

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – MAY 11, 2020**

NOTE – THIS MEETING WAS CONDUCTED VIA “ZOOM MEETINGS” DUE TO COVID-19 RESTRICTIONS

Mayor Dodaro called the meeting to order at 7:02 P.M.

A roll call was taken with the following officials present: Lowell (Bud) Hardesty, Barbara Hunter, Alan Robbins, Sarah Arend, Keith Riedel, Ken Demeter, Allan Michelson – Solicitor, Jim Brandenburg – Zoning Inspector, Gary Harris – Fiscal Officer; visitors Andy Weimer, Lisa and Mark Krosse, Laura Gushue, Pam & Bob Williams, Linda Ryder, Mark Chapman, Paula Midlik, Dyanne Hammer, Jerry Winkler, Liz Vereb, Leslie Burns and Deputy Harhay.

Mayor Dodaro asked Paula to address Council on the status of the Ski Team Agreement; Paula stated that it is the same as last year’s and that they were to start on May 17th but now due to COVID-19 they are on hold; she confirmed that they did do their annual beach clearing and cleaning for the Village and Council thanked them for the job that they did and Mayor Dodaro thanked them for all that they do for the Village.

Mayor Dodaro asked if everyone had a chance to read the Ski Team Agreement that Gary emailed to Council before tonight’s meeting and that if not, it really did not change from last year’s agreement.

Gary confirmed that Barb made a motion to approve the Ski Team Agreement and that it was seconded by Sarah. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Sarah – aye, Keith – aye, Ken – aye.

Mayor Dodaro asked if everyone read and agreed with the April 13th minutes delivered to Council this past Saturday and if there were any corrections, questions or comments – Mayor Dodaro had one correction on page 4 under Parks, item 4, to correct the spelling of Florence Switzer to Florence Zweifel Nardone; Gary confirmed that he will make this change

Gary confirmed that Alan made the motion to accept the corrected April 13th minutes, and that it was seconded by Keith. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Sarah – aye, Keith – aye, Ken – aye.

Mayor Dodaro asked if everyone read the May Bill’s for Approval and asked if there were any changes, questions or comments – Gary confirmed no changes

Gary confirmed that Alan made a motion to approve the May Bill’s for payment in the amount of \$13,084.80 and that it was seconded by Keith. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Sarah – aye, Keith – aye, Ken – aye.

Council Reports:

Safety

Alan reporting:

1. confirmed that he sent out the April Sheriff’s report to Council in advance of tonight’s meeting, he then read the report and stated that the hours for April were at 85 or 5 hours above target; he confirmed that beginning in May the targeted hours increase to 100 and then from June and running through September they increase up to 120 hours per month and that he has been informed that they will be able to cover the increase in hours; also read the Activity Report and raised a concern about a reported “Alarm Activated entry or Burglary” – Deputy Harhay reported it was a motion detector incident with no burglary involved; also reported that there

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was one Sex Offense that he cannot provide details on since it is under investigation and assured everyone that there is no risk to the community; Barb reported trash dumping taking place at Reese's Pond and that one of our residents took a photo of the individual and car involved – Barb reported that it was 4-5 bags worth of trash by the time she finished picking it all up; Mayor Dodaro confirmed that this occurred in the Township and that Keith has removed the trash can that was in the area and now with it removed, hopefully this will stop occurring

