

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – SEPTEMBER 9, 2019
FINAL VERSION**

Mayor Dodaro called the meeting to order at 7:04 PM.

A roll call was taken with the following officials present: Lowell (Bud) Hardesty, Barbara Hunter, Alan Robbins, Sarah Arend, Keith Riedel, Ken Demeter, Allan Michelson – Solicitor, Jim Brandenburg – Zoning Inspector, Gary Harris – Fiscal Officer; visitors Bill & Connie Glasenapp, Andy Weimer, Bob & Pam Williams, Dennis and Pamela Mohn, Amber Dalakas, Mark Reuter, Leslie Burns, Laura Gushue, Chief Hall from the Lafayette Fire Department and Sheriff Harhay.

The Mayor thanked Ken for the Water Fest that was well attended and all had a very good time.

The Mayor thanked the Cross Pointe Church for the Labor Day Dance and their efforts to make it so.

The Mayor announced that there was an anonymous donation in the amount of \$1,000 for Parks.

Allan reported that there was a revision to the Snow Plowing Ordinance, issued by Lafayette Township on a technicality pertaining to insurance coverage where they cannot enter into an agreement to indemnify the Village; they can only be “responsible” for their employees in the event of a claim filed by the Village; Alan stated that the Village insurance coverages appear adequate and Allan stated that if the Township were to cause an injury, their insurance would be and is primary; Mayor Dodaro initialed and dated the revision to the Ordinance and Gary was asked to return a signed copy to the Township.

The Mayor asked if everyone read and agreed with the August 12th minutes and if there were any questions or comments – Mayor Dodaro stated that under Zoning, item 2, there has never been a stop sign on Beachside as reported missing in the August Minutes, Bud reported under Zoning, item 3 should be changed to 258 Rustic Rook, Bud reported under Community Relations, item 6, the correct spelling is Cyano bacteria, Keith reported under Public Participation, item 2, the excess water was at the intersection of Garmin and Chippewa Road – Gary stated that he will make these corrections

Bud made a motion to accept the revised August 12th minutes, seconded by Alan. 6 ayes, 0 nays.

The Mayor asked if everyone read and agreed with the August 30th Special Meeting Minutes and if there were any questions or comments – none were offered

Alan made a motion to accept the August 30th Special Meeting Minutes as released, seconded by Ken. 6 ayes, 0 nays

The Mayor asked if everyone read the revised September Bill’s for Approval distributed tonight and asked if there were any questions or comments – none were offered

Bud made a motion to approve the revised September Bill’s for payment in the amount of \$23,401.04, seconded by Keith. 6 ayes, 0 nays

Council Reports:

Safety

Alan reporting:

1. Alan read the Medina County Sheriff’s Office Incident Report to Council and Deputy Harhay reported that they just changed over to a new software system; Alan confirmed that he has

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consolidated the incident reports into a 1-page report and also confirmed that the Sheriff began to reduce hours of patrol in September as planned; Mayor Dodaro confirmed that Trick or Treat will be held once again on October 31st from 6 to 7:30 PM

2. Chief Hall read his report to Council and reported that a test of the severe weather siren took place and many residents were concerned for this unannounced test
3. Mayor Dodaro reported that she was advised by one of our residents that when they contacted the Sheriff emergency number, the dispatcher sent the call to the Medina Police Department who did not respond; Deputy Harhay reported that they have a new dispatcher in training which was probably what caused this error to happen
4. Barb reported that the security cameras picked-up a 7 or 8-year-old riding a mini cycle and the desire to add another camera or two to improve such surveillance; Mark felt we already have enough security cameras in the Village
5. Dennis asked what is the legal age limit for driving a golf cart; Deputy Harhay reported it to be 16 and in possession of a driver's license and if stopped and the driver is underage or without a license they receive a warning, the second such instance the parent and child will be cited
6. Leslie reported kids in the circle are causing some damage and theft of items; Deputy Harhay stated they should contact Dispatch so they can respond and to provide him any video that has been taken of the incident involved now or at any time in the future

Zoning

Bud reporting:

1. Jim read the Zoning Report to Council; reported that 256 Rustic Rook has applied for an extension of 1 year on an existing permit; reported that he had reported concerns about dirt being dumped at 526 Lee Lore from 204 Park Lake and stated that this is not an issue since the vacant lot on Lee Lore is not in the flood plain and that the properties are owned by the same individual; reported that 258 Rustic Rook property is looking better after speaking with the owner, he stated that there is a rumor that this property is going up for sale and that the current owner will have new siding installed along with electrical and plumbing work
2. Keith reported that three new No Parking Signs have been installed
3. Alan reported that the Park District has not yet removed the trees that they planted in the flood zone on lakefront property
4. Confirmed that the dirt on Briarwood has been spread in response to a concern raised at last month's meeting
5. Allan to issue a letter to owner stating actions that can follow if no corrections are made at 587 Lake (carryover from last month's report)

Community Relations

Ken Reporting:

1. reported that the Water Fest was a great success with 40-50 children attending; he thanked the Fire Department for providing the water for the slip-and-slide
2. the Halloween Movie Night details are being worked on with details to follow
3. Mayor Dodaro thanked the Pride Committee for the Scavenger Hunt
4. Local subdivision's attorney's to meet to move towards petitioning the Conservancy Court to rule on the need for the Muskingham Water Shed Commission to get more involved in our lake issues (carryover from last month's report)

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Buildings & Utilities

Barbara reporting:

1. confirmed that the replacement of the fencing near the teeter-totter has been taken care of and now we are missing some ties in the back of the play area
2. reported no response yet to her requests for securing replacements for the worn flags; reported the need to lower the flags in honor of those lost on 911
3. confirmed that she is waiting for Mark and the scheduling of a meeting with Seville authorities to discuss LED lights for the Village
4. reported that she will work with Keith to correct the reported missing and/or improper swing S-hooks
5. stated that she would like to add two additional cameras around the Community Center and asked if we could use the \$1,000 PEP Grant that is now being offered and Gary responded that yes, it is an acceptable project for this Grant; she will provide details to Gary along with the bid so an application can be processed
6. **Barb made a motion to encumber \$2,000 towards the purchase of two additional cameras for the Community Center, seconded by Keith. 6 ayes, 0 nays**
7. Mark responded to not make the Community Center like a fort with all the surveillance; Alan responded that it is the responsibility of Council to protect the property; Barb commented that the cameras were effective in identifying some children causing vandalism and the Sheriff did proceed to talk with the parents and that the cameras do work in assisting us in these matters
8. Mayor Dodaro asked Gary to contact the insurance carrier about an upcoming inspection in October to see what this is all about since it appears to be people we have not previously dealt with

Parks

Sarah reporting:

1. thanked the Pride Committee for the wonderful Scavenger Hunt that resulted in many people playing bocce ball, shuffle board and corn-holes
2. thanked Keith for his work on the Tennis Courts, Ken for his work on the fountain, Bud for his work with the Pond and Amber for her work on beach passes and boat stickers
3. confirmed that the beach is now closed for the season
4. confirmed targeting a Spring installation of the new electronic gate for accessing the boat ramp
5. confirmed that she will be meeting with Skyr Pest Solutions to address the sand wasp issue
6. confirmed that mosquito spraying has ceased for the year
7. Mayor Dodaro thanked Sarah for her for the good job she did with the beach this year and asked if Kris Thompson will return next year as the Beach Supervisor – Sarah reported that she is not certain about this at this time

Streets

Keith reporting:

1. confirmed that he investigated the reported water leak outside 256 Rustic Rook three times since last month and there is no leak caused by a broken water line; he feels that it might be caused by downspouts – Dennis feels that this is still an open issue
2. confirmed that the culvert under Garmin Road is clear; confirmed that per his interfacing with Medina County Road Superintendent and Lafayette Township that they will trench out the swales to help improve the flows as well as resetting a drainage pipe that was reinstalled 4' too high in elevation which is the cause of the excess water at Garmin and Chippewa

