

**VILLAGE OF CHIPPEWA LAKE  
REGULAR MEETING MINUTES – NOVEMBER 9, 2020**

**NOTE – THIS MEETING WAS CONDUCTED VIA “ZOOM MEETINGS” DUE TO COVID-19 RESTRICTIONS**

Mayor Joanne Dodaro called the meeting to order at 7:00 P.M.

A roll call was taken with the following officials present: Lowell (Bud) Hardesty, Barbara Hunter, Tamitha Sorgi, Keith Riedel, Ken Demeter, Allan Michelson – Solicitor, Jim Brandenburg – Zoning Inspector, Gary Harris – Fiscal Officer; visitors Allison & Andy Weimer, Mark & Lisa Krosse, Laura Gushue, Pam & Bob Williams, Mark Reuter, Dennis Mohn, Howard Wolff, Ed Nagy, Bill Glasenapp, Beth Biggins-Ramer, Chief Winkler and Deputy Harhay.

Mayor Dodaro thanked Tamitha and Ken for the great Halloween Party as well as thanking Deputy Harhay for the Mounted unit and Chief Winkler, both, for their department’s participation

Mayor Dodaro invited Beth Biggins-Ramer, District Coordinator of the Medina County Solid Waste Management District to address all in attendance regarding the Solid Waste Plan and the request for Chippewa Lake to strongly consider passing a Resolution approving the Plan; Beth reported that they are required by the EPA to generate 15 year plans that are updated every 5 years and 2020 is the 5<sup>th</sup> year in this cycle – the plans must show that the District is self-sustaining and all pricing offered is based on projections and not cast in stone – once they obtain the Resolutions from all of the Medina County local governments as they are required to collect enough Resolutions that represent 60% of the County population, they then conduct three public hearings before the Commissioners finalize the Plan and pricing – she reviewed the services that they offer that being accepting bulk, bagged and hazardous materials and also offering technical assistance to communities who might be looking to attain “Zero Waste Programs”, need assistance in establishing “curbside recycling” or even gathering information on “how to” put bids together for trash pick-up companies – Mayor Dodaro thanked Beth and Beth asked if there were any questions – Tamitha also thanked Beth for presenting to Council and asked if there are any key changes in this year’s Plan – Beth stated that all offerings will remain the same except pricing as they are impacted by the sub-contractors they hire to process the Waste products accepted at this site and there has been a big change in yard waste due to a significant drop in demand for this type of waste – Ken asked about reinstating the Voucher Program that had been in effect and Beth stated that it is not expected to come back due to the large drop in demand for yard waste resulting in their operating costs increasing from \$1,200 per year up to \$75,000 just for yard waste processing – based on bidding the only thing that might change is an effort to lower pricing for accepting yard waste – Barb stated that she heard that Smith Brothers wants out of the work they do with the District and Beth stated that yes she has heard this as well, the good news is that there is 1 year remaining on the current contract; Mayor Dodaro asked if Council was ready to vote on the Resolution in question and that if so she recommended that Tamitha be listed as the “contact person” in the Resolution – Allan did the first reading of Resolution 492-20, utilizing the draft copy offered by the District, a Resolution for “approval of the Medina County Solid Waste Management District’s Amended Draft Solid Waste Management Plan”

**Gary confirmed that Bud made a motion to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings of Resolution 492-20 and that it was seconded by Barb. Roll-call vote; Bud –aye, Barb –aye, Tamitha – aye, Keith – aye, Ken – aye.**

**Gary confirmed that Barb made a motion to approve Resolution 492-20 as an emergency and that it was seconded by Bud. Roll-call vote; Bud –aye, Barb –aye, Tamitha – aye, Keith – aye,**

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**Ken – aye.**

Beth thanked Council for passing this Resolution and looks forward to receiving the signed documents.