2. confirmed that he spoke with Captain Ross about the AED in Village Hall available for use by the Deputies during their shifts in the Village to be returned at the end of each shift
3. announced that Chief Hall has resigned and the Township is now looking for a full-time Fire Chief and he also reported that dispatcher David Young and April Winter have also resigned; reported on the severe weather siren and the one on the Fire House in the Village functions but due to weather conditions the signal is not always received by the siren unit and our signal is one-way only so it does not report back to dispatch when no signal is received; Keith expressed concerns that even when the siren works the volume is very low and very difficult to hear and asked if there is a way to adjust the volume; Alan is waiting on the tech's report who worked on the unit so he can get deeper into the volume issue
4. announced that an interim Fire Chief has been hired and his name is Jerry Winkler and Mayor Dodaro stated that he is logged into this meeting - Jerry Winkler introduced himself and he reported that Federal Signal technician Bodet worked on the unit and he is looking at another source to inspect the sirens; Chief Winkler gave a verbal report where 7 out of the 60 calls were for Chippewa Lake; he confirmed that he was sworn in on May 1st, he has 11 years of experience and was the Fire Chief in Seville until he retired but realized that he missed the interfacing and all the activity so he was pleased when this new opportunity surfaced; Chief Winkler stated that the people on his staff are all amazing people and feels that response times to our Village should be good; Mayor Dodaro raised the issue of the closed Fire House in the Village – Alan and Ken confirmed that they attended the Township Meeting and brought this issue up to the Trustees who claimed that they were not aware that the Fire House was closing and all three Trustees confirmed that they will work on putting the Chippewa Lake Fire House into the rotation schedule and that there is no intention of closing our Fire House – Mayor Dodaro said that the Village believed that a fire engine and an ambulance would be at the Fire House and all that is there now is a boat – Chief Winkler said that he will look into this
5. requested hard copies of the Fire Department reports from the Chief going forward for distribution to Council and for inclusion in the Meeting Minutes
6. Mayor Dodaro stated that Chief Hall was to have provided Sarah with information on sourcing severe weather apps so she can put them out on the Village website and Facebook sites and Chief Winkler confirmed that he will ask former Chief Hall what he had in mind to supply to Sarah
7. Barb asked about the Knox boxes and asked the Chief's opinion; Chief Winkler likes the boxes as it avoids damage to a home when they have to do an entry and he feels that there is no breach of security issue with these units

Zoning

Bud reporting:

1. Jim read the Zoning Report for May
2. Allan called the Variance Hearing for the Chapman property at 427 Northvale Drive to order at 7:50 PM and went through the Council Zoning Hearing Policy Procedure and then swore in Mark Chapman and neighbor Liz Vereb; Mark presented his Application to Council where he is asking

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for a Variance for the 11” infringement into the set-back caused by the garage overhang and he also asked if Council had seen the drawings previously presented and Council affirmed that they had; Liz confirmed that she has no objection to the variance; Allan reviewed the “area” variance 7 points for Council;

3. **Gary confirmed that Bud made the motion to approve the Variance Application, and that it was seconded by Barb. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Sarah – aye, Keith – aye, Ken – aye.**
4. Allan confirmed that the Variance has been granted and Jim will issue the approval letter to the property owner who will then need to file for a permit before proceeding

Community Relations

Ken Reporting:

1. confirmed that the Newsletter will soon go for publishing as he has received the last article and it will go to the printer next week
2. confirmed all events will be listed as “to be determined”, including any and all parades, while we wait for further updates from our State government
3. Mayor Dodaro asked Mark Krosse if he has anything to report on Save the Lake and Mark reported nothing new for Save the Lake and the Muskingham Watershed Conservancy District

Buildings & Utilities

Barbara reporting:

1. confirmed replacing the flag at the Community Center
2. reported that some of the six street lights that she reported as being out have been replaced and Ohio Edison has informed her that others will have to wait as they are only making repairs on urgent matters; Mark reported that the quote for the LED’s for the test section within the Village was open-ended so he spoke to the engineer at Ohio Edison who was going to do a drive through to see what else might need to be added to the quote for a more “firm” pricing structure
3. confirmed reporting to Ohio Edison that the beach flood light remains on continuously
4. reported no call-backs yet from Johnson Controls after our making the partial payment for the replacement camera, perhaps they have accepted this as the final payment
5. requested the billings for electrical usage at the Community Center as she has not gotten any for the last two months; Gary confirmed that he will get these out to her right away; Jim thought that the extra costs could be due to the condenser running continuously since there appears to be no “off” switch and he suggested contacting Lake Refrigeration to check it out

Parks

Sarah reporting:

1. thanked the Ski Team for the beach clean-up recently completed by that organization
2. confirmed that new keys are being made by Albright to rekey all locks used by Parks
3. confirmed that renewal letters have been mailed for beach and lake access
4. reported that she has 8 applications for Beach attendant and that she and Kris will be setting up virtual interviews; Allan confirmed that we are still waiting to hear from the State as to when the beach can reopen and we should know by the end of this month
5. asked Alan about his research on the chemicals and he confirmed that he is looking into this further but has no reason to question moving forward; Sarah reported that when the chemical

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is used in higher concentrations that is when safety issues can arise and our concentration levels are below that threshold

