

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – DECEMBER 12, 2022**

Mayor Joanne Dodaro called the meeting to order at 7:04 P.M.

A roll call was taken with the following officials present: Alan Robbins, Barbara Hunter, Lowell (Bud) Hardesty, Tamitha Sorgi, Keith Riedel, Ken Demeter, Allan Michelson – Solicitor (arrived 7:10), Jim Brandenburg – Zoning Inspector, Matt Sorgi – Assistant Zoning Inspector, Gary Harris – Fiscal Officer; visitors Mark Reuter, Howard Wolff, Pam and Bob Williams, Richard Athens, Nathan Livingston, Rosalie Athens, Bill Glasenapp, Kelly Schmetzer, Greg Stanislawski, Leslie Burns, Ed Nagy, Deputy Harhay and Acting Fire Chief Tim Holzman

Mayor Dodaro announced the annual gift of nuts from Engineering Associates, thanked Keith for supplying the plates and offered all present to share in the gift.

Mayor Dodaro thanked the Pride Committee for the Christmas Tree for the upcoming Christmas Party this Saturday.

Mayor Dodaro asked if everyone read and agreed with the November Regular Meeting Minutes and asked if there were any corrections, questions or comments –none were offered

Bud made the motion to accept the November Minutes, and it was seconded by Tamitha. Vote: 6 ayes, 0 nays.

Mayor Dodaro asked if everyone read the December Bill's for Approval and asked if there were any other changes, questions or comments – Gary stated that this afternoon he sent Council an updated listing of Bill's for Approval totaling \$22,021.39

Alan made a motion to approve the updated December Bill's for payment in the amount of \$22,021.39 seconded by Bud. Vote: 6 ayes, 0 nays

Council Reports:

Safety

Alan Reporting:

1. read the Sheriff's Monthly Reports, they worked 97 hours in November versus 100 hours scheduled – read the Activity Report and asked Deputy Harhay if there is anything additional that we should be made aware of, Deputy Harhay stated nothing new – Deputy Harhay asked about the Polar Bear Plunge and Alan confirmed it will be from 2-4 PM on February 4th with back-up dates of February 18th and March 4th in case of any potential weather impacts
2. Acting Fire Chief Holzman read his report that included 62 total calls in November, 5 of which were for the Village and reported that during the day shift the average response time to a call is 2 minutes and 11 seconds out of the door at the station – reported that Chief Winkler is currently "on-leave for 50 days" – Mayor Dodaro asked if they will be in the Village for Santa's visit on December 17th and arriving around 5:00 PM, Acting Chief Holzman confirmed that yes they are planning to be here at that time -Alan asked if they are fully staffed and continuing training and he responded and they are fully staffed through December
3. Alan introduced Christopher Livingston who is working on Village siren options and Alan also confirmed that they had a meeting with the Sheriff and his Dispatch personnel on November

VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – DECEMBER 12, 2022

30th – Christopher reviewed his progress to date and the individuals he has been interfacing with and how the complexity of this project is expanding based on input that he is receiving and preferences from the various departments and personnel that he is interfacing with, as he also continues to evaluate the coverage area with hopes of local support from the other communities – he reported that the County prefers that he contact Allan Close at Cleveland Communications as the County did not like Capital Electronics that he has been communicating with – he reported that Lafayette Township and Medina Parks should be included in our efforts and that he cannot proceed in researching a Grant until all pricing is firmed up and due to the upcoming holidays it will be difficult to get all of the information needed – Leslie asked if Gloria Glens has a siren and Allan reported that they do not – Alan stated that we are working through four layers, those being the equipment itself plus obtaining the signal plus installation and finally the maintenance and service along with how Medina County compared to other counties assigns responsibilities back to the local communities - Mayor Dodaro and Alan thanked Christopher for his progress and efforts and suggested he relax until after the first of the year before getting back into this project

Zoning

Bud reporting:

1. Jim read the Zoning Report for December – 9 Parkway Path - Allan confirmed that the owner is talking with him and reconfirmed that he appeared in Court and plead guilty and paid the Bond, fines and court costs and reported to Allan that the fence has been removed, trees are trimmed and gutters cleaned out – Jim reported that he has not seen any difference although it has been a week since he last observed the property and that he has not yet gotten with the Medina County Building Department to obtain a written report on their findings - Allan confirmed that charges have been filed for 227 Rustic Rook but the owner did not appear in Court and a warrant has been issued for his arrest and arraignment was set for December 8th, Allan to follow-up and report back - 484 Shorefield, the owner appeared in Court today, plead guilty and paid the fine, Jim confirmed that some work is taking place but there is a lot yet to do – Allan said we can charge him again – Keith suggested we convince them that it is cheaper to hire someone to do the work as opposed to paying the fines
2. reported that he has not yet received the report from the engineer on the McCabe Creek project and that the engineer is working on cost estimates for the recommended repairs including the use of Gabion Baskets to eliminate the erosion issues – since some of the work would be on private property, Bud is waiting to obtain final pricing before talking with the property owner – Keith said the use of Gabion Baskets has been successful when used elsewhere in the Village 10-15 years ago and Bud stated that back then it cost \$40,000
3. Allan reported receiving photos and information on the memorial built by a resident – Bud reported that he has not pushed the resident to remove what was approved at last month’s meeting due to the Holiday’s and it being a sensitive time and out of consideration for their loss – Mayor Dodaro asked Allan to proceed to send a letter to the resident about dismantling the memorial

