

**VILLAGE OF CHIPPEWA LAKE  
REGULAR MEETING MINUTES – SEPTEMBER 20, 2021**

Mayor Joanne Dodaro called the meeting to order at 7:03 P.M.

A roll call was taken with the following officials present: Lowell (Bud) Hardesty, Barbara Hunter, Tamitha Sorgi, Keith Riedel, Ken Demeter, Allan Michelson – Solicitor, Jim Brandenburg – Zoning Inspector, Gary Harris – Fiscal Officer; visitors Mark & Lisa Krosse, Mark Reuter, Howard Wolff, Bob Williams, Bill Glasenapp, Kelly Schmetzer, Alison Weimer, Liz & Joe Vereb, Kim & Jeff Siwik, Rob Root, Andy Weimer and Deputy Harhay.

Mayor Dodaro apologized for the mix-up in meeting dates caused by clarification needed as to whether we could meet via Zoom or not and she thanked Tamitha and Ken for the Water Party which was loved by the kids who attended and thanked the Pride Committee for their efforts with the Labor Day activities and the Pride Party.

Mayor Dodaro asked if everyone read and agreed with the August Regular Meeting Minutes and asked if there were any corrections, questions or comments – none were reported

**Bud made the motion to accept the August 9<sup>th</sup> Minutes, and it was seconded by Keith. Vote: 5 ayes, 0 nays.**

Mayor Dodaro asked if everyone read the revised September Bill's for Approval and asked if there were any changes, questions or comments – Gary confirmed that there are no additions to the \$27,005.31 submitted for approval

**Bud made a motion to approve the revised September Bill's for payment in the amount of \$27,005.31 seconded by Ken. Vote: 5 ayes, 0 nays**

Council Reports:

Safety

Mayor Dodaro reporting:

1. Deputy Harhay read the Sheriff's Monthly Hours Report, they worked 118 out of 120 requested hours and had a total of 105 activities in the Village – Mayor Dodaro stated that she received a call from a resident who was upset about large trucks carrying equipment on Lake Road and reported the increased truck flow on Lake Road due to new construction – Mayor Dodaro recommended anyone seeing truck traffic where it is not allowed to be, should contact the Sheriff's Department – Deputy Harhay reported that the traffic-circle on Rt. 3 at Rt. 162 is now completed – Bill reported that there are underage drivers on four wheelers and motor cycles and asked the Deputy to alert his staff about this and Deputy Harhay also suggested residents contact Dispatch when observed – Mayor Dodaro read Alan's report on the Medina County Emergency Management activities and updates and stated that discussions on the NOPEC Green project and live video will be delayed until Alan's return next month
2. Mayor Dodaro noted that Chief Winkler is not at tonight's meeting – the carryover "open" items from the August Report appear next – when asked for questions from the residents an issue surfaced about locks on our gate access, the problem as presented is that when the Fire Department, who is trying to standardize all locks so only 1 key for all communities served is needed, installs their lock with our lock which is causing "lock-outs" for residents and Fire

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Department personnel – Chief Winkler along with Alan and input from Mayor Dodaro will be addressing this issue further to arrive at a mutually agreeable solution

3. Mayor Dodaro announced that the location for “Night at the Races” is moving to Williams on the Lake – Bill confirmed that painting “arrows” on certain streets to assist in traffic flow has not been done – Keith reported that the street signs we have posted, on Bungalow Bay, for traffic control meet all legal requirements

Zoning

Bud reporting:

1. Jim read the Zoning Report and reported that the last item he had listed was a Variance Hearing for 479 Shorefield Drive – Allan called the Hearing To Order and asked if the owners were present, Kim and Jeff Siwik stated that they were as well as their contractor’s representative Rob Root – Allan asked if all surrounding residents were notified of this Hearing and Jim confirmed that all had been notified – Allan asked that all who were present to talk about this Variance to raise their right hands and he proceeded to swear them in – Rob reported that the foundation is within set-back requirements but the overhangs extending 12” on the east, south and west and the 6” overhang on the north sides are not within set-back allowances but the foundation is within set-back allowance - Allan asked if the owners owned any adjacent properties and they replied “no” – Mark Krosse stated that he supports allowing the variance but finds it strange that Village set-back requirements include the overhangs – neighbors Liz and Joe Vereb raised a possible concern on water run-off – Rob stated that the new construction, per the permit, cannot cause issues on neighboring properties, the Vereb’s accepted this – Keith asked about the gutters and downspouts and Rob stated that they are discharging into the catch basin located in the front yard as is the basement sump pump - Allan reviewed the Factors needed to obtain approval on a Variance – Bob Naprestick raised a concern about the new construction meeting the set-back requirements from his property line and Jim confirmed it meets the requirement then Bob stated that the hole dug for the electric is on his property but he is OK with it so long as everything else meets the legal requirements – Allan asked for a roll-call vote where “aye” is to approve the variance and “nay” is to disapprove – **Roll-call vote – Bud- aye, Barb – aye, Tamitha – aye, Keith – aye, Ken – aye**, Allan stated that the Variance is approved and Jim is to so notify the owners in writing and Allan announced that this closes the Hearing
2. Bill asked if Jim has inspected the Pribish property with a vehicle with an expired plate and a boat in bad condition – Bud stated that this will be looked into

Community Relations

Tamitha reporting:

1. thanked Leslie and Katrina and all those who helped at the Water Party and with the Fire Department support everyone had a great time
2. announced that the Fall Festival will start at 2:00 PM this Saturday, September 25<sup>th</sup> and that she has posted a list of events on Facebook, Claire’s List also has a copy and she will be issuing flyers as well – reminded everyone that this event is also a Fund Raiser for Beach improvements – announced that there will be a band playing from 3:30 to 7:30, we will have drinks (no alcoholic beverages though), food, pumpkin decorating contest which will be judged by the person donating the pumpkins at 3:00 PM, a “best dressed” pet competition with a prize, Hay Rides beginning at 2:00 PM, a 50/50 Raffle, a Hot Air Balloon and a Raffle for a free Balloon Ride and, of course, we will be happy to accept donations as well and anyone who is providing prizes can

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drop them off at her house or at Mayor Dodaro's house – Mayor Dodaro asked those on Council to assist Tamitha on Saturday if they are available

3. confirmed that she has received a quotation of \$600 to bring in and plant a 40' Tulip Poplar tree at the Beach and that there is risk as this type of tree is a woodland tree but the forester feels that the tree will be able to withstand the water and weather and will have a 50/50 chance of survival – the tree can live up to 100 years and will need to be planted outside of the 20' radius of where the old tree stood – Bud and Jim expressed concerns about this type of tree and Bud wants the forester to present his recommendations to Council – Tamitha will contact the forester with an invitation to appear and, per Jim's suggestion, she will also contact AJ Tree Service for their recommendation and pricing
4. Mayor Dodaro stated that we will not be discussing a Pavilion at the Beach tonight as we only wanted to present pricing that was obtained to plant a tree
5. Mayor Dodaro thanked Tamitha for all of her work and asked that she "share the load" and not let herself get overloaded
6. Mark Krosse had nothing for Save the Lake

Buildings & Utilities

Barbara reporting:

1. confirmed that she is waiting on a quote from Ohio Edison for the LED light replacements and mast arm at Point Park after meeting with Mark Krosse
2. thanked Lisa for her assistance in clearing up the software "glitch" and now she can once again monitor the cameras at the Community Center from her home
3. confirmed that she reported two street lights out to Ohio Edison and they will be replaced with LED's
4. Keith will get together with Barb to review the solar sign at the beach that is now not functioning near the Boat Launch

Parks

Ken reporting:

1. reported that the Beach is closed for the year and that it was a rough season between the weather including the flooding, the tree falling down and the serious damage to the fence and gate causing the need to replace both – during the "off-season", he is planning on removing the unwanted grasses, add beach toy replacements, tree stump removal, add sand in the Spring and repaint the benches - he is also continuing to research locating a semi-permanent pavilion for the Beach that would have footers and be made with a long-life nylon material and be 10'x14' or 10'x12'
2. reported that he is looking for a heavy-duty rake in an effort to better control the sand wasps – Keith recommended using CW Landscape who has the equipment to go 12" deep in the sand and thus destroy the nests – Ken believes that this would need to be done every few weeks
3. confirmed that AJ will be grinding the stump at the Beach and removing the tree at Point Park
4. confirmed that the bucket swings have been replaced and anyone who wants the old units, they are available
5. confirmed that Mosquito Spraying is continuing as we still have a large population of active mosquitos

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Streets

Keith reporting:

1. reported that G.E. Baker will be bringing in equipment this Friday with construction starting on Monday, September 27<sup>th</sup> with a targeted completion date by the end of October – Bud asked Keith to send him the details so he can get a notice posted on the Website
2. reported that the Agreement with Lafayette Township reflects an increase in costs going from \$45/hour to \$55/hour that covers the labor and equipment needed to plow and salt – he stated that we are also saving big time on the cost of salt by paying \$80/ton versus \$250/ton if we were not purchasing it through Lafayette Township
3. Allan did the first reading of Ordinance 863-21, “an Ordinance authorizing an Agreement between the Village and the Lafayette Township Trustees for Township Service Department services and declaring the same an emergency”
4. **Keith made a motion to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings of Ordinance 863-21, seconded by Bud. Vote: 5 ayes, 0 nays.**
5. **Keith made a motion to approve Ordinance 863-21 as an emergency, seconded by Barb. Vote: 5 ayes, 0 nays.**
6. Barb reminded residents to put markers up along the streets to avoid getting resident lawns tore up during the plowing season
7. **Keith made a motion to appropriate \$29,000 to perform storm sewer work on Shorefield drainage issues and to complete all work before Winter, seconded by Ken. Vote: 5 ayes, 0 nays.**
8. Mayor Dodaro asked Keith if he met with Laura about tying into the storm sewer on Shorefield and Keith confirmed that he had done so

Legal

Allan reporting:

1. confirmed that he is working on 6 cases – #1 for 9 Park Way Path waiting for a Court Date to be set, #2 523 Lee Lore has new violations and is waiting for a new court date to be set, #3 for 87 Longacre matter has been resolved and he has dismissed the charges, #4 161 Rockridge has a new owner who started to clean-up but just left it, Allan will file new charges, #5 484 Shorefield the owner did not appear in Court and a Warrant has been issued, #6 a charge for disorderly conduct now has a sentencing date scheduled for October 5<sup>th</sup>
2. confirmed that Gary provided him with the document on Email Record Retention that he is now ready to incorporate into the Record Retention Policy and asked for “**a Motion to add the Email clarification document into the Record Retention Policy, Bud said “so moved”, seconded by Barb. Vote: 5 ayes, 0 nays”**”.
3. Mark Reuter asked who determines if an email is to be saved as a record and Allan stated that he and the Fiscal Officer so determine and if it meets the criteria, or is found to be necessary for support purposes they will become part of the Public Record

Finance

Gary reporting:

1. confirmed that this past Saturday he distributed the Augusts Bank Reconciliation Report to Council reporting that all accounts are “in balance” – he asked if there are any questions or comments – none were offered; he requested **a motion approving the August Bank Reconciliation Report as distributed and authorizing Council to sign the report – Bud made a motion to so move, and it was seconded by Barb. Vote: 5 ayes, 0 nays**

