

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – AUGUST 10, 2020**

NOTE – THIS MEETING WAS CONDUCTED VIA “ZOOM MEETINGS” DUE TO COVID-19 RESTRICTIONS

Mayor Joanne Dodaro called the meeting to order at 7:02 P.M.

A roll call was taken with the following officials present: Lowell (Bud) Hardesty, Barbara Hunter, Alan Robbins, Keith Riedel, Ken Demeter, Allan Michelson – Solicitor, Gary Harris – Fiscal Officer; visitors Andy Weimer, Mark Krosse, Laura Gushue, Pam Williams, Mark Reuter, Jan Schmock, Holly Boyd, Dennis Mohn, Bill Glasenapp, Howard Wolfe, Lisa Krosse, Tamitha Sorgi and Deputy Harhay.

Mayor Dodaro announced that with the departure of Sarah Arend from Council, an interview of possible Council appointee’s was held last week and Mayor Dodaro thanked all those who showed an interest to join Council and how great they all interviewed with Council; a unanimous decision was made to appoint Tamitha Sorgi to fill-out Sarah’s term of office that expires December 31, 2021

Gary confirmed that Bud made a motion to appoint Tamitha Sorgi to Sarah’s Council Seat and that it was seconded by Barb. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Keith – aye, Ken – aye.

Allan then swore Tamitha into office and all acknowledged her appointment with applause.

Mayor Dodaro then announced the Committees: Safety – Chairperson Alan Robins, members Barb Hunter and Tamitha Sorgi; Parks – Chairperson Ken Demeter, members Keith Riedel and Bud Hardesty; Finance – Fiscal Officer Gary Harris; Streets – Chairperson Keith Riedel, members Ken Demeter and Bud Hardesty; Buildings – Chairperson Barb Hunter, members Alan Robins and Tamitha Sorgi; Zoning – Chairperson Bud Hardesty, members All Council Members, Zoning Inspector – Jim Brandenburg; Community Relations – Chairperson Tamitha Sorgi, members Barb Hunter and Alan Robins, Law Director – Allan Michelson

Mayor Dodaro announced that Bill Glasenapp has been doing a lot of volunteer work for the Village and has offered to volunteer his services to do general maintenance in the Village and the Mayor thanked Bill for offering to do this on a volunteer basis and once again offered to compensate him to which Bill replied, no thank you

Gary confirmed that Bud made a motion to create the position of Maintenance Volunteer for the Village and to appoint Bill Glasenapp into that position and that it was seconded by Keith. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Tamitha– aye, Keith – aye, Ken – aye.

Allan stated that Bill will need to sign a Volunteer Release Form and he asked Gary to provide that document to Bill for signature, Gary confirmed that he would do so

Mayor Dodaro asked if everyone read and agreed with the July 13th Minutes delivered to Council this past Saturday and if there were any corrections, questions or comments – none were offered

Gary confirmed that Bud made the motion to accept the July 13th minutes, and that it was seconded by Alan. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Tamitha – aye, Keith – aye, Ken – aye.

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – AUGUST 10, 2020**

Mayor Dodaro asked if everyone read the Revised August Bill's for Approval that were sent out just before tonight's meeting and asked if there were any changes, questions or comments – Gary confirmed two late changes adding invoices from Icandi Graphics and Ken Demeter with a revised total of \$25,561.73

Gary confirmed that Alan made a motion to approve the Revised August Bill's for payment in the amount of \$25,561.73 and that it was seconded by Barb. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Tamitha – aye, Keith – aye, Ken – aye.

