

**VILLAGE OF CHIPPEWA LAKE  
REGULAR MEETING MINUTES – MARCH 14, 2022**

Mayor Joanne Dodaro called the meeting to order at 7:02 P.M.

A roll call was taken with the following officials present: Lowell (Bud) Hardesty, Barbara Hunter, Alan Robbins, Tamitha Sorgi, Keith Riedel, Ken Demeter, Allan Michelson – Solicitor, Jim Brandenburg – Zoning Inspector, Gary Harris – Fiscal Officer; visitors Mark & Lisa Krosse, Mark Reuter, Kelly Schmetzer, Leslie Burns, Ed Nagy, Laura Gushue, Ty Fullerton – Lafayette Township Trustee & Chris O’Neil – Lafayette Township Trustee

Mayor Dodaro reminded all present of the past Mayor of Briarwood Beach, Leonard English, and how he made St. Patrick’s Day, in his community, a National Holiday and when Briarwood Beach merged with Chippewa Lake that national recognition transferred to Chippewa Lake.

Mayor Dodaro asked Alan to explain our new Livestreaming System that is set-up for tonight’s meeting - Alan first thanked Mark Krosse and Ed Nagy for all of their work in researching the new system which started back in July of 2021 and also thanked Leslie Burns for bringing the Owl Labs components to our attention – he continued, the system is a one-way communication system, it does not allow those observing to ask questions or make comments, we are broadcasting live and we can archive the meetings, the system works through a “slave computer” and we also purchased a 75” TV to be mounted that allows Council and other organizations, that use the Community Center, to view documents, pictures, video’s etc. – Mayor Dodaro stated this system was purchased with ARPA COVID funds

Mayor Dodaro also announced that we have two Lafayette Township Trustees with us tonight, Ty Fullerton and Chris O’Neil and welcomed them to our meeting

Mayor Dodaro asked if everyone read and agreed with the February Regular Meeting Minutes and asked if there were any corrections, questions or comments –none were offered

**Alan made the motion to accept the February Minutes, and it was seconded by Keith. Vote: 6 ayes, 0 nays.**

Mayor Dodaro asked if everyone read the March Bill’s for Approval and asked if there were any other changes, questions or comments – none were offered

**Keith made a motion to approve the March Bill’s for payment in the amount of \$35,031.91 seconded by Barb. Vote: 6 ayes, 0 nays**

Council Reports:

Safety

Alan reporting:

1. read the Sheriff’s Monthly Reports, they worked 9.5 hours more than the 80 hours requested and this overage was due to the Polar Bear Jump which is OK – reported that for April and May we go to 100 hours and then for June through September we go to 120 hours before we reduce hours going into Fall
2. reported that he does not have a Fire Department Report for tonight’s meeting
3. wrong way vehicles on Bungalow Bay came up again and it was reported that a large portion of the wrong way vehicles are delivery vehicles i.e. FedEx, Prime, etc. – Keith confirmed that we

**VILLAGE OF CHIPPEWA LAKE**  
**REGULAR MEETING MINUTES – MARCH 14, 2022**

have all of the necessary legal signs installed – Barb reported that she contacted FedEx direct when a driver kept entering her driveway to turnaround so she contacted FedEx and it stopped immediately – Alan stated that he will talk with our deputies and have them issue one (1) warning and then on the second instance issue a ticket

Zoning

Bud had nothing to report.

1. Jim read the Zoning Report and asked Allan to comment on the legal status for 9 Parkway Path during his report
2. Jim confirmed that the Conditional Use Permit on last month's schedule had been approved at that meeting
3. Mayor Dodaro reported a complaint was received about a Zoning issue at a residence on Briarwood Blvd. – Jim stated that he will investigate and take appropriate action

Community Relations

Tamitha reporting:

1. Mayor Dodaro thanked Tamitha for taking the day off to sit with the Health Department when they returned for the most recent COVID Vaccine clinic – Tamitha stated only four people came in and this is probably the last time she will have them return
2. reported that she is having problems making contact with Spectrum and she will continue to make the effort
3. confirmed attending the Medina County Health Department's annual meeting where a good part of the discussion was about the Levy that did not pass by 7 votes and there appeared to be an emphasis on having Community representatives return to their communities and press the residents to pass the next Levy – they did confirm that they will be doing the mosquito control again with the tablets as they had been doing in the past
4. suggested that we apply for the PEP Grant to use for CPR and First Aid training for Beach Attendants and that the Lafayette Fire Department offered to do the training for \$60 per person at our site or \$50 per person at their site and they also offered to help the Village assemble a First Aid Kit for the beach – Alan thought this was a great idea especially if it ever saves a life – someone asked about liability for the Village and Barb stated that the Good Samaritan Law protects against lawsuits and Allan confirmed so long as best efforts are made and they follow the scope of the training there should not be an issue – Alan thought that the law for Recreational Immunity would apply and Allan confirmed this to be correct – Mayor Dodaro reminded everyone that our Beach Attendants are not lifeguards
5. **Alan made a motion to pursue the CPR and First Aid Training through the PEP Grant, seconded by Ken. Vote: 6 ayes, 0 nays**
6. confirmed that she is planning on having a Kids Easter Party on the Saturday before Easter with a time to be announced – she would like to use the screen and projector purchased by Barb for this activity to show an Easter movie as well as doing cookie decorating before the movie so they can eat while they watch the movie – she asked for volunteers to assist and if anyone can make contact with the Easter Bunny to make an appearance
7. Confirmed that she is working on the Newsletter but has received very little response which may impact the release date – Mayor Dodaro invited the Lafayette Trustees to insert a notice or other contribution if they so desire – Alan offered to reach out to the Fire Department and Sheriff Department for any inserts that they may like to make

**VILLAGE OF CHIPPEWA LAKE  
REGULAR MEETING MINUTES – MARCH 14, 2022**

8. Mark Krosse reported that Save the Lake had a meeting 5 days ago and that it was the first meeting in two years – Bud reported that they reviewed the E. coli issue along with sediment and development issues with no update on the Amusement Park area improvements
9. Mark reported that Lisa will be conducting Rain Barrell training for capturing rain water for use on gardens, plants, etc. and that they will have 20 barrels delivered so the class will be limited to 20 people, the barrels will be given away free as they used Grant monies obtained few years ago to purchase the barrels – Lisa is working on completing one rain barrel to show others what it looks like and how it works – Barb offered the shed by the Community Garden to connect the barrel to, to collect rain water

Buildings & Utilities

Barbara reporting:

1. confirmed that the three street lights that she reported as being out have been replaced with LED's – one street light at Chippewa Road and Shorefield was replaced with a sodium vapor and not an LED, she will contact Ohio Edison to correct this
2. reported that she received the Backflow Test paperwork and she will schedule the work
3. reported that Ohio Edison continues to not have any LED or other Flood Lights for Point Park and that a regular LED street light would not meet the need – one option is to install our own poles (which the Village is then responsible to maintain), have Ohio Edison install meters and install our own Flood Lights – this was not viewed as a good option
4. asked Gary about the high electric bill for the Community Center reported as last month's meeting – Gary reported that the bill this month was down to \$27.63 reflecting the error in the estimated bill from last month

Parks

Ken reporting:

1. confirmed that he is waiting on a second bid to paint sheds
2. confirmed that the deposit for the tennis court surface tiles has been made and he is waiting for good weather before painting the tennis court fence and repairing the surface
3. confirmed that he is looking at a 40'x 80' Dog Park on Briarwood Blvd., he has an estimate of \$2,500 to remove the trees and stumps from the area and he will "pick and choose" those to be removed – he is looking at the various types of fences for the Dog Park, he has a quote of \$6,000 for a split-rail fence which is less expensive than a chain-link fence – he is also looking at having "holding pens" where pet owners can re-leash their dogs before departing – Council pointed out that Rocky River, Wooster, Wadsworth and Akron have nice dog parks in case Ken wants to look at those for any ideas – the posting of signs was also discussed and Alan will provide Ken a sample sign and language for his consideration – Alan stated that the Village has no legal liability for any dog bites and he will check further to see if there are any other liability concerns – Mayor Dodaro brought up the possible need of "no parking" signs along Briarwood Blvd. to avoid potential issues
4. **Ken made a motion to appropriate \$2,500 to remove trees and stumps where the Dog Park will be located, seconded by Alan. Vote: 6 ayes, 0 nays**
5. he is still reviewing potential repairs to the Rock Wall in the Park
6. confirmed that he is planning to have "in-person" sales of the keys, stickers and passes on Saturday, May 14<sup>th</sup> from 1:00 - 4:00 PM at the Community Center

