

**VILLAGE OF CHIPPEWA LAKE  
REGULAR MEETING MINUTES – JANUARY 13, 2020**

Mayor Dodaro called the meeting to order at 7:04 PM.

A roll call was taken with the following officials present: Lowell (Bud) Hardesty, Barbara Hunter, Sarah Arend, Keith Riedel, Ken Demeter, Allan Michelson – Solicitor, Jim Brandenburg – Zoning Inspector, Gary Harris – Fiscal Officer; visitors Andy and Alison Weimer, Mark Reuter, Pamela and Dennis Mohn, Carol Hannah, Gregory Stanislawski, Mark Krosse, and Deputy Harhay.

**2020 COUNCIL ORGANIZATIONAL RESULTS**

- Mayor Dodaro asked Allan to swear in Ken Demeter and Keith Riedel newly voted into office; Allan swore-in Ken and Keith to Village Council whose terms will expire 12/31/2023
- Barb nominated Keith Riedel for President Pro-Tem, seconded by Bud. 5 ayes, 0 nays
- Mayor Dodaro confirmed that all Committee Chairs and Committee Members will remain unchanged for 2020; Committee Chairs for Buildings and Utilities – Barb Hunter, Community Relations – Ken Demeter, Parks – Sarah Arend, Safety – Alan Robbins, Streets – Keith Riedel and Zoning – Bud Hardesty

**STATE OF THE VILLAGE ADDRESS BY MAYOR DODARO**

Mayor Dodaro reviewed the major advances and accomplishments made in 2019 – the award of two (2) OPWC Grant Projects, work on the Pond recovery, resolving Zoning issues, boat ramp access research and tennis court improvements.

Mayor Dodaro thanked Mark Krosse for his efforts on Save the Lake and involving the Israeli company on efforts to better control lake algae and his involvement and efforts with the Muskingham Water Shed Conservancy and working with Barb on LED street lights, she also thanked the Pride Committee for their efforts and the Lions Club for their involvement in the July 4<sup>th</sup> Parade and annual Polar Bear Jump event.

Mayor Dodaro thanked Alan for his work with the Sheriff's Department and the Lafayette Fire Department and for the great job that both of these organizations do for the Village; she thanked Barb for her work on the building repairs and security cameras being installed; she thanked Ken for the outstanding work done on the kid's programs including Breakfast with Santa and also thanked Santa and Santa's Elf; she thanked Sarah and all of her work with the Parks and Beach and beach attendants and Kris Thompson as Beach Supervisor and with no public complaints this year pertaining to the beach and/or attendants, playground equipment, tennis courts and games in the Parks; she thanked Bud for his research efforts and support/volunteer work with Keith, and streamlining Zoning Codes; she thanked Keith for all of his daily work on streets and road projects as well as his volunteering to help others on Council; she also thanked Jim for all of his work and the good job that he did this year.

Mayor Dodaro expressed her desire in 2020 is to get younger people involved in Village projects and organizations and asked Ken, due to his involvement with Village families, to make contact and try to get younger families and individuals involved. Mayor Dodaro wished everyone in the Village a good 2020!

**REGULAR MEETING**

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The Mayor asked if everyone read and agreed with the December 9<sup>th</sup> revised minutes delivered to Council this past Saturday and if there were any questions or comments – none were offered.

**Bud made a motion to accept the corrected December 9<sup>th</sup> minutes, seconded by Barb. 5 ayes, 0 nays.**

The Mayor asked if everyone read the January Bill's for Approval and asked if there were any updates or questions or comments – nothing was offered.

