

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – OCTOBER 8, 2018**

Mayor Dodaro called the meeting to order at 7:02 PM.

A roll call was taken with the following officials present: Lowell (Bud) Hardesty, Barb Hunter, Alan Robbins, Sarah Arend, Keith Riedel, Ken Demeter, Allan Michelson – Solicitor, Jim Brandenburg – Zoning Inspector, Gary Harris – Fiscal Officer; residents Mark Krosse, Bob Williams, Carol Hannah, Mark Reuter, James Reuter, Tracy and Andi Green; visitors Chief Hall – Lafayette Fire District, Steve Trent representing the Green's as their Project Manager, employed by Bahry & Associates and Sheriff Deputy Harhay.

The Mayor formally accepted a donation from Cross Point Church in the amount of \$636.69, specified for use by Parks & Recreation only, representing 50% of the proceeds from the Labor Day Party and announced that the other 50% was donated to the Lafayette Township Fire Department; Mayor Dodaro also acknowledged the receipt of a \$1,000.00 anonymous donation also specified for use by the Parks & Recreation Department.

The Mayor asked if everyone read and agreed with the September 10th minutes and if there were any questions or comments – none were offered.

Bud made a motion to approve the September minutes as submitted, seconded by Ken. 6 ayes, 0 nays.

The Mayor asked if there were any changes to the October Bill's for Approval and Gary stated that he distributed a revised October Bill's for Approval in the amount of \$11,980.95 before tonight's meeting.

Barb made a motion to approve the revised October Bill's for Approval totaling \$11,980.95, seconded by Ken. 6 ayes, 0 nays

The Mayor informed everyone that Cathy Osborn who had been in Hospice Care at home passed away and asked everyone to keep Cathy's family in their prayers. The Mayor acknowledged that Cathy did an excellent job for the Village for many, many years until the point in time when she could no longer do so and expressed her sincere appreciation for her dedication and years of service to the Village.

Council Reports:

Safety

Alan reporting:

1. Deputy Harhay reported that the Sheriff's department worked 119 hours over the last month versus the 120 hours requested by the Village; he reported that there was an incident called into the Sheriff's office by a Village resident about a drug overdose and he reviewed the process starting with how a full report is generated, items are gathered from the area and sent to the Medina County Drug Task Force agency and that this agency investigates all such incidents; he reported that such reports are public information and can be obtained by calling the Sheriff's department Monday - Friday
2. Alan proceeded to read the Sheriff's Report and requested that in the future the report needs to list the number of targeted hours to work and the actual hours worked; Alan stated that this is the first report since contracting directly with the Sheriff's department and that we will soon receive the added charges for miles driven and gallons of gas used; Alan confirmed that October has 100 targeted hours for patrol

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3. Sarah brought up the subject of human trafficking and that she has information that she would like to share with the community; Mayor Dodaro recommended an open forum meeting to be held in the Village to distribute information and offer discussion on this topic; Ken suggested a possible quarterly meeting similar to what some other communities are doing; Sarah was going to put this idea out on Face Book to see if there is any interest
4. Mayor Dodaro asked about a Sheriff presence during Halloween on October 31st between the hours of 6-7:30 PM; Deputy Harhay stated that there will be two officers on patrol that night as well as having some members of the Mounted Unit on site as well; Chief Hall stated that the Township Fire Department will also have one vehicle in the Village distributing coffee and donuts
5. Chief Hall read the Lafayette Township Fire Department Report for the Chippewa Lake calls and stated that the report is still a work in progress and the report is generated off the Fire Departments Reporting System

Zoning

Bud & Jim reporting:

1. Jim read the Zoning Report to Council and confirmed that the ducks had been removed from 142 Brookshore by a professional company who specializes in such removals
2. Jim proceeded into the Variance Hearing pertaining to 50 Bungalow Bay, a Variance to build an addition to the existing structure; Allan reported that the Variance was filed by Andrea Green and explained that a variance asks the question is it practical or is the issue too difficult with too many variables or problems for the variance be to approved; Mayor Dodaro stated that Brent Osborn was trying to make it to the meeting tonight and told the Mayor, in case he does not make it to the meeting, that he has no objection to this Variance; a concern was raised pertaining to the water run-off from the gutters on this proposed new addition; Allan stated that the addition cannot discharge this water onto another property so the Green's must discharge to the front of the house or from the back of the house to an existing catch basin; Steve Trent stated that he will work with Jim to properly discharge this run-off and he also stated that the 18" roof overhang is what is causing the encroachment and the need for the Variance
3. **Barb made a motion to approve the Variance on the condition that the new structure roof run-off will be tied into the existing storm sewer system, seconded by Keith. The Mayor asked for a roll call vote, all voted yes, the Variance was approved. 6 yeas, 0 nays**
4. Jim reported that he obtained a quote from AJ Tree Service to remove 5 trees, remove poison ivy and remove saplings on the Briarwood property for a cost of \$2,300
5. **Bud made a motion to approve spending \$2,300 with AJ Tree Service for the work on Briarwood, seconded by Alan. 6 ayes, 0 nays**

