

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – MARCH 13, 2023**

Mayor Joanne Dodaro called the meeting to order at 7:04 P.M.

A roll call was taken with the following officials present: Barbara Hunter, Lowell (Bud) Hardesty, Alan Robbins, Keith Riedel, Tamitha Sorgi, Ken Demeter, Allan Michelson (arrived 7:11 PM), Matt Sorgi – Assistant Zoning Inspector, Gary Harris – Fiscal Officer; visitors Mark Reuter, Bill Glasenapp, Ed Nagy, Leslie Burns, Tim Cochrane, Mick English, Christopher Livingston and Acting Fire Chief Holzman

Bud announced that Jim Brandenburg will not be at tonight's meeting.

Mayor Dodaro did the annual recognition of Leonard English, the past Mayor of Briarwood Beach, whose first official action as Mayor was to declare St. Patrick's Day as a legal holiday for his Village and he was the first to do so in the entire country. Mayor Dodaro then read from the Congressional Record the announcement made by Ronald Mottl with the Ohio House of Representatives on February 24, 1981. Mayor Dodaro then asked Leonard's son, Mickey, to say a few words about his Dad. Mickey reported that they moved into Briarwood Beach in 1974 and that his Dad was on Council in the late 70's and then was voted Mayor for two terms starting in 1981, that his Dad also served with the volunteer Fire Department and how much fun it was to grow up in such a great place and he remembers working with Mark Reuter on the Road Crew and installing catch basins. Mickey donated a Briarwood Beach Village Limits sign to the Village of Chippewa Lake, that also has the Green Shamrock on it, and Mayor Dodaro thanked Mickey for his comments and donation and reminded everyone that Leonard also served on Council when Briarwood Beach merged with Chippewa Lake.

Mayor Dodaro asked if everyone read and agreed with the February Regular Meeting Minutes and asked if there were any corrections, questions or comments –none were offered

Bud made the motion to accept the February Minutes, and it was seconded by Tamitha. Vote: 6 ayes, 0 nays.

Mayor Dodaro asked if everyone read the March Bill's for Approval and asked if there were any other changes, questions or comments – none were offered

Bud made a motion to approve the March Bill's for payment in the amount of \$15,339.98 seconded by Ken. Vote: 6 ayes, 0 nays

Council Reports:

Safety

Alan Reporting:

1. read the Sheriff's Monthly Reports, they worked 76 hours in February versus 80 hours scheduled – read the Activity Report and reported that Deputy Harhay was attending training tonight and could not attend – Alan reported speaking with Deputy Harhay who stated no issues of concerns occurred in February – Alan reported that for March and April the Deputies are scheduled 80 hours per month then 100 hours in May and from June – September they are scheduled 120 hours per month dropping back to 100 hours per month to finish the year – Mark asked if Alan

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – MARCH 13, 2023**

was aware of a report about a suspicious person in the Village reportedly offering services for children ID's – Bud stated that this is a free service offered by the Sheriff's Department and he reported that someone did call into Dispatch to report this solicitor – Ken reported that a Jehovah Witness came to his door but since this is an allowed solicitation he did not call the authorities – Council reviewed the fact that solicitors are not permitted in the Village except for Church groups, Boy and Girl Scouts and political parties – Mark said it is important for residents to contact the Sheriff Department whenever they know of solicitors in the Village, putting a notice on Facebook isn't enough in his opinion

2. Alan asked Acting Fire Chief Holzman to present his report to Council – Acting Chief Holzman reported that February was a slow month with a total of 42 calls and only 1 of which was for Chippewa Lake, reported that the Turnout Time for the month was at 1 minute and 52 seconds – Alan asked him about the exceptions comment on the report when turnout times greater than 10 minutes are not reported – Acting Chief Holzman confirmed that this is due to circumstances such as when they are “put on call” by the Sheriff's Department when serving a warrant which could take 20-30 minutes or more before they are released or asked to respond, another instance of similar delays is on calls for an attempted suicide but must wait until the Sheriff's Department has checked for possible firearms, etc. – Acting Chief Holzman reported that the Polar Bear Jump went well and he thanked Westfield Fire Department for their assistance – reported that the Pancake Breakfast is still scheduled for every Sunday in April except Easter Sunday and Alan stated that efforts are underway to try to recruit more volunteers to assist at this event – reported that they are now speaking with the Yacht Club about keeping their boat at the Yacht Club to be able to provide a faster response time – discussions took place on part-time hours work allowances and the impacts this is having on staffing as they continue to recruit – announced that the posting for a new Fire Chief has been published
3. Alan asked Christopher to present his updates on the Siren research – Christopher reported that communications have been reopened with Capital Electronics and that he is also getting a quotation from Cleveland Communications and he is hoping to get all pricing sometime yet this week – he went over the 400 and 700 MHZ systems, costs and benefits, tower locations and felt that the 700 MHZ, although initially higher priced, would be better over the long haul – reported that funding through the US Department of Agriculture Rural Development Grant appears likely, reviewed the possible other communities impacted by installing a new siren and the possibility of cost sharing – Alan reported that once we have final pricing he plans on calling a Special Meeting and inviting the other communities to discuss the project and cost sharing opportunities, Mayor Dodaro asked Alan to also invite the County Commissioners – Alan also confirmed that if this moves forward allowances will need to be made for routine maintenance of the system – Alan confirmed that Gary stated that he can set-up a Siren Fund that will meet all Audit requirements – Allan stated that an Agreement would need to be generated between all parties as well