Mayor Dodaro asked if everyone read and agreed with the October 12<sup>th</sup> Minutes delivered to Council this past Saturday and if there were any corrections, questions or comments – none were offered

**Gary confirmed that Bud made the motion to accept the October 12<sup>th</sup> minutes, and that it was seconded by Keith. Roll-call vote; Bud –aye, Barb –aye, Tamitha – aye, Keith – aye, Ken – aye.**

Mayor Dodaro asked if everyone read the November Bill's for Approval that were sent out this past Saturday and asked if there were any changes, questions or comments – Gary confirmed no changes to the total of \$37,713.20

**Gary confirmed that Keith made a motion to approve the November Bill's for payment in the amount of \$37,713.20 and that it was seconded by Barb. Roll-call vote; Bud –aye, Barb –aye, Tamitha – aye, Keith – aye, Ken – aye.**

Council Reports:

Safety

1. Bud read the Sheriff's Report and commented that there were no significant events/activities; he thanked Deputy Harhay for the extra attention during Voting day and the Deputies attendance at the Community Center while voting was taking place; reported that the delivery and removal of the voting machines went very well with no issues or delays; he asked Deputy Harhay if there was anything he wanted to report or mention and Deputy Harhay said no, there was nothing significant to report
2. Chief Winkler read the Fire Department report; he commented that Carbon Dioxide Detectors only have a 7-10 year life and cautioned residents that they may want to consider replacing any old units, now that we are entering the winter months; reported that some hydrants have been painted orange to designate those hydrants requiring a different sized tool to engage the hydrant and that this is for his personnel to more easily determine which hydrants require which tools; confirmed their participation in Halloween and that they had several families walk through the Fire Station; reported that a life was saved using the new Stryker Chest Compression System provided to them by the Village with the COVID-19 funds – he reported that it worked flawlessly and the patient has already been released from the hospital and is back home - reported that they normally get 6-7 such calls per year and they had 2 such calls happening this close together which is most unusual and expressed his appreciation and thanks to the Village for providing this equipment – he is working with the Gazette to have a story in the paper about this new equipment now in full use by the Fire District
3. Mayor Dodaro asked Allan about the siren and his investigation on the potential liability of not having a functioning siren for the Village, Allan reported that his investigation revealed no liability exists for a non-functioning siren and that the siren's are not designed or intended to be heard indoors

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4. Mayor Dodaro asked what will be happening to the old Fire Station located near the Township Hall and Chief Winkler stated that it is being used by the Township Road Department
5. Dennis raised a concern about a water valve being turned off during road construction and now the valve is missing – the Chief replied that this would have been done by the Water Department – Keith offered to get with Dennis tomorrow to review what happened and try to locate the missing valve

Zoning

Bud reporting:

1. Bud reported that Jim is under the weather and he read the Zoning Report for November; Keith raised concerns that 9 Parkway Path goes on being an issue month after month and how we need to eliminate this from continuing – Allan stated that up to this point in time the Sheriff's Office has been reluctant to enter private property to remove vehicles like those reported at this address – Keith asked if anyone has had a face-to-face with the homeowner and Allan stated that he has not but Bud and Jim have – Bud stated that he was approached by a resident who offered to purchase the Sea Doo's and junk truck but to no avail - Keith asked about putting a letter together detailing the issues, suggesting that they rent a space to store the equipment, etc. and Allan stated that it probably would not do much good – Allan stated that he can file charges once again on or about December 1<sup>st</sup> or, do the other option of filing a Civil Suit at a fee of \$325 where the resident can be fined by the courts and if not paid they run the risk of being sentenced jail time – Ken recommended issuing one last letter and then file charges once again which was approved by Mayor Dodaro
2. Mayor Dodaro asked about stump removals and Bud stated that they are not yet done although they did take care of the Circle Crest and Willow Wood intersection
3. Ken asked Bud to take a look at the back-yard at 523 Lee Lore where a brush pile exists and represents a fire hazard, Bud stated that he is aware of this and plans to proceed filing charges
4. Bill asked about Jimmy's property versus all the attention going on at 9 Parkway Path – Mayor Dodaro stated that she has contacted Jim to proceed in issuing a citation against the homeowner
5. Mayor Dodaro asked about the cars still parking at Park Lake, Bud will talk with Deputy Harhay about this

