

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – DECEMBER 9, 2019**

Mayor Dodaro called the meeting to order at 7:05 PM.

A roll call was taken with the following officials present: Lowell (Bud) Hardesty, Barbara Hunter, Alan Robbins, Sarah Arend, Keith Riedel, Ken Demeter, Allan Michelson – Solicitor, Jim Brandenburg – Zoning Inspector, Gary Harris – Fiscal Officer; visitors Andy Weimer, Leslie Burns, Laura Gushue, Gary Groetz, Rick Benninger, Bob Williams, Deputy Harhay and Chief Hall from the Lafayette Fire Department.

The Mayor asked if everyone read and agreed with the November 11th minutes delivered to Council this past Saturday and if there were any questions or comments – Bud stated that there was one misspelling for visitor Groetz; Gary stated that he would correct all misspellings in the Minutes.

Alan made a motion to accept the corrected November 11th minutes, seconded by Ken. 6 ayes, 0 nays.

The Mayor asked if everyone read the December Bill's for Approval and asked if there were any questions or comments – Gary reported one late addition from Barb in the amount of \$73.96 for the purchase of flags bringing a revised total to \$8,448.96.

Barb made a motion to approve the revised December Bill's for payment in the amount of \$8,448.96, seconded by Keith. 6 ayes, 0 nays

Council Reports:

Safety

Alan reporting:

1. Chief Hall read the Fire Department report for November and pointed out that the average response time between the hours of 6 AM to 6 PM was 4 minutes and 23 seconds and between the hours of 6 PM to 6 AM the response time was 6 minutes and 23 seconds; Mayor Dodaro asked if this was just the response time for our Village and the Chief stated no, this is for the entire service area; Mayor Dodaro asked that future reports list the specific response times to the Village of Chippewa Lake and the Chief stated that he will look into this; Chief Hall confirmed the Visit from Santa will take place on 12/21/2109 and that items can be delivered at the new Fire House on the Tuesday and Thursday before Christmas between the hours of 7-9 PM or anytime during the day; Alan thanked the Fire Chief for the upcoming Sunday Pancake Breakfasts in the month of February
2. Alan read the Police Report and stated that the hours were under by 16 due to Deputy Harhay providing back-up assistance to Wadsworth Police where a shooting incident took place and all officers present were placed on administrative leave during the investigation, Alan stated that he was happy to see Deputy Harhay back in service and thanked him for his service and acknowledged the risks taken by officers; Alan reminded residents to inform Dispatch if they will be gone for any length of time with dates of departure and return as well as furnishing a contact number as the Sheriff Department does check on homes while the residents are away; Mayor Dodaro asked what does a "consensual encounter" mean as listed in the Deputy Report – Deputy Harhay stated that one example is if they see someone walking along the street who is someone they do not know and they stop and ask them if it is OK for the Deputy to speak with them; Barb asked if the Sheriff Department is going to purchase AED's for the vehicles and Deputy Harhay stated not yet, as they are looking into possible funding sources

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3. Mayor Dodaro asked if Gary has an update on AED's and he stated that he did; Gary confirmed that he received pricing on units identical to those used on the EMS vehicles and the total price, including shipping and with both adult and child pads is \$1,971.50; Gary stated that he felt we could use the PEP Grant Application process and apply for the \$1,000 Grant to pay part of this expense; he felt confident that this would get approved
4. **Alan made a motion to purchase the AED for \$1,971.50 and to apply for the PEP Grant, seconded by Barb. 6 ayes, 0 nays**
5. Allan stated that he has the new Sheriff contract ready for signature and they have agreed to keep the same rates as on the current contract; Allan proceeded with the First Reading of Ordinance 843-19 "an Ordinance approving an agreement for law enforcement services for the Village with the Medina County Sheriff from January 1, 2020 through December 31, 2020 and declaring the same an emergency"
6. **Keith made a motion to waive the 2nd and 3rd readings of Ordinance 843-19, seconded by Ken. 6 ayes, 0 nays**
7. **Keith made a motion to adopt Ordinance 843-19 as an emergency, seconded by Barb. 6 ayes, 0 nays**

Zoning

Bud reporting:

1. Jim read the Zoning Report to Council; he announced the continuance of the Variance Hearing for 64 Bungalow Bay on the matter pertaining to potential encroachment into setback requirements for adding a garage next to a residence and expanding the residence; Allan swore in the contractor, Gary Groetz, representing the property owner and asked if any of the neighbors were present - no neighbors were present; Jim distributed the revised preliminary site plan and confirmed that the garage and residence extension were pulled back 1' making the garage 7' set-back from Bungalow Bay Blvd. and commented that they did add the overhang to the revised site plan; property owner Richard Benninger stated that he wants to move here permanently and this zoning variance is needed so he can make this his permanent residence
2. **Alan made a motion to approve the variance, seconded by Ken. Mayor Dodaro asked for a roll-call vote – Bud- Aye, Barb – Aye, Alan – Aye, Sarah – Aye, Keith – Aye, Ken – Aye**

Community Relations

Ken Reporting:

1. confirmed that Breakfast with Santa will take place on December 21st from 10:30 to 12:30 and McDonalds has donated the pancake batter for this event; he confirmed that an Elf will be there as well and that he is advertising with signs in the Village as well as on the Village Facebook Page and website; he also confirmed that the Fire Department will be delivering gifts later in the day, on December 21st and Mayor Dodaro confirmed that the Lions Club will also be distributing food baskets that same day and confirmed that she is still accepting names for the distribution list and that they anticipate doing about 80 baskets

Buildings & Utilities

Barbara reporting:

1. confirmed that she is putting together a list of street lights that are out and will be contacting Ohio Edison to replace them