Community Relations

Tamitha reporting:

1. reported that the 2nd CPR training did take place on Saturday, December 10th with 7 attendees for Certification ranging in age from 20+ and up – reported that the Fire Department will mail an

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – DECEMBER 12, 2022**

invoice for the remaining PEP funds and the Village will pre-pay for 6 attendees to be trained in 2023, perhaps some of the Beach Attendants

2. confirmed contacting Medina Fiber for an update on the installation and was told that installation in the Village has been delayed to June, 2023 with no specific reasons offered when asked – requested an itinerary to keep residents informed – Mayor Dodaro asked her to advise them that on July 4th their equipment needs to be off of Lake Road
3. reconfirmed Breakfast with Santa starting at 10:30 this upcoming Saturday but without a food donation from our usual source – with prices increasing and the desire to offer food, Tamitha **“made a motion to appropriate up to \$700 for food for Breakfast with Santa, seconded by Keith. Vote: 6 ayes, 0 nays”**
4. Mayor Dodaro asked if Santa’s Helpers are lined up and Tamitha stated that they are

Barbara reporting:

1. confirmed that she purchased an iPad for use in monitoring the Community Center, the cameras, the thermostats and the newly purchased smoke detectors that are now installed and all of these systems are loaded and functioning on her iPad – she offered other officials who have Smart Devices that they can also load these programs onto their devices using Google Nest for the smoke detectors and Google Home for the thermostats and then pairing up with their devices using the QR codes
2. confirmed that she is ready to mount the three ARLO Tennis Court cameras with solar panels and will need about two hours to complete the installation
3. Ohio Edison quoted \$11,077.56 at Point Park to remove the existing floodlights, two of which are burnt out, and replace them with LED’s and also install new mast arms for the LED’s – a discussion took place on the quote, potential back-charges for the unmetered pole and how the power for this pole is supplied by another pole that is metered, whose responsibility it is to prove any invoices received for the unmetered pole and the possible use of NOPEC Grant funds to pay some of the expense – she also reported that Ohio Edison is requiring the removal of the outlet and any other fixture by January 1, 2023 from the pole in the mid-field and estimated 10 hours per month at most of power usage – Jim offered to contact someone he knows at Ohio Edison on this matter and Mayor Dodaro asked that he include Barb in any such discussions and she also wants Mark Krosse to be included in these discussions
4. confirmed that Ohio Edison will only replace the two recently installed LED’s that are not working near the boat ramp area if they have their own key for access and a discussion took place considering challenging the Tariff
5. advised Alan that Best Buy will not accept a “copy” of a receipt to accept the return of the iPad he had purchased for Barb, Alan said it is all he ever received and perhaps Allan can contact Best Buy about this
6. reported that the fire extinguishers at the Community Center have not yet been recharged and she will be taking care of this issue

Parks

Ken reporting:

1. the repair work on both trains are now completed as well as the swing replaced on Bungalow Bay
2. displayed the sign to be installed at the Tennis Court in recognition of the Auble’s and that another sign will be attached to this sign listing the open hours for using the court and that these signs will be installed within the next two weeks

VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – DECEMBER 12, 2022

3. reported that thanks to Ed Nagy, Boy Scout Troop 517 will help installing two structures on the beach for visitors as well as a pavilion at Briarwood Park
4. he is researching a Kayak launch for the Park

Streets

Keith reporting:

1. reported that the Phase 9 will hopefully start in 2023 if we are awarded the OPWC Grant that will also include work by the Medina County Sanitary Department for new water and sanitary sewer lines and he thanked the voters once again for passing the Road Levy – Ed asked if there is a Master Plan for the remaining roads and Keith stated that yes there is
2. reported that he is looking at some other street repairs including the lower part of Brookshore

Legal

Allan reporting:

1. confirmed that he has no other cases at this time beyond those discussed under Zoning
2. confirmed sending Council an Ordinance adopted by Creston on Public Nuisance covering such items as drug use, illegal activity, excessive 911 calls, etc. as Creston was seeking a way to make property owners responsible for what takes place on their properties – Alan would like to table this until January once we receive more input on the scope of enforcement including where there are circumstances with mental health issues involved and the level of Sheriff involvement in such matters

