

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – JUNE 8, 2020**

NOTE – THIS MEETING WAS CONDUCTED VIA “ZOOM MEETINGS” DUE TO COVID-19 RESTRICTIONS

Acting Mayor Keith Riedel called the meeting to order at 7:04 P.M.

A roll call was taken with the following officials present: Lowell (Bud) Hardesty, Barbara Hunter, Alan Robbins, Sarah Arend, Keith Riedel, Ken Demeter, Allan Michelson – Solicitor, Gary Harris – Fiscal Officer; visitors Andy Weimer, Lisa and Mark Krosse, Laura Gushue, Pam & Bob Williams, Mark Reuter, Fire Chief Jerry Winkler, Liz Vereb, Leslie Burns, Marty Warchola, Michael Mooney, Linda Bowers, Bill Glasenapp, Mike Costello and Deputy Harhay.

Mayor Dodaro asked if everyone read and agreed with the May 11th minutes delivered to Council this past Saturday and if there were any corrections, questions or comments – none were offered

Gary confirmed that Bud made the motion to accept the May 11th minutes, and that it was seconded by Alan. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Sarah – aye, Keith – aye, Ken – aye.

Mayor Dodaro asked if everyone read the June Bill's for Approval and asked if there were any changes, questions or comments – Gary confirmed no changes

Gary confirmed that Alan made a motion to approve the June Bill's for payment in the amount of \$11,943.55 and that it was seconded by Bud. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Sarah – aye, Keith – aye, Ken – aye.

Council Reports:

Safety

Alan reporting:

1. confirmed that he sent out the May Sheriff's report to Council in advance of tonight's meeting, he then read the report and stated that the hours for May were at 100 hours as requested; he confirmed that beginning in June the targeted hours increase to 120 through September and Deputy Harhay confirmed that they are good to go with these hours; also read the Activity Report and raised a concern about a reported Disturbance due to Fights or Suspicious Persons– Deputy Harhay reported that this should be of no concern to the Village and it did not pose any risk to Village residents; Deputy Harhay asked if the July 4th Parade has been canceled and Mayor Dodaro confirmed that it has been canceled for July 4th and it may take place in later in the Fall although we may have an Antique Car Parade with 2 cars participating, she also confirmed that there will be no Ski Show this year and the cardboard boat race is in the planning phase; Keith mentioned that already cars with and without boat trailers are parking along Lake Road in the median strip – Allan confirmed that the Village has a Parking Ordinance and all of the necessary components to enforce the Ordinance – Deputy Harhay confirmed that if someone calls Dispatch they will send the first available Deputy to begin issuing Parking Tickets; Barb raised a concern about mini bikes and scooters speeding and weaving on streets and that she has contacted Dispatch two or three times; Deputy Harhay confirmed that a citation was issued to an individual and he confirmed that video of these individuals will do no good as the Deputy must catch them in the act of committing these offenses and he also reminded residents to call in if any Vacation Checks are needed
2. announced that he was on the Selection Committee charged with hiring a new Fire Chief, there were eight resumes to consider, there were 6 interviews conducted and the Committee voted to hire Jerry Winkler as the new Fire Chief and how happy he is to have Chief Winkler on board,

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Mayor Dodaro extended her congratulations to Chief Winkler as well; confirmed that he sent the May reports from the Fire Department to Council in advance of tonight's meeting and he read the report for those in attendance; Chief Winkler reported that the siren on the Fire House in Chippewa Lake did activate this past Saturday but he is not 100% certain as to why it did – he reported that it could have been due to the weather conditions not hindering transmission of the test signal or “adjustments” made at Dispatch or a combination of both – Chief Winkler did confirm that the antenna now in use at the Chippewa Lake Fire Station (aka Station 2, ST2) has insufficient elevation and it operates on the old 400 MHz frequency versus the new 700-800 MHz frequency – he is in the process of obtaining quotes for upgrading these older systems and has a rough estimate of \$3,000/siren but has no information on any formal budgets or upgrade commitments

