

**VILLAGE OF CHIPPEWA LAKE  
REGULAR MEETING MINUTES – APRIL 8, 2019**

Mayor Dodaro called the meeting to order at 7:02 PM.

A roll call was taken with the following officials present: Barb Hunter, Alan Robbins, Sarah Arend, Keith Riedel, Ken Demeter, Allan Michelson – Solicitor, Jim Brandenburg – Zoning Inspector, Gary Harris – Fiscal Officer; residents Andy Weimer, Rick Elias, Barbara McGrath, Elizabeth Pruitt, Kevin Lohm, Steve Glasenapp, Paula Midlik, Doug Davidson, James Relite, Mark Reuter, Mark Krosse, Craig & Lynne Smith, Kelly Schmetzer and Carol Hannah; visitors Elizabeth Biggins-Ramer representing the Medina County Solid Waste District, Chief Hall from the Fire Department and Sheriff Deputy Harhay.

Allan called the Zoning Hearing to order and provided the overview of the proposed Ordinance that will amend the Zoning Code, correct clerical errors, addresses accessory buildings, residential living space, regulations for swimming pools, through lots, temporary structures and a deadline for the completion for construction – he asked if there were any questions or comments – none were offered

Allan did the third reading of Ordinance 834-19 “an Ordinance amending the Village Zoning Code in order to change the regulations and requirements for conditionally permitted uses in residential districts, accessory buildings, first floor residential living space requirements, swimming pools, through lots, temporary structures and the deadline for completion of construction”

**Ken made a motion to adopt Ordinance 834-19, seconded by Barb. 5 ayes, 0 nays**

Mayor Dodaro invited Elizabeth Biggins-Ramer to address Council and the visitors on recent changes at the Medina County Solid Waste Disposal site in Seville, OH; Ms. Biggins-Ramer reviewed the analysis recently completed for both commercial and public customers and the impact to costs and the resulting changes in the fee structures for disposals of waste including hazardous wastes; hand-outs were provided listing acceptable and unacceptable items, the new Application Form for receiving Residential Yard Waste Vouchers, how to complete the forms as well as the new fee structure effective April 1, 2019 and opened the meeting up for any questions or comments; Mayor Dodaro confirmed that Chippewa Lake’s Authorized Agent for distributing Spring Clean-Up Vouchers for yard waste disposal is Ken Demeter and his contact information is on the Village website

The Mayor asked if everyone read and agreed with the March minutes and if there were any questions or comments – none were offered

**Alan made a motion to approve the March minutes as corrected, seconded by Keith. 5 ayes, 0 nays.**

The Mayor asked if there were any changes to the April Bill’s for Approval and Gary stated that there were two; one for Lafayette Township, snowplowing and salting on 3/31/2019 at \$225 and a second for Dynamerican Inc., on 3/29/2019 for the annual backflow test at a cost of \$90; the Mayor asked for Approval of the April Bill’s with the revised amount of \$9,303.79.

**Alan made a motion to approve the revised April Bill’s for Payment totaling \$9,303.79 seconded by Keith. 5 ayes, 0 nays**

Council Reports:

Safety

Alan reporting:

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1. Chief Hall read the report and reported a total of 173 calls in the 1<sup>st</sup> Quarter of 2019; a discussion took place on open burning in the Village and he confirmed that none is permitted unless a burn is in a confined area 3'x3'x2' and then only with clean wood; he confirmed that on Saturday, May 11<sup>th</sup> is the annual Night at the Races and Mayor Dodaro stated that this is the same day as the annual Plant Sale day by the Chippewa Lake Lions Club
2. read the Sheriff's Incident Report and confirmed that the matrix he is working on reporting hours and fuel usage is coming along nicely
3. reported that our new contact at the Sheriff's Office is Captain Kevin Ross

Zoning

Jim reporting:

1. read the Zoning Report and confirmed that he has issued three Permits
2. Alan asked if any action has been taken on 171 Brookshore and 77 Longacre and Jim reported that no action has yet been taken
3. confirmed that a verbal warning was issued to the Collins party on Rustic Rook as well as the neighbor to keep their properties clean – Council requested that Jim follow up on this matter
1. the Variance Hearing for 169 Rock Ridge Road was next where the owners (William & Kathryn Elias) want to add a structure either to an existing building on Richard Drive or as a separate unit on Rock Ridge Drive next to the garage; after some discussion the owners stated a preference to tie this new structure onto an existing building on Richard Drive; if this Variance passes the next step is to complete a Permit Application with Plans to present to Council
2. **Alan made a motion to accept the Variance as written, seconded by Keith. Mayor Dodaro asked for a roll-call vote; Barb – aye, Alan – Aye, Sarah – Aye, Keith – Aye, Ken - Aye**
3. the next topic applied to 192 Cottage Drive where the owners (Doug & Beverly Davidson) want to add an apartment above an existing garage that would have a bedroom, bathroom, living room on top of an existing detached garage; after some discussion Allan stated that under current Zoning Regulations this concept would not be permitted since a single family residence already exists on the property; Allan recommended that the owners work with Jim to determine what would qualify on the property, to generate new plans and then apply for a Variance

Buildings & Utilities

Barbara reporting:

1. thanked Jim for setting up the sound system for last month's meeting
2. confirmed that the annual Back Flo test has been completed
3. reported some vandalism and litter in the playground next to the Community Center also where some wires had become disconnected; reported that the Sheriff has visited the home where the vandals live but issues continue; considering the addition of one camera at the Community Center
4. reported that the fence needs repair near the teeter totter and will obtain an estimate to repair
5. reported a tree down behind the Community Center and Council stated that this is on private property and the homeowner is responsible for its removal; Jim is to advise the homeowner
6. recommended bush hogging behind the garden; Mayor Dodaro asked Barb to speak with the mowing contractor about this
7. Mayor Dodaro asked Gary to confirm that no voting will be taking place at the Community Center on May 7<sup>th</sup>
8. Mayor Dodaro asked Mark if there were any updates on the LED street lights and he confirmed nothing at this time

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Community Relations

Ken Reporting:

1. confirmed that this upcoming Saturday at 1:00 Pm will be the Easter Egg Hunt
2. confirmed attending the Medina County Health Department meeting held on March 4<sup>th</sup>; reported that there were 20 opioid deaths which was down from prior reporting periods and that vaping is up 900% in the county and that 1 vape pod is equivalent to 1 pack of cigarettes; Medina County is one of five in the nation where the Planning Department has access to its citizens on a Living Moment Program where the public can register to attend various group sessions on a number of health related issues
3. reported that he needs to receive input by April 24<sup>th</sup> for the Newsletter and that he will be contacting the individuals who normally offer input for this publication
4. Mayor Dodaro asked Mark to comment on activities for Save the Lake; on a recent Aquadoc study it reported that ½ of the algae is from runoff and the other half is caused by the watershed – he is working along with three other organizations – the Medina County Parks, the Medina County Engineer and the Medina County Health Departments on obtaining a Soil and Water Grant valued at \$75,000 where the application must meet a 9 part element plan as required by the EPA and results should be known by the end of May; reported that a land acquisition and remediation program for 120 acres in the Chippewa Lake watershed with the Park District is underway having received \$1 million dollars in funding and that another project on the west side of the lake for more remediation is being planned valued at \$500,000 as well as an additional land acquisition north of the lake to better control nutrient runoff at a cost of \$500 to \$600,000 through the Clean Ohio Fund; reported that the Muskingham Watershed Conservancy District at the March meeting denied the petitions submitted by the various communities impacted by the lake, including Chippewa Lake, asking this agency for more direct involvement in the maintenance aspect of the watershed, channel and stream inlets – it was reported that the primary reason is due to two members of the District who are opposed to the request and that it will require the involvement of the Medina County Prosecutors office along with the Law Directors of Gloria Glens, Chippewa Lake and Lafayette Township to start a civil action in the Conservancy Court to get some action on this matter
5. **Keith made a motion to have the Village of Chippewa Lake Law Director take part in this civil action, seconded by Alan. 5 ayes, 0 nays**
6. Mayor Dodaro thanked Mark and John for their involvement in these matters as well as the investigations they are doing with new technologies to assist the condition of the lake

Parks

Sarah reporting:

1. confirmed that she is accepting Beach Attendant Applications until April 15<sup>th</sup> and that hiring in May will take place with a planned lake opening date of May 31<sup>st</sup>
2. reported that boat ramp repairs are needed and that the Village will continue with key access to the ramp for this year as she obtains additional bids for the swipe card concept
3. confirmed that repairs to the tennis court are underway with the installation of french drains
4. confirmed that Bill Glasenapp will be returning soon and they will meet on the annual sales of lake and boat passes
5. Paula Midlik was invited to speak about the Ski Team and the Application for the 2019 season; she confirmed that they did obtain the Permit from the Medina County Park District for the 2019 season and she also confirmed that the Ski Team will clean the beach on May 18, 2019