Zoning

Bud reporting:

1. Matt read the Zoning Report for March along with input from Allan – 9 Parkway Path – reported that the owner has not done any additional work, Allan reported that the owner has stopped speaking with him, after several attempts by Allan, and that the owner is out of area with no contact information available, Allan reported that a potential buyer has been in contact with Allan but he cannot get that information to the current owner until communications are re-established – Bud asked Allan to contact the courts and the Sheriff's Department to determine

VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – MARCH 13, 2023

what options are available to us and to continue issuing new citations on a monthly basis - 227 Rustic Rook Lisa reported that all Sheriff Sales were called off at the last minute with no explanation so nothing has moved forward, Allan will refile charges against this property

2. Alan asked about 504 Beachside and the dumpster that has been there for months – a discussion took place about dumpster permits, time limits, etc. – Matt to follow-up on the status of this permit
3. Bill asked about the Pribish property where no progress has happened – Bud reported that the owner has promised to do the work once the weather improves – Mayor Dodaro asked that this be monitored so it does not continue to drag out further and further

Community Relations

Tamitha reporting:

1. thanked Ken for attending the March 6th meeting held by the Health Department – Ken reported that no real discussion took place on any issues as the meeting was quite short
2. thanked Bud for looking into Medina Fiber and trying to find out a current status – Bud reported that they are using 18 subcontractors, each contractor has its own supervisor and works independent of other contractor and there appears to be no coordination between contractors – Bill reported that he and Keith attended a meeting at the Seville office, for Medina Fiber, and found out that it will cost homeowners \$49/mo. for 20 years to obtain the service and Keith said that the lines for this service will run from the poles into the homes – Tamitha reported that she cannot get any answers from anyone and they did not show up for tonight’s meeting – Keith offered to revisit the Seville office to try to get some answers if he can get a list of questions
3. requested assistance for the Easter Party to be held on April 1st to assist the Easter Bunny
4. asked for input so she can plan to release the Spring Newsletter in May, so far, she has received input from Alan but no one else – asked about an electronic release of the newsletter versus hand delivery – suggestions were to consider mailing the Newsletter and putting a copy on Facebook

Buildings and Utilities

Barbara reporting:

1. reported that she is still waiting for an itemized quote on the \$11,077.56 in cost estimate for the Point Park work
2. thanked Alan Horning for repair work on the Junction Box by the Beach Parking Lot where he repaired a broken outlet and installed a new breaker – reported that JB Electric mis located the sensor for the light installing it low on the pole instead of on the light itself, she is waiting on a call back from the contractor to reposition the sensor – reported that with the work done by Alan, the issues that the Ski Team was having should now be resolved
3. suggested removing poles and street lights as she gets reports about too much light in the Village – a discussion took place on how the Village is charged for street lights and comments about not removing any lights from the poles, Gary responded saying we get charged based on the number of street lights and if LED’s are installed the cost per estimated annual usage in wattage is lower than that for the sodium lights, Gary suggested she contact Ohio Edison to get the list of poles in the Village with the type of lights listed on each pole
4. Mayor Dodaro asked that she provide the lock combination to Council if she has not already done so

VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – MARCH 13, 2023

Parks

Ken reporting:

1. discussed the Beach Supervisor reporting that Kelsey Burns will return and recommended a change in how pay is issued due to difficulty in her recording time-in and time-out for her duties and she will now be working one shift per week at the Beach – Alan asked if the Beach collections will cover this cost, Gary stated that what we collect does not cover the payroll costs for Beach Attendants and the extra amount that is needed to cover this payroll is not a burden for the Village
2. **Ken made a motion to pay the Beach Supervisor \$250/month, June – September on the last day of each month, seconded by Barb. Vote: 6 ayes, 0 nays**
3. reported that we have had a number of lost checks this year – Gary reported that we had five Beach personnel lose seven checks which were reissued and we still have three checks not yet cashed from November and he would like to charge \$25 per check that has to be reissued going forward – a discussion took place, Ken is going to get with Kelsey to get her ideas and we will address this at the April meeting
4. reported that the beach gazebo is in the final review/approval stage
5. he is continuing his research on installing a Kayak launch for the Park, confirmed that he has received three quotes with another one due this week and John Sandora will be submitting the AARP Grant this Wednesday – a discussion took place on the location of the launch area(s) as well as concerns expressed by the Ski Team and depending upon the Grant status this could impact the final number of launch sites that we get and final location(s)
6. Tim asked about getting an AED down by the Beach with costs shared between the Village and the Ski Team – a discussion took place about where to secure the unit and not have it stolen – Tamitha asked if the PEP or NOPEC Grant could be used for this, Gary said the PEP for sure could be used and NOPEC would need to review and consider – Bud asked Gary to contact NOPEC to confirm yes or no if this would be an approved use and proposed that the Village pay for the unit in total and be responsible for it – Tamitha confirmed that with the training this year for the Beach attendants AED training is also part of the training agenda
7. reported that he is ordering a Welcome sign and five Indian Head Memorial Plaques along with six benches and one picnic table for the Reuter Park Project and requested \$5,099 be added to his Appropriation budget – Gary to proceed to adjust Appropriations – Ken reviewed what the plan for the Park is and asked for other ideas to be submitted to him for consideration and setting up a Committee was also discussed

Streets

Keith reporting:

1. confirmed that standard road repair/patching will continue this year and that we are waiting to hear if we will be awarded a Small Government Grant sometime in May of this year – Mayor Dodaro asked about Parkway Path paving and Keith responded it is part of the standard road repair
2. Allan reported that the Road and Bridge Levy is up this year – Alan asked about an estimate on revenue based on how we structure the Levy that can be voted on this November or two more chances in 2024, to put it on this years Ballot we need to begin the process this August – Allan said that in 2019 we did a renewal with a 1% increase and we are now at 3 mil, he thought each mil generates about \$17,000 but he will check to confirm

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – MARCH 13, 2023**

Legal

Allan reporting:

1. confirmed that he has no cases at this time
2. confirmed that he is working on having the County lower the property taxes on Village owned properties as discussed at last month's meeting

Finance

Gary reporting:

1. confirmed that he distributed the February Bank Reconciliation Report to Council reflecting that all accounts are in balance – he asked if there are any questions or comments – none were offered; he requested **a motion approving the February Bank Reconciliation Report as distributed and authorizing Council to sign the report – Alan made a motion to so move, and it was seconded by Tamitha. Vote: 6 ayes, 0 nays**
2. confirmed that he distributed the February Appropriations Report to Council through the end of February, he asked if there were any questions –none were offered– he asked for a **motion approving Council to sign-off on the Appropriations Report through the end of February signifying Council's review and agreement with the expenditures, Alan made a motion to so move, and that it was seconded by Tamitha. Vote: 6 ayes, 0 nays**
3. reported that he did distribute the end of February uncommitted fund balance for the Endowment Fund as the amounts did change from the last report issued on November 30th and the same is also true for the uncommitted fund balance for the Park portion of the Endowment Fund and he changed the date only on the ARPA Fund– he asked if there are any questions or comments – none were offered
4. reported that NOPEC advised him that the Grant Application was approved and that we were awarded \$981 out of the \$1,666 total award amount, the balance of \$685 will be awarded at some point in the future now that NOPEC's Electric Aggregation Recertification has been approved by the Ohio Public Utilities Commission - he asked if there are any questions or comments – none were offered
5. advised Council that he will be reminding them monthly about the need to identify a use for these monies and we must use no less than \$1,318.57 by November 30, 2023
6. reported that on Saturday he delivered the 2023 Permanent Appropriations Ordinance and explanation details along with the request to Amend our Certificate of Estimated Resources - he asked if there are any questions or comments – none were offered – he asked Allan to do the first reading of Ordinance 882-23
7. Allan did the first reading of Ordinance 882-23, "an Ordinance to set Permanent Appropriations for the current expenses of the Village of Chippewa Lake, State of Ohio, during the year ending December 31, 2023 and declaring the same to be an emergency for the public peace, health, safety and welfare"
8. **Bud made a motion to waive the 2nd and 3rd readings of Ordinance 882-23, seconded by Tamitha. Vote: 6 ayes, 0 nays**
9. **Alan made a motion to adopt Ordinance 882-23 as an emergency, seconded by Tamitha. Vote: 6 ayes, 0 nays**
10. Gary asked for **"a motion allowing the Fiscal Officer to submit the request to Amend our Certificate of Estimated Resources to the Medina County Auditor, Bud said so moved, seconded by Alan. Vote: 6 ayes, 0 nays"**