3. Chief Winkler reported that there is a new “Dive Team” team being developed for water emergencies that makes perfect sense to be based at ST2 – Mayor Dodaro continued to express the desire for a fire engine and ambulance being based at ST2 and also pointed out that with the close proximity of homes in many parts of the Village, a delayed response for any fire calls could possibly “take-out” entire neighborhoods and she also asked Chief Winkler to consider the size of the population of Chippewa Lake as he evaluates this matter; Chief Winkler looked at response times to the Village and stated that they are just as fast as when ST2 was so equipped and now with 24 hour coverage with a 2 man crew at ST1 and with some other internal adjustments made the response time out of the doors at ST1 is down to 1-3 minutes – when asked if this crew is able to dispatch a fire engine he stated that it does depend upon who comes in for the call; Mayor Dodaro asked Chief Winkler to begin to provide response time information to Alan on an ongoing basis that strictly reports on the response times to Chippewa Lake only – Chief Winkler stated that he will look into this; Alan commented that Chief Winkler is a very good communicator who is also very thorough and gets his facts together before responding to any inquiries
4. Barb asked about the weather alert apps that was requested last month, Chief Winkler suggested residents consider obtaining the AcuWeather App or any of the other apps available by other weather reporting sites, Alan mentioned the Weather Channel app and Chief Winkler also stated that Medina County Reverse 911 has a regional warning app available for residents
5. Mayor Dodaro stated that she would like to get the siren information as soon as possible so it can be added to Claire's List along with the weather app alert information

Zoning

Bud reporting:

1. read the Zoning Report for May; raised frustrations about the lack of action and progress at 9 Parkway Path with absolutely nothing happening even after meeting one on one with the property owner and he wants Allan to file charges and take them to court; Allan reminded him that this will be the third time and in the first two court cases the property owner pleaded guilty and paid the fines and nothing changed – Council asked Allan to proceed with taking this property owner to court for a third time, Allan said he will proceed accordingly
2. confirmed that he met with the property owners at 41 Willow Wood who were upset with the Village for removing trees in the right-of-way at the intersection with Circle Crest Drive – he asked if property surveys had been delivered to Allan by the property owners and Allan indicated that they had not – Bud suggested meeting the property owners half-way on the issues

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3. **Gary confirmed that Bud made a motion to appropriate up to \$500 to grind the stumps for the trees that the Village removed and to “rake out” and plant grass seed in the affected area adjacent to 41 Willow Wood and that it was seconded by Keith. Roll-call vote; Bud –aye, Barb – no, Alan – aye, Sarah – aye, Keith – aye, Ken – aye.**
4. confirmed that Jim sent the letter to the homeowners at 427 Northvale Drive that their Variance had been approved

Community Relations

Ken Reporting:

1. confirmed that the Spring Newsletter will not be published as two of the local churches dropped out along with a significant drop in other articles for publication; he made the recommendation that those wanting to advertise for upcoming events use the Village social media networks
2. confirmed that the Fishing Derby is scheduled for June 27th and based on how this event works social distancing should not be a challenge; Mayor Dodaro voiced her opinion that this should move forward and take place
3. confirmed that he is planning a movie night at the Point about mid-July and stated his appreciation for the great assistance of the Lafayette Township Fire Department who has all of the equipment and, here again, social distancing should not be an issue; Mayor Dodaro recommended doing more of these movie nights and asked that Chief Winkler talk with Ken about this option and the Chief agreed to do so; Pam suggested doing Friday night movies and proposed a boat parade on July 4th with all boats decorated for the holiday and doing this sometime between 5-7:00 PM and then doing Live Music on July 5th with Greg Chapman’s group and maintaining social distancing during both events – Mayor Dodaro thought this a good idea and asked her to work on it with Ken
4. Mayor Dodaro asked Mark Krosse if he has anything to report on Save the Lake and Mark reported nothing new for Save the Lake; he did report that this Wednesday there is a Park Committee Meeting to discuss why the E.coli readings are higher than normal and lasting longer in the Lake; Alan asked what is happening with the BlueGreen Technologies applications in the Lake to control algae and Mark confirmed that the Park District did purchase \$60,000 worth of BlueGreen materials but they are not adding any of the materials because they report that the testing being done does not yet reflect the need to add the chemicals; Lisa reported that the Park District is doing weekly Elisa Tests that don’t show a need to add the chemicals nor do the satellite imagery shots show the need to add the chemicals – Alan reported his concern that there is no public information about any of this work being done and Mark suggests that anyone having questions about these matters to directly contact Nate Epic at the Park District for updates

Buildings & Utilities

Barbara reporting:

1. confirmed that the Community Center has not been used due to COVID-19 so she will have the bathrooms cleaned as the Deputies use these facilities while in the Village
2. Mark reported that no update from Ohio Edison has yet been provided based on a drive through that they were to make to finalize any additional cost adders for the 14 LED Test Light Program; he recommended that the Village proceed to move forward with the Pilot Program on Beachside Blvd. and when questioned if the lights would be as bright as those in Seville he answered no they would not as the Village will have a more moderate solution; Mayor Dodaro asked that Barb, Mark and Alan receive and process the Application to release funds from