Finance

Gary reporting:

1. confirmed that on Saturday he distributed the September Reconciliation Report to Council reflecting that all accounts are "in balance" – he asked if there are there any questions or comments – none were offered; he requested **a motion approving the September Bank Reconciliation Report as distributed and authorizing Council to sign the report – Alan made a motion to so move, seconded by Barb. 6 ayes, 0 nays**

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2. reported that we need to vote on a Resolution pertaining to the 2019 revenues and that he has reviewed the projected 2019 revenues and that all are in-line with 2018
3. Allan did the first reading of Resolution 480-18 a “Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor”
4. **Bud made a motion to waive the 2nd and 3rd readings of Resolution 480-18, seconded by Ken. 6 ayes, 0 nays**
5. **Keith made a motion to adopt Resolution 480-18 as an emergency, seconded by Barb. 6 ayes, 0 nays**
6. Update on Village Checkbook for the on-line reporting in OpenGov: waiting on written instructions from the Treasurer of State’s Office (TOS) to begin loading 2018 payments – uploading formats have changed and instructions are needed so this will be delayed before being offered with current financial payment information– the TOS office publicizes each new subdivision that joins this program and we have forwarded a statement from the Village to be included in the press release to be generated by that office; – any questions or comments – none were offered
7. Audit Update – questions have arrived from the Auditor and as of Saturday afternoon he has responded to all questions and we are only awaiting information from PNC Bank that is due to be received by next Friday – it is typical for questions to be submitted to a Fiscal Officer throughout the entire process so he does expect further requests for information – any questions or comments – none were offered; current deficiencies noted by Auditor – apparent lack of changes to the appropriations in 2016 & 2017 (exceeded authorized appropriations), missing employee records for tax withholdings in 2016 & 2017 – the other questions raised have been supported with documentation that he has forwarded to the Auditor’s office (support documents for two payments, the 2016 contract for police services and we are only waiting on cleared check documentation from PNC Bank that will complete all requested documentation, this far, from the Auditor)

Community Relations

Ken Reporting:

1. based on complaints raised about the children “hanging onto the basketball netting” the net has now been set at regulation height and is locked into position; Barb stated that metal nets are available if interested and that even in kid’s basketball leagues all nets are set at regulation height; Keith recommended leaving the net locked at the current height and wait to see what happens
2. confirmed that a Halloween Party and Movie will be held on October 26th between the hours of 6 to undetermined time at this point; snacks and beverages will be available and the evening will be geared towards the younger children in the community
3. Mark Krosse gave an update on Save the Lake and started off by thanking Council for passing Resolution 479-18 that has now caused the Muskingham Water District to investigate the Chippewa Lake Outlet and to bring this outlet into the Chippewa Lake District’s scope of responsibility; confirming that he e-mailed links to all of Council about the risks associated with the toxins in the lake; confirmed that he attended a Public Board Meeting hosted by Medina County Parks and that he met the new attorney for the Park District, Mr. Jeff Holland, who has chaired public meetings and specializes in conservation law; reported that Doug Green of the Park District has rewritten the rules that now allows other law enforcement agencies to be able to enforce rules and laws in addition to the Sheriff’s Department; he requested for a third time a \$1,000 donation to the Medina

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County Park District towards Save the Lake which has raised \$17,500 from local residents for this cause: Alan stated that he prefers the Village defers such action until the Park District revises the code on boat regulations and procedures as relates to Chippewa Lake; Barb feels that the Village should support this effort and Keith reported that he feels Save the Lake is doing a good job with the Park District and other agencies

