

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – FEBRUARY 10, 2020**

Mayor Dodaro called the meeting to order at 7:08 P.M.

A roll call was taken with the following officials present: Lowell (Bud) Hardesty, Barbara Hunter, Alan Robbins, Sarah Arend, Keith Riedel, Ken Demeter, Allan Michelson – Solicitor, Jim Brandenburg – Zoning Inspector, Gary Harris – Fiscal Officer; visitors Andy Weimer, Leslie Burns, Mark Reuter, Greg Stanislawski, Kelly and Doug Schmetzer, Mark Krosse, Pamela & Dennis Mohn, Riley Davis, Steve Nowagarski, Don Bargi, Deputy Harhay and Chief Hall from the Lafayette Fire Department.

Mayor Dodaro announced that The Polar Bear Jump took place on January 25th, it was a great event with great attendance, sponsored by The Lions Club with total collections of \$36,000+, the highest ever collected, which will be split between the Lions Club and other local organizations and agencies who support and provide services to the Village as well as distributing remaining funds to local residents in need of community help and support

The Mayor asked if everyone read and agreed with the January 13th minutes delivered to Council this past Saturday and if there were any corrections, questions or comments – Barb stated that under Zoning, item 3 the address needs to be corrected to 89 Longacre; Gary stated that he would correct this address in the Minutes.

Alan made a motion to accept the corrected January 13th minutes, seconded by Barb. 6 ayes, 0 nays.

The Mayor asked if everyone read the February Bill's for Approval and asked if there were any changes, questions or comments – no response was offered

Bud made a motion to approve the February Bill's for payment in the amount of \$10,812.20, seconded by Ken. 6 ayes, 0 nays

Council Reports:

Safety

Alan reporting:

1. Chief Hall read the Fire Department report for January and reported that the Pancake Breakfast in its third week broke a record by having served 563 attendees; Council asked about the report and what Good Intentions meant – he stated that this reflects calls received asking for assistance with inspections, smoke detectors, etc.; he was also asked about the False Alarm reports and stated that most of these are due to newly installed smoke detectors being located too close to the kitchen; Mayor Dodaro asked about response time from the new fire station to emergency calls specifically in the Village and not as an overall average for all responses as it is now reported – Chief Hall stated that he will work on this and that he will need to do it manually; Alan gave a special thanks to the Fire Department for their assistance in the set-up and tear-down for the Polar Bear event and he also reported that it took him 4 minutes to travel from his house to the new fire station
2. Alan read the Police Report and stated that the extra hours worked were due to the Polar Bear Jump and thanked the Sheriff's office for their support and presence; he asked about the reported Guns Discharged and Deputy Harhay stated that one of the two reports were fireworks and the other report was a gun sound near the lake – Deputy Harhay stated that a Deputy

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arrived on site, listened and no gun discharge was heard so they were not certain as to what actually was heard by the resident

3. Barb reported that there is a Caucasian male in his late 50's going through parked cars and that Medina Police were contacted by residents in Lafayette Township; she cautioned our residents to keep their car doors locked to avoid any potential theft of items left in their cars
4. Barb reported that she plans to install the AED near the northeast entry door in the Community Center; she also offered her services to train the groups who use the Community Center and offered to organize training by the AED distributor for any Council member who wants to be trained; she will advise Gary with the specifics so he can contact the distributor for training

Zoning

Bud reporting:

1. Jim read the Zoning Report to Council; Allan opened the Variance Hearing for 29 Circle Crest on the matter pertaining to a non-permanent deck installed this past summer that is sitting on landscaping blocks approximately 6" off the ground and it is 6' into the 20' setback per the plans and the estimated right-of-way location; Mark Reutter took exception as to how the setback was determined, he challenged the method used to determine the right-of-way and stating that a permit would be required; Allan stated that since the deck is not permanent, a permit is not required; Bud offered to Mark that he and Jim will go to the site, to look for the pins, they will measure it and go from there; this matter will be continued at the March Council Meeting
2. Jim reopened the discussion on the Application for a Conditional Use Parking Permit for 89 Longacre Lane; the owner stated that the RV is now parked on a gravel pad but he wants to make this a paved or semipermeable pad in the Spring; neighbor Don Bargi raised concerns about where this RV will be parked due to the height and asked why it could not be parked in the driveway and a discussion took place on these concerns; Allan asked the owner to respond to each of the six points listed on the Application that the owner was required to meet – the owner responded "yes" to each of the six points and Allan stated that the owner meets the requirements and therefore there is no reason to not grant the approval of the Application
3. **Keith made a motion to approve the Application for a Conditional Use Parking Permit, seconded by Bud. Mayor Dodaro asked for a roll-call vote – Bud- Aye, Barb – Aye, Alan – Aye, Sarah – Aye, Keith – Aye, Ken – Aye**
4. Allan reported that he has two Ordinances for Zoning that are ready for the 2nd Reading and that the 3rd and final reading will be done at the March Council Meeting; **Allan did the second reading of Ordinance 844-20** "An Ordinance amending section 301.1 (D)(5) and section 302.3.1 of the Residential Property Maintenance Code of the Village of Chippewa Lake, Ohio, Ordinance No. 473-98 and its amendments in order to revise language regarding the storage of maintenance equipment on residential or vacant lots in the Village and the condition of exterior walls of structures on residential lots in the Village"; **Allan did the second reading of Ordinance 845-20** "An Ordinance amending section 304(C) of the Village Zoning Code, Ordinance No. 498-00 and its amendments, in order to revise and restate the rules for visibility at intersections on roadways in the Village"
5. Mark Reuter challenged 301.1.D.5 and the language used as pertains to the storage of equipment and he also challenged 302.3.1 and the use of the word "moisture" in this section; a lengthy discussion took place on both of these topics; Bud agreed to visit Mark's home to see what Mark is storing that Mark feels is being impacted by the language used on stored equipment and Mark also asked what about those times when your employer has to take equipment home for use in the event of being on call and a call coming in that requires the use