Finance

Gary reporting:

1. confirmed that he distributed the November Bank Reconciliation Report to Council reflecting that all accounts are in balance – he asked if there are any questions or comments – none were offered; he requested **a motion approving the November Bank Reconciliation Report as distributed and authorizing Council to sign the report – Bud made a motion to so move, and it was seconded by Alan. Vote: 6 ayes, 0 nays**
2. confirmed that he distributed the November Appropriations Report to Council through the end of September, he asked if there were any questions –none were offered– he asked for **a motion approving Council to sign-off on the Appropriations Report through the end of November signifying Council’s review and agreement with the expenditures, Bud made a motion to so move, and that it was seconded by Tamitha. Vote: 6 ayes, 0 nays**
3. confirmed that on Saturday he did distribute the end of November uncommitted fund balance for the Endowment Fund that remains unchanged from last month as well as the uncommitted fund balance for the Park portion of the Endowment Fund which had one change from last month’s report – he also reported distributing the ARPA Fund balance that was unchanged from October’s report – he asked if there are any questions or comments – none were offered
4. reported he did not receive any recommended changes to the 2023 Temporary Appropriations therefore, the Appropriations listed in the 2023 Budget documents approved by Council at the June 13, 2022 Council Meeting will be submitted as the Temporary Appropriations for 2023 – he stated that we will proceed with the first reading of Ordinance 878-22 unless there are any questions or comments – Bud stated that he would like to appropriate another \$20,000 for maintaining Village owned properties, it was agreed that this work would not proceed until Spring of 2023 therefore we can adjust the Appropriations with our second opportunity in March – he asked Allan to do the first reading on Ordinance 878-22 that

VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – DECEMBER 12, 2022

5. Allan did the first reading of Ordinance 878-22, “an Ordinance approving to set Temporary Appropriations for the current expenses of the Village of Chippewa Lake, state of Ohio, during the year ending December 31, 2023 and declaring this an emergency for the public peace, health, safety and welfare”
6. **Bud made a motion to waive the 2nd and 3rd readings of Ordinance 878-22, seconded by Tamitha. Vote: 6 ayes, 0 nays**
7. **Bud made a motion to approve Ordinance 878-22 as an emergency, seconded by Tamitha. Vote: 6 ayes, 0 nays**
8. tonight, we need to vote on Resolution 503-22 that allows us to receive advance payments of taxes from the Medina County Auditor’s Office unless there are any questions or comments – nothing was offered and he asked Allan to please proceed with the first reading of Resolution 503-22
9. Allan did the First Reading of Resolution 503-22, “a Resolution requesting the Medina County Auditor pay the Village Fiscal Officer advance payment of taxes for the year 2023, and declaring the same an emergency”
10. **Bud made a motion to waive the 2nd and 3rd readings of Resolution 503-22, seconded by Tamitha. Vote: 6 ayes, 0 nays**
11. **Bud made a motion to approve Resolution 503-22 as an emergency, seconded by Tamitha. Vote: 6 ayes, 0 nays**
12. at the January Organizational Meeting, this year and every year going forward the Mayor and Council need to appoint the Fiscal Officer to receive the Record Retention Training for the Mayor and Council until such time that they each determine that they desire to receive this training
13. starting this week, he will begin taking steps to close 2022 and prepare to open 2023 reporting that this will take most of his time through mid to end of January
14. reported that as of the end of November, the balance in the primary checking account was \$167,718.02, in the Money Market account \$250,467.45 and \$100,112.22 in the Star Ohio account for a total of \$518,297.69 - he asked if there were any questions –none were offered

Old Business

None reported.

Public Participation

1. Kelly reported that on Brookshore a Porch Pirate stole a delivery around noon on Saturday and she wants to alert all residents to collect any deliveries as soon as possible off the porch and to report any suspicious persons, she also reported that one of our longtime residents, Andy Gladas passed away from COVID on November 16th at 91 years of age
2. Pam reported that Helen Sikula donated the wreath mounted at the Community Center and wished everyone a Merry Christmas

New Business

1. **Alan made a motion to authorize an increase in the hourly rate for the Sheriff Deputies patrolling Chippewa Lake by 4%, seconded by Ken. Vote: 6 ayes, 0 nays**
2. **Alan asked Allan to include this into the 2023 Sheriff Contract negotiations**

VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – DECEMBER 12, 2022

There being no further business Alan motioned to adjourn at 8:49 PM, seconded by Ken.

Mayor Joanne Dodaro

Fiscal Officer, Gary Harris