

**VILLAGE OF CHIPPEWA LAKE
ORGANIZATIONAL & REGULAR MEETING MINUTES – JANUARY 11, 2021**

NOTE – THIS MEETING WAS CONDUCTED VIA “ZOOM MEETINGS” DUE TO COVID-19 RESTRICTIONS

Mayor Joanne Dodaro called the meeting to order at 7:06 P.M.

A roll call was taken with the following officials present: Lowell (Bud) Hardesty, Barbara Hunter, Alan Robbins, Tamitha Sorgi, Keith Riedel, Ken Demeter (arrived 7:14 PM), Allan Michelson – Solicitor, Gary Harris – Fiscal Officer; visitors Mark & Lisa Krosse, Laura Gushue, Pam & Bob Williams, Mark Reuter, Bill Glasenapp, Janet Schmock, Lynda Bowers, Ed Nagy, Sandi Stevens, Gregory Stanislawski, Robert McCulloch, Andrew Weimer, Chief Winkler and Deputy Harhay.

ORGANIZATIONAL MEETING

Mayor Dodaro asked for any nominations for President Pro-Tem of Council – Barb nominated Keith Riedel, seconded by Alan, no other nominations were offered. **Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Tamitha – aye, Keith – aye, Ken – aye.** Mayor Dodaro congratulated Keith on his appointment to Council President Pro-Tem.

Mayor Dodaro asked if anyone wanted to change the committees that they served on, no such requests were made and Mayor Dodaro announced that the committees remain the same as they were in 2020

REGULAR MEETING

Mayor Dodaro announced the passing of two individuals who were past members of our Village Government, Dennis Steinbeck who served on Council in the 1980’s and Brent Osborn who also served on Council, he was the husband of our past Clerk/Treasurer, Cathy Osborn who passed away in 2018 and expressed her condolences to both families

Mayor Dodaro asked if everyone read and agreed with the December 14th Minutes delivered to Council this past Saturday and if there were any corrections, questions or comments – none were offered

Gary confirmed that Alan made the motion to accept the December 14th Minutes, and that it was seconded by Keith. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Tamitha – aye, Keith – aye.

Mayor Dodaro asked if everyone read the January Bill’s for Approval that were sent out this past Saturday and asked if there were any changes, questions or comments – Gary confirmed that no changes were made and the total payments amount to \$62,942.40

Gary confirmed that Keith made a motion to approve the January Bill’s for payment in the amount of \$62,942.40 and that it was seconded by Alan. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Tamitha – aye, Keith – aye.

Council Reports:

Safety

Alan reporting:

1. read the Sheriff Reports and commented that they worked 101 of the 100 hours requested and for the year they worked 1214 hours versus 1200 hours requested and thanked Deputy Harhay for meeting our goal in hours worked; Mayor Dodaro asked if Deputy Harhay knows why our

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Deputy was meeting with two Natural Resource Officers near the Inn – Deputy Harhay was not aware and said it could have been about illegal deer hunting, etc.

2. Barb asked about the cars parking on the street on Park Lake as there were still cars parked there at 6:00 PM when she walked by tonight – Bud confirmed speaking with the home owner late this afternoon and was told that they were working on a project - Bud had suggested applying for a Parking Permit or parking in a neighbor's driveway – the car in question appears to be a white Toyota and Bud suggested citing the car owner if it is still there – Deputy Harhay offered to check it out
3. Chief Winkler read the Fire Department report – reported that there were 66 calls in December and 4 of those were for Chippewa Lake and that there were a total of 713 calls for their service area in 2020 which was a 13-14% increase over 2019; confirmed purchasing a new truck as a Rapid Response vehicle to aid in COVID responses; confirmed that the Santa Parade went well, that they joined forces with Westfield Township and Guilford Fire Departments taking about 4.5 hours in total visiting the local communities; reported that they still have one case of masks available and if anyone needs any he asked that they please stop by the fire station and take what they need and the masks are located in the entry-way; reported that several of his first responders have received their first COVID vaccine injections and are to have the second dose by the end of the month; the Fire Station will be set-up as a Clinic on the 16th of January offering COVID injections for those 80+ and residents should call to make an appointment; reported on a house fire that resulted in a 100% loss with no human casualties but they were unable to rescue three of the pets – confirmed that with Lynda Bowers assistance, social media picked right-up on it and efforts are underway to offer help to the family and the Fire Department is accepting donations for that family as well – Alan reported that if you go Facebook details are there on financial donations and other ways to assist the family in this time of need and also reported that the daughter living in the house has some burns but not life threatening and he also thanked the Chief for his assistance in this matter and the fine job they did on the Santa Parade; Alan confirmed that with the transfer of Station 2 over to EMS that he will reach out to the EMS Director on the siren matter; Mayor Dodaro thanked Chief Winkler for the Santa Parade and then invited Lynda Bower to comment on the assistance being offered to the house fire victims but she must have stepped away from her computer as no comments were offered
4. Alan confirmed that Deputy Harhay just texted him to confirm that no cars are parked on Park Lake

Zoning

Bud reporting:

1. Bud asked Allan to comment on the two items appearing on the January Zoning Report – Allan reported that the Lawsuit has been filed against the owner of 9 Parkway Path and that he is waiting for a court date to be set – he also confirmed receiving a phone call from the owner but to date the owner has not taken any action to correct; Allan confirmed filing the lawsuit against 523 Lee Lore a month ago and that the owner failed to appear in court and that there is now an arrest warrant out for that homeowner
2. Mayor Dodaro reported that the property at 271 Rustic Rook is not in acceptable condition and Keith commented that all homeowners in the Village should be treated the same on such matters and held to task to correct – Bud stated that he will take this homeowner to task and that he will begin a course of strict enforcement with no additional warnings – Mayor Dodaro asked who gets cited and Allan responded both the owner of the property and the renter with

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an Order to Correct – Mayor Dodaro stated to site them every other day if need be – Allan will talk with Jim about this and issuing Orders to Correct

3. Alan commented to Allan about how 9 Parkway Path went so long with no improvements and the filing of a lawsuit – Allan stated that he has spoken with the homeowner and told the homeowner to “just clean it up as the Village has no desire to file a lawsuit” - Bill stated that the same issues for 9 Parkway Path also exists at the Pribish property regarding Seedoos, Allan stated that we have an Ordinance that addresses trash and rubbish and when a boat is considered “trash” which addresses how to handle the situation – Bill stated it has been this way for 10 years and Allan offered to talk with Jim about this

Community Relations

Tamitha reporting:

1. confirmed that she is beginning to see e-mails being issued by the Health Department with updates as well as informing residents on when they can begin registering and the health/age criteria that must be met – reported that she has put this on the Village Website to keep everyone updated

Buildings & Utilities

Barbara reporting:

1. replaced an additional 2 street lights with LED’s around the Village in addition to those already changed out on Beachside Blvd. – the street light on Parkway Path is still out but Ohio Edison did come out today to inspect the pole/light - the street light by the Stop-N-Go was replaced with a sodium lamp and Barb called to have it replaced with an LED
2. confirmed that Mark Krosse will meet with J & B Electrical Contractors (J&B) to complete the work at Beachside Blvd. this week in the swapping of the lights
3. asked if anyone is available this week, while she is at work, to allow entry by J & B to set-up and then disconnect their equipment for the energy audit at the Community Center – Keith asked what times and which days need to be covered and Barb was not certain but offered to pass along the contact information for J&B – Bud said between he and Keith they should be able to work it out – Barb plans on generating a list of what equipment is drawing power at the Community Center that she will pass along to Bud and Keith
4. reported that the flag is at half-staff at the Community Center in recognition of the officer who lost his life on January 6th in Washington, D.C.

Parks

Ken reporting:

1. confirmed being contacted by Bike Medina County (BMC) who want to donate signs to Chippewa Lake and they identified several streets within the Village where they would like to install these signs – Ken felt that only 3 signs are needed along Lee Lore, Beachside and Long Acre – Barb stated that the law requires cars to pass bikes giving them a 3’ clearance and on a street like Lee Lore cars would have to drive off the road, Barb also suggested Heather Hedge as a route – Ken confirmed that he will get the three signs and they can discuss the best locations
2. confirmed receiving a mowing bid from Kies (last year’s contractor) that came with an increase, Kies identified it as a “correction based on what was learned last year” which Ken stated is still thousands less than the bids received last year and is less than half of what JT’s bid was from last year

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3. **Gary confirmed that Keith made a motion to renew the mowing contract with Kies for three (3) years with a 30-day option by either party to cancel the contract, and that it was seconded by Barb. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Tamitha – aye, Keith – aye, Ken - aye.**
4. reported that the County's offer to participate in the Mosquito Control program is not worth pursuing and recommended that we stay with our current contractor

Streets

Keith reporting:

1. asked all Council members to thank all Village residents for passing the Road and Bridge Levy once again and reported that over the past 16 years the Village has received \$2,400,000 in Grant monies while the Village Matching funds were \$254,898 or 10.6%
2. confirmed that when we resurface our streets with these Grants that we are able to avoid having any road repair on those streets for 6 – 8 years – emphasized that just doing road repairs costs more per year than our 10-11% matching funds on Grants
3. confirmed that Phase 8 will be starting construction in the Spring of 2021 and that he has been “unofficially” informed that our Phase 9 Application has been placed on the County's priority list at #2
4. Mayor Dodaro thanked Keith for all of his hard work that he does on Grants and road maintenance
5. Mayor Dodaro asked Bud about the notice that was to be posted for residents to install snow plowing posts to minimize private property damages and Bud confirmed that Lisa has put that notice on the website

Legal

Allan reporting:

1. confirmed that he is working on 2 cases, one involving the guilty plea for disorderly conduct and the second case involving resisting arrest and the defendant is undergoing psychological testing – both are waiting court dates to be set
2. confirmed that there is no signed Sheriff Contract yet and that he will be contacting that office for an update
3. Mayor Dodaro stated that for the past couple of months under the Legal portion of the meeting we discussed the Record Retention Committee and that Gary has an update – Gary reported that he felt it necessary to downgrade Record Retention as a priority based on the requirement and need to close the Accounting process for the year 2020, set-up 2021 operating budgets and making monies available to begin making payments on January 2nd while also generating all purchase orders for basic services and utilities across all Departments – in addition he also has to generate all year-end reporting for uploading to the State Auditor's Office before he is able to close 2020 - he also confirmed that he is doing this not only for Chippewa Lake but for his second Village as well all with the same time constraints and documentation requirements – to avoid the constant adjustment in the submittal date of the RC-2 Draft Copy to the Record Retention Committee he has guaranteed completion on or before the end of the 1st Quarter of 2021 – he asked if there were any comments or questions – none were offered

Finance

Gary reporting:

1. confirmed that this past Saturday he distributed the December Bank Reconciliation Report to Council reporting that all accounts are “in balance” – he asked if there are any questions or

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comments – none were offered; he requested a **motion approving the December Bank Reconciliation Report as distributed and authorizing Council to sign the report – he confirmed that Keith made a motion to so move, and that it was seconded by Ken. Roll-call vote; Bud – aye, Barb –aye, Alan – aye, Tamitha – aye, Keith – aye, Ken – aye.**

2. confirmed that this past Saturday he distributed the December Appropriations Report to Council through December 31, 2020; he asked if there were any questions –none were offered– Gary asked for a **motion approving Council to sign-off on the Appropriations Report through December 31st signifying Council’s review and agreement with the expenditures, he confirmed that Keith made a motion to so move, and that it was seconded by Alan. Roll-call vote; Bud – aye, Barb –aye, Alan – aye, Tamitha – aye, Keith – aye, Ken – aye.**
3. confirmed that as of January 8th monies are budgeted, Statewide, to fund OPWC Grants for the applications that were submitted in 2020 (for our Phase 9) in the amount of \$280 million for the entire state – if Phase 9 gets approved, monies will be available to proceed with the work
4. confirmed that this month he will file the NOPEC Sponsorship Award Application valued at \$500 payable to the Lions Club
5. reported that tonight we need to vote on legislation releasing tax revenues to the Village, Allan did the first reading of Resolution 494-21, “a Resolution requesting that the Medina County Auditor pay the Village Fiscal Officer advance payment of taxes for the year 2021, and declaring the same an emergency”
6. **Gary confirmed that Keith made a motion to waive the 2nd and 3rd readings of Resolution 494-21 and that it was seconded by Barb. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Tamitha – aye, Keith – aye, Ken – aye.**
7. **Gary confirmed that Barb made a motion to adopt Resolution 494-21 as an emergency and that it was seconded by Keith. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Tamitha – aye, Keith – aye, Ken – aye.**
8. Alan did the first reading of Resolution 495-21, “a Resolution approving an agreement with the Medina County Commissioners for purchase of road and building materials in 2021 and declaring the same an emergency”
9. **Gary confirmed that Keith made a motion to waive the 2nd and 3rd readings of Resolution 495-21 and that it was seconded by Barb. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Tamitha – aye, Keith – aye, Ken – aye.**
10. **Gary confirmed that Keith made a motion to adopt Resolution 495-21 as an emergency and that it was seconded by Barb. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Tamitha – aye, Keith – aye, Ken – aye.**
11. NOTE – Ordinance 856-21 voted and passed by Council for a bookkeeping adjustment to the Certificate of Estimated Resources was subsequently VOIDED on January 12th per his discussion with the Medina County Auditor’s Office – this Ordinance Number will be used on the next Ordinance issued in 2021

Old Business

Nothing reported.

Public Participation

1. Rob McCulloch, who lives in the residence with all of the reported parking issues on Park Lake, expressed his frustration and requested an apology from Council and that this be “on the record” as no one ever communicated with him about this matter – Mayor Dodaro stated that we were told someone from Council was going to speak with you about this – Rob indicated it

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never happened and did confirm that Mark Reuter offered his driveway to them on their move-in day – Mark offered his driveway again if needed to avoid this issue from happening again – Rob thanked him and then asked Council why was there never any written communication to the owner while this issue was going on and he reported that in the other community he lives in, this type of discussion by Council would not have taken place as they would have directly approached the homeowner – Ken responded that two Councilmen were going to talk with him about this previously, as they felt an in-person discussion would be better than issuing a written document, but, unfortunately it did not happen until today’s visit – Rob stated that he felt this was treated as a “joke” and Mayor Dodaro assured him that this was never the case and that if he took it this way it was his misinterpretation, once again Mayor Dodaro welcomed he and his family to the Village

2. Mark Reuter stated that when he went to the website to find “new” information it was difficult to locate – Tamitha offered to look into this
3. Greg thanked Council for all of their work
4. Mark Krosse reported that two of our 80+ year old residents signed up today for the COVID vaccine
5. Tamitha reported that on Parkway Path, the last driveway by the guardrail, the plows left the snow in front of that driveway – Mayor Dodaro asked Keith to get with Lafayette Township on this

New Business

Nothing reported.

There being no further business, Gary confirmed that Keith motioned to adjourn at 8:26 PM, and that it was seconded by Ken.

Mayor Joanne Dodaro

Fiscal Officer, Gary Harris