

**VILLAGE OF CHIPPEWA LAKE  
REGULAR MEETING MINUTES – NOVEMBER 8, 2021**

Mayor Joanne Dodaro called the meeting to order at 7:07 P.M.

A roll call was taken with the following officials present: Lowell (Bud) Hardesty, Barbara Hunter, Alan Robbins, Tamitha Sorgi, Keith Riedel, Ken Demeter, Allan Michelson – Solicitor, Jim Brandenburg – Zoning Inspector, Gary Harris – Fiscal Officer; visitors Mark & Lisa Krosse, Mark Reuter, Howard Wolff, Bill Glasenapp, Ed Nagy, John & Carol Sandora, Kelly Schmetzer, Jarrod Kompier and Assistant Fire Chief Tim Holzman.

Mark Krosse announced that tonight’s meeting is streaming live on U-Tube by our testing the “Owl-Pro” device and it is also being recorded on Zoom.

Mayor Dodaro thanked the Sheriff Department and the Fire Department for their presence in the Village on Halloween night and the only issue that developed was when one of the children ran off with friends and was found by the Mounted Sheriff’s Department personnel.

Mayor Dodaro asked if everyone read and agreed with the October Regular Meeting Minutes and asked if there were any corrections, questions or comments – none were reported

**Bud made the motion to accept the October 11<sup>th</sup> Minutes, and it was seconded by Alan. Vote: 6 ayes, 0 nays.**

Mayor Dodaro asked if everyone read the revised November Bill’s for Approval and asked if there were any other changes, questions or comments – Gary confirmed that there are none and that the revised total is \$10,761.99

**Alan made a motion to approve the revised November Bill’s for payment in the amount of \$10,761.99 seconded by Ken. Vote: 6 ayes, 0 nays**

Council Reports:

Safety

Alan reporting:

1. read the Sheriff’s Monthly Reports, they worked 101 out of 100 requested hours and had a total of 104 activities in the Village – reported that the Sheriff’s Department will be focusing more attention to the one-way traffic issue on Bungalow Bay Blvd., Keith confirmed contacting traffic authorities in Medina County and reported that sign orders have been placed; Alan noted that he has spoken with Captain Ross and asked him to report what other communities are paying the deputies now that they have requested an increase for the new 2022 contract and that he is working with the Fiscal Officer on budget adjustments to take the new rate into account
2. noted that Assistant Fire Chief Holzman is at tonight’s meeting and asked him to read the report which he did do – reported that the “clean-up” around hydrants are done and before Winter sets in; he asked that if anyone sees a hydrant not cleared away to let him know and they will take care of it – reported that the response time into Chippewa Lake from the time of dispatch to arrival on scene is averaging 8.87 minutes and that this time is being assisted by the 24 hour staffing now in place; Alan reported that the Fire Department was not notified about the road closure on Clover Cliff and asked that any and all road closures be reported to emergency agencies; Assistant Chief Holzman then explained some of the challenges in accessing residents

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living in and around the old Chippewa Lake Amusement Park due to the deteriorating bridge conditions; Alan reported that he is still working on the lock issues at the Boat Ramp and plans to bring this up at next month's meeting; Barb reported that First Energy will not distribute their keys to others – Mayor Dodaro asked about the burned house on Lake Road and when that is going to get cleaned-up, Asst. Chief Holzman plans to bring this up at the next Township Meeting; Allan stated that the Township can condemn the property which gives them the right to “tear-down” the house and then they can Lien the Property

Zoning

Bud reporting:

1. Jim read the Zoning Report and stated the 523 Lee Lore is up for Auction, Allan stated that he was unaware of this and will look into it – Jim stated that 484 Shorefield has complied and the case against this property can be “dropped”, Allan confirmed that the property owner paid \$192 in fines and court costs
2. Jim stated that the next item is a Conditional Use Hearing for 333 Lake Road owned by CRU Properties and Jarrod Kompier is here representing that company – Allan stated that since this property is in a Commercial Zone, they needed to apply for a Special Use Permit – Bud asked if the setbacks meet all Zoning requirements and Jim confirmed that they did – Allan asked if anyone is here to raise questions or concerns – none were offered so Allan asked for a roll-call Vote where “aye” is to grant the Special Use Permit and “nay” is to not do so; Roll-Call Vote – Bud – aye, Barb – aye, Alan – aye, Tamitha – aye, Keith – aye, Ken – aye; Allan stated that the Permit is granted
3. Jim reported that a Complaint Form had been received from 347 Briarwood about a tree, on Village property, overhangs that home and is dropping limbs, etc. – he confirmed that he, Bud and Keith were there when AJ Tree Service trimmed the tree to resolve the issue
4. the unlicensed abandoned car parked near the Tennis Court issue came up again and Allan stated that the Village can tow the vehicle provided the Village “tags a notice” on the vehicle giving the owner 24 hours to remove the vehicle and we must realize that the Village will be responsible to pay the storage fee – Jim agreed to “tag” the vehicle and Bud asked Allan to look into our codes to see if we refer to the Village's right to tow unlicensed vehicles – Bud also confirmed that the Sheriff did speak with the owner who stated the vehicle is not running right and that they were going to get rid of the vehicle but, nothing ever happened and the vehicle remains an issue – Keith stated that he is having “tow away zone” signs made and he will install them as soon as they become available – Alan asked if our codes specify that an illegally parked vehicle left in a “tow-away” zone will be towed, Allan to advise Alan on his findings

Community Relations

Tamitha reporting:

1. confirmed that the Medina County Health Department did use the Community Center on October 4<sup>th</sup> and provided 76 or 77 COVID vaccinations to local residents including some children and she is going to check to see if they are going to offer this again as they were a bit overwhelmed by the unexpected turn-out – she thanked Kathy and Barb for their help in opening and closing the Community Center
2. confirmed that she and Ken are working on the Breakfast with Santa that will take place on December 11<sup>th</sup> starting at 10:00 AM
3. Mark Krosse had nothing for Save the Lake

Buildings & Utilities

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Barbara reporting:

1. reported that the three street lights needing replacement on Heather Hedge, Briarwood and Lee Lore are still not done and that Ohio Edison “dropped the ball” – she will contact them once again
2. confirmed that a resident on Longacre has put what appears to be a pillowcase over the street light as the LED is too bright
3. confirmed receiving a quote from J&B Electric to install a new 100-amp outdoor electrical panel at Point Park – **Barb made a motion to appropriate \$750 to install the new panel at the beach parking lot, seconded by Bud. Vote – 6 ayes, 0 nays**
4. reported that she still needs to take the fire extinguishers to have them inspected and recertified
5. asked Ken to look at the “climbing wall” as some pieces are loose and/or missing – Ken agreed to do so
6. asked Jim if Kies is going to remove the leaves by the Parking Lot at the Community Center as well as the gutters – Jim stated by the Parking Lot yes, gutters no – Barb asked to be advised in advance so she can throw the leaves from the gutter down to the Parking Lot so they can pick them up along with those around the Parking Lot as well
7. Mark Reuter stated that one of the new replacement lights installed by Ohio Edison worked for about an hour and then went off – Barb will let Ohio Edison know about this
8. Mayor Dodaro thanked Bud for coordinating with the Water Department in the removal of the water meters for Winter

Parks

Ken reporting:

1. Mayor Dodaro asked John Sandora to present his findings about Tennis Court repairs to Council – John reviewed the bid price of \$84,000 to resurface the tennis court with a one year warranty which then led to the trip made with Keith and Bud to Lorain, OH, to view “tiles” used on their Tennis and Pickle Ball Courts – Keith stated that he was impressed by what he saw and Bud stated that Pickle Ball is becoming more popular with those who used to play tennis as this game is more user friendly to aged bodies and offers shock absorbing tiles that do not take away from or lessen ball movement for each game – John stated that if we go this route the first thing that should happen is to seal all cracks on the existing court in preparation for installing individual tiles that are pre-numbered for easy installation as well as already painted with the “lines/boundaries” for both tennis and pickle ball – he also suggested that we take the time to repaint the fencing surrounding the tennis court – Mayor Dodaro also stated that the tiles adjust to the contour of the surface over which they are applied which is good based on the amount of movement that takes place on our tennis court – John confirmed that the area we are covering is 98’ x 96’ and that warranty is not impacted if we install these tiles on our own – he also confirmed that no system can stop or prevent vandalism and there is also an “edge” that fits over the outside tiles to help avoid “tripping” and locking-in the tiles once installed – Bud stated that the Oak trees near the court may present an issue and also suggested a possible “bulk purchase” if we include the Medina County Pickle Ball Association and perhaps a lower price for our system and thanked John for his time and diligence in this research effort – Mayor Dodaro stated that this would be a good use for the endowment funds and Allan confirmed that he spoke with the authorities involved and the monies will soon be released and that he will check to see if there any restrictions as to where these monies can be spent – Bill and Mayor Dodaro are for considering naming the tennis and pickle ball courts in memory of Sid and Doris Auble –