Council Reports:

Safety

Alan reporting:

1. confirmed that he sent out the July Sheriff's report to Council in advance of tonight's meeting, he then read the report and stated that the hours for July were at 120 hours out of the 120 hours requested or at 100.0%; he asked Deputy Harhay how it was working out with the extra deputy and a report of "working out very well" was received; he asked Deputy Harhay about the "Gun Discharge" listed on the Activity Report, that was also read to Council, and Deputy Harhay reported that it was fireworks, not gun fire
2. confirmed that Chief Winkler is on vacation and unable to be here this evening; he read the report that Chief Winkler had submitted to Council in advance of tonight's meeting and reported on the Response Times reported by the Chief with Chippewa Lake and how the report lists response times as reducing from those in 2019 – he reported that a comparison between June and July of 2019 with that in 2020 and with the Lafayette Fire Station manned 24/7 in 2020 response times from the time of dispatch notification of an emergency to arriving on site in the Village was on average 7.26 and 6.26 minutes respectively and in 2019 those times averaged 9.33 during normal working hours and 20.26 minutes during off times and stated how much improved it is when Lafayette is manned 24/7; Mayor Dodaro asked about the siren and Alan confirmed that it did not activate on the first Saturday in August as scheduled and that Chief Winkler continues his efforts in trying to get the report and costs on upgrading the Chippewa Lake siren but the information is not yet available; Keith asked when is Chippewa Lake going to have a working system and Alan reported that he will be attending the Trustee's Meeting on August 17th at 6:00 PM at the Lafayette Town Hall and will ask the question
3. asked Gary to report on the CARES Act funding status and to confirm that the Village is eligible for up to \$44,000 which Gary did confirm; Gary said that Allan is ready for the second reading of Resolution 489-20 and confirmed that he (Gary) sent an update to Council earlier today that he registered with OBM to be eligible to receive CARES Act funding, the need for a signed resolution then the need for a signed contract with the Fire District and the finalization of the equipment to be purchased
4. Allan did the second reading of Resolution 489-20, "A Resolution of the Village of Chippewa Lake, Medina County, Ohio regarding funds under the Coronavirus Aid, Relief and Economic Security Act, 116 Public Law 136, (The CARES Act)"
5. **Gary confirmed that Bud made the motion to waive the 3rd reading of Resolution 489-20, and that it was seconded by Barb. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Tamitha – aye, Keith – aye, Ken – aye.**
6. **Gary confirmed that Bud made the motion to approve Resolution 489-20 as an emergency, and that it was seconded by Barb. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Tamitha – aye, Keith – aye, Ken – aye.**

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – AUGUST 10, 2020**

7. **Gary confirmed that Bud made the motion to purchase two Lucas CPR and Stryker SCBA units as quoted, and that it was seconded by Alan. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Tamitha – aye, Keith – aye, Ken – aye.**
8. asked Gary if this equipment is within budgeted monies and Gary confirmed “yes”; Allan confirmed that he will proceed to generate the contract with the Fire District
9. Bud stated that a training brochure on pipeline safety was issued dealing with gas leaks
10. Alan and Bud reported that over the past 3-4 weeks they no longer are receiving EMS dispatch notices over their telephones due to HIPPA concerns by Fire District officials
11. Barb asked about the status on the “knox boxes” and Alan stated that he thought the go-ahead was given to purchase two units and that it is a good idea from a safety perspective; Gary stated this his recollection was that no approval had been given as there was pricing ranging from a very low figure to a much higher figure and expressed his concern that if we offer it to one resident we will have to offer it to all residents who desire to have such a unit resulting in a significant cost to the Village – he offered to supply Council copies of the Minutes what was to happen next

Zoning

Bud reporting:

1. read the Zoning Report for August and stated that he will send a copy to Tamitha; asked if Allan has filed charges yet against 9 Parkway Path and Allan reported that he has not as he is finalizing the charges that the owner must comply with
2. asked if everyone received a notice from the Medina County Solid Waste District about a public hearing that he plans on attending; he asked that anyone who has a question or issue that they want to submit to him individually or he will present it as a unified commentary from Council; Keith felt a unified response would be best and Bud asked that all Council comments get to him by the end of this week; he also suggested that public input for this hearing be listed on the Village webpage
3. reported on efforts to correct the flooding on Park Lake and his working with Lafayette Township and they brought the equipment in to clean out the drainage ditch, they installed drainage pipe about half-way before running into a yellow jacket nest that must be cleared out before proceeding and he plans on approaching the residents to inform them on the progress made and both he and Keith will look at the site again tomorrow as flooding water in the right-of-way (ROW) is Village responsibility
4. reported being contacted by residents about political signs being displayed in the ROW; recommended amending Village Ordinances on political signs and Mayor Dodaro recommended that Zoning remove any such signs from the ROW, Allan suggested taking those signs out of the ROW and setting them by the house, but only those in the ROW and not those on private property – stated his desire to revise the Zoning Ordinance, Section 5 that deals with signage and agreed to send Allan his recommended changes for the Ordinance
5. commented that the Village supported the Pride Beautification Committee by donating \$1,500 towards the purchase of a 4-wheel vehicle (Gator) to be used as a water wagon and other uses but due to the aging of the Committee members more of this work has been undertaken by the Village and its mowing contractor; reported that in the meantime the Gator can be used by the Village as needed as originally agreed and the Village will also share in normal maintenance costs as originally agreed

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – AUGUST 10, 2020**

6. reported that the area around Briarwood and Park Lake path has a vigorous growth of poison ivy and it is being addressed but may take up to three applications before the area can be mowed and cleaned-up
7. Mark Reuter reported high weeds around stumps; Bud responded that the Village intends to grind and remove the stumps that are remaining in the ROW or on Village owned properties except for those that local residents want to keep the stumps to place planters, etc. on for decorative purposes, in the meantime the Village is mowing around these stumps as best as they can until removed
8. concerns were raised about mowing and trimming in the area of McCabe Creek; Allan stated that the bank along the creek is a natural area and a natural watershed for that creek area and thus, our Zoning Ordinance does not apply; Keith reported that the tree limbs in this area, near the roadway, needs to be trimmed back due to school buses hitting these branches – Bud asked to be notified if Keith gets any additional calls on school bus issues with these limbs
9. reported that the property owned by Jim Collins is in disrepair and the owner has been notified to take care of it or get cited by the Village
10. reported that the area near Willow Wood and Briarwood is intended to have soil added and grass seed planted once the weather improves
11. reported the intention to remove the large tree limbs at Pointe Park that fell into the lake and he is addressing the other tree issues within the Village ROW

Community Relations

Tamitha and Ken Reporting:

1. Mayor Dodaro welcomed Tamitha again and asked what she had to report, which being her first day on Council there was nothing to report so Mayor Dodaro asked about getting Movie Nights at Pointe Park going again and Ken reported that he will meet with Tamitha and she has some great ideas for kid's programs and knows that the Village has been coordinating with the Fire Department to use their video screen, etc. and that he is willing to help her get started
2. Mayor Dodaro asked Mark Krosse if he has anything to report on Save the Lake and Mark reported nothing new except for an upcoming Zoom Meeting with the Park District this Wednesday; Mark also reported that there is an upcoming webinar sponsored by the Garden Club and presented by the Soil and Water District on how to build a Rain Garden to reduce run-off into the Lake at a cost of \$20 per person and they also provide some nice giveaways i.e. seeds, etc.; Mayor Dodaro stated that Mark and Lisa have a beautiful Rain Garden and Mark stated that the District is happy to provide seeds and instructions to help interested parties to get started: Mayor Dodaro asked about E.coli levels in the Lake and Mark reported that John Sandor is taking water samples, the County is processing them and no treatments are yet needed

Buildings & Utilities

Barbara reporting:

1. confirmed that all paperwork has been submitted to Ohio Edison (OE) for the LED Project along Beachside Blvd, she will contact them to find out the status; she added that part of the agreement is to replace any other burned out street lights in the Village with LED's and that she is holding off reporting on three lights being out until the new contract is in place; Gary confirmed mailing the pre-payment check to Ohio Edison (OE) for the full amount of the work as required by OE for the LED Light Project
2. brought up the flood light on the southwest corner of the beach parking lot that she reported on last month and is now looking to swap out one of the two LED's lights on the one pole facing the

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – AUGUST 10, 2020**

Beach Parking Lot as you come down Bungalow Bay and move it to the pole in the southwest corner to give more light in this area