**VILLAGE OF CHIPPEWA LAKE  
REGULAR MEETING MINUTES – MARCH 14, 2022**

Streets

Keith reporting:

1. confirmed that Phase 9 is also looking to include any work needing to be done by the Medina County Sanitary Engineering Dept. and the Gas Company that would be included in the Grant Application but these agencies would be responsible to pay directly for their own work – a discussion took place about starting the engineering work now before we know if the Village will be awarded an OPWC Grant to avoid missing the ability to complete the project in 2023 versus having to wait until 2024 as was covered in an email sent by Gary to Council on March 8<sup>th</sup>
2. **Bud made the motion to proceed to do the engineering work in advance of filing the OPWC Grant Application, seconded by Alan. Vote: 6 ayes, 0 nays**
3. confirmed that he is looking into the water runoff issue on Rustic Rook
4. reported that he is investigating the use of metal risers on storm sewer catch basins to avoid the holes that develop around the grates due to freezing and thawing – near 51 Willowood he inserted an entire bag of patch into one of these holes
5. reported that he has adequate budgeted monies for pot hole repairs and **made a motion to appropriate \$35,000 for repairs, seconded by Barb. Vote: 6 ayes, 0 nays**
6. reported that he is having difficulty obtaining bids from contactors for installing a walkway up to Bungalow Bay

Legal

Allan reporting:

1. confirmed that he has no new cases
2. confirmed that he will be talking with Jim about 9 Parkway Path as soon as the weather improves and moving forward with any zoning violations
3. confirmed that he did speak with the new owner of 523 Lee Lore about bringing the property up to code as the owner is waiting for the title to transfer to him from the recent purchase of that property
4. reported that there is a 6 mil Operating Levy expiring this year and if Council wants it on the November Ballot, legislation will need to pass in June and July or the Village has two months in 2023 to put it on a special ballot in May and/or November of 2023

Finance

Gary reporting:

1. confirmed that this past Saturday he distributed the February Bank Reconciliation Report to Council reflecting that all accounts are in balance – he asked if there are any questions or comments – none were offered; he requested **a motion approving the February Bank Reconciliation Report as distributed and authorizing Council to sign the report – Alan made a motion to so move, and it was seconded by Keith. Vote: 6 ayes, 0 nays**
2. confirmed that this past Saturday he distributed the February Appropriations Report to Council through the end of February, he asked if there were any questions –none were offered– Gary asked for **a motion approving Council to sign-off on the Appropriations Report through the end of February signifying Council's review and agreement with the expenditures, Alan made a motion to so move, and that it was seconded by Keith. Vote: 6 ayes, 0 nays**
3. confirmed that he sent to Council on February 15<sup>th</sup> an instruction sheet on “how to interpret Appropriation Reports” that should be retained as Council members review monies yet available and monies spent within their departments – he also stated that these instructions were to be used by Council in determining the Permanent Appropriations for 2022 as no one contacted him to ask any

