

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – JANUARY 9, 2023**

Mayor Joanne Dodaro called the meeting to order at 7:02 P.M.

A roll call was taken with the following officials present: Barbara Hunter, Lowell (Bud) Hardesty, Tamitha Sorgi, Ken Demeter, Allan Michelson – Solicitor, Jim Brandenburg – Zoning Inspector, Matt Sorgi – Assistant Zoning Inspector, Gary Harris – Fiscal Officer; visitors Mark Reuter, Bill Glasenapp, Leslie Burns, Ed Nagy, Lisa & Mark Krosse, Deputy Harhay and Acting Fire Chief Tim Holzman

Mayor Dodaro announced that Alan and Keith are out of town and will not be at tonight’s meeting.

ORGANIZATIONAL MEETING

Barb made a motion to nominate Keith Riedel as Council President, seconded by Ken. Vote: 4 ayes, 0 nays

Mayor Dodaro announced changes to the 2023 Committees and asked Gary to revise the Roster and distribute it to Council, those changes are as follows:

- Tamitha off Safety and on Parks
- Bud off Parks and on Safety
- Ken off Streets and on Community Relations
- Alan off Community Relations and on Streets

All other Committee membership remains unchanged in 2023

Barb made a motion to reappoint Jim Brandenburg as Zoning Inspector and Matt Sorgi as Assistant Zoning Inspector, seconded by Ken. Vote: 3 ayes, 1 Abstain

Gary asked for **“a Motion to appoint the Fiscal Officer to receive Record Retention Training for the Mayor and Council Member until such time that they each determine that they desire to receive this training, Barb said so moved, seconded by Tamitha. Vote: 4 ayes, 0 nays**

This ended the Organizational Meeting

REGULAR COUNCIL MEETING

Mayor Dodaro thanked Tamitha, Bud and Ken for their work on another successful Breakfast with Santa Party

Mayor Dodaro asked if everyone read and agreed with the December Regular Meeting Minutes and asked if there were any corrections, questions or comments –none were offered

Bud made the motion to accept the December Minutes, and it was seconded by Tamitha. Vote: 4 ayes, 0 nays.

Mayor Dodaro asked if everyone read the January Bill’s for Approval and asked if there were any other changes, questions or comments – Gary stated that this afternoon he sent Council an updated listing of Bill’s for Approval totaling \$13,785.91

Barb made a motion to approve the updated January Bill’s for payment in the amount of \$13,785.91 seconded by Ken. Vote: 4 ayes, 0 nays

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Council Reports:

Safety

Deputy Harhay and Acting Chief Holzman Reporting:

1. read the Sheriff's Monthly Reports, they worked 69.5 hours in December versus 100 hours scheduled due to vacations and COVID– read the Activity Report and noted that there was a stabbing in the Village and the suspect is in jail for attempted murder – Deputy Harhay confirmed that the Sheriff's Department will be represented at the Polar Bear Plunge from 2-4 PM on February 4th, it was also announced that Beachside Road will be closed from approximately noon to 1:00 PM on this day as well
2. Acting Fire Chief Holzman read his reports and reported that on average the unit(s) depart from the fire house in less than 3 minutes once a call is dispatched – he also reported that they discovered a tower closer than the current tower used to receive and dispatch calls into the fire department and anticipates a stronger signal with less “signal drops” – reported that during December they responded to three bad fires in their service area and the weather was brutal – reported that they visited 127 homes during the Village's Santa Party and Santa Visits and thanked Bud for his excellent work assisting Santa – he asked if Chippewa Road is going to be closed during the Polar Bear Jump and he was informed that it will not be closed this year – Mayor Dodaro asked him to keep the Village informed on the status of the Chief and thanked Acting Chief Holzman for their participation in this year's Santa Visits
3. Mayor Dodaro also reported that the siren worked for the second month in a row for reasons unknown

Zoning

Bud reporting:

