

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – JULY 13, 2020**

NOTE – THIS MEETING WAS CONDUCTED VIA “ZOOM MEETINGS” DUE TO COVID-19 RESTRICTIONS

Mayor Joanne Dodaro called the meeting to order at 7:01 P.M.

A roll call was taken with the following officials present: Lowell (Bud) Hardesty, Barbara Hunter, Alan Robbins, Sarah Arend, Keith Riedel, Ken Demeter, Allan Michelson – Solicitor, Jim Brandenburg – Zoning Inspector, Gary Harris – Fiscal Officer; visitors Andy Weimer, Mark Krosse, Laura Gushue, Pam and Bob Williams, Mark Reuter, Ed Stevens, Judy Leuthaeuser, Jennifer Stevens, Peter Vishton, Dan Thoburn with Medina Exteriors and Deputy Harhay.

Mayor Dodaro asked if everyone read and agreed with the June 8th minutes delivered to Council this past Saturday and if there were any corrections, questions or comments – none were offered

Gary confirmed that Alan made the motion to accept the June 8th minutes, and that it was seconded by Barb. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Sarah – aye, Keith – aye, Ken – aye.

Mayor Dodaro asked if everyone read the Revised July Bill’s for Approval and asked if there were any changes, questions or comments – Gary confirmed no changes and that the revised Bills were submitted at 5:15 this afternoon to Council

Gary confirmed that Alan made a motion to approve the Revised July Bill’s for payment in the amount of \$27,244.38 and that it was seconded by Ken. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Sarah – aye, Keith – aye, Ken – aye.

Mayor Dodaro thanked Ken, Pam and all involved in the Boat Parade and how well decorated the boats were as well as a Thank You to Ken for the Fishing Derby.

Council Reports:

Safety

Alan reporting:

1. confirmed that he sent out the June Sheriff’s report to Council in advance of tonight’s meeting, he then read the report and stated that the hours for June were at 116 hours out of the 120 hours requested or at 96.7%; he confirmed that another deputy has been added to the three who patrol Chippewa Lake and that is Deputy Scott Schmoll with 20+ years of experience who will be a very good addition to help out during our heavier patrol hours during the summer months; asked Deputy Harhay if there are any issues or concerns for our residents based on the incident report presented tonight – Deputy Harhay indicated that there are none
2. confirmed that Chief Winkler is unable to be here this evening as there is also a Township Meeting tonight that he needed to attend; Allan read the report that Chief Winkler had submitted to Council in advance of tonight’s meeting and pointed out the new format introduced by the Chief; reported on the Response Times reported by the Chief with Chippewa Lake at 6:46 minutes, City of Medina at 12:13, Lafayette Twp. At 9:36 and Gloria Glens at 9:00 and reported that these are good response times and that the Fire Department is going a good job monitoring themselves regarding COVID-19 along with 24/7 coverage in June and July; Mayor Dodaro asked about the siren and Alan confirmed that it did not activate on July 4th as scheduled and that Chief Winkler was trying to get the report and costs on upgrading the Chippewa Lake siren but the information is not yet available; Mayor Dodaro expressed her hope

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that with the Village paying in excess of \$100,000 per year for the Fire Department Levy that this issue can move along and progress towards a satisfactory conclusion;