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NOPEC against the Grants that the Village has been awarded for this project – Gary confirmed that he would do so

3. **Gary confirmed that Bud made the motion to proceed with the 14 LED's Test Program on Beachside Blvd. with the cap set at \$3,000, and that it was seconded by Barb. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Sarah – aye, Keith – aye, Ken – aye.**
4. confirmed that Gary provided the past electrical bills for the Community Center and they are still showing higher than normal usage – she is going to check the thermostat wiring and if everything still checks out good she will go to the next step to bring in a technician to analyze the increased electrical usage

Parks

Sarah reporting:

1. thanked the Ski Team for the beach clean-up and installing the ropes in the water off the beach to mark the “safe” area
2. thanked Amber and her husband Jim for the work they are doing in issuing lake permits and beach passes and that thus far \$4,575 has been collected; reported hiring three (3) new Beach Attendants and that the beach opened May 26th
3. confirmed that ramp keys are on order
4. confirmed that the playground can open June 10th and asked Bud to reinstall the swings
5. confirmed that the mosquito spraying has started and Mayor Dodaro asked that they spray twice a week due to the rains we have been experiencing, Sarah confirmed that she will contact them
6. Bud reported finding an old ramp key on the post at the boat ramp, key number 513 issued in 2017

Streets

Keith reporting:

1. confirmed that major work on roads with the Grants will probably be delayed until next year
2. confirmed that pot hole repair work and sealing of cracks in the roadway will continue

Legal

Allan reporting:

1. confirmed that he has one (1) domestic violence case with a June 12th Court date

Finance

Gary reporting:

1. confirmed that this past Saturday he distributed the May Bank Reconciliation Report to Council reflecting that all accounts are “in balance” – he asked if there are any questions or comments – none were offered; he requested **a motion approving the May Bank Reconciliation Report as distributed and authorizing Council to sign the report – he confirmed that Alan made a motion to so move, and that it was seconded by Keith. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Sarah – aye, Keith – aye, Ken – aye.**
2. confirmed that this past Saturday he distributed the May Appropriations Report to Council through May 31, 2020; he asked if there were any questions – none were offered – he asked for **a motion approving Council to sign-off on the Appropriations Report through May 31st signifying Council's review and agreement with the expenditures, he confirmed that Alan**

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made a motion to so move, and that it was seconded by Bud. Roll-call vote; Bud –aye, Barb – aye, Alan – aye, Sarah – aye, Keith – aye, Ken – aye.

3. reported that on June 3rd he sent Council the May Revenues/Spending Comparison Data Sheets and how everything is still looking good with no impacts yet from COVID-19 – he asked if there were any questions or comments – none were offered
4. confirmed that on May 29th he sent the proposed 2021 Budgets to Mayor Dodaro and Council along with two other documents named “Key Points” and “Budget Notes” and he offered his assistance if anyone wants to sit down to review any department’s budget or answer any questions; reported that the 2021 budget will need approval at the July 13th Council Meeting – he asked if there were any questions or comments – Keith asked about meeting on the Street Budgets once Grants get moving again and Gary reported that he received an email from OPWC that the State Legislature has submitted its Capital Budget to the Governor that does include all approved OPWC Projects, if approved with no reductions, this should provide full funding for Phases 7 and 8 and he committed to keep Keith updated; Alan asked if there was any official statements further detailing any potential revenue impacts due to COVID-19 – Gary responded that as of today, there has been no further updates received from State on this subject
5. confirmed that earlier in the day he did forward to Council (Auditor of State Bulletin 2007-014) an Audit requirement on Record Retention Training that came up during our current audit; per this bulletin, all of Council and the Mayor are required to have this training each term of office but they do have the option to assign a designee, an employee, to receive this training for all of Council and the Mayor; he offered to be the designee as he always takes the Records Training class as part of his annual required training as the Fiscal Officer for the Village; Council agreed to let him be the designee and he confirmed that at the next January Organization Meeting this will need to be voted on and included in the Minutes for presentation to the Auditor at our next audit

Old Business

Nothing offered.

Public Participation

1. Bill raised a concern about a dead tree at the edge of the water behind the Parking Lot – Bud responded that he has four trees, this being one of them, that is yet to be taken down as we wait for the tree removal company to return as equipment becomes available and as we prioritize additional trees to be removed

There being no further business, Gary confirmed that Alan motioned to adjourn at 8:32 PM, and that it was seconded by Keith. Roll-call vote; Bud –aye, Barb –aye, Alan – aye, Sarah – aye, Keith – aye, Ken – aye.

Mayor Joanne Dodaro

Fiscal Officer, Gary Harris