

**VILLAGE OF CHIPPEWA LAKE
ORGANIZATIONAL & REGULAR MEETING MINUTES – JANUARY 10, 2022**

Mayor Joanne Dodaro called the meeting to order at 7:05 P.M.

A roll call was taken with the following officials present: Lowell (Bud) Hardesty, Barbara Hunter, Alan Robbins, Tamitha Sorgi, Keith Riedel, Ken Demeter, Allan Michelson – Solicitor, Jim Brandenburg – Zoning Inspector, Gary Harris – Fiscal Officer; visitors Mark & Lisa Krosse, Mark Reuter, Ed Nagy, Leslie Burns, Kelly Schmetzer, Jeff & Jennifer Schmitt and Deputy Harhay

2022 COUNCIL ORGANIZATIONAL RESULTS

- Mayor Dodaro asked Allan to swear in the newly elected Mayor and Councilpersons – Joanne Dodaro, Barb Hunter, Lowell (Bud) Hardesty, Alan Robbins and Tamitha Sorgi; Allan swore-in the re-elected Mayor and Council members whose terms will expire 12/31/2025
- Barb nominated Keith Riedel for President Pro-Tem, seconded by Ken. 5 ayes, 0 nays
- Mayor Dodaro confirmed that all Committee Chairs and Committee Members will remain unchanged for 2022; Committee Chairs for Buildings and Utilities – Barb Hunter, Community Relations – Tamitha Sorgi, Parks – Ken Demeter, Safety – Alan Robbins, Streets – Keith Riedel and Zoning – Bud Hardesty
- This concluded the Organizational portion of the Meeting.

REGULAR MEETING

Mayor Dodaro asked if everyone read and agreed with the December Regular Meeting Minutes and asked if there were any corrections, questions or comments – Bud & Ken stated that one correction was needed on page 3, last item under Parks change to read “basketball pole safety padding”

**Bud made the motion to accept the revised December 13th Minutes, and it was seconded by Ken.
Vote: 6 ayes, 0 nays.**

Mayor Dodaro asked if everyone read the January Bill’s for Approval and asked if there were any other changes, questions or comments – Gary confirmed that there are none and the total is \$205,280.50

**Alan made a motion to approve the January Bill’s for payment in the amount of \$205,280.50
seconded by Barb. Vote: 6 ayes, 0 nays**

Council Reports:

Safety

Alan reporting:

1. read the Sheriff’s Monthly Reports, they worked 94 out of 100 requested hours and had a total of 140 activities in the Village – he thanked Deputy Harhay for coming in on his night off and asked if there were any major issues the Village needs to be made aware of and Deputy Harhay

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noted “none” – Deputy Harhay confirmed the annual Polar Bear event is still scheduled for February 19th and Alan confirmed “yes” from 10:00 AM – 2:00 PM

2. read from Chief Winkler’s texted report showing that total calls, for all of the communities serviced by the Fire Department are up 23.7% over the past three years and read the other pieces of information contained in the report

Zoning

Bud reporting:

1. Jim read the Zoning Report and asked Allan to comment on the legal status for any of those listed in the report - 9 Parkway Path Allan confirmed that the owner did not show for the Court Hearing and an Injunction from the Court was issued on January 7th and Allan will continue to pursue the resident and related issues – 523 Lee Lore, Allan confirmed that the property sold at a tax auction for \$69,666.30 to a Joseph Litto – Council asked Allan to contact the new owner with the Zoning issues and to also pursue the previous owner to seek payment of the fines
2. Jeff Schmitt asked about obtaining a permit for a driveway off of Beachside Blvd. Extension – a lengthy discussion took place between Mr. Schmitt, the Mayor and Solicitor and ended with the Village reminding Mr. Schmitt that he cannot add a driveway as Beachside Blvd. Extension is not classified as a road but is classified as an “undeveloped right of way” and he was advised to contest the classification in Court asking the Court to rule in his favor – Mr. Schmitt also stated that his property in the Beachside vicinity should not be taxed as residential, he was advised to pursue this through the Auditor’s Office
3. Jim advised Mr. Schmitt that the unlicensed abandoned vehicle, now parked at 4 Bungalow Bay is on Mr. Schmitt’s property – Mr. Schmitt stated that the vehicle is not his but rather is the renter’s vehicle – Mr. Schmitt was asked to speak with the owner about this Zoning violation and he said that he would do so

Community Relations

Tamitha reporting:

1. thanked Debbie Rustic for donating utensils for use at the Community Center
2. reported that she is still researching fiber optic service, Mark Krosse stated Medina Fiber will attend our meeting if they are invited and suggested having them attend the February meeting and Spectrum the March meeting
3. confirmed that she has scheduled a COVID Vaccine Clinic at the Community Center for February 16th from 1:00-4:00 PM
4. confirmed planning to start generating the Spring Newsletter in February
5. Mark Krosse had nothing for Save the Lake

Buildings & Utilities

Barbara reporting:

1. confirmed that Peggy Reuter cleaned the Community Center yesterday
2. thanked Mayor Dodaro for contacting Rumpke to replace the damaged trash container by the beach which they did do and did it very quickly
3. stated that Ohio Edison has recently been changing out the burned-out street lights with sodium vapor lights and when she advised our representative that per contract they are to be replaced with LED’s, our representative stated that the crews were not familiar with our contract – reported that she will contact Ohio Edison once again to get this taken care of

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4. requested that she be contacted anytime anyone sees a street light burned out and needing replacement

Parks

Ken reporting:

1. confirmed that a deposit check has been sent to the Fence Painting company to repaint the fence at the Tennis Courts
2. reported that he is in the process of getting bids to paint the sheds and benches – he has one bid at \$2,100 which he thinks is too high
3. reported that he plans on temporarily moving the benches at the Beach away from the wall, as well as moving the sand, so he can paint the wall this year
4. confirmed that he is working on what is needed to build a Dog Park in the community

Streets

Keith reporting:

1. confirmed that the contractor will return in the Spring to finish any grading and seeding where needed on Clovercliff
2. reported that he is looking at four roads and deciding which one to repair for Phase 9 and he plans on making a proposal to Council at the February Meeting
3. **Keith made a motion to increase the Fiscal Officer's pay by \$150 per month effective immediately, seconded by Bud. Vote: 6 ayes, 0 nays**
4. Gary thanked the Mayor and Council for this pay raise and reported that it was totally unexpected and a pleasant surprise

Legal

Allan reporting:

1. confirmed that he is working on the 2 cases discussed under/during Zoning's presentation

Finance

Gary reporting:

1. confirmed that this past Saturday he distributed the December Bank Reconciliation Report to Council reflecting that all accounts are in balance – he asked if there are any questions or comments – none were offered; he requested **a motion approving the December Bank Reconciliation Report as distributed and authorizing Council to sign the report – Alan made a motion to so move, and it was seconded by Bud. Vote: 6 ayes, 0 nays**
2. confirmed that this past Saturday he distributed the December Appropriations Report to Council through December 31st; he asked if there were any questions –none were offered– Gary asked for **a motion approving Council to sign-off on the Appropriations Report through December 31st signifying Council's review and agreement with the expenditures, Alan made a motion to so move, and that it was seconded by Ken. Vote: 6 ayes, 0 nays**
3. confirmed that this past Saturday he did deliver to the Mayor and Council the 2021 Financial Summary Report showing that our total Financial Resources for year ending December 31, 2021 are \$220,976 in cash and \$368,207 in investments for a total of \$589,183 – he did ask if there were any questions – Alan asked that he consider investing some of the cash and Gary stated that he would look into that - he did ask Council for **"a motion authorizing the Fiscal Officer to run the Legal Notice notifying the public that the 2021 Financial Reports are available for review", Barb made a motion to so move, seconded by Alan. Vote: 6 ayes, 0 nays"**

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4. confirmed transferring \$79,129.66 of the endowment from the Checking Account into the Star Ohio Account on December 29th and retaining \$34,015.00 in the Checking Account anticipating payments of these monies in January for the Tennis Court Tiles down payment in the amount of \$32,900 and \$1,115 for the Fence Painting down payment – are there any questions or comments – none were offered
5. reported that as stated at the December Meeting, a Purchasing Policy for General and Federal Procurement has been generated and provided to the Mayor and Council for review for inclusion into the Village Code of Miscellaneous Ordinances this past Saturday – he asked if there were any questions or comments from the Mayor or Council – Alan asked if the \$3,000 cap for issuing a Purchase Order without Council approval is too restrictive, Gary stated that based on our order history, this should be more than adequate as the procedure also authorizes him to pay another 10% above the value of the Purchase Order if needed – Gary asked if he may have **“a motion asking the Solicitor to incorporate the Purchasing Policy into the Village Code of Miscellaneous Ordinances, Keith made a motion to so move, seconded by Alan. Vote: 6 ayes, 0 nays”**
6. confirmed that with the acceptance and incorporation of the Purchasing Policy into Village Operations, he will now proceed to generate the Conditional Purchase Order for the Livestreaming System in the amount of \$5,922.41, using ARPA monies for final payment, and the Purchase Order will be activated once the supplier signs off on the Special Clause and returns the fully executed document to the Village – he asked if there were any questions or comments – none were offered
7. reminded Council that we do have anywhere from \$2,020 to \$3,432 in NOPEC Grant monies available to spend on approved electrical related projects this year, he noted that \$2020 must be used in 2022 to avoid forfeiting these monies back to NOPEC and he confirmed that on December 20th he sent examples of uses for these monies to the Mayor and Council – he asked if there are any questions or comments – none were offered
8. confirmed that today he did submit the NOPEC Sponsorship Application listing The Lions Club as the receiver of the \$500 Grant if awarded
9. confirmed that on December 18th he did submit the list of Ohio Edison Accounts to Mayor Dodaro, as requested, and through that process it was determined that we can “pull the meter” that was used for the Pump Station at 7371 Lake Street at Reese’s Pond and he has contacted Ohio Edison to so proceed – he asked if there were any questions or comments – none were offered

Old Business

1. Keith asked about the Pond and Bud stated that he will report on this at the February Council Meeting
2. Barb confirmed meeting with the Medina County Sanitary Engineer on a possible water meter problem at the Community Center and everything checked out OK

Public Participation

1. Leslie asked that when Council needs to reschedule a Council Meeting that they not do so on the third Monday of any month as this conflicts with the Lions Club meetings

New Business

1. Alan expressed concerns about possible traffic issues developing in the Village based on the improvements being made by the Park District in the area that once was the Amusement Park

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and suggested organizing an Ad Hoc committee to discuss setting funds aside to meet possible increased traffic flow due to the Park District improvements

2. Leslie commented that the Park District is considering adding a bike trail as a part of the Park improvements that may also impact the Village
3. **Bud made a motion to encumber \$4,000 for tree removal work in the Village, seconded by Ken. Vote: 6 ayes, 0 nays**

There being no further business Keith motioned to adjourn at 9:18 PM, seconded by Alan.

Mayor Joanne Dodaro

Fiscal Officer, Gary Harris