**VILLAGE OF CHIPPEWA LAKE  
REGULAR MEETING MINUTES – MARCH 14, 2022**

- questions or meet to discuss spending in 2022 other than his meeting with Keith on Streets and an OPWC Grant – he asked if there were any questions or comments – none were offered
4. Allan did the first reading of Ordinance 872-22, “an Ordinance to set Permanent Appropriations for the current expenses of the Village of Chippewa Lake, State of Ohio, during the year ending December 31, 2022 and declared to be an emergency for the public peace, health, safety and welfare”
  5. **Bud made a motion to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings of Ordinance 872-22, seconded by Keith. Vote 6 ayes, 0 nays**
  6. **Bud made a motion to approve Ordinance 872-22 as an emergency, seconded by Alan. Vote: 6 ayes, 0 nays**
  7. confirmed that we are in the midst of our Audit and thus far, no additional information has been requested- he asked if there were any questions or comments – none were offered
  8. reminded Council that he is going to distribute the 2023 budget worksheets and proposed budget at the April meeting and that he will need Council’s worksheets returned by May 31<sup>st</sup> with any changes – he again offered to meet with any one individually or as a group – any questions or comments – none were offered
  9. confirmed that ARPA monies have become more relaxed for usage by our Village and that on March 2<sup>nd</sup> he distributed information to Council on the relaxed uses of the ARPA monies under the heading of “standard allowance use of funds for General Government Services” – he asked if there were any questions or comments – Alan asked if a Tornado Siren would qualify – Gary stated that he has already contacted OBM and is waiting for a response
  10. reminded Council that we have \$4,974 in NOPEC Grant monies to use for energy conservation or other related projects and that we must return \$2,020 if not used this year – suggestions were made to consider remotely controlled thermostats, or two-stage circulation fans to reduce noise levels during meetings when the furnace or air conditioning is in operation
  11. reminded Council that in 2021 we collected donations amounting to \$1,554.34 to replace a tree on the beach – Mayor Dodaro stated that part was for the tree and the other part was for beach improvements – Gary stated that he should have been reporting Fund 2904 with these monies on a monthly basis and that he will start doing so next month
  12. reported that as of February 28, 2022, the balance in the primary checking account is \$282,502.63, the Money Market has a balance of \$250,070.85 and \$118,180.79 in the Star Ohio account for a total of \$650,754.27 – he asked if there were any questions or comments – none were offered
  13. he requested **“a motion from Council to allow the Fiscal Officer to transfer up to \$75,000 from our Primary Checking Account into the Star Ohio account, Bud stated so moved, seconded by Ken.” Vote: 6 ayes, 0 nays**
  14. Alan asked why he requested authorization to make a transfer – Gary stated that this was stipulated by Council when he first reactivated the Star Ohio account – Alan asked if he will make another request if he has to transfer monies from Star Ohio back into our Primary Checking account and Gary confirmed that he would do so

Old Business

1. Alan confirmed that he is continuing to research the lock components for the Beach Gate and taking into account the needs that the Fire Department has in this regard – confirmed that he will be speaking with Ken, Bud, Keith and Mayor Dodaro as information is gathered and considered

**VILLAGE OF CHIPPEWA LAKE  
REGULAR MEETING MINUTES – MARCH 14, 2022**

Public Participation

1. Mark Reuter asked why the Village does not Chip-n-Seal streets needing repairs – Keith responded that it does not hold-up
2. Ty announced that the Lafayette Township Fire Department's annual pancake breakfast will be held the 1<sup>st</sup>, 2<sup>nd</sup> and 4<sup>th</sup> Sunday's in April from 8:30 AM to 1:00 PM at the Lafayette Township Fire Station
3. Bob Williams and the Weimers were watching remotely, via U-Tube, and stated that the Owl unit was working well – Alan confirmed that he asked Bob and the Weimers to tune in and report back during this "test" for tonight's meeting

New Business

1. Mayor Dodaro stated that Keith is looking to "clean-out" the Mayor's office in the Community Center to make better use of the space available
2. Alan stated that he will be working on a location to install the new TV Screen
3. Bud raised concerns about the flooding of **McCabe** Creek and its impact on nearby residents as also reported on the local nightly news – he wants to clarify the right-of-way boundaries so all parties know who is responsible for what when it comes to repairs
4. **Alan made a motion to have Bud form a Committee to investigate the McCabe Creek issues and make recommendations on possible financial resources, seconded by Barb. Vote: 6 ayes, 0 nays**
5. Alan to work with Barb on locating a spot to install the projector screen for use on Movie nights, etc. in the Community Center

**There being no further business Alan motioned to adjourn at 8:55 PM, seconded by Keith.**

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Mayor Joanne Dodaro

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Fiscal Officer, Gary Harris