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2. confirmed that this past Saturday he distributed the August Appropriations Report to Council through August 31<sup>st</sup>; he asked if there were any questions –none were offered– Gary asked for a **motion approving Council to sign-off on the Appropriations Report through August 31<sup>st</sup> signifying Council’s review and agreement with the expenditures, Bud made a motion to so move, and that it was seconded by Keith. Vote: 5 ayes, 0 nays**
3. confirmed that he did further research on the American Rescue Plan Act Project as relates to accepting the \$78,000 in funding allocated to our Village – this was triggered by the Sept. 17<sup>th</sup> OML publication where they stated we have until Dec. 31, 2024 to locate a project that meets all Federal requirements and to spend the money by Dec. 31, 2026 and if none can be found, retain the interest earned and return the unused principal amount as well as input received from Mark Krosse – it will take a substantial amount of time to meet the Federal requirements, which were not part of the CARES Act monies, as we need to create a written procedure that meets all State and local laws and regulations and the procedure must also include the Federal requirements for solicitation of bids, the technical requirements for the desired procurement, oversight responsibility procedures, record keeping requirements and filing all necessary Federal reports – it could take us months or longer to research and generate such a procedure and we then have to assure ourselves that we meet all of the Clean Water Act requirements for stormwater discharge which no doubt will increase our project costs for a fully compliant project – he asked if there were any questions or comments – Bud recommended forming an Ad Hoc Committee to assist in the process and Mayor Dodaro asked that Mark Krosse be part of that Committee and Mark agree
4. **Bud made a motion to approve submitting the Application to receive ARPA funds, seconded by Barb. Vote: 5 ayes, 0 nays**
5. confirmed that he did transfer \$84,971.90 from the checking account into our Money Market account which brought that account up to \$250,008.86
6. reported that in preparation for receiving the \$117,000 endowment and now the ARPA funds, he did additional research and wants to re-establish a Star-Ohio account that is now paying .008% interest and that it is an approved investment by the Treasurer of State’s Office – he asked if he can have **“a Motion authorizing the Fiscal Officer to re-establish a Star Ohio account in which to deposit the endowment and ARPA funds, Bud said “so moved”, seconded by Keith. Vote: 5 ayes, 0 nays”**.
7. confirmed that on August 31<sup>st</sup> he did distribute to Council the approved investments for public monies as authorized by the Treasurer of State’s Office – he asked if there were any questions or comments – none were offered
8. Tamitha asked if the PEP Grant monies can be used to provide Life Guard Training for Beach Attendants, Gary answered “yes” but it needs to be spent this year – Bud asked if street signs qualify and Gary confirmed that they do – Bud will get a list put together with prices – Mayor Dodaro suggested next year’s PEP Grant be used for Life Guard Training
9. Mark Reuter asked for the balance of monies in our accounts – Gary stated that as of August 31<sup>st</sup> the Checking Account has \$214,138.08, the Money Market account has \$250,008.86 for a total amount of \$464,146.94

Old Business

Nothing reported.

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Public Participation

1. Mark Krosse stated that we can use ARPA monies for Broadband – Gary stated that in his research he confirmed that Broadband already exists in the Village thus, no ARPA monies are needed for this – Mark stated that we can use these funds for “uses” of Broadband
2. Kelly thanked Council for all that they do for the Village and commented how informative our Council Meetings are compared to other entity meetings that she has attended
3. Mayor Dodaro stated that Katrina is in the hospital with COVID

New Business

1. Barb reported that there is a tree on Garmin Road that is dead and asked Ken to have AJ look at this – Ken agreed
2. Gary stated that he researched Villages the same size (in population) as Chippewa Lake and found that with Council receiving an increase bringing them up to \$100 per month or \$1,200 per year versus other Villages of our size averaging \$1,140 per year this would be in line with those other Villages, he also determined that the Mayor’s in the other Villages are earning, on average, \$4,000 per year and feels that Mayor Dodaro should be increased from \$250 per month up to \$350 per month (\$4,200 per year) effective January 1, 2022
3. **Bud made a motion to have Allan issue an Ordinance to increase the Mayor’s salary to \$350 per month effective January 1, 2022, seconded by Ken. Vote: 5 ayes, 0 nays**

**There being no further business Barb motioned to adjourn at 8:38 PM, seconded by Bud.**

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Mayor Joanne Dodaro

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Fiscal Officer, Gary Harris