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of this equipment; Allan recommended that Bud revisit the language used for the storage of equipment and be prepared to offer this at the March Council Meeting along with revised language related to the “moisture” issue

6. Allan stated that he has a new Ordinance for adding a new district within the Village restricting new homes, plants, trees, etc. – Alan asked that this be tabled until the March meeting to allow more time to review and modify the proposed language
7. Bud stated that he will have a listing available by the March meeting with right-of-way’s identified or the methodology to be used to determine right-of-ways
8. Bud stated that Reese’s Pond can have fill added in two sections of the Pond; Gary reported that he met with Keith last month and Keith confirmed that the fill can be completed for \$2,000 and Gary asked Bud if this project can be capped at \$12,000 total which includes the nearly \$10,000 budgeted costs reported by Bud last month – Bud confirmed “yes”

Community Relations

Ken Reporting:

1. reported that he has been approached by boat dock owners asking that the Village install signs stating “private area” along the common areas on the shoreline due to the Park District assigning the risk to homeowners for any injuries on private docks; this has caused the homeowners to include the docks, at an added expense, onto their property insurance plans; Allan stated that the Village liability ends at the shoreline and that the homeowners are responsible to install “No Trespassing” signs on their individual docks
2. reported that the Easter Egg Hunt has not yet been assigned a date for this activity
3. reported that the Spring Newsletter will be published in April
4. Mayor Dodaro asked Mark Krosse if he has anything to report on Save the Lake; he confirmed that the Soil and Water District has just hired a new coordinator who is now working on the Non-Point Solution Plan; he reported that Commissioner Swedyk is now sitting on the Board of the Muskingham Watershed Conservancy District for the next two years which Mark views as a good thing; reported that he and Bud are working on a plan for McCabe Creek to help reduce sediment into the Lake; Alan asked if the Save the Lake Coalition could begin to advertise dates and locations for any upcoming meetings as well as publishing the Meeting Minutes; Mark is hopeful that the Park District will conduct another meeting on Lake issues as they did last year and he also confirmed that Commissioner Swedyk informed him that she received Director Nate Eppink commitment for funding the Blue-Green Technology for the Lake in 2020

Buildings & Utilities

Barbara reporting:

1. confirmed that a speed limit sign on Brookshore was knocked down; Keith confirmed that the street sign on Northvale has been reinstalled
2. confirmed that she has reported street lights that are out to Ohio Edison and expressed concern about low hanging wires and wires with sections of cut poles hanging loose; Bud reported that he and Keith responded to the broken pole on Willow Wood which was in turn reported to the Frontier field crew – Keith reported that they Frontier is filing for bankruptcy and any response from them could be extended, he also confirmed that cutting a broken pole and leaving the wires connected to the pole where attached is standard practice for Frontier; Keith suggested contacting Ohio Edison or the Sheriff Department for anything to do with electrical lines and calling Spectrum on any cable line issue – Barb stated that she intends to call the PUCO about a

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truck that hit a Frontier communication line that snapped back and hit a limb that then dropped onto a roof causing roof damage

3. she asked Mark Krosse to report on the LED street light status; Mark confirmed that they want to continue to proceed in considering changing all 12-13 street lights on Beachside to LED's with the cobra heads and new support "arms" and that he is contacting Ohio Edison for a quote and wants to use \$3,000 from the NOPEC Grants for this purpose; Gary confirmed that no NOPEC monies have been appropriated and that we must use our first NOPEC Grant monies, awarded to the Village in 2018, by the end of October this year or we will forfeit these monies back to NOPEC – Alan asked if the project could be completed by that time and Mark felt that it could; Mark confirmed that he has come across Tanko Consulting who is assisting municipalities in filing lawsuits against the PUCO to lower costs on transitioning from the old style street lights to the new LED's, the consulting fee is \$35,000 per municipality and is only paid if they deliver the end product of a successful law suite; Gary stated that no monies have been budgeted for this nor does he know the impact of such an expense to the budget