6. **Gary confirmed that Sarah made the motion to approve the Mosquito Control Program with Valley View Spray Service, LLC, and that it was seconded by Barb. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Sarah – aye, Keith – aye, Ken – aye.**
7. confirmed that she will be the point of contact with Valley View and it is OK to provide them her phone number
8. Mayor Dodaro extended compliments to Kies Knollbrook Lawn Care for the good job they are doing for mowing Village owned properties

Streets

Keith reporting:

1. confirmed that Phase 7 will probably not start until the Spring of 2021 due to COVID-19 funding impacts; Alan asked if the Village matching funds have been encumbered for Phase 7 and Gary responded “yes they have”
2. confirmed that pot-hole repairs will continue

Legal

Allan reporting:

1. confirmed that he has one (1) domestic violence case with a June 12th Court date

Finance

Gary reporting:

1. confirmed that this past Saturday he distributed the April Bank Reconciliation Report to Council reflecting that all accounts are “in balance” – he asked if there are any questions or comments – none were offered; he requested **a motion approving the April Bank Reconciliation Report as distributed and authorizing Council to sign the report – he confirmed that Keith made a motion to so move, and that it was seconded by Ken. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Sarah – aye, Keith – aye, Ken – aye.**
2. confirmed that this past Saturday he distributed the April Appropriations Report to Council through April 30, 2020; he asked if there were any questions – none were offered – he asked for **a motion approving Council to sign-off on the Appropriations Report through April 30th signifying Council’s review and agreement with the expenditures, he confirmed that Keith made a motion to so move, and that it was seconded by Barb. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Sarah – aye, Keith – aye, Ken – aye.**
3. reported that he sent Council the Revenues/Spending Outlook email on May 5th that also contained a Forecast and Strategic Planning document; confirmed that based on that document he has reduced available monies in the General Fund Appropriations by \$7,685 in the Electricity account and another \$5,800 in the Street Fund in the Repairs and Maintenance account based on his overall estimated revenue reductions attributable to COVID-19 based on discussions with the Auditor’s Office and the numerous releases from various State offices on this subject; he reported that these amounts can fluctuate up or down depending upon the actual impacts to revenues over the course of this year as monitored and reported by him to Council each month – he asked if there were any questions or comments – none were offered
4. confirmed that it is time to begin preparing the 2021 Budget and that he will be sending the initial pass to Council over the next several weeks based on the most recent revenue budget provided by the Auditor’s Office and Appropriations based on 2020 numbers thus far and

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modified accordingly as updates to revenues and other impacts are received and realized; reported the need to approve the 2021 Budget at the July 13th Council Meeting for submission to the Medina County Auditor – he asked if there were any questions or comments – none were offered

Old Business

1. Allan reported speaking with Jeff Holland, Attorney for the Park District, about the tree removal from the helicopter landing zone; Jeff confirmed that the trees were to be removed but are still there due to ongoing negotiations with homeowners on easements thus delaying the tree removal, until these negotiations are resolved and at that time they will be removed

Public Participation

1. Dyanne expressed her concern regarding tree removal on her property without prior notification and the removal of 19 trees and felt that they went too far; Allan commented that if any trees were removed from her property, the Village will need to make it right; Dyanne asked if a survey could be done and Allan said that would be expensive and the Village would not plan on paying for this, so Dyanne offered to contact her bank for the survey results; Allan reported that if they are in the right of way, the Village can remove trees and he is going to talk with Jim about this and confirm the right-of-way; Alan asked for a confirmation of the address that has this issue and it is 41 Willow Wood; Mark suggested that she go to the Auditor's website to look up property boundaries
2. Pam questioned Sarah on weed spraying as this is becoming an issue – Sarah will be talking with the mowing company on this; Pam also asked about the golf cart parade, stated no ice cream social due to crowds and Mayor Dodaro did suggest that she proceed with doing the golf cart parade
3. Barb asked if anyone checked the Brunswick Schools auction on used equipment and Pam confirmed that she purchased and gave Ken a screen for showing movies
4. Sarah asked about the scavenger run and Pam said this year they are doing a Poker Run perhaps in September

There being no further business, Gary confirmed that Alan motioned to adjourn at 8:37 PM, and that it was seconded by Keith. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Sarah – aye, Keith – aye, Ken – aye.

Mayor Joanne Dodaro

Fiscal Officer, Gary Harris