3. asked Gary to report on the CARES Act funding status; Gary first gave an overall summary of the CARES Act, the funds available and the disbursement from the Federal, State and County levels and emphasized the fact that it is the Village, not the entity that the Village purchases for, who is ultimately responsible in the event that funds are spent on unapproved commodities/uses and it is the Village who then has to refund all such monies - he then reported that he contacted the offices of OBM in Columbus concerning two options presented to him to use funds and OBM reported back that the monies, as relayed to him in an email generated by Chief Winkler, could be used to purchase the equipment specified in the email provided that all criteria is met and the appropriate documentation is generated as required – Gary continued to recommend that the Village generate a Purchase Agreement incorporating the qualifying requirements and a complete refund to the Village should it ever be determined through an audit that this purchase does not meet the qualification requirements of the CARES Act and that the Village is able to request up to \$44,283 in grant monies – Gary reported that the process to get the funds will take some time to get everything into place before we would be able to move forward with any purchase i.e. obtaining a D&B Number being one such item, etc.; Alan suggested we take the time from now until the August meeting to get everything in place in preparation to approve the legislation to obtain funding at the second reading of the Resolution and to confirm if delivery can meet the timeline requirements for the availability of these funds
4. Allan did the first reading of Resolution 489-20, “A Resolution of the Village of Chippewa Lake, Medina County, Ohio regarding funds under the Coronavirus Aid, Relief and Economic Security Act, 116 Public Law 136, (The CARES Act)”

Zoning

Bud reporting:

1. Jim read the Zoning Report for July; he asked Allan if he wanted to proceed with the Hearing; Bud raised a question before the Hearing started asking if because he owns property behind the property in question if he needs to recuse himself – Allan stated that he can be both a property owner and Council member during this hearing
2. Allan called the Variance Hearing to order at 7:33 PM for 26 Bungalow Bay Blvd., the Leuthaeuser property and he then swore in Judy Leuthaeuser, Jennifer Stevens and Bud Hardesty – Jim reviewed the Zoning issue that being a set-back infringement of 1’ on the left side of the residence as facing the residence and a 6’6” infringement into the street set back and he reviewed the drawings with Council along with comments by the contractor Dan Thoburn – Judy reviewed the purpose and need to add this porch onto the home for health reasons of her husband entering and exiting the home and she feels that it will fit nicely in with the architecture of the surrounding homes – neighbor Jennifer had no objections and suggested that Judy enlarge the porch if needed – Bud asked if the gutter width was included on the drawing and Dan stated that it might be a good idea to change the encroachment to 7’ just to make certain that the gutters are included in the overall dimensions if this is what the owner wants to do but does this mean he has to complete all new documentation – Bud responded no, just a verbal for purposes of this hearing would be required – Judy approved this change on the setback – Allan said that they can amend the application now that the owner and builder are in agreement – Allan reviewed the seven factors in considering a Variance and all factors passed this review – it was then decided to vote on each variance separately and Allan asked for a roll-call vote – **First Variance Vote is on the side 1’ variance, Roll-call Vote; Bud –aye, Barb – no,**

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Alan – aye, Sarah – aye, Keith – aye, Ken – aye; the Second Variance Vote is on the revised 7' encroachment to the front set-back, Roll-call Vote; Bud –aye, Barb – no, Alan – aye, Sarah – aye, Keith – aye, Ken – aye; Allan stated that the Variance is approved he then adjourned the Hearing at 7:53 PM and confirmed that Jim will deliver the letter tomorrow

Community Relations

Ken Reporting:

1. confirmed that the Fishing Derby was a great success with 25 children participating even with a forecast of 80% chance of rain, that did not happen
2. confirmed that the Boat Parade on July 4th also had a great turnout with great decorations on the boats
3. confirmed that movie nights are still in the works and he will advise Council at the next meeting
4. Mayor Dodaro asked Mark Krosse if he has anything to report on Save the Lake and Mark reported that John Sandor is doing a great job with the volunteers who are taking weekly water samples and submitting weekly reports to the Park District – Mayor Dodaro thanked both Mark and John for the work that they are doing
5. Ken thanked Keith for his efforts and involvement in the Cardboard Boat Race and noted the large turn-out and thanked Amber for her work on the parade

Buildings & Utilities

Barbara reporting:

1. confirmed that the Community Center's high electrical usage may now begin to drop back to normal with the replacement of the A/C fan motor by Lake Refrigeration
2. raised concerns about the flood light on the southwest corner of the beach parking lot is on 24/7 and Ohio Edison stated that this is not their pole; Mark offered to work with Barb to find a solution and consider adding an LED that will make this area much brighter and if the cost is under \$500 she plans to proceed
3. confirmed that NOPEC approved the use of grant monies for the LED Test Lights on Beachside and that she has been in touch with Ohio Edison to get this moving and have everything in place and moving forward by the next meeting – Gary reported that as of yet he does not have the invoice to pre-pay the work as required by Ohio Edison – Mayor Dodaro thanked Barb and Mark for their work on the LED project
4. reported that she hopes to have the janitorial hours worked by the next meeting and voiced a concern about the condition of the men's room – Alan to get with Barb on the details and address this with the appropriate parties
5. Joanne thanked Barb and Mark for their work on the LED's and Mark stated that Bill Glasenapp needed to be recognized as it was his efforts that started everything back in 2015

Parks

Sarah reporting:

1. Mayor Dodaro announced that Sarah will be leaving the Village to move closer to family members in southern Ohio and reported how much she will be missed and for the great job that she did while on Council and wished her the very best
2. confirmed that new sand was brought into the beach area and thanked Keith and Bud for their work in spraying for sand wasps
3. thanked beach attendants Kelsey, Makenna, Natalie and Aiden for repainting the train and thanked Bill Glasenapp and Keith for repairing on the train wheels
4. reported that one more coat of paint is needed on the bocce ball court

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5. reported that beach and boat passes sales are at \$5,742.50 this year nearly matching the \$6,000 in 2018
6. thanked all Council members for working with her during her time on Council and how much she appreciated their help and support
7. Mayor Dodaro announced that Ken will be taking over Sarah's duties and Sarah confirmed that Amber and Kris will be staying on to aid in beach/boat passes collections and beach attendants respectively – Mayor Dodaro asked Sarah to provide Ken with all of her contact phone numbers and to keep Ken in the loop on all Park matters

Streets

Keith reporting:

1. confirmed that he has a bid for pot hole repair work and sealing of cracks in roadways including some work on Garmin covering about 13,300 ft² of repair material
2. **Gary confirmed that Keith made a motion to accept the bid and to appropriate \$45,870 for Granger Paving for roadwork and that it was seconded by Bud. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Sarah – aye, Keith – aye, Ken – aye.**
3. reported that the redundant stop sign at Bungalow Bay has been removed and now has a very clear one-way sign posted and he asked that the Sheriff be notified to ticket those who go in the wrong direction
4. confirmed that Phase 7 funding has been approved by the Governor and construction should begin in August of this year and is estimated to continue for six weeks
5. reported that Phase 8, if approved, will probably be done in 2021
6. Mayor Dodaro stated that she wants all of Council to be present at the Community Center on Thursday, July 16th at 6:00 PM to sign all past Council documents before Sarah leaves

Legal

Allan reporting:

1. confirmed that he has two (2) cases, one is a domestic violence case where the defendant pleaded guilty with a sentencing date to be scheduled and the second case is 9 Parkway Path where the defendant pleaded guilty, was fined \$300 + \$87 in Court Costs and, Allan reported that this is the third time the defendant has pleaded guilty, paid fines with no apparent correction of the issues at hand; Council decided to pursue this matter further and to have Jim present him with an Order, giving him 2 weeks to resolve the Zoning issues and then have Allan fine him again and to continue this process of issuing Orders and fining the resident every two weeks until corrected – Allan asked that Jim also advise the resident of this continued action on the part of Village until this matter is satisfactorily resolved

Finance

Gary reporting:

1. confirmed that this past Saturday he distributed the June Bank Reconciliation Report to Council reflecting that all accounts are “in balance” – he asked if there are any questions or comments – none were offered; he requested **a motion approving the June Bank Reconciliation Report as distributed and authorizing Council to sign the report – he confirmed that Bud made a motion to so move, and that it was seconded by Alan. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Sarah – aye, Keith – aye, Ken – aye.**
2. confirmed that this past Saturday he distributed the June Appropriations Report to Council through June 30, 2020; he asked if there were any questions – none were offered – he asked for

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a motion approving Council to sign-off on the Appropriations Report through June 30th signifying Council’s review and agreement with the expenditures, he confirmed that Keith made a motion to so move, and that it was seconded by Barb. Roll-call vote; Bud –aye, Barb – aye, Alan – aye, Sarah – aye, Keith – aye, Ken – aye.

