

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – MARCH 11, 2019**

Mayor Dodaro called the meeting to order at 7:08 PM.

A roll call was taken with the following officials present: Lowell (Bud) Hardesty, Barb Hunter, Alan Robbins, Sarah Arend, Keith Riedel, Allan Michelson – Solicitor, Jim Brandenburg – Zoning Inspector, Gary Harris – Fiscal Officer; residents Andy Weimer, Kathryn & Rick Elias; visitors Tim Holzman – Assistant Fire Chief, Sheriff Deputies Harhay and Cornelius.

The Mayor reminded all present that the past Mayor of Briarwood Beach, Leonard English, made St. Patrick's Day a legal holiday, and the only location in the entire country to do so, and she asked all to "lift one" on Sunday for Leonard.

The Mayor asked if everyone read and agreed with the February minutes and if there were any questions or comments – none were offered and the Mayor also asked if there were any changes; Gary reported that there were no changes.

Bud made a motion to approve the February minutes as submitted, seconded by Alan. 5 ayes, 0 nays.

The Mayor asked if there were any changes to the March Bill's for Approval and Gary stated that there was one change based on an invoice delivered to him tonight by Jim payable to AJ Tree Service in the amount of \$700 for tree removals at Briarwood and Rustic Rook; The Mayor asked for Approval of the March Bill's with the revised amount of \$14,289.88.

Alan made a motion to approve the revised March Bill's for Payment totaling \$14,289.88 seconded by Barb. 5 ayes, 0 nays

Council Reports:

Safety

Alan reporting:

1. Assistant Fire Chief Holzman read the report and asked if he needed to read each individual call over the past month, Alan indicated that this was not necessary; Alan asked about the progress on the new Fire station and the Chief reported that due to weather and contractor delays the opening is moving out to Saturday, May 11th
2. read the Sheriff's Incident Report and confirmed that they worked 83 hours in February; confirmed that Deputy King and Rocky (Sheriff's Department dog) will be the new officer assigned to patrol in Chippewa Lake

Zoning

Bud & Jim reporting:

1. reported that the letter sent to 27 Bungalow Bay to remove or store an unlicensed and/or inoperable vehicle has been corrected
2. confirmed the receipt of a check for a permit to add a shed at 36 Shadywood
3. a discussion took place pertaining to structural roof changes as relates to the properties located at 484 Shorefield, 388 Craggy Creek and 494 Shorefield; Jim had the understanding that such a change is a departure from the original design and requires a new permit and fee; Allan responded that only if such a change is "substantial" does it require a new permit and fee; Bud felt that new three dimensional architectural drawings along with a site plan should be required submittal data; Allan responded that if the changes being requested are within the Zoning

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Rules, only a plot drawing and a two dimensional drawing is necessary; as a result of this discussion the two permits issued by Jim were “voided” and the checks will be returned to 494 Shorefield Drive and 388 Craggy Creek

4. the next topic applied to 169 Rock Ridge and the options for adding a structure attached to or separate from an existing garage; owners Richard and Kathryn Elias prefer option 2 which is attaching the structure to the existing garage which, per Allan, will require a Variance as the existing structure is a non-conforming structure; the Elias’ confirmed that they will re-grade for drainage towards the existing catch basin and that they will provide the necessary documentation for presenting at the April Council Meeting along with obtaining the necessary survey of the property
5. **Bud made a motion to remove the hold on Ordinance 834-19 that was tabled at last months meeting and to move forward with the Zoning changes as submitted by Allan, seconded by Alan. 5 ayes, 0 nays**
6. Allan did the 2nd reading of Ordinance 834-19; Allan confirmed that he will place an Ad in the newspaper for a public hearing about these Zoning changes to be held at 7:00 PM on April 8, 2019 prior to the Council meeting
7. Alan asked for a definition of “green space”; Allan stated that this is not in our Zoning Code, that it is a concept only but in our case would be interpreted as “vacant land”

Buildings & Utilities

Barbara reporting:

1. confirmed that she has received the Back Flo report form from Gary and that she will get that taken care of
2. confirmed replacing all 5 fire extinguishers as a result of the recent inspection of the old units two of which were leaking, 2 others were way outdated and one was not meant for commercial use; she confirmed that she was advised that 3 of the units could be used for home use and it was suggested that she consider giving them to the Fire Department for a determination and distribution if allowed; **Alan made a motion to give the three fire extinguishers to the Lafayette Fire Department, seconded by Bud, 5 ayes, 0 nays**
3. confirmed that the person hired to do the Community Center cleaning has resigned and recommended Michelle Hunter-Cole to take her place at \$12.00 per hour; **the Mayor asked for a roll-call vote to approve this recommendation – Bud, yea; Barb, abstain; Alan, yea; Sarah, yea and Keith, yea**
4. confirmed that one of the groups using the Community Center has the door code and is not using the key provided as viewed on the surveillance cameras; asked Council if she should change the codes which is quite involved; Mayor Dodaro recommended speaking with the person involved first to remind them to use the key and not the combination

Finance

Gary reporting:

1. confirmed that on Saturday he distributed the February Bank Reconciliation Report to Council reflecting that all accounts are “in balance” – he asked if there are there any questions or comments – none were offered; he requested **a motion approving the February Bank Reconciliation Report as distributed and authorizing Council to sign the report – Bud made a motion to so move, seconded by Alan. 5 ayes, 0 nays**
2. confirmed that on Saturday he distributed the February Appropriation Report to Council through February 28, 2019; he asked if there were any questions on either report – none were offered – he asked for **a motion approving Council to sign-off on the Appropriations Report**

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through February 28th signifying Council’s review and agreement with the expenditures, Bud made a motion to so move, seconded by Alan. 5 ayes, 0 nays

3. confirmed that on Saturday he distributed the February 11th Special Meeting Minutes to Council pertaining to the property located at 585 lake Road and asked if there were any comments or corrections, none were offered – he asked for a **motion to approve the February 11, 2019 Special Meeting Minutes as submitted, Bud stated so moved, seconded by Alan. 5 ayes, 0 nays**
4. confirmed that on Saturday he distributed the 2019 Permanent Appropriations Ordinance to Council for consideration; confirmed increases to Zoning (\$3,000), Streets and Road and Bridge (\$77,540) and the General Fund (\$8,600 for land acquisition and \$5,325 for some miscellaneous accounts); he asked if there were any questions or comments – none were offered
5. Allan did the first reading of Ordinance 835-19 “An Ordinance to set permanent Appropriations for the current expenses of the Village of Chippewa Lake, State of Ohio, during the year ending December 31, 2019 and declared to be an emergency for the public peace, health, safety and welfare”
6. **Keith made a motion to suspend the 2nd and 3rd readings of Ordinance 835-19, seconded by Alan. 5 ayes, 0 nays**
7. **Alan made a motion to adopt Ordinance 835-19 as an emergency, seconded by Keith. 5 ayes, 0 nays**
8. confirmed that On March 1st he transferred \$50,000 from the Primary Checking Account into the Money Market Account as we exceeded \$250,000 in the primary checking account at the end of February; he confirmed that we will also be able to take advantage of the higher interest rate while in the Money Market Account and the interest earned will follow that \$50,000 when we eventually transfer it back into the Primary Checking account – he asked if there were any questions or comments – none were offered; he asked if Council wants to be advised every time that he transfers funds between the Checking and Money Market accounts and Council confirmed that yes, they do want such notifications
9. confirmed that the Ohio proposed gas tax has passed the House Finance Committee, it will now go to the Senate and needs to be on the desk of the Governor by 3-31-19; the tax is less than the Governor wanted (18 cents/gallon) now at 10.7 cents/gallon unless altered by the Senate; if it passes the impact to Chippewa Lake is an estimated increase in gas tax revenue of \$32,470 per year beginning in 2020. All dollars will be restricted for Street Fund use only
10. confirmed that the Village needed to complete the Statement of Action form issued to Chippewa Lake by the insurance inspector; confirmed that he updated the fire extinguishers section with the purchase of the 5 new fire extinguishers and asked about the repairs to the slide – Keith confirmed that the slide repairs would be completed by the end of May; Mayor Dodaro asked Gary to sign the insurance document for return to the insurance carrier
11. confirmed that on Saturday he sent the Medina County Solid Waste District notice to Council offering Vouchers for a Spring Clean-Up program; confirmed that today, at the Mayor’s suggestion, he spoke with Beth Biggins-Ramer who is the Coordinator for the district; if the Village wants to participate in this program and receive vouchers reducing the disposal cost per ton to \$34 versus the normal \$42, the Village must assign a Village resident to be the Authorized Agent for the Village and register with Beth; once registered they will send out numbered vouchers to the Village Agent for dispersal; Beth’s number is 330-410-5573 if we are going to proceed; Mayor Dodaro suggested that since this is a Community Relations issue that Ken be appointed the Agent; **Sarah made a motion to appoint Ken as the Village Authorized Agent for the Medina County Solid Waste District Spring Clean-Up Program, seconded by Keith. 5 ayes, 0 nays**