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – MARCH 13, 2023**

11. before requesting a motion, Gary reviewed that last month we signed Ordinance 881-23 approving the First Amended Agreement to establish the Medina County Office of Emergency Management Agency and Homeland Security and now tonight we need to sign the final version of the Agreement itself that we could not do last month because we only had the “draft” copy
12. Gary asked for **“a motion to allow the Mayor and other Officers to proceed to sign the First Amended Agreement to establish the Medina County Office of Emergency Management and Homeland Security, Bud said so moved, seconded by Tamitha. Vote: 6 ayes, 0 nays”**
13. reported that we received the final payment from the Auble Trust in the amount of \$6,839.65 and asked for **“a Motion to allow the Mayor to sign the Edward Jones Indemnification Agreement in consideration of the final distribution by Edward Jones Trust Company as trustee for the Sidney and Doris Auble Charitable Remainder Trust, Bud said so moved, seconded by Tamitha. Vote: 6 ayes, 0 nays”**
14. reported that on March 28th and 29th he will be attending the annual Fiscal Officer’s Training program to maintain his Fiscal Officer certification status – the cost of the training was split between Burbank and Chippewa Lake thus saving each entity \$100
15. requested that the large TV in his office at the Community Center be removed/trashed as it has been in there for about four years and he now needs to do some work in there but doesn’t have enough room – Bud suggested taking an inventory of the entire facility and removing all useless items and clean out the Community Center – no action on the TV
16. reported that as of the end of February, the balance in the primary checking account was \$227,508.22 in the Money Market account \$250,714.57 and \$101,227.60 in the Star Ohio account for a total of \$579,450.39 - he asked if there were any questions – Alan stated that with the collapse of the Bank in California we need to be cautious about the FDIC limit, Gary said we are \$715 over in one account only – Alan asked that he monitor this and Gary said he will do so

Old Business

1. Bud reported that on the McCabe Creek project he sent around a notice and Gary was adamant that we pay the engineering firm to update the drawings for the changed erosion control system which will be installed – Bud made **“a Motion to approve paying \$3,000 to update the drawings, seconded by Tamitha. Vote: 6 ayes, 0 nays”**, Gary asked where the funds are to be drawn from and Bud said from Zoning
2. Bud said that he has an estimated quote of \$40,000 from CW Landscaping to do the work on McCabe Creek and he hopes to keep it below the \$50,000 threshold where we then need to go out for additional bids – a discussion took place on the work to be done as well as a possible easement or right of access if it appears the work will need to enter private property, lot number 04828803106 – Allan to send Bud a right-of-access document
3. Bud requested the he be allowed to encumber the balance of the ARPA monies and stated that he may not need all of it but cannot be certain until completed – Bud made **“a Motion to encumber the balance of the ARPA monies in the amount of 47,796.38 for McCabe Creek, seconded by Ken. Vote: 6 ayes, 0 nays”**
4. Bud made **“a Motion to encumber \$1,000 for related tree work in the McCabe Creek work area, seconded by Tamitha. Vote: 6 ayes, 0 nays”**, Gary asked where the funds are to be drawn from and Bud said from Zoning

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – MARCH 13, 2023**

Public Participation

1. Mark suggested a trophy case to house some of the Village historical items – Alan suggested that perhaps the Pride Committee also has some documents that they might want to also put in such a place
2. Leslie stated that several signs in the Village are leaning probably due to plowing – Bill to investigate – she asked if other items of interest can also be posted in the five Message Posting Sites around the Village where we now post our Ordinances – Gary said there is enough room and asked if the site at the Beach, now attached to a fence, could be moved to a higher elevation due to difficulty in trying to open the unit and post the notice

New Business

Nothing to report.

There being no further business Alan motioned to adjourn at 9:55 PM, seconded by Tamitha.

Mayor Joanne Dodaro

Fiscal Officer, Gary Harris