Community Relations:

Tamitha reporting:

1. reported that as of today, Cloverleaf Schools have gone 100% on-line due to 7 reported cases of COVID-19 (3 Students, 4 Adults) and the state being listed as "red" for COVID infections; because of this she is rethinking the intended Christmas Party and a reluctance for any indoor activities, Keith agreed – she will continue to monitor the situation – Mayor Dodaro stated that Summit Mall is having the children give Santa a note, but with no physical contact; reported that she was contacted by a resident asking if the Village had any COVID-19 guidelines and she responded no but did offer the Medina County Health Department's website that has information available by each district within the County; Ken asked if sports are being impacted and Tamitha reported that events are still happening, her information shows the 45-55 age bracket as being the most impacted by COVID and that the Governor has concerns about children being out and about and then bringing it home & transmitting it to other family members; Barb reported that today in the Berea school system there were 6 new cases reported, 5 children and 1 adult; Mark Reuter reported that there are 65 cases per 10,000 residents reported in the 44215 zip code

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2. Mayor Dodaro asked Mark Krosse if he has any report for Save-the-Lake and he said nothing at this time as they have gone into a hibernation mode, maybe something in February; Bud reported that Blue/Green Technology who saved our lake has now won a contract with Florida to do the same work on Lake Okeechobee as they did on Chippewa Lake – Mayor Dodaro asked about any recent treatments to the Lake and Bud reported that none were needed due to the good shape that the Lake is in at this time

Buildings & Utilities

Barbara reporting:

1. confirmed that the gutters have been cleaned out and the trash removed from the Community Center after the election and that her sister, who does the cleaning at the Community Center, uses an approved bleach concentration to sanitize the areas cleaned; reported that all went well with her opening and closing the Community Center on election day
2. reported that 5 street lights around the Village still need replacement, two of these are in the Circle Crest and Rustic Rook areas where the construction has been going on and that she asked Ohio Edison (OE) to carry more of them in stock
3. issued an “SOS” as she cannot find a reputable electrician, after 6 tries, to relocate the floodlights down by the beach – Mark Krosse suggested she contact the Seville Service Director and perhaps for a fee they would assist – Allan confirmed that if they do the work she will not need to obtain the normal insurance documents required of other contractors

Parks

Ken reporting:

1. confirmed having collected the final 2 Beach Attendant keys
2. reported that a fence is needed at the back of the Briarwood Blvd. Park and he plans to see if the Garden Club would be interested in doing some landscaping there as well while he is considering multiple ideas for options to better utilize this Park
3. Tamitha asked if anyone thought about making this a Dog Park due to the number of dogs in the community and to help stop residents turning dogs loose down by the Lake which violates the Village Leash Law – Mayor Dodaro asked if this would require a fence all around the area and Tamitha indicated “yes”
4. Mayor Dodaro commented that the clean-up on Bungalow Bay by Marty Steinback looks very nice – Ken confirmed that Marty took 5-6 truckloads or more of debris from this area

Streets

Keith reporting:

1. confirmed that Phase 7 is done with the Final Walk Through to take place Monday or Tuesday of next week and acknowledged that there were 5 water main blowouts during construction not due to the contractor but rather due to old age of the water pipes – Mayor Dodaro stated that a stop sign is missing or is “down” near Rockridge – Keith will take a look as he is also continuing to work with Dirt Dawg in removing the large pile of accumulated excavated road debris near Reese’s Pond – Barb stated that the work areas and road surfaces look great
2. reported that water was coming up through the road surface on Garmin caused by an abandoned fire hydrant shutoff where the old underground water lines failed as well as a similar incident on Lee Lore in the swale due to a failed water line dating back to the 1920’s
3. confirmed that the Phase 9 OPWC Grant Application was filed on time and is proceeding