**Keith made a motion to approve the January Bill's for payment in the amount of \$12,916.15, seconded by Bud. 5 ayes, 0 nays**

Council Reports:

Safety

Bud reporting for Alan:

1. distributed the Fire Department report for December
2. read the Police Report and stated that the hours for the year are at 98% of what had been requested by the Village
3. Mayor Dodaro asked if Gary has an update on AED's and he stated that the AED is ordered and due to deliver tomorrow, January 14<sup>th</sup>; he confirmed that the Village was awarded the PEP Grant in the amount of \$1,000 that is anticipated to be applied against the total purchase price of \$1,971.50; Mayor Dodaro asked if another \$1,000 PEP Grant would be available in 2020 and Gary reported that yes, he believes this to be the case

Zoning

Bud reporting:

1. Jim read the Zoning Report to Council; he then asked about a new "floating" deck being considered at 29 Circle Crest Drive – since it is not anticipated to be permanent but only "floating" on the ground (without structural supports into the ground), can they build this unit without a permit realizing that the unit will not meet setback requirements and keeping in mind that it is "not permanent"; Bud indicated that he wants to see a sketch and photos but expressed concerns due to the setback issue; Allan also expressed his concerns on the setback and asked if it could be made compliant – Jim responded with "maybe"
2. another question was raised about storing pallets in a side yard intended to be broken down for firewood and asking if such pallets can be kept if for this purpose; Bud responded that it must be seasoned wood to be considered firewood and Allan stated that any consideration must be compared to the section of the Zoning Code dealing with firewood
3. Jim stated that he has an Application for a Conditional Use parking Permit for a 26' Travel Trailer at 89 Longacre Lane; a discussion took place covering topics of off-site storage options, constructing fences to hide the unit from view, a review of the 6 points on the Application and if all were met – the answer to this question was "yes" all 6 points are met, defining temporary versus permanent storage of the unit, setting a precedent if allowed to proceed, etc.; Allan stated that this request has to follow the normal process for such requests those being to conduct a hearing within 35 days of the Application, sending out notices to the neighbors and setting a date for the hearing – which has now been set for February 10<sup>th</sup>; the new owners of this property were told that the prior owner had a large RV (Class A) and had not been violated and was reported as having a Permit issued allowing them to park the unit in the yard

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4. stated that he and Jim have been working on a tree project in the Village trying to determine responsibility for tree removal at properties around the Village where there are dead, dying or decaying trees; he is working on generating a guideline for Village use in how to determine where the right-of-way is so as to make it easier to determine whose responsibility it is to remove trees when it becomes necessary due to safety considerations; thus far they have identified \$7,200 in trees that appear to belong to homeowners and \$6,150 that appear to be Village responsibility and all trees have been “marked” that need to be removed; Bud also stated that he has found a surveyor willing to do the work once an agreed upon procedure is in place; Gary stated that the Village expense will need to come out of the Land and Buildings Accounts or Parks or Zoning Accounts
5. reported on a project related to Reese Pond and how it is now 1’ deep in water and 6’ deep in “muck” and they would like to restore this to some practical use and make it a legitimate Park by removing the “muck”, trim and remove the “bad stuff”, add picnic tables, etc.; Gary stated that he saw the quote and it is quite substantial with one action item not yet listing a cost estimate; with an open-ended price Gary has no idea, at this time, what the “cap” is on this project and reminded everyone that any and all adders to the 2020 Appropriations must be into him no later than the end of February; one resident suggested “filling in the pond” to get rid of the mosquito problem
6. Allan reported that he has two Ordinances for Zoning; Council recommended that he only do the first reading tonight on both to allow Council and residents time to consider the Ordinances; **Allan did the first reading of Ordinance 844-20** “An Ordinance amending section 301.1 (D)(5) and section 302.3.1 of the Residential Property Maintenance Code of the Village of Chippewa Lake, Ohio, Ordinance No. 473-98 and its amendments in order to revise language regarding the storage of maintenance equipment on residential or vacant lots in the Village and the condition of exterior walls of structures on residential lots in the Village”; **Allan did the first reading of Ordinance 845-20** “An Ordinance amending section 304(C) of the Village Zoning Code, Ordinance No. 498-00 and its amendments, in order to revise and restate the rules for visibility at intersections on roadways in the Village”

Community Relations

Ken Reporting:

1. thanked the Pride Committee for their support at Breakfast with Santa, he thanked McDonalds in Seville for donating the pancake mix and drinks and he also thanked Santa and Santa’s Elf for helping to make this event a success
2. confirmed that the Easter Egg Hunt is the next event with details to follow
3. stated that the Polar Bear Jump may move out to January 25<sup>th</sup>; it is planned to be a noon event and authorization has been received from the Medina County Park District
4. Mayor Dodaro asked Mark about any updates on Save the Lake; Mark reported that they have accomplished the goal of beginning to bring the Lake algae under control and that we need to continue to engage with the Park District so as to continue with the HAB Mitigation Protocols that were initiated in 2019; he reported that the next issue being targeted is Lake sediment and he is now in discussion with potential advisors on this subject; lastly, Mark addressed three (3) objectives for Save the Lake in 2020 those being (1) ensure a sustainable healthy Lake future through science and technology, ensure public communications and explore a preliminary plan for sedimentation mitigation (2) expand water quality mitigation efforts watershed-wide by supporting the new SWCD Watershed Coordinator and the development of the NPS plan for the Upper Chippewa Creek Watershed and to expand political support and engagement (3) help

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shape MCPD develop operating plans for community needs for Lake operations, Westfield Landing, the amusement park and Chippewa West

Buildings & Utilities

Barbara reporting:

1. confirmed that the list of street lights that were reported as being out have now been replaced
2. reported that there is a bent pole on Willow Wood, Keith reported that the pole is actually broken and he has had difficulty contacting agencies on this matter; Mark thought filing a complaint with PUCO might move this forward especially if you tell them it is a safety issue
3. confirmed that the inoperative camera on the Community Center has been replaced and that she will have discussions with the company, Simplex Grinnell, who did the repairs about adjusting their invoice as a result of the inexperienced tech sent to do the work
4. confirmed that the location for the Easter Egg Hunt is not yet finalized between Point Park and the Community Center which could be used as a back-up; Ken stated his preference is Point Park
5. expressed her desire to put a budget together to build a pavilion with tables and burners at Reese's Pond; Gary reminded her of the need for a budget by the end of February if she wants this to be considered in 2020
6. Mark reported that the PUCO in late December approved the Tariff for LED's and that he and Barb on working on a plan for a Pilot Program on Beachside to begin to install LED's with the \$3,000 set aside for this purpose from the NOPEC Grant monies; Gary said he will look into this as he did not recall these monies being appropriated
7. Mayor Dodaro announced that she has received an e-mail from our point of contact at Ohio Edison, reporting that scam phone calls supposedly from Ohio Edison are being placed threatening service terminations; Mayor Dodaro stated that anyone receiving such a threat needs to call Ohio Edison directly or visit the website to report any such incidents

Parks

Sarah reporting:

1. confirmed that she is assembling the list of projects and supplies for the 2020 season as well as looking to do work on the boat ramp gate, parking lot and other projects; Gary reminded her of the need for all new costs by the end of February to determine budget impacts and that he has already included the ramp gate upgrade in the first release of the 2020 Temporary Appropriations based on the cost provided to him last year
2. announced the wage increase of \$0.15 per hour from the current \$8.55 per hour up to the revised Ohio Minimum Wage of \$8.70 per hour for Beach Attendants; she reminded Council that last year a motion was made to automatically increase wages for Beach Attendants every time that there is an adjustment in the Ohio Minimum Wage
3. **Sarah made a motion to also automatically adjust the hourly rates by the same amount of increase made to the Ohio Minimum Wage rate for both the Senior Beach Attendant and the Beach Attendant Supervisor positions for this year and each year going forward, seconded by Barb. 5 ayes, 0 nays**
4. Mayor Dodaro asked what the current hourly rates are for the Senior Beach Attendant and the Beach Attendant Supervisor and Gary reported those respective rates are currently \$9.25 and \$10.25 and will now respectively increase to \$9.40 and \$10.40

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Streets

Keith reporting:

1. confirmed that the contractor who was scheduled to repair pot holes on Briarwood did not show up and he expects them to do those repairs this week
2. confirmed that Gary needs to place the Notice of Bid's for Phase 7 in the newspaper beginning January 29<sup>th</sup> and that the resulting bids are scheduled to be opened on March 6th
3. confirmed that we expect to hear a Notice of Award for Phase 8 of the OPWC Grant Application and that his goal is to run both Phase 7 and Phase 8 projects concurrently
4. thanked voters once again for passing the Road and Bridge Levy that help so much in maintaining Village streets, etc.
5. confirmed that the street sign at North Vale and Chippewa Road has not yet been reinstalled