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6. **Keith made a motion to approve the 2019 Ski Team Application, seconded by Sarah. 5 ayes, 0 nays**
7. Barbara McGrath was invited to present her proposal to add a library “on the circle” as she wants to do more to get the children interested in reading; she offered to build the library, she has seen sizes ranging from that of a breadbox to that of a telephone booth, to stock it and to maintain it; Alan requested a drawing of her intended unit since she wants to install it on public lands; she wants to try to get the neighbors involved, who live around the circle, and get their input and she will plan on making a presentation at the May meeting
8. **Keith made a motion to approve the 2019 Mosquito Spraying contract at a cost of \$350 per application, seconded by Ken. 5 ayes, 0 nays**

Streets

Keith reporting:

1. reported that the OPWC Grant is moving forward and that he will be determining if the work will commence this year or next due to the size of the project
2. distributed a map of the Village streets and asked everyone present to mark the map with pot holes needing repair that he plans on patching next week

Legal

Allan reporting:

1. confirmed that he has five (5) cases in court covering property maintenance issues, to zoning issues to disorderly conduct to property maintenance code violations
2. confirmed that 585 Lake Road will be going up for Auditor Sale on April 24<sup>th</sup> at the County Administration Building in Medina and that there is no minimum bid
3. stated that the Medina County Hazard Mitigation Plan has been updated and needs approval from all local communities; by approving this plan the Village becomes eligible for aid in the event of certain disasters
4. **Alan made a motion to table this Plan for the time being, seconded by Ken. 5 ayes, 0 nays**

Finance

Gary reporting:

1. confirmed that on Saturday he distributed the March Bank Reconciliation Report to Council reflecting that all accounts are “in balance” – he asked if there are there any questions or comments – none were offered; he requested **a motion approving the March Bank Reconciliation Report as distributed and authorizing Council to sign the report – Alan made a motion to so move, seconded by Barb. 5 ayes, 0 nays**
2. confirmed that on Saturday he distributed the March Appropriation Report to Council through March 31, 2019; he asked if there were any questions on either report – none were offered – he asked for **a motion approving Council to sign-off on the Appropriations Report through March 31<sup>st</sup> signifying Council’s review and agreement with the expenditures, Keith made a motion to so move, seconded by Alan. 5 ayes, 0 nays**
3. confirmed that the Ohio proposed gas tax has at 10.5 cents/gallon unless; this has an estimated increase in gas tax revenue of \$31,860 per year and will be incrementally phased in beginning in 2020; all dollars will be restricted for Street Fund use only
4. confirmed that next month he plans to distribute the 2020 Budget for Council to review and be prepared to vote on at the June meeting; if Council wants to make any changes to the proposed budget he will need input on or before May 31<sup>st</sup>, otherwise the proposed budget will be the ultimate budget sent to the Auditor’s office – he asked if there were any questions or comments

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- Keith recommended that all of Council receive a \$50 per month raise as soon as possible; Allan stated that he will prepare an Ordinance to be voted on at an upcoming meeting making the raise effective at the start of each Council members new term in office
5. confirmed that he is in the process of setting up a tax exempt account with Airgas and that he will distribute the product listing to Keith and Barb
  6. asked Council for a determination in agreeing to pay mileage to the Zoning Inspector now that the new tax laws prohibit declaring such mileage as an “expense”
  7. **Alan made a motion to pay mileage to the Zoning Inspector at the current federal rate of \$0.58 per mile effective February 1, 2019 and going forward, seconded by Barb. 5 ayes, 0 nays**
  8. Mayor Dodaro asked that Jim record the purpose of each trip on subsequent requests for reimbursement

Old Business

Nothing offered.

New Business

1. Alan reported that Medina County FiberNetwork is looking for a fourth community to participate in the expansion of a fiber network and he recommends having Mr. David Corrado make a presentation to Council
2. Alan reported that a new NOPEC Grant is available in the amount of \$2,038.00 which is in addition to the \$925 NOPEC deposited last year into the Village checking account

Public Participation

1. Kelly Schmotzer inquired about putting up a 10’x20’ tent next to the garage on the property where she is building a house
2. Mark Reuter asked about skunk control on properties adjacent to his property – Jim is to investigate

**Keith motioned to adjourn at 9:26 PM, seconded by Alan. 5 ayes, 0 nays**

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Mayor Joanne Dodaro

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Fiscal Officer, Gary Harris