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2. confirmed that she purchased two 4'x6' flags and Keith indicated that we need 6'x10' flags for the flagpole at the Community Center and one other area; he volunteered to pick-up the larger flags
3. confirmed that one camera is non-functional and she will contact Simplex Grinnell now that she has obtained the customer information from Gary
4. confirmed that she is still waiting for a quote from the gate contractor for an additional camera
5. confirmed that we will need to pay for a service call for the women's bathroom even though it was determined that the lock is fine and that a misunderstanding had taken place
6. recommend an effort to get younger people involved in the Pride Group; Mayor Dodaro suggested to Ken that he approach parents at our local Village Community Relations events and perhaps start a Junior Chapter of the Pride Group

Parks

Sarah reporting:

1. confirmed that Kris Thompson will be returning as the Beach Supervisor for the 2020 season

Streets

Keith reporting:

1. confirmed that everything is on schedule for Phase 7 and he will be reviewing drawings in January, he then plans on going out for bids in January and hopes to begin construction in early Spring of 2020
2. confirmed that the Application for Phase 8 for an OPWC Grant was submitted and that Chippewa Lake is number 2 on the list and that normally the first five (5) projects are awarded so we are looking real good for an award of Phase 8; confirmed that he is trying to tie this into the work on Phase 7 and do both projects concurrently if possible; Phase 8 is a widening and road resurfacing on the lower parts of Rustic Rook and Clover Cliff; he estimated our matching fund portion to be about \$35,000; Gary cautioned against starting any major work as funding from this Grant will not be available until sometime in July of 2020
3. confirmed that the snow plowing has started and that the drivers have reportedly been trained for this season's plowing
4. Ken reported that the street sign at North Vale and Chippewa Road has been knocked over for the 3rd time

Legal

Allan reporting:

1. confirmed that he has 2 cases at this time; 87 Long Acre has corrected all discrepancies and the case has been dismissed; 587 Lake, 2 counts were dismissed and 2 counts remain open for repairs to the roof and foundation and the owner has until December 27th to correct
2. reported that he is working on two zoning matters, one is a rezoning of the Lake and the other is related to the language changes put forth by Bud at last month's meeting
3. a question was asked about the lots on Briarwood owned by the Village and if it is OK to place items on these lots; Allan reported that a list is available of the decorative items that can be used/placed on the lots and reminded everyone that the property north of these lots are private and cannot be used by the public

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Finance

Gary reporting:

1. confirmed that last Thursday he distributed the November Bank Reconciliation Report to Council reflecting that all accounts are “in balance” – he asked if there are there any questions or comments – none were offered; he requested **a motion approving the November Bank Reconciliation Report as distributed and authorizing Council to sign the report – Alan made a motion to so move, seconded by Keith. 6 ayes, 0 nays**
2. confirmed that last Thursday he distributed the November Appropriations Report to Council through November 30, 2019; he asked if there were any questions – none were offered – he asked for **a motion approving Council to sign-off on the Appropriations Report through November 30th signifying Council’s review and agreement with the expenditures, Alan made a motion to so move, seconded by Barb. 6 ayes, 0 nays**
3. reported that last Thursday he distributed the 2020 Temporary and Permanent Appropriations package detailing the Temporary Appropriations Ordinance, the composition of the General Fund Appropriations and the deadline by the end of February for any changes to be considered for the Permanent Appropriations – he asked if there were any questions or comments – Bud asked to add \$5,000 for Zoning that will allow the Village to make corrections on Zoning issues which, in some cases, will then be charged to the home owner for corrections made on private properties – Keith asked that \$32,000 be made available for the Matching Fund portion of the Phase 8 OPWC Grant – Barb asked for \$2,500 for the Land and Buildings Account codes bringing it up to \$15,000 for 2020; Gary stated that he will incorporate these changes into the Permanent Appropriations thus making no changes to the Temporary Appropriations
4. Allan did the first reading of Ordinance 842-19 “an Ordinance to set Temporary Appropriations for the current expenses of the Village of Chippewa Lake, State of Ohio, during the year ending December 31, 2020 and declared to be an emergency for the public peace, health, safety and welfare”
5. **Alan made a motion to waive the 2nd and 3rd readings of Ordinance 842-19, seconded by Keith. 6 ayes, 0 nays**
6. **Bud made a motion to pass Ordinance 842-19 as an emergency, seconded by Alan. 6 ayes, 0 nays**
7. Alan asked when Gary will be having Fiscal Officer training and Gary confirmed that this required training, for all Fiscal Officers and Clerk/Treasurers, will be taking place in March or April of 2020

Old Business

Nothing offered.

New Business

1. Alan announced that the Village will be receiving a plaque from NOPEC because of our participation as a Village with NOPEC for our electrical and natural gas needs; he announced that per NOPEC the Village has 113 enrollees for electricity and 186 for natural gas and reconfirmed that going into 2020 the Village has access to \$2,038 in Grants and also reported that The Lions Club received a \$500 event sponsorship from NOPEC in 2019; he was asked about progress on LED street lighting and NOPEC support/involvement and he reported no movement as of yet; Gary reminded Council that we will need to use the first NOPEC Grant issued in 2018 valued at \$925 before that Grant expires in 2020 – a suggestion was made that perhaps solar powered lights for the Village flags is a possibility and Alan stated that he would review the authorized uses of NOPEC Grant monies

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2. Leslie reported that actions underway/under discussion on the old Amusement Park property is moving in a positive direction
3. Barb announced that Debbie Horning of the Ski Team donated “Cat’s Meow” buildings to the Village and she will now look for a picture frame to house them for hanging in the Community Center

Public Participation

Nothing offered.

Bud motioned to adjourn at 8:42 PM, seconded by Ken. 6 ayes, 0 nays

Mayor Joanne Dodaro

Fiscal Officer, Gary Harris