

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – JUNE 10, 2019**

Mayor Dodaro called the meeting to order at 7:03 PM.

A roll call was taken with the following officials present: Lowell (Bud) Hardesty, Barb Hunter, Alan Robbins, Sarah Arend, Keith Riedel, Ken Demeter, Allan Michelson – Solicitor, Jim Brandenburg – Zoning Inspector, Gary Harris – Fiscal Officer; residents Andy Weimer, Bill & Connie Glasenapp, Mark Reuter, Mark Krosse, Amber Dalakas, Lee Brocius, Carroll Hannah and Bob Williams; visitors Tim Sikula, Assistant Fire Chief Holtzman, Captain Kevin Ross and Deputy Harhay from the Sheriff's Office.

The Mayor asked if everyone read and agreed with the revised May minutes and if there were any questions or comments – none were offered

Bud made a motion to approve the May minutes as corrected, seconded by Barb. 6 ayes, 0 nays.

The Mayor asked if there were any changes to the June Bill's for Approval and Gary stated that there was one in the amount of \$2,680 from Pro-Touch Lawn Care; the Mayor asked for Approval of the June Bill's with the revised amount of \$27,733.92.

Alan made a motion to approve the revised June Bill's for Payment totaling \$27,733.92 seconded by Keith. 6 ayes, 0 nays

Council Reports:

Safety

Alan reporting:

1. welcomed Captain Kevin Ross with the Sheriff Department who is the new contact for the Village on any administrative matters and Sheriff Harhay for being here tonight
2. read the Sheriff's monthly reports; Mayor Dodaro asked if the Sheriff's Department is preparing for the July 4th Parade and Deputy Harhay confirmed such and that he is the contact for this activity; the Deputy was asked about issuing parking violations to those without a Park Pass/Permit; he confirmed that with the new homes being built and having Chippewa Lake mailing addresses that residents outside the Village limits feel they have the right to access the Parking and beach areas and that the issuing of citations is left up to the officer's discretion; Mayor Dodaro stated that some of this is the misrepresentation by the realtors selling these properties
3. Deputy Harhay confirmed that bicycles have been purchased and a bicycle patrol through the Village will soon begin both on the day and night shifts for a more personal community relationship
4. Assistant Fire Chief Holtzman read the Fire Department Reports; he was asked what a resident should do when large bonfires are burning and/or are close to homes and/or are having gasoline poured onto them; he suggested calling the Fire Department who may need to extinguish the fire if it exceeds zoning and/or State burning laws, as well as educating the property owner involved; Allan confirmed that our code is in line with the State wide burning law and violators are subject to legal actions
5. Alan spoke about the helicopter landing zone in the Village for emergency medical evacuations and how the Park District had recently planted 15 trees around this area which will be a problem as the trees grow; confirmed that he has and is speaking with the Park District about this issue; Assistant Chief Holtzman confirmed that other landing spots are available if needed

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Zoning

Bud and Jim reporting:

1. read the Zoning Report and addressed issues at some specific addresses in the report: 566 Chippewa Road with an issue dealing with the extended period of time that a tarp has been on a roof needing replacement and that they have until the end of June to comply – Bud and Jim are to review this matter; with remodeling being considered for this property the owner will need to forward a letter of intent to Allan with this being a 1 year period of violation on the roof situation; 273 Rustic Rook Alan will prepare charges since nothing has been done since the citation to the owner was issued
2. a question arose about dropping a port-a-jon at a work site and Allan stated that these units require a permit and the appropriate fee before delivering to the job site and that it must be out of the right-of-way
3. made a proposal to Council to purchase an agricultural gator with water tank to use for watering plants and garden designs throughout the Village; maintenance and repair of the unit will be a shared cost between the Village and Chippewa Pride during its useful life; vehicle operators will be Chippewa Pride self-insured volunteers or Village designated persons; Chippewa Pride will donate \$5,000 and is asking the Village to donate \$1,500 towards the purchase of the unit; the Fiscal Officer stated that he could draw these funds from Parks or Zoning, Bud elected to use Zoning Funds for this purchase
4. **Bud made a motion to approve purchasing the ag gator and having the Village contribute \$1,500 towards the purchase of the unit to be stored in the Barn, seconded by Keith. 6 ayes, 0 nays**
5. Bud confirmed that he is taking on the responsibility to participate in the new Medina County New Construction Program that enables Chippewa Lake to qualify for future grants
6. confirmed that the Village has a signed contract with Most Paving for the tennis court repairs at an approved cost of \$4,640.00
7. stated that the property at 196 Beachside is the cause of complaints being received as the owner is renting this property as a B&B; Zoning to send a letter to the owner regarding the codes that must be complied with as the current situation does not comply with the current Zoning Codes; Council feels that this is going on elsewhere in the Village and Bud recommended crafting regulations to manage and control such situations and he will present his recommendations to Council; Allan was also asked to look at other communities and how they regulate such matters and report back to Council on his findings as well
8. a resident asked about Village Zoning Permits, County Building Permits and building to code; Bud reported that he has spoken with Medina County to not issue any building permits until Chippewa Lake issues their permit; Allan confirmed that the communication between the County and the Village on these matters has been lacking and the way it is supposed to work is that the property owner takes the Village Permit to Medina County who then confirms that Chippewa Lake has issued their permit and then proceeds to issue the Medina County Building Permit who then performs the necessary inspections to verify that the building meets all building codes for Medina County and if an owner arrives without a Village Permit the County is to let the Village know about it; Bud asked that all Village residents be observant and report to him or any member of Council about any construction or improvements so the Village can confirm if a permit has been issued by the Village
9. Alan asked if Medina County is responsible to abide by the normal procedures on the planting of trees in easement areas; Allan confirmed that this is the case and that Jim is the Flood Plain and Floodway Administrator for the Village which includes hydro studies/data as well when it comes