Legal

Allan reporting:

1. confirmed that he has zero cases pending at this time

Finance

Gary reporting:

1. confirmed that last Friday he distributed the December Bank Reconciliation Report to Council reflecting that all accounts are "in balance" – he asked if there are there any questions or comments – none were offered; he requested **a motion approving the December Bank Reconciliation Report as distributed and authorizing Council to sign the report – Keith made a motion to so move, seconded by Ken. 5 ayes, 0 nays**
2. confirmed that last Friday he distributed the December Appropriations Report to Council through December 31, 2019; he asked if there were any questions – none were offered – he asked for **a motion approving Council to sign-off on the Appropriations Report through December 31<sup>st</sup> signifying Council's review and agreement with the expenditures, Bud made a motion to so move, seconded by Keith. 5 ayes, 0 nays**
3. confirmed that last Friday he delivered the 2019 Financial Summary Report to Council and he asked if he should review that report with those in attendance; Mayor Dodaro thought it not necessary since it will be in the monthly meeting package made available to residents at the Community Center
4. announced that all 2019 year-end financial reports have been submitted to the Ohio Auditor of State Office, all Federal, State and County tax filings and reports have been submitted to the appropriate agencies and for year 2020 all financial components are activated and the year is "live" – he asked if there were any questions or comments – none were offered
5. reported that the Village will be audited in 2020 for the years 2018 and 2019
6. issued a final reminder to Council that any further expenditures for consideration for adding to the Temporary Appropriations submitted to Medina County last month are due to him by the end of February; he confirmed that he is increasing the amount appropriated for Phase 8 from \$32,000 requested last month up to \$35,000 so as to be in agreement with the Phase 8 matching funds committed to in the OPWC Grant Application; he confirmed that all increases requested at December's meeting have been reviewed and he will be adding them to the Permanent Appropriations to be filed in March; he offered to meet with any Department Chairperson individually or as a group if anyone needs assistance in evaluating or determining budgeted requirements for 2020 – Keith requested a meeting to be set-up to review his 2020

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expenditures and Barb asked Gary to consider adding another \$5,000 to the Land and Buildings accounts

7. confirmed that this past Friday he delivered to all Village Officials their individual Employee Information Sheets for their review and updating
8. confirmed that on December 27<sup>th</sup> he sent all Village Officials the Medina County Directory of Public Officials for review and updating and that so far he has received one update back; he stated if no other changes are made the contact information will remain as distributed
9. Allan did the first reading of Resolution 488-20 “a Resolution of the Village of Chippewa Lake, Medina County, Ohio, requesting an advance of taxes collected from the Medina County Auditor for the year 2020 and declaring the same an emergency”
- 10. Bud made a motion to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings of Resolution 488-20, seconded by Barb. 5 ayes, 0 nays**
- 11. Bud made a motion to pass Resolution 488-20 as an emergency, seconded by Barb. 5 ayes, 0 nays**

Old Business

1. Barb stated that she will plan to mount the AED by the northeast door in the Community Center unless there are any objections – none were offered

New Business

1. Bud announced that he plans to attend the Community Development meeting on February 10<sup>th</sup> that was in a notice recently distributed as he plans to investigate Grant offerings as he needs to add some rip-rap around the Village
- 2. Bud made a motion to appropriate \$6,150 to remove the dead and dying trees that are on Village property, seconded by Keith. 5 ayes, 0 nays**

Public Participation

Nothing offered.

**Bud made a motion to go into Executive Session on a contract matter at 9:08 PM, seconded by Barb. Mayor Dodaro asked for a roll-call vote, Bud – aye, Barb – aye, Sarah – aye, Keith – aye, Ken – aye**

**Keith made a motion to return to Regular Session at 9:33 PM, seconded by Sarah. 5 ayes, 0 nays**

**Bud made a motion to authorize the Solicitor to advertise for bids for landscape clean-up and maintenance, seconded by Ken. 5 ayes, 0 nays**

**Keith motioned to adjourn at 9:36 PM, seconded by Ken. 5 ayes, 0 nays**

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Mayor Joanne Dodaro

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Fiscal Officer, Gary Harris