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4. reported that Lafayette Township has hired new people to snow plow and that he has begun to place markers around obstacles on Village property so they don't damage those obstacles and also suggested that Village residents do the same
5. reported that Phase 10 will be applied for in 2022 that will cover the lower part of Brookshore
6. Mayor Dodaro reminded everyone that the Phase 8 OPWC Grant Application has been awarded to the Village and construction will start next year and she suggested to Keith that due to all the water problems experienced with Phase 7 that he sets-up a website for each Phase going forward so residents can see updates and post concerns and Mayor Dodaro also recommended that the Village should stop offering a targeted completion date as this causes all sorts of problems when these target dates are exceeded
7. reported that it would be great to work directly with the Medina County Sanitary Engineering Department on future Phases due to the infrastructure approaching 100 years of age but new personnel in that department offered recommendations that would not work well for the Village and could also be very costly to the Village – Mayor Dodaro asked Allan if he remembers how such interface worked previously with the Water Department and how this might have been set-up but Allan could not recall any past agreements
8. thanked Bill for his assistance in filling in the cracks on the Tennis Court as they now wait to see how well the sealant has worked – reported that Howard also provided him with a name to contact for obtaining a bid to resurface the Tennis Court

Legal

Allan reporting:

1. confirmed that he has five (5) cases, one case where the defendant pleaded guilty to the unauthorized use of property and was fined \$250 + \$292 in Court costs, two Zoning cases and two other cases against one defendant who was found guilty of disorderly conduct and was fined \$175 + 30 days to be served in jail and a second case, against this same defendant for resisting arrest and issuing a threat that needs to have a trial date set
2. reported sending a revised Soliciting policy to Council for review to eliminate soliciting in the Village except for those authorized organizations and political canvassing
3. confirmed that with assistance from Gary he has filed a Civil Default against the one parking violation defendant who did not pay the fine and failed to respond to our correspondence – this will now go onto that persons Credit Report and he expects that at some point in time in the future we should receive payment
4. announced that he has a Resolution for the renewal of the agreement with the Medina County Public Defender's Office for indigent services, ready and available for the 1<sup>st</sup> reading – Mayor Dodaro asked him to proceed – Allan did the 1<sup>st</sup> reading of Resolution 493-20 "a Resolution approving a renewal for an additional one (1) year term of the agreement for indigent services for the Village between the Village, Medina County Commissioners and the Medina County Public Defender Commission, and declaring the same an emergency"
5. **Gary confirmed that Bud made a motion to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings of Resolution 493-20 and that it was seconded by Barb. Roll-call vote; Bud –aye, Barb –aye, Tamitha – aye, Keith – aye, Ken – aye.**
6. **Gary confirmed that Bud made a motion to approve Resolution 493-20 as an emergency and that it was seconded by Barb. Roll-call vote; Bud –aye, Barb –aye, Tamitha – aye, Keith – aye, Ken – aye.**

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7. Mayor Dodaro stated that for the past couple of months under the Legal portion of the meeting we discussed the Record Retention Committee and that Gary has an update – Gary reported that he recently contacted the Ohio Historical Society (OHS) and asked them to provide him a copy of the RC-2 which is the controlling document for every government entities Record Retention Program – on their first pass no such document could be located in their electronic files and this Thursday they are scheduled to inspect their paper files to see if one can be located – he reported that if nothing can be located then this means that the Village never did establish a Records Retention Program and we will need to start from the very beginning and he recommends using the Village of Burbank’s RC-2 to save time since it already meets OHS and Auditor of State requirements – he hopes to have a Zoom Meeting with the Records Commission in November or by the time of the December Council meeting and in the meantime he reported sending the Committee Members information on Record Management and Electronic Record Keeping; Mayor Dodaro asked if Gary completed his training and Gary confirmed that “yes” he has completed the required annual training in October on Record Retention

Finance

Gary reporting:

1. confirmed that this past Saturday he distributed the October Bank Reconciliation Report to Council reflecting that all accounts are “in balance” – he asked if there are any questions or comments – none were offered; he requested **a motion approving the October Bank Reconciliation Report as distributed and authorizing Council to sign the report – he confirmed that Bud made a motion to so move, and that it was seconded by Ken. Roll-call vote; Bud – aye, Barb –aye, Tamitha – aye, Keith – aye, Ken – aye.**
2. confirmed that this past Saturday he distributed the October Appropriations Report to Council through October 31, 2020; he asked if there were any questions –none were offered– Gary asked for **a motion approving Council to sign-off on the Appropriations Report through October 31<sup>st</sup> signifying Council’s review and agreement with the expenditures, he confirmed that Bud made a motion to so move, and that it was seconded by Barb. Roll-call vote; Bud – aye, Barb –aye, Tamitha – aye, Keith – aye, Ken – aye.**
3. reconfirmed that as of today, no monies are yet budgeted, Statewide, to fund any OPWC Grants for the applications that will be submitted in 2020 and that he will update Council when/if such monies are budgeted
4. confirmed that the final Purchase Order covered by the COVID-19 Funding is due to ship today and confirmed that he is expediting to obtain shipping details; confirmed that he plans to return \$51,407.99 in unused COVID-19 funds to the Medina County Auditor’s Office on or before the deadline of November 20<sup>th</sup> and he also confirmed that his first financial activity report that was due to OBM on October 20<sup>th</sup> was submitted on schedule with his next report due on January 6<sup>th</sup> and the final report is due February 10<sup>th</sup>
5. Bill asked Gary if he ever received his invoice dated 9/29 for \$63.12 for fixing the benches – Gary stated that all payables are current and he has not received any invoice from Bill – Bill stated that he will resend it to Gary

Old Business

Nothing reported.

Public Participation

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1. Ed asked why is there activity now by Council regarding short-term property rentals – Bud responded by saying that Council is being proactive to safeguard the Village as a community to avoid someone purchasing a piece of property in the Village and a neighbor who sells their property to someone who sets it up as a rental property without discrete renters and then a situation develops such as becoming “Party Central” that makes the situation difficult and annoying for all neighbors – Ed asked if this would also apply to long term rentals and Bud stated that “yes it would” – Ed asked if there are any local programs to assist needy families – Mayor Dodaro reported that the Lions Club collects food baskets for distribution, Cross Pointe Church offers a free meal and Church At The Lake has a food pantry
2. Howard expressed his appreciation to Council and the good job that they do
3. Bill stated that he is planning on building a “sand retainer” at the beach to try to reduce the amount of sand that the Village purchases to replace that which washes away and that the fence recently repaired at Point Park is broken again and he will have to repair this again
4. Mark Reuter thanked Zoning for cutting the high weeds across from his property; he asked if the Sign Ordinance has been tabled from last month’s discussion – Bud stated that he only received one response and that was from Alan regarding increasing the size of signs permitted – Allan stated that the ordinance as now written is illegal in sections which is why he changed the wording to “Temporary Signs” and dropped all reference to any political signs as this, again, can become a legal issue – Mark Reuter asked is there a real issue with signs in the Village, why not just drop any reference to Political Signs and let everything else stand - Bud suggested that those with comments should forward them to Allan – Mayor Dodaro stated that this will be discussed at December’s meeting

New Business

1. Barb stated that she was contacted by someone in the Village who wants to set-up a distribution box for Books-on-Tape along with DVD’s and they would like to set it up next to the existing boxes for Books – Mayor Dodaro stated that it will need a caretaker and perhaps this person should consider setting it up at their house – Lisa reported that the library already offers on-line book tapes
2. Ken asked about the 3-4 projects for the Parks mentioned by Bill and asked if these had been approved or what are they all about as he knows nothing about them, while at the same time he expressed his appreciation to Bill and the help that he is providing and offering to do and that he plans on talking with Bill and others tomorrow about these projects – Mayor Dodaro reminded Bill that since monies need to be approved for all projects, in advance, that he talk with Ken before starting any project since the money for these come out of Ken’s budget; Bill stated that if something needs done he just does it as he does not know who to talk to – Ken stated to talk with him about it as he is responsible for Parks

**There being no further business, Gary confirmed that Keith motioned to adjourn at 9:07 PM, and that it was seconded by Barb.**

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Mayor Joanne Dodaro

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Fiscal Officer, Gary Harris