Parks

Sarah reporting:

1. confirmed that the upgrade of the boat ramp gate is going to be delayed another year due to the high Lake levels
2. announced that she will be having a meeting on the 17th of February to review costs for 2020 Park expenses including sand and gravel
3. Allan reported that he has not received any bids in response to the newspaper ad for Village mowing, so he will look up past bidders and contact them to see if they are interested

Streets

Keith reporting:

1. confirmed that he and Bud are working on doing the temporary repairs to pot-holes in the Village and that permanent repairs will need to wait for better weather
2. confirmed that street snow removal and salting are underway and doing OK
3. confirmed that everything is on schedule for Phase 7 and the bid packages have been completed and are available for review if anyone wants to see them; confirmed that the bid opening is scheduled for March 6th at noon
4. confirmed that he has contacted Engineering Associates to begin engineering for Phase 8
5. confirmed that he is already looking at the Phase 9 OPWC Application
6. he asked that any resident who sees a damaged or missing sign to please report this to him

Legal

Allan reporting:

1. confirmed that he has zero cases at this time

Finance

Gary reporting:

1. confirmed that last Saturday he distributed the January Bank Reconciliation Report to Council reflecting that all accounts are "in balance" – he asked if there are there any questions or comments – none were offered; he requested **a motion approving the January Bank Reconciliation Report as distributed and authorizing Council to sign the report – Alan made a motion to so move, seconded by Keith. 6 ayes, 0 nays**

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2. confirmed that last Saturday he distributed the January Appropriations Report to Council through January 31, 2020; he asked if there were any questions – none were offered – he asked for a **motion approving Council to sign-off on the Appropriations Report through January 31st signifying Council’s review and agreement with the expenditures, Bud made a motion to so move, seconded by Keith. 6 ayes, 0 nays**
3. issued the final reminder for any considerations to add any monies for the Permanent Appropriations which are due to him by the end of February; he reported that if no other changes are offered then the additions discussed at the December, 2019 and January 2020 meetings will be added to the Permanent Appropriations as will the \$12,000 finalized at this meeting for Reese’s Pond reconditioning and if no other changes are offered these will be added into the 2020 Permanent Appropriations for voting and sign-off at the March Council Meeting; he offered his services to anyone or group needing assistance in determining their final appropriations
4. confirmed that the PEP Grant check in the amount of \$1,000 arrived after the year end closing and now there is no way to apply this to the purchase of the AED as planned; he confirmed contacting PEP and asking if we are to return the \$1,000 or can we use it for a 2020 PEP approved project – he is waiting for a response from PEP
5. confirmed that per his meeting with Keith in January, it was agreed that the \$6,150 for the right-of-way tree removal costs would be deducted from the Street Contracted Services account in the General Fund and not from Zoning or Buildings/Land Maintenance accounts
6. requested that Allan read Ordinance 846-20 for the 2020 NOPEC Grant; Allan did the first reading of Ordinance 846-20 “an Ordinance authorizing all actions necessary to accept Northeast Ohio Public Energy Council (NOPEC) Energized Community Grant(s)”
7. **Bud made a motion to waive the 2nd and 3rd readings of Ordinance 846-20, seconded by Alan. 6 ayes, 0 nays**
8. **Bud made a motion to adopt Ordinance 846-20, seconded by Alan. 6 ayes, 0 nays**
9. reported that he has asked Allan to investigate why our Village owned property taxes jumped as high as they did for 2019, in some cases as high as a 32x factor resulting in the tripling of costs for these taxes; Allan reported that he is going to try to get all properties exempt from taxes

Old Business

1. Bud reported that he and Mark Krosse attended a Community Development meeting to investigate possible available grants and that there may be a need to perform a wage income survey to determine eligibility; Mayor Dodaro stated that our summer residents cannot be surveyed as part of this

New Business

1. Mayor Dodaro announced that the Village did receive a donation request from the Medina County ASPCA in the amount of \$576 to cover the costs of the three rescued animals from our Village
2. **Bud made a motion to pay \$300 to the Medina County ASPCA, seconded by Barb. 6 ayes, 0 nays**

Public Participation

1. Someone from the audience asked if all Permit requests were to go to Jim and the response was “yes”

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2. Pam asked what streets are being worked on in Phase 7 & 8; Keith reported that Phase 7 will be upper Clovercliff and down half-way on Rustic Rook, Phase 8 will be the balance of Rustic Rook to Parkway
3. Pam asked if Garmin is on the list to repave – Keith responded “not on the immediate list”

There being no further business, Keith motioned to adjourn at 9:23 PM, seconded by Bud. 6 ayes, 0 nays

Mayor Joanne Dodaro

Fiscal Officer, Gary Harris