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3. Bud confirmed that the request at last month's meeting for a three way stop sign at Rustic Rook and Park Lake will not happen, rather, the Sheriff will continue to monitor this intersection
4. reported that the brush clipping debris along Garmin reported at last month's meeting is due to how the Highway Department cuts using a rotary mower and that it may not look as nice as others might prefer it but it is the more economical method in maintaining the right-of-way
5. confirmed that Phase 7 is locked in for roadwork on Clover cliff and Rustic Rook at \$379,300 with a Village Matching Fund amount of \$41,327 and should be early next Spring
6. confirmed that Phase 8 was filed this past Friday at a value of \$317,000 with \$34,870 in Village Matching Funds but he does not expect to be awarded this Grant since we were awarded Phase 7 earlier this year; Mayor Dodaro thanked Keith and Gary for getting this filed on Friday within 40 minutes of the deadline
7. reported that the gas tax receipts of \$19,777 are used to help fund road work in the Village
8. confirmed that the snow plowing contract for this year has been processed
9. reported installing an aeration pump at the Pond and will investigate the use of chemicals to help clean it up; next summer he plans to drain and clean it out again using a backhoe and that this process costs the Village \$3000-\$6000 every 3 years versus the use of heavy equipment at a cost of between \$26,000 to \$40,000
10. confirmed that the street repairs on Reed Street have been completed by Lafayette Township and that the Village will split the cost with them, approximately \$4,000 for our share

Legal

Allan reporting:

1. confirmed that he has 3 cases at this time; 87 Long Acre trial date postponed to September 30th with only 2 out of an initial 12 items not yet corrected; the pending case related to 44 false alarms called into 911 and that the defendant is continuing to undergo a competency evaluation; lastly the sealing of an old record for an individual who has not had and recent encounters with law officials
2. reminded Council that the Sheriff's contract expires on 12/31/2019 and that he will be contacting them for contract language and cost updates
3. confirmed that the Zoning Map updating is underway as authorized to proceed at last month's meeting
4. confirmed that he has provided Gary with the Parking Violations Procedure so he can continue with sending Notices to those ticketed and with the process involved; Gary reported that he asked the Sheriff's Department for the name and addresses of those ticketed and was told they cannot furnish that information; Bud stated that he will sit down with the Chief of Deputies to resolve this matter and Alan stated that he will alert Chief Kevin Ross

Finance

Gary reporting:

1. confirmed that on Saturday he distributed the August Bank Reconciliation Report to Council reflecting that all accounts are "in balance" – he asked if there are there any questions or comments – none were offered; he requested **a motion approving the August Bank Reconciliation Report as distributed and authorizing Council to sign the report – Alan made a motion to so move, seconded by Bud. 6 ayes, 0 nays**
2. confirmed that on Saturday he distributed the August Appropriations Report to Council through August 31, 2019; he asked if there were any questions – none were offered – he asked for **a motion approving Council to sign-off on the Appropriations Report through August 31st**

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signifying Council’s review and agreement with the expenditures, Alan made a motion to so move, seconded by Barb. 6 ayes, 0 nays

3. confirmed that he distributed the annual Village insurance documents to Council on August 19th and he received one response, from Barb, asking about insuring the sound and security systems; he reported that he added these to our insurance coverage at a cost adder of \$36 per year for these systems valued at \$8,010; he asked if Council wants to take a new inventory to assure ourselves that we have adequate “content” coverage for the Community Center and any storage sheds; Mayor Dodaro asked Ken to get involved and he suggested a photographic inventory; Gary is to contact Ken after he speaks with the insurance inspector referenced above under “Buildings & Utilities”
4. Gary to report on a monthly basis an Action Item list composed of those items discussed at Council Meetings that need some sort of action taken (carryover from last month’s meeting)

Old Business

1. Alan reported not much traction gained in his discussion with NOPEC on LED street lighting support, he hopes to have more information at the October meeting
2. Mark reported that the property across the street has improved since he brought this up at last month’s meeting
3. Mayor Dodaro asked Bill if he has come up with anything for honoring members of the community who deserve recognition for their contributions to the community – Bill reported not as of yet

New Business

Nothing offered.

Public Participation

Nothing offered.

Bud motioned to adjourn at 8:41 PM, seconded by Keith. 6 ayes, 0 nays

Mayor Joanne Dodaro

Fiscal Officer, Gary Harris