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John distributed the price sheets for the tile systems and recommended purchasing the SnapSports Revolution system and also announced that a price increase will be coming in March of 2022

2. confirmed that the stump at the beach has been removed
3. announced that he is planning on having a Committee meeting before the December Council Meeting where decisions can be made pertaining to repairs to benches, sheds, tennis court options, boat ramp passes etc. and what to present to Council for consideration for upgrades in the Park and a possible “pay on-line” for beach and boat passes – Mayor Dodaro reminded him that this needs to be posted in the newspaper

Streets

Keith reporting:

1. reported that the lower section of Clovercliff is closed for five days to allow time for the work done on the sanitary and water lines to settle before construction crews return next Tuesday or Wednesday to prep for the resurfacing and then proceed to finish grade and apply grass seed and they plan to return in the Spring to catch any missed areas (seeded) – confirmed that with this being our first time coordinating with the Medina County Sanitation Department, it has worked out very well
2. confirmed that at some point in time, the Medina County Sanitary Engineers will shut down Longacre Lane and Craggy Creek Drive to “shoot” a concrete slurry which will reline these sanitary sewer lines as per a letter and drawings with specification sheets that he recently received
3. asked Gary if we need to “skip” filing an application for Phase 9 next year – Gary stated that the Village can afford to take a 30-year, zero interest loan to do our streets and storm sewers – Mayor Dodaro expressed concerns about taking on debt and suggested that the Village concentrate on only doing the high priority projects

Legal

Allan reporting:

1. confirmed that he is working on 4 cases – #1 for 9 Park Way Path the Hearing has to be rescheduled, #2 523 Lee Lore is now up for auction and he may need to file against the new owners once it is sold, #3 for 484 Shorefield clean-up progress is being made, #4 the defendant plead guilty to disorderly conduct and will pay \$250 fine + 2 days in jail with a total cost of \$515
2. Bud asked Allan to look into our Ordinances about resident feeding wildlife a discussion took place and topics such as “how to enforce”, what about bird feeders, etc. were expressed – Mayor Dodaro stated that he needs to get a consensus from Council before asking Allan to take on a task that will cost the Village money to investigate – Bud stated that he will gather more information on this topic and present it to Council for Council to decide if more work needs to be done on this by Allan
3. Keith raised a concern about the undeveloped right-of-way on the lakefront leading toward The Oaks – Allan confirmed that this is not a road and suggested having the Sheriff approach those using it as such – Keith asked if Allan should send a letter to all residents along this right-of-way - several folks stated that a letter will not work and Mayor Dodaro agreed – no letters to be sent

Finance

Gary reporting:

1. confirmed that this past Saturday he distributed the October Bank Reconciliation Report to Council reflecting that all accounts are in balance – he asked if there are any questions or comments – none were offered; he requested **a motion approving the October Bank**

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**Reconciliation Report as distributed and authorizing Council to sign the report – Bud made a motion to so move, and it was seconded by Alan. Vote: 6 ayes, 0 nays**