3. **Gary confirmed that Barb made the motion to appropriate up to \$500 to relocate one of the two LED lights to the pole on the southwest corner of the beach, and that it was seconded by Keith. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Tamitha – aye, Keith – aye, Ken – aye.**
4. reported that if the cost exceeds \$500, she will table these actions until next month’s Council Meeting
5. reported that the Community Center cleaning lady, Michelle, is moving to Spencer but will still continue her cleaning duties

Parks

Ken reporting:

1. acknowledged a young woman resident who passed away while on active military duty and how much it meant to that family that the Lions Club lined the streets with American Flags in recognition of her serving our country
2. reported that the beach is now closing at 8:30 PM and that the beach will close for the season on September 7th with the reopening of the new school year
3. the sand wasps have declined in numbers on the beach, there are much fewer of them now
4. reported receiving complaints about rocks near the ramp along with sand erosion; Ken and Keith are to get together to review the board recently installed in this area to help to correct this issue
5. Kris, the Beach Supervisor reported to Ken that the umbrella is working well and they remove it at the end of each day to avoid damaging the unit
6. reported that a resident contacted him about the train on Bungalow Bay being in disrepair – Bill offered to repair the train as well as do some work on the swings in that same location
7. reported that Valley View’s spray equipment broke down and they were unable to spray on the 30th of July as scheduled but they will return to spray until the end of the season, normally sometime in September per Mayor Dodaro

Streets

Keith reporting:

1. thanked Bill for his recent work on the diving board ladder and converting an old desk into a step for water entry in the “cut-out” area of the beach where it is a waste of money to keep adding sand that continually washes out; also thanked Bill for his work on the teeter-totter
2. confirmed that Phase 7 is scheduled to begin work on August 24th and that the work will include adding another 3.5’ to 4’ road width along with storm sewers and resurfacing along the upper sections of Brookshore and Clover Cliff
3. confirmed that Phase 8 has been approved and construction will be scheduled to start in 2021 and this will be on the lower portions of Brookshore and Clover Cliff
4. reported that he is waiting to hear on the timing of OPWC Applications for submittal which will be for Garmin Road which will be Phase 9 – Gary to advise Keith as soon as he hears on the application deadline and Keith will contact Engineering Associates on the design phase
5. confirmed no new contract yet with Lafayette Township for snow plowing and salting
6. Gary confirmed placing two calls to Granger Paving requesting a signed copy of the contract for the street repair work in the Village and he offered to call a third time in an effort to obtain this document

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – AUGUST 10, 2020**

Legal

Allan reporting:

1. confirmed that he has two (2) cases, one is an unauthorized use of property case that has a court date of September 13th, and the second is a disorderly conduct case where the defendant pleaded guilty with a sentencing date to be scheduled
2. Keith asked if Allan would follow-up with Lafayette Township on the snow plowing and salting contract – Allan stated that he would do so and confirmed that the current contract lapses on September 30th
3. confirmed that he was approached by Holly and Harry Boyd about lot 227 owned by the Village that they would like to purchase from the Village; Allan responded that this can only happen if we advertise it for the Public and accept bids; Allan asked if Council wants to proceed with this and the response was Keith – OK, Barb – OK, Bud – should remain with the Village, Ken – OK, Alan – needs more information i.e. valuation of the property; Allan acknowledged that this lot, which is parcel number 04828A-03-098, is not buildable; Holly indicated that it would be a good fit for them since their property is adjacent to the lot in question and can be used to have a storage shed built on it at some point in the future; Council decided to revisit this matter at the regular September meeting; Allan to resend the documents related to this matter out to Council
4. confirmed the need to re-establish the Records Commission as this was a point raised during our most recent Audit; Mayor Dodaro asked who needed to be on this Commission and Allan stated it is comprised of the Mayor, Solicitor, Fiscal Officer and one citizen – Mayor Dodaro recommended Mark Reuter who agreed to be on the Records Commission; Allan suggested the first meeting take place prior to the start of September’s Regular Meeting