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to issues or construction in a flood zone; Council asked Allan to send a letter to Medina County since they are in violation of this requirement after he speaks with the Medina County Park District

Buildings & Utilities

Barbara reporting:

1. confirmed that Aaron Woods will be replacing the posts and rails that are around the playground next to the Community Center and that she and her sister will paint these at some point in the future
2. confirmed giving a receipt to Gary for cleaning supplies
3. confirmed that she has a quote of \$268 from Ideal Pest Control and Window Cleaning to power wash the Community Center and that they will be providing the necessary insurance documentation in the next few days
4. **Barb made a motion to appropriate \$268 to power wash the Community Center, seconded by Bud. 6 ayes, 0 nays**
5. **Barb made a motion to appropriate up to \$500 to clean all light fixtures in the Community Center, seconded by Bud. 6 ayes, 0 nays**
6. confirmed that she is working on getting a proposal from Johnson Controls for one extra camera at the Community Center as well as an electronic key entry system that has the capability for multiple combinations that can be assigned to various groups who use the Community Center thus avoiding key exchanges and/or door code distribution; Mayor Dodaro asked who is her back-up for all of this electronic equipment and suggested that it be members of her committee, specifically Alan and Ken
7. confirmed that she has reported both flickering and non-functioning street lights to Ohio Edison for replacement; Mark Krosse commented how Seville is now has all LED street lights and the difference in lighting is amazing; Alan stated that NOPEC may be able to assist and confirmed that he will approach them to see what they might be able to do for the Village on the LED potential; Bud recommended obtaining five (5) LED's for Beachside Blvd. and Mark stated that the minimum quantity that Ohio Edison will consider is 12 units; it was agreed that more cost information needs to be obtained and provided to Council

Community Relations

Ken reporting:

1. confirmed that the Fishing Derby is this Saturday from 1-3 PM and that prizes will be awarded; he also stated that those under 16 years of age are not required to have a fishing license
2. re-confirmed that he has Solid Waste coupons available but not many have taken advantage of this program that saves \$10.50 on each load
3. confirmed that applications are also available for residential yard waste passes that offer twelve free loads each year for each resident
4. asked about changing the legal boundaries of the Village due to the large number of complaints and frustration from local non-Village residents who want to use the lake; Mayor Dodaro indicated that this would require annexation that the township may not want to consider
5. confirmed that the July 4th Parade begins at 1:00 PM, with the ski-show at 5 or 5:30 PM followed by the annual Cardboard Boat Race
6. Mark Krosse reported that he met with the Medina County Commissioners in late May and that all three do support the efforts to get the Muskingham Watershed more involved in the maintenance aspect of the watershed by those bodies of water that impact the lake; reported

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that the Medina County Parks District is in “neutral” on this subject and needs to participate; a follow-up meeting with the Park District is scheduled for July 9th

7. Mark confirmed that on June 25th is a picnic for all members of Friends of the Medina County Parks; he stated that this is a good opportunity to meet officials and voice your opinion for involvement by the Park District in our ongoing efforts
8. Mark reported that there is interest in the sediment dredgings from the lake due to the potential value of those sediments and that the EPA has certified dredgers with special buckets to minimize negative impacts of dredging
9. Mayor Dodaro expressed her appreciation to Mark for all of his work on Save the Lake

Parks

Sarah reporting:

1. thanked Tim Sikula for donating two sheds, Keith, Bud, Bill and Ken for demolishing the rotten sheds and Aaron Woods with Pro-Touch for removing the debris
2. confirmed that Amber Dalakas will be taking over the collection of monies from Bill Glasenapp for the Beach Passes, Boat Stickers and Keys for the boat ramp; confirmed total sales to date of \$6,304.50 with the sale of 10 keys, 15 free passes, 148 lake access passes and 130 boat stickers
3. confirmed that the beach opened May 25th and they had 33 people go to the beach the last week in May
4. confirmed getting a new bocce ball set and corn hole bags; confirmed ordering more sand for the volleyball court
5. confirmed that mosquito spraying has begun and that other natural methods to control mosquitos are being investigated
6. confirmed waiting on good weather to finish the tennis court repairs
7. confirmed that the boat ramp post has been repaired and the gate now swings back toward the fence

Streets

Keith reporting:

1. reported that he has a meeting scheduled for July 1st to meet with Engineering Associates to review the documents that will be going out for construction bidding for Phase 7; he anticipates the earliest start date could be in August and feels that he will probably delay starting the construction work until April or May of 2020
2. reported that he is looking to start work on the Phase 8 Application and feels that we may not be awarded a Grant next year as the Village was awarded 30% of all OPWC Grant monies awarded to Medina County this year
3. confirmed that weather conditions have delayed road patching this year
4. Allan reported that with the Road and Bridge Levy expiring this year the Village has the option to put it on this year’s ballot in November or do so in May and/or November of 2020; confirmed that the last time this was on the ballot the Village increased the millage by 2 in 2014 and will soon need to decide what they want to do for this next voting cycle; Council asked how much additional revenue is generated with each mil increase and Allan estimated \$16,300 per year per mil
5. Bill Glasenapp stated that the Village owes Keith a very big thank you for his efforts and success in winning all of these grant monies for Village streets
6. confirmed that the Village will be going to minimum 16’ road widths to lessen the impact of overgrowth along Village streets and the need to remove trees that are in the right-of-way

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Legal

Allan reporting:

1. confirmed that he has one (1) case pending pertaining for 87 Long Acre if all cited work is not completed in 60 days; some work has been completed but 4-6 issues remain open
2. Allan did the second reading of Ordinance 836-19 “an Ordinance approving a monthly pay raise for members of Village Council to take effect on January 1, 2022”
3. confirmed that there is an easement needing to be signed for allowing the Park District to install the flag pole to be used as a way of notifying lake closure due to elevated algae levels

Finance

Gary reporting:

1. confirmed that on Saturday he distributed the May Bank Reconciliation Report to Council reflecting that all accounts are “in balance” – he asked if there are there any questions or comments – none were offered; he requested **a motion approving the May Bank Reconciliation Report as distributed and authorizing Council to sign the report – Bud made a motion to so move, seconded by Barb. 6 ayes, 0 nays**
2. confirmed that on Saturday he distributed the May Appropriation Report to Council through May 31, 2019; he asked if there were any questions on either report – none were offered – he asked for **a motion approving Council to sign-off on the Appropriations Report through May 31st signifying Council’s review and agreement with the expenditures, Bud made a motion to so move, seconded by Alan. 6 ayes, 0 nays**
3. confirmed that he did not receive any changes for the 2020 Budget from Council; he did confirm meeting with Keith on the 2020 budget and beyond as related to revenue availability concerns; confirmed that the only change he has made to the 2020 budget is to add \$8,150 to the Parks budget for the electronic gate for the boat ramp to be installed next year – he asked if there were any questions or comments – none were offered; he asked for **a motion accepting the revised 2020 Budget adding \$8,150 for Parks and authorizing the Fiscal Officer to submit the budget to the Medina County Auditor’s Office, Bud made a motion to so move, seconded by Keith**
4. reported that our insurance carrier is asking if the Village is going to permit any employee or volunteer to carry a weapon while on Village business and that if so, the potential impact to our insurance costs could be a minimum of \$500 per employee/volunteer; Bud asked to go into Executive Session on this matter at the end of regular business

Old Business

Nothing offered.

New Business

Nothing offered.

Public Participation

Nothing offered.

Executive Session

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1. At 9:56 PM **Bud made a motion that Council go into Executive Session to discuss the matter of employees/volunteers carrying weapons while doing Village business; Mayor Dodaro asked for a roll-call vote; Bud – Aye, Barb – Aye, Alan – Aye, Sarah – Aye, Keith – Aye, Ken - Aye**
2. At 10:29 **Bud made a motion to adjourn from Executive Session and return to Regular Session, seconded by Ken. 6 ayes, 0 nays**

Regular Session

Bud made a motion to not allow any Village Employee or Volunteer to carry a weapon or deadly ordinance while performing Village business, seconded by Keith. 6 ayes, 0 nays

Bud motioned to adjourn at 10:31 PM, seconded by Keith. 6 ayes, 0 nays

Mayor Joanne Dodaro

Fiscal Officer, Gary Harris