2. confirmed that this past Saturday he distributed the October Appropriations Report to Council through October 31<sup>st</sup>; he asked if there were any questions –none were offered– Gary asked for **a motion approving Council to sign-off on the Appropriations Report through October 31<sup>st</sup> signifying Council’s review and agreement with the expenditures, Bud made a motion to so move, and that it was seconded by Ken. Vote: 6 ayes, 0 nays**
3. confirmed that we have a Resolution to vote on tonight as relates to revenues and tax collections for 2022 and he asked Allan to proceed to do the first readings of each
4. Allan did the first reading of Resolution 498-21, “a Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor”
5. **Keith made a motion to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings of Resolution 498-21, seconded by Alan. Vote 6 ayes, 0 nays**
6. **Bud made a motion to approve Resolution 498-21, seconded by Ken, Vote 6 ayes, 0 nays**
7. Confirmed that on Saturday he did deliver to the Mayor and Council documents pertaining to the 2022 Temporary Appropriations that must be approved at the December Council Meeting – he offered to be available to meet with any one person or group to discuss appropriation budgeting for 2022 by just contacting him to set a date and time – confirmed that he needs to have all updates to the Appropriations on or before December 10<sup>th</sup> – confirmed that he has already adjusted the Sheriff’s Appropriations based on current negotiations to increase the hourly rate from \$27.63 to \$33.22 per hour and he set new Appropriations at \$50,000 for 2022 – he asked if there were any questions or comments – none were offered
8. reported on the balance of monies in our accounts – as of October 31<sup>st</sup> the Checking Account has \$207,721.44 the Money Market account has \$250,029.06, the Star Ohio account has \$39,020.63 for a total amount of \$496,771.13 – he asked if there were any questions or comments – none were offered
9. reported that we do have \$3,432 NOPEC Grant monies available to spend on approved electrical related projects – he will need a description and cost estimates to submit to NOPEC for review and approval – note \$2020 must be used in 2022 to avoid forfeiting these monies back to NOPEC – he asked if there are any questions or comments – Barb asked if the electrical panel for Point Park will come out of these monies, Gary replied that since this is a safety issue we will use the PEP Grant monies for this task and that we will have another \$250 remaining yet to be used by the end of this year
10. reported that Today he did register the Village to receive any Opioid Settlement Agreement funds that may become available through the National Opioid Settlement
11. reported that we need to have a Record Retention Commission Meeting in December and he recommends that we schedule that meeting for 6:50 PM on December 13<sup>th</sup> in advance of the Council Meeting and that we are required to have two such meetings per year – Mayor Dodaro asked when did we have the first meeting and Gary responded that was when we set-up the Record Retention Committee – 6:50 on December 13<sup>th</sup> was agreed upon

Old Business

Nothing offered.

Public Participation

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1. Mark Reutter reported that NOPEC emailed out a document recertifying the Natural Gas account and unless you “opt-out” you will be “opted-in”
2. Mark Krosse reported that the “owl” is working pretty good although some voices were weak and suggested that we use at least two “owl” units as they have a 15’ diameter range – Alan stated that Ed did a lot of work on this project and confirmed that he is estimating \$5,000 for the livestreaming project of which the “owls” are a part of – Mark stated that we also need a laptop and someone to be trained to set-up the equipment, he also stated we will no longer need the microphones that we use now once the new system becomes available – someone asked if we can “dump” the U-Tube recordings after a period of time – Gary stated that he will need to check what is allowed in the Record Retention Program
3. Bill reported that Bob Williams in Florida is watching the U-Tube livestreaming and it is working great – reported that he had a slight stroke after moving the heavy “dock” early in the day and that night he had a more serious stroke and that he had to spend 4 days in the hospital and he is no longer going to be able to do this type of work – Mayor Dodaro asked Ken to reach out to younger residents for assistance and Ken agreed to do so – Bill thanked the EMT team who responded promptly and did a great job and probably saved his life
4. Kelly stated that a street light is needed on Shorefield, the pole is there but no light – Barb agreed to contact Ohio Edison to see who owns the pole
5. Lisa reported that she and John are taking water samples checking for ecoli in coordination with the Soil and Water Department
6. Jarrod stated that he has his own towing service and can assist the Village in moving boat docks
7. Ed wished everyone a “Happy Thanksgiving”

New Business

1. Mayor Dodaro stated that we all received the letter from the Medina County SPCA asking for a \$2,166.56 contribution to cover the costs of the eight animals that they took in from our jurisdiction – **Alan made a motion to authorize sending a \$250 donation to the Medina County SPCA, seconded by Barb. Vote 6 ayes, 0 nays**
2. Alan confirmed that he will be attending a NOPEC Meeting this week and he thanked Lisa and Katrina for posting the article on Water Quality improvements in Chippewa Lake and also stated that he attended a meeting by the Park District at the Buffalo Creek facility where they presented materials and information on the planned improvements for the old amusement park and he feels that they are doing this “right”

**There being no further business Alan motioned to adjourn at 9:58 PM, seconded by Ken.**

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Mayor Joanne Dodaro

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Fiscal Officer, Gary Harris