- 4. Keith made a motion to bring the \$1,000 donation to Save the Lake up for a vote, seconded by Barb;** Bud asked a question before putting this up for a vote asking Mark how funds are accounted for; Mark reported that all contributions and expenses are recorded on a spreadsheet and that before any donated monies are spent a discussion takes place between the Park District and Save the Lake; Mark Reuter asked if Council will solicit the opinion of the residents and whether residents support making a donation with our tax dollars to this cause; Mayor Dodaro stated that we do not approach the residents asking for their opinions on spending monies for the Parks, beach, etc. and that she has no intention of doing so in regards to this matter; the Mayor did ask for a roll-call vote on this motion – **4 ayes, 2 nays – the motion passed the restriction of using the funds for lake algae issues only**

Buildings & Utilities

Barbara reporting:

1. confirmed that the Community Center cameras are set-up and functioning and she can now monitor the site from her home; confirmed that Johnson Controls completed the final work on the system
2. confirmed that the floors in the Community Center will be scrubbed, stripped and re-waxed on October 26th by Perkins Janitorial and she is encumbering \$500 for this work
3. confirmed that she did not contact Cross Pointe Church to power wash the Community Center as she has concerns about the “peaks” being able to be cleaned – she stated that she is tabling this task until next year

Parks

Sarah reporting:

1. read the Parks report to Council and visitors; confirmed that she provided the Parks Committee Meeting Minutes to Gary for inclusion with next month’s documentation packet
2. confirmed delaying any further service on Reese’s Pond by The Lake Doctors until further notice; Allan confirmed that he sent the letter to The Lake Doctors questioning their services and he reported that he has received Service Reports where they reported treating the pond and asked if these reports are legitimate or not; Keith stated that they never returned his calls and that he has pulled the “bubblers” and they can pick them up if they want them; Keith confirmed that it appears that they have added chemicals to the pond; Allan stated that we are still to withhold payments
3. Mayor Dodaro stated that residents have complained to her that they cannot see the flag pole nor the lake flags when they are raised; Mayor Dodaro confirmed that the Park District may provide the Village a new flag pole next year

Streets

Keith reporting:

1. confirmed that in 2016 the Village paid \$63.90 for road salt and that for 2018 the price appears to be increasing to \$80 per ton
2. confirmed that the road repair work for 2018 is done for the year

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Legal

Allan reporting:

1. confirmed the status of his 3 Court Cases: #1 Defendant found guilty of Domestic Violence and sentencing is scheduled for October 10, #2 Defendant found guilty of Domestic Violence and has to pay a \$350 fine plus court costs, #3 Defendant in a Domestic Violence case has a trial hearing set for October 19th
2. Alan questioned the invoices and service reports received from The Lake Doctors and questioned if the chemicals have been added as invoiced; Keith thought maybe half of the time the chemicals were added but the real issue is the bubblers; Alan feels that if they invoice us they need to list the chemicals used along with the amounts added and we should probably just terminate this service company; Allan will send the letter of termination to The Lake Doctors

Old Business

1. Resident Jim Reuter voiced a concern about the property at 292 Briarwood with vehicles and a boat in the yard and with no license plate on one of the vehicles; Jim Brandenburg to investigate
2. Mark Reuter asked if the Village paid for the weed-whacking that was done on Craggy Creek and the property owned by the Village; Jim confirmed that yes the Village did pay for that service; Mark stated that the work was unacceptable as they only did a small portion of what should have been done especially since Village residents are cited if they do not cut and maintain a larger area than what the Village had cut/trimmed on its property; Mayor Dodaro stated that Bud, Allan and Jim will look into this matter; Bud stated that he will get with Mark at the end of tonight's meeting to discuss this issue

New Business

1. Alan reported that the Annual Aggregation Meeting is scheduled for November 13th and he will be present representing the Village
2. Alan reported receiving a call from Circle Crest resident John Lee that he was solicited by someone from Palmco Energy and he heard about another resident also approached by them who proceeded to sign-up with them for electrical service; Allan will send a cease and desist letter to Palmco Energy; Allan read Ordinance 740-12 (Door to Door Solicitations) to Council and stated that he will send a note to be published on the Village Website pertaining to this Ordinance and its requirements for any solicitation in the Village

Public Participation

Nothing offered.

Barb motioned to adjourn at 9:02 PM, seconded by Bud. 6 ayes, 0 nays

Mayor Joanne Dodaro

Fiscal Officer, Gary Harris