1. Jim read the Zoning Report for January – 9 Parkway Path – reported that he met with the Medina County Building Inspector and they discussed the exterior deterioration and the need to get inside - announced that Allan will be reporting on this later tonight - Allan confirmed that charges have been filed for 227 Rustic Rook and the owner did not appear in Court and a warrant has been issued for his arrest - 484 Shorefield, Jim reported that there is still excess growth on the property and Allan reported that the owner appeared in Court, plead guilty and paid part of the fine and stated that we can refile charges if the work does not get completed once we are into Spring – 173 Rock Ridge, reported that the construction company that purchased the property placed a dumpster but without a permit and he is working to collect this from them
2. Mayor Dodaro reported that the dock reported in the November Minutes as still being in the water was removed late this afternoon
3. Bill raised concerns about 273 Rustic Rook and no improvements – Jim stated that per his discussion with the owner, improvements should begin taking place tomorrow – Bill suggested a sign be installed on Jim's truck identifying him as the Zoning Inspector – after a brief discussion it was determined and confirmed by Mayor Dodaro that there is no need for such a sign

Community Relations

Tamitha reporting:

1. Thanked Santa and the Elves for all the great work they did for Breakfast with Santa and thanked Ken for locating and providing the breakfast food

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2. reported that she is in touch with the Fire Department as several attendees for CPR training have not yet received their certificates
3. requested assistance for the Easter Party, scheduled for the first weekend in April, and someone to assist the Easter Bunny
4. Mayor Dodaro asked if Mark has anything for Save the Lake and Mark responded that he did not

Buildings and Utilities

Barbara reporting:

1. confirmed that the iPad she purchased to monitor alarms and video is working great
2. confirmed that she has mounted the three ARLO Tennis Court cameras with solar panels and they are working great with great screen clarity via Tom Melter's Wi-Fi and that she can go back as many as 10 days with the stored video – she asked Gary if the financial donation made by Tom and his wife were used to pay for the cameras and other related equipment and Gary confirmed that “yes, he used their donation for this expense” – she also reported that the camera system is so good that it can identify cars going the wrong way if given the time and day that such an event takes place
3. reported that she has been speaking with Ohio Edison linemen and is gathering some good information and is questioning whether we should really proceed with the \$11,077.56 quote for work at Point Park and she has requested an itemized quote for these costs but it has not yet been provided – after some discussion she decided to approach Ohio Edison with the recommendation to charge the Village a once a year flat fee of \$15 for the power used by the Village at that location as our usage is so minimal, like Ohio Edison did for Brunswick's Christmas Street lighting
4. confirmed that Ohio Edison will replace the two recently installed LED's that are not working near the boat ramp area as well as along the walkway, over the next couple of weeks and they will rehang the buried lines that a resident had buried so he could land his helicopter in this area – reported that she has resolved the “key” issue with Ohio Edison
5. reported that she was able to return the lap top, purchased by Alan, by contacting a more senior employee at Best Buy thus accepting the return and issuing a refund/credit to Alan's card

Parks

Ken reporting:

1. confirmed that the signs displaying the recognition of the Auble's along with the Court Rules have been installed and he is only missing the signs with the hours which should be done over the next two weeks
2. reported that he is working with Boy Scout Troop 517 on installing the 12'x12' octagon beach gazebo and that the only expense will be for materials of construction – Mayor Dodaro asked if he has shared details with the Park Committee and he confirms that he has done so
3. he is continuing his research on installing a Kayak launch for the Park – a discussion took place on location, the availability of commercial floating docks, etc. and Ken stated that he intends to do something this year

Streets

Mayor Dodaro reporting:

1. confirmed that she had Gary look into the status of the OPWC Application and he reported that the Phase 9 was not approved for an OPWC Grant and that it was forwarded to Small Government for consideration but Chippewa Lake did not appear on the listing – Gary to follow-up

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2. reported that complaints have been received about poor quality of snow plowing during the blowing and drifting snow that we encountered last month – Mayor Dodaro feels that under the conditions that they were working, high winds and blowing snow off the lake, they did the best that could be expected given the conditions at the time

Legal

Allan reporting:

1. confirmed that he has a total of four cases, two of which were covered in the Zoning Report – one of his other cases involves 9 Parkway Path and his discussion with the owner who also wants to preserve the property, Allan reviewed the recent fines paid but also reported little effort on the part of the owner and that he plans on talking with the owner again once we get into better weather while confirming it is a slow process – Allan’s other case is a road rage case where the resident was followed home to his Reed Road residence by the individual involved who got out of his vehicle and a verbal altercation resulted, the home owner contacted the Sheriff’s Department who caught the individual who then pled guilty in front of the judge and paid the fines
2. confirmed that he has the Ordinance for the new Sheriff Contract and the 4% increase for the patrolling Deputies but we have an insufficient number of Council members present to pass the legislation – Mayor Dodaro asked Allan to do the first reading
3. Allan did the first reading of “Ordinance 879-23, an Ordinance approving an agreement for law enforcement services with the Medina County Sheriff Department from January 1, 2023 through December 31, 2023” – he confirmed that he will advise the Sheriff that we did the first reading tonight and expect it to pass at February’s meeting
4. reminded Council that the Road Levy expires this year

Finance

Gary reporting:

1. confirmed that he distributed the December Bank Reconciliation Report to Council reflecting that all accounts are in balance – he asked if there are any questions or comments – none were offered; he requested **a motion approving the December Bank Reconciliation Report as distributed and authorizing Council to sign the report – Bud made a motion to so move, and it was seconded by Tamitha. Vote: 4 ayes, 0 nays**
2. confirmed that he distributed the December Appropriations Report to Council through the end of December, he asked if there were any questions –none were offered– he asked for **a motion approving Council to sign-off on the Appropriations Report through the end of December signifying Council’s review and agreement with the expenditures, Bud made a motion to so move, and that it was seconded by Tamitha. Vote: 4 ayes, 0 nays**
3. reported that he did not distribute the end of December uncommitted fund balance for the Endowment Fund as the amounts remains unchanged from the last report issued on November 30th and the same is also true for the uncommitted fund balance for the Park portion of the Endowment Fund and the ARPA Fund– he asked if there are any questions or comments – none were offered
4. as reported last month, he has started closing 2022 and opening 2023 and reported being about ¾ done and anticipates finishing this work by the end of next week - he asked if there were any questions –none were offered
5. on Saturday he delivered to the Mayor and Council the Financial Summary Sheets for 2022 Revenues and Spending - he asked if there were any questions –none were offered

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6. reported the final numbers on these reports to those present - for 2022, we had budgeted \$868,440 for Revenue Receipts and we actually received \$489,021 or \$379,419 less than budgeted – we had budgeted a revenue receipt amounting to \$436,545 that was never received in 2022 so if we remove this Phase 9 budgeted amount from the numbers, the Village actually received \$57,126 more in revenue than budgeted for the remaining revenues and the largest contributors to this were the Property taxes, shared Local Government funds and Gasoline Taxes - for 2022 spending, excluding monies budgeted for Phase 9, we budgeted spending at \$772,771, we spent and encumbered a total of \$590,079 thus spending \$182,692 less than budgeted most of that coming from the General Fund (\$72,710) and Road/Bridge, ARPA and Endowment (\$104,300) non-spending – he asked if anyone in attendance has any questions or comments - none were offered
7. he asked for **“a Motion allowing the Fiscal Officer to publish the annual notice that the 2022 Year End Financial Reports are completed and available for review”**, Barb stated so moved, **seconded by Tamitha. Vote: 4 ayes, 0 nays**
8. reported that as of the end of December, the balance in the primary checking account was \$166,225.17 in the Money Market account \$250,549.80 and \$100,469.43 in the Star Ohio account for a total of \$517,244.40 - he asked if there were any questions –none were offered

Old Business

1. Bud reported that he did meet with the Cunningham & Associates engineering firm and the plans have been finalized – he plans to meet with them to discuss the estimated costs for this project, streambank along McCabe Creek, and also confirmed that through the engineers research it will not be necessary to obtain any EPA permitting – reported that to do this work we may need to access an adjacent private property if it is determined that access via the road is not possible – he has invited the engineer to attend our February meeting

Public Participation

Nothing offered

New Business

Nothing offered

There being no further business Bud motioned to adjourn at 8:07 PM, seconded by Tamitha.

Mayor Joanne Dodaro

Fiscal Officer, Gary Harris