Finance

Gary reporting:

1. confirmed that this past Saturday he distributed the July Bank Reconciliation Report to Council reflecting that all accounts are “in balance” – he asked if there are any questions or comments – none were offered; he requested **a motion approving the July Bank Reconciliation Report as distributed and authorizing Council to sign the report – he confirmed that Barb made a motion to so move, and that it was seconded by Alan. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Tamitha – aye, Keith – aye, Ken – aye.**
2. confirmed that this past Saturday he distributed the July Appropriations Report to Council through July 31, 2020; he asked if there were any questions – Alan asked why there were duplicate entries for Phase 7 at \$432540, Gary explained that it appears twice because one is a line item amount and the second line is the total amount for that fund which is the same as the line item amount – Alan asked why is the Report Total \$851,711 and Gary said because this is the Grand Total for all Funds including the General Fund, Street Fund, etc. – Alan said he now understands the reasons why and thanked Gary – Gary asked for **a motion approving Council to sign-off on the Appropriations Report through July 31st signifying Council’s review and agreement with the expenditures, he confirmed that Keith made a motion to so move, and that it was seconded by Ken. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Tamitha – aye, Keith – aye, Ken – aye.**
3. confirmed to Tamitha that he will send her documents to aid in “how to” interpret and read Appropriation Reports as they are somewhat complex and difficult to interpret when first exposed to the information
4. reported that on August 4th he sent Council the July Revenues/Spending Comparison Data Sheets and he reviewed how in that report it reflected a drop of 12% in Property Tax revenues

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – AUGUST 10, 2020**

and a 7.7% drop in Road & Bridge revenues if we remove the accelerated advance payment of Property Taxes that normally aren't received until the month of September; he indicated that we are beginning to see a possible drop in revenues from COVID-19 – he asked if there were any questions or comments – none were offered

5. reported that on July 27th he advised Mayor Dodaro, who then advised Keith, that applications for Phase 9/Round 35 (2020 OPWC and Community Development Block Grants) are being accepted by OPWC and Medina County but no “deadline date” has yet been published and, as of now, no monies are budgeted, Statewide, to fund any such Grants – he will update everyone as more information is received
6. reported that today he registered with the Office of Budget and Management (OBM) to obtain approval to receive and distribute CARES Act Grant monies and that he had notified Council earlier today via email as well as listing the next series of steps in the process leading towards the purchase and payment of equipment for the Fire District
7. confirmed mailing two Parking Violation Notices to collect for the Parking Tickets issued near the end of June

Old Business

1. Bud asked Allan about getting copies of the current Code of Ordinances so he can work with Katrina to get them posted for public viewing and Allan indicated that he would get them sent to him electronically
2. Bud asked Gary if the Minutes are current as posted on the Village website and Gary reported that yes, June and all prior months are posted; Mayor Dodaro reminded Bud that we just approved July Minutes tonight and we don't post any Minutes until they are approved – Gary stated that he tries to get the approved Minutes and other posted documents to Katrina within a few days after each Council Meeting

Public Participation

1. Mark Reuter reported that Twinsburg has a sign ordinance that the Village may want to look at as the Village considers any sign issues – Mayor Dodaro reported no interest at this time; reported that the home owner across from him should be required to cut high grasses around the hill in front of the house and the culvert area – Bud offered to look into this matter
2. Laura issued congratulations to Tamitha and Bill for their appointments to Village government and maintenance assistance
3. Dennis asked about getting any work done on Garmin and Rustic Rook with Phase 7 – Keith suggested that Dennis contact him and he will show Dennis what work is intended to be done with Phase 7; Bud thanked Dennis for his efforts in the clean-up work that he has been doing
4. Jan and Holly both thanked Council for doing a great job

There being no further business, Gary confirmed that Keith motioned to adjourn at 8:58 PM, and that it was seconded by Bud. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Sarah – aye, Keith – aye, Ken – aye.

Mayor Joanne Dodaro

Fiscal Officer, Gary Harris