

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – JANUARY 14, 2019**

Mayor Dodaro called the meeting to order at 7:05 PM.

A roll call was taken with the following officials present: Lowell (Bud) Hardesty, Barb Hunter, Alan Robbins, Sarah Arend, Keith Riedel, Ken Demeter, Allan Michelson – Solicitor, Jim Brandenburg – Zoning Inspector, Gary D. Harris – Fiscal Officer; residents Andy Weimer, Doug Davidson and Bob Williams; visitors Sheriff Deputy Harhay, Gary R. Harris and Randy Meyer.

The Mayor expressed her gratitude to Ken for his work on the Breakfast with Santa for the children in the Village and the pictures that were taken as well. The Mayor also expressed her gratitude to the Fire Departments participation in this event as well as the Lions Club and the 80 food baskets distributed valued at nearly \$6,000 and those whose donations made this possible.

The Mayor asked if everyone read and agreed with the December minutes and if there were any questions or comments – none were offered and the Mayor also asked if there were any changes; Gary reported that there was a change that he sent out to Council just before this meeting pertaining to Parks; Alan asked that the changes be read to Council which was done.

Bud made a motion to approve the December revised minutes, seconded by Barb. 6 ayes, 0 nays.

The Mayor asked if there were any changes to the January Bill's for Approval and Gary stated that there were none; The Mayor asked for Approval of the January Bill's in the amount of \$12,690.53.

Bud made a motion to approve the January Bill's for Payment totaling \$12,690.53 seconded by Alan. 6 ayes, 0 nays

Council Reports:

Safety

Alan reporting:

1. read the Sheriff's Incident Report and confirmed that they worked 99.5 hours; he stated that he is beginning to collect statistical data on hours budgeted and worked to aid in estimating costs; he confirmed that the hours will drop down to 80 per month during the Winter season and increase in the Spring
2. Mayor Dodaro asked about inspecting golf carts for someone taking their cart out of state; Deputy Harhay stated that the Sheriff's department can inspect carts for use in the Village but a cart going out of state for use elsewhere needs to be inspected in the locality where it will be used
3. reported that Chief Hall had a schedule conflict and could not attend tonight's meeting and that he forwarded his reports to Alan; Alan read both the November and December Fire Department reports

Zoning

Bud & Jim reporting:

1. the Mayor requested that we first discuss the property located at 585 Lake Road; Allan reported that the property has been put up for Sheriff sale twice with no bids offered – he confirmed that the Village can acquire the property at no cost but if the Village ever sold the property the Village would be responsible to pay the \$30,143 in back taxes; Council asked if these back taxes

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carry interest charges and no definitive answer was offered; the Mayor announced that two visitors tonight have expressed an interest in possibly renting the property if the Village acquires the property; Gary R. Harris representing the Historical Society announced that they may consider rehabbing the property with the intent to occupy and might agree to pay utilities and annual taxes if the charges are “normal”; Randy Meyer representing Cross Pointe Church indicated an interest in using the property as a possible “meeting site” but could not commit to investing any monies at this time; Allan stated that if the property were owned by the Village a License to Use Agreement could be generated defining terms of use, payment responsibilities, etc.; Jim looked on-line with the Medina County Auditor’s office to investigate tax fees which were reported at approximately \$3,600 for a half-year, everyone expressed a concern that this sounds very high and it was also noted that Special Assessments apply against this property as well; Alan recommended not making a decision tonight to allow time to gather accurate costs, taxes, etc. as well as time to inspect the property and have a Special Meeting at 6:00 PM on February 11th before the Regular Council Meeting, he also asked Allan to get a 30 day extension from the county before having to make a decision; Gary D. Harris voiced concerns about the Village being in the “real estate business” acquiring properties and related a similar experience he had in the Village of Burbank where property under similar circumstances was purchased and by the time the property did finally sell the Village lost money due to the upkeep of the property, demolition of a building on site and back taxes that were payable by the Village

2. **Alan made a motion for a Special Meeting on February 11th at 6:00 PM to review and consider the 585 Lake Road property, seconded by Ken. 6 ayes, 0 nays**
3. Jim reported that there was no zoning activity thus no zoning report tonight
4. Jim asked Council to consider having the Parks Department take over the management of the Village property located at 227 Briarwood and making this a small Park for Village use

Finance

Gary reporting:

1. confirmed that on Saturday he distributed the December Bank Reconciliation Report to Council reflecting that all accounts are “in balance” – he asked if there are there any questions or comments – none were offered; he requested **a motion approving the December Bank Reconciliation Report as distributed and authorizing Council to sign the report – Barb made a motion to so move, seconded by Alan. 6 ayes, 0 nays**
2. confirmed that on Saturday he distributed the December Appropriation Report to Council that actually reflects the total Appropriations/Spending for all of 2018 and he also confirmed that he included the 2018 Financial Summary Report listing all revenues, expenses and investments for the year 2018; he asked if there were any questions on either report – none were offered – he asked for **a motion approving Council to sign-off on the December 31, 2018 Appropriations Report signifying Council’s review and acceptance of their departments 2018 expenditures, Bud made a motion to so move, seconded by Alan. 6 ayes, 0 nays**
3. reported that UAN Fiscal Year 2018 is officially closed with all Federal, State and County reports and/or payments having been processed
4. distributed the 2019 Appropriations and asked Council to review these reports to determine if additional monies are needed in 2019 for their respective departments; he requested that any additions be reported at the February Meeting with the amount and the intended use/need, if no changes are requested then the 2019 Temporary Appropriations approved at the December Meeting will become the 2019 Final Appropriations; he asked if there were any questions and due to the number of questions raised and the past practice of having a Special Meeting to

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review and decide on current year financial needs it was agreed to have such a meeting on January 28th at 7:00 PM at the Community Center

5. confirmed that in April we begin to prepare the 2020 Budget
6. reported that two Council seats are up for election in 2019 those being Keith and Ken's; he reminded them that documents to get them onto the November ballot are due in early August to the Medina County Board of Elections

Community Relations

Ken Reporting:

1. confirmed that the Breakfast with Santa had the largest turnout ever and he wanted to thank Santa for being there and the wonderful time that he spent with the children
2. stated that there is a lot of interest in others wanting to use the Community Center; a discussion took place covering such topics as distribution and collection of keys, insurance liability, how to handle issues of damage, clean-up, pre and post inspections, etc.; Mayor Dodaro advised Council to schedule a Committee Meeting to discuss this matter
3. Mayor Dodaro confirmed meeting, along with others from Chippewa Lake, with the Muskingum Watershed District committee and she distributed the response letter from that agency basically taking a "hands-off" approach to lake issues; Mayor Dodaro confirmed that Mark is still working on this matter and that we do not consider this a closed issue at this point in time; Barb stated her understanding of no involvement from this agency is due to not being allowed access, where needed, by the property owners along the lake shore and that 100' easements would be necessary
4. Mayor Dodaro confirmed an upcoming meeting sponsored by ODOT about a proposed "roundabout" on SR 3 to be held on Thursday, February 7th
5. Alan confirmed that the annual Polar Bear event will take place on Saturday, January 26th and that he will be informing both UPS and the Post Office about road closures during this event
6. Alan reminded all about the Fire Department pancake breakfasts every Saturday in February

Buildings & Utilities

Barbara reporting:

1. confirmed replacing the batteries in the emergency door exit lights at the Community Center

Parks

Sarah reporting:

1. read from the Parks Committee Meeting Minutes on matters dealing with Beach Shed Donations, Tennis Court repairs, Boat Ramp access, on-line capabilities for purchasing keys and passes along with the consideration for a three (3) year boat sticker & pricing for all such keys and passes
2. confirmed wanting to discuss modifications and updating to the Boat Ramp Ordinance at the February meeting
3. Alan recommended contacting Tom Melter who has experience with PayPal as a potential resource when considering using this platform for credit card payments

Streets

Keith reporting:

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1. confirmed that he has met with Kent Baker from Engineering Associates on the Phase 7 OPWC Grant and the upcoming engineering work on this project; confirmed that monies on this project will not be available until July of this year for the construction phase
2. expressed concerns about the need for some work on the roads before the major work begins due to some of the poor road conditions that exist
3. confirmed that Lafayette Township has been contracted for snow plowing and salting with some initial concerns about not being prompt once contacted while also stating that there are some new personnel involved which may be contributing to this; thus far the service has been adequate and he will be monitoring this as we proceed into the winter months

Legal

Allan reporting:

1. confirmed that he has 3 cases in Court; resident Barksey was found guilty of 10 counts of Property Maintenance Code violations and was fined \$150 per violation which will be dismissed if by June 1 all have been corrected; a second case dealing with disorderly conduct with a sentencing date to be scheduled; a third case on domestic violence and resisting arrest with a January 23rd court date

Old Business

Nothing reported or noted.

New Business

1. Mayor Dodaro reported that she met with our new Public Entities Pool (Insurance) representative who reported that the children's slide, on the circle, needs repair and he left a manual that details the requirements to bring this item up to code; Mayor Dodaro also distributed to the Fiscal Officer the Statement of Value for all Village owned assets
2. Sarah reported that Ohio State University is offering Government Academy classes, 10 sessions at \$50 per session that also includes dinner and that she plans on attending these classes

Public Participation

1. Randy Meyer stated that he was impressed with Village Government and how well it functions
2. Bob Williams urged caution on the possible use of swipe cards for Boat Ramp access due to some of the potential difficulties such technology can be subject to, such as being deactivated by a cell phone and then unable to use the card, etc.

Bud motioned to adjourn at 9:12 PM, seconded by Alan. 6 ayes, 0 nays

Mayor Joanne Dodaro

Fiscal Officer, Gary Harris