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12. confirmed that next month he plans to distribute the 2020 Budget worksheets if there is anyone who wants to prepare their 2020 appropriations for submittal to him at the May meeting - no one on Council so requested to do so; he confirmed that he will now proceed to provide Council the 2020 Budget at the May meeting and generate the Ordinance for voting at the June meeting thus giving Council a month to review the data and make any recommended changes

Community Relations

1. Mayor Dodaro stated that Ken was to attend the Medina County Health Department meeting that was held on March 4th and asked if anyone had an update – no one had an update on this meeting

Parks

Sarah reporting:

1. confirmed that she is accepting Beach Attendant Applications until April 15th
2. confirmed that she has received two bids to change the boat access gate to a swipe key style and that she is meeting on Wednesday with another contractor for his bid; she also confirmed that she has started to generate an Ordinance that will be needed in the event that access to the boat ramp is changed
3. confirmed that repairs to the tennis court are underway
4. reported that Barb McGrath would like to donate a library, this would be a second library in the Village, to be located on the circle; Mayor Dodaro recommended an invitation to Barb to have her present her offer to Council
5. reported that last year there seemed to be more sand wasps than normal and that she investigated a solution for this; one solution is the application of chemicals into each individual wasp hole on the beach – she stated that this is not a good option as it would just inject more chemicals into the lake; another reported solution is the raking of the sand on a daily basis that the Beach Attendants are scheduled to do once per shift
6. reported that she is waiting to decide about making keys for the boat ramp access until a determination is made on the possible change to the gate access

Streets

Keith reporting:

1. confirmed that he is waiting for the Grant monies to be able to proceed with the engineering followed by the bidding process
2. reported that with the new snow plowing crews this past winter and some of the resulting issues that developed, Lafayette Township will be working on repairs and stone removal

Legal

Allan reporting:

1. reported that the house located at 227 Rustic Rook will be going up for a tax sale with a minimum bid of \$9,730.31
2. reported that the house at 585 Lake Road is scheduled for an Auditor Sale on April 24, 2019 at 9:30 AM on the 3rd Floor of the Medina County Administration building – other details are available on the Auditor's website
3. confirmed that he has five (5) court cases in process

Old Business

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Nothing reported or noted.

New Business

1. Alan poised the question if the new gas pipeline under construction will generate any additional revenues for the Village; Mayor Dodaro responded that she did not think so since this is passing through Township lands; **Alan requested Gary to investigate potential revenue & timing**

Public Participation

Nothing offered.

Keith motioned to adjourn at 8:41 PM, seconded by Bud. 5 ayes, 0 nays

Mayor Joanne Dodaro

Fiscal Officer, Gary Harris