported that his training of the new Fiscal Officer in West Salem is winding down but in case anyone has difficulty getting in touch with him or sees delays in responding to emails – feel free to call him if they need a quick answer, he believes that everyone has his cell and text number – he apologized for any delays that may be experienced and confirmed that he will get back to anyone who contacts him as soon as possible on any call, text or email that he receives

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10. requested that we file our annual PEP Grant Application which can be used towards an AED as it is a safety related expenditure – since he needs to submit purchase details we will need final pricing before the Grant Application can be processed
11. announced that he had a meeting with BWC regarding contractors that we use and insurance as well as insurance coverage for our employees and all was found to be in order
12. reported that as of the end of April, the balance in the primary checking account was \$255,154.33 in the Money Market account \$250,876.70 and \$102,067.25 in the Star Ohio account for a total of \$608,098.28 - he asked if there were any questions – none were offered

Old Business

1. Bud reported that Allan is working on easement documentation and a meeting is planned to take place with the owners whose property is adjacent to the McCabe Creek project
2. Alan reported that the recent siren test did not work – Christopher obtained two quotes, one in the amount of \$34,143 and the second from Cleveland Communication for \$56,908 – a third bid is anticipated from Federal Equipment – Christopher is still researching Grant opportunities for the siren replacement and Alan will be looking at funding from other local communities

New Business

1. Alan reported that virtual meetings were held by NOPEC – based on anticipated rates with Ohio Edison consumers may be penalized staying with Ohio Edison – the NOPEC notices sent to all residents only require a response if the resident does not want to join or remain with NOPEC
2. Barb reported being without water for 8 hours due to Medina Fiber personnel hitting a water line on a Sunday when they are not supposed to be working due difficulties trying to find repair crews on a Sunday – Barb will be calling Medina Fiber
3. Mayor Dodaro reported that two Council seats will be up for election this year and those interested need to file with the Board of Elections in July or early August – Ken stated that he will be filing for his seat and, per Mayor Dodaro, Keith will be retiring at the end of his term at the end of this year
4. Mayor Dodaro reported that she has been receiving emails from Lafayette Township wanting to see if the Village wants to purchase the property at the corner of Lake and Chippewa Roads – Mayor Dodaro stated that there is \$36,000 in back taxes on the property and asked how the township could offer this without going to a public sale – Allan said he will look into this as political subdivisions may be able to sell to other political subdivisions without a public bid

Public Participation

1. Kelly asked about the dumpster at the end of Shorefield that has been there for months – Jim stated that the contractor has been replacing the dumpster as it fills up – she also asked if there is anything that the Village can do about a dilapidated house in the Township near the corner of Lake and Chippewa Roads – she was advised that she can ask the Trustees for action and/or contact the Zoning Inspector for the Township
2. Bill raised a concern about the new fence that Ken is looking at for Briarwood Park because it is short, it will not prevent someone from falling over the edge – Ken agreed and stated that he will look at a taller fence for this Park
3. Andy asked Gary to consider moving monies from the Checking Account into higher earnings investments

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4. Allyson stated a concern about safety due to bikes going the wrong direction on Bungalow Bay near high bushes that prevents them from being seen – it was suggested that she call the Sheriff dispatch and Alan offered to call if they will report these instances to him

There being no further business Barb motioned to adjourn at 9:12 PM, seconded by Ken.

Mayor Joanne Dodaro

Fiscal Officer, Gary Harris