3. reported that on July 7th he sent Council the June Revenues/Spending Comparison Data Sheets and how everything is still looking good with no impacts yet from COVID-19 – he asked if there were any questions or comments – none were offered
4. reconfirmed that on May 29th he sent the proposed 2021 Budgets to Mayor Dodaro and Council along with two other documents named “Key Points” and “Budget Notes” and in those documents he reported that the 2021 budget will need approval at this July 13th Council Meeting – he reported that to date no one has requested assistance or made any changes to the proposed budget and if there are no comments or questions he would like to move forward with a motion – Keith did ask that monies for the Phase 8 grant be included - **Gary confirmed that Bud made a motion to authorize the Fiscal Officer to submit the 2021 budget to the Medina County Auditor and that it was seconded by Ken. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Sarah – aye, Keith – aye, Ken – aye.**
5. confirmed that the 2019/2018 Audit has been completed with no serious findings and that the preliminary report was released to Council by the Auditor of State’s Office that included five (5) minor infractions – Mayor Dodaro asked if there will be any repercussions from these infractions and Gary reported no, because they were so minor
6. reported that as of today, there are no applications being accepted for Round 35 (2020 OPWC and Community Development Block Grants) due to the anticipated “hit” to 2020 revenues due to COVID-19
7. **Gary confirmed that Bud made a motion to approve spending up to \$1,800 for tree work in the Village, seconded by Ken. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Sarah – aye, Keith – aye, Ken – aye.**

Old Business

Nothing offered.

Public Participation

1. Mark Reuter thanked Sarah for her service to the Village and how fantastic the repainted train looks; reported having a boat ramp key that he no longer needs and he will give to Amber or Sarah; confirmed that the Village owned property at Briarwood Blvd. is getting mowed but needs to also use the weed eater – Bud confirmed that this will be handled along with the poison ivy growing in that area; reported that the property across the street from him is being mowed but the weeds are high some of this is in the right-of-way and some is the homeowner – Bud confirmed that he will talk with them; reported that the Collins residence is looking bad – Jim confirmed that he will talk with them; asked about all of the tree stumps left behind when the Village cut the trees in the right-of-way – Bud said he is obtaining pricing to remove them
2. Judy thanked Council for approving her Variance and asked that the Village continue to urge the clean-up of 9 Parkway Path
3. Bob thanked Sarah for her service to the Village and how nice the train looks, just as it did years ago; raised concerns about trees in the Village that are still a problem along with a large branch in the lake that needs removal; asked why Meeting Minutes are not current on the Village website – Gary reported that he inquired Katrina about this and it appears she didn’t upload

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those minutes nor did she request him to resend the documents so he presumes that they have now or soon will be posted

4. Ed thanked Council and Sarah for all they do and have done; commented how proud he is of the Beautification Committee in the Village and asked the Village to consider funding to some extent their work; announced that this cottage is 100 years old this year and thinks that there needs to be a recognition of any such cottages along with the history of each; suggested a Tennis Court Fund Raiser as a public and private partnership
5. Mark Krosse suggested that Ed contact the local Historical Society, Gail Foster is the President, to see if plaques exist or could be designed

New Business

1. Alan announced that NOPEC is offering to donate \$500 to a local foodbank for filling out an on-line survey, details are on the site

There being no further business, Gary confirmed that Alan motioned to adjourn at 8:52 PM, and that it was seconded by Ken. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Sarah – aye, Keith – aye, Ken – aye.

Mayor Joanne Dodaro

Fiscal Officer, Gary Harris