

**VILLAGE OF CHIPPEWA LAKE  
REGULAR MEETING MINUTES – NOVEMBER 12, 2018**

Mayor Dodaro called the meeting to order at 7:05 PM.

A roll call was taken with the following officials present: Lowell (Bud) Hardesty, Barb Hunter, Sarah Arend, Keith Riedel, Ken Demeter, Allan Michelson – Solicitor, Jim Brandenburg – Zoning Inspector, Gary Harris – Fiscal Officer; residents Andy Weimer and Ed Stevens; visitors Chief Hall – Lafayette Fire District and Sheriff Deputy Harhay.

The Mayor thanked the Sheriff's Department and Fire Department for their participation during Halloween and also thanked Ken for the Kids Program.

The Mayor asked if everyone read and agreed with the October 8th minutes and if there were any questions or comments – none were offered.

**Bud made a motion to approve the October minutes as submitted, seconded by Keith. 5 ayes, 0 nays.**

The Mayor asked if there were any changes to the November Bill's for Approval and Gary stated that there were none; The Mayor asked for Approval of the November Bill's in the amount of \$15,265.22.

**Keith made a motion to approve the November Bill's for Payment totaling \$15,265.22, seconded by Ken. 5 ayes, 0 nays**

Council Reports:

Safety

1. Deputy Harhay reported that the Sheriff's department worked 106 hours over the last month versus the 100 hours requested by the Village; he distributed the monthly report and asked if he was to read the details and he was advised that it was not necessary
2. Barb reported that voting went well at the Community Center and that Keith had received the voting machines and Ken closed the Community Center once voting ended
3. Bud reported that the local children enjoyed the Sheriff Mounted unit and expressed his thanks for their participation
4. Chief Hall distributed the Lafayette Township Fire Department Report for the Chippewa Lake calls and stated that the hours worked are not yet known; he reported that the Fire Department will be assisting Santa as he visits children in the community on December 15<sup>th</sup>, hours to be finalized yet as they normally make between 90-100 stops in the Village; he reported that gifts can be delivered on December 11<sup>th</sup> to the Lafayette Fire Station or on December 13<sup>th</sup> at the Chippewa Lake Fire Station and that they can also accept gifts for underprivileged children in the Village and stated the need to include the associated address for the children involved
5. Mayor Dodaro stated that the Visit from Santa is the same night as the food basket hand-outs by the Lions Club

Zoning

Bud & Jim reporting:

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1. Jim read the Zoning Report to Council; Mayor Dodaro asked why the Sea Doos at 9 Parkway Path received a notice for removal – Jim reported that the units have been sitting for years with moss and algae growing on them as well as sitting on an unlicensed trailer
2. Mayor Dodaro told Jim to advise the work vehicles working at the new house construction on Shorefield to stop parking on the street due to their blocking any emergency vehicle that might need to get through that area; Jim reported that he has spoken with the builder and has recently placed calls to the builder who has not yet returned any of his calls; Mayor Dodaro advised Jim to call the property owner and have the owner make sure the vehicles are moved and suggest to the owner that they park the vehicles on the property lawn and that you may need to involve the Sheriff if the problem persists
3. Allan confirmed that he has refiled 10 charges against the property located at 89 Longacre

Finance

Gary reporting:

1. confirmed that on Saturday he distributed the October Reconciliation Report to Council reflecting that all accounts are “in balance” – he asked if there are there any questions or comments – none were offered; he requested **a motion approving the October Bank Reconciliation Report as distributed and authorizing Council to sign the report – Barb made a motion to so move, seconded by Bud. 5 ayes, 0 nays**
2. Update on the Village Checkbook for the on-line reporting in OpenGov: he confirmed uploading all payments from 2013 through October 31, 2018 to OpenGov and that he is waiting for information from OpenGov to “link” this database to Council and the Village website; he had hoped to receive the information before tonight’s meeting but it has not yet arrived – he asked if there were any questions or comments – none were offered
3. Audit Update; he confirmed that the 2016/2017 Audit is completed and that he had forwarded to Council the “preliminary report”; he reported that thus far the audit costs are \$2,235 with at least one more invoice to be received – he asked if there were any questions or comments – none were offered
4. he confirmed that when he retrieved the Village files from the Auditor, new guidelines were issued to him by the Auditor requiring added oversight by Council of the Fiscal Officer due to recent discoveries of fraud being committed at other subdivisions in the State, not in Chippewa Lake, by other Fiscal Officers/Clerk/Treasurers; the immediate changes that the Village needs to make are - (1) the Mayor is to assign one local government official, I recommend a second as well to serve as a back-up, to review and “initial off” all receipts/invoices with payments – Mayor Dodaro assigned herself and Keith Riedel, Council President to this task - (2) the same persons above are also to review the Outstanding Payments listing, generated with the monthly Bank Reconciliation Report, to confirm and “initial-off” that this report is correct as supported by the documents reviewed in (1) above - (3) all Council members are to review and sign-off on the monthly Appropriation Status Reports confirming that each has reviewed the accounts applicable to their Chair and that none of these accounts has exceeded allocated spending limits
5. he confirmed that in his opinion, these changes will not require any adjustments in how we process payments nor impact the flow of invoices, receipts or check/warrant generation; the biggest changes relate to the reviewing of such documentation is to assure everyone that no apparent overspending has taken place and that all payments agree with all invoices/receipts and to the proper payees; these changes are needed if we are to avoid any “audit findings” related to these new tasks on our next Audit
6. he reported that since we had two donations last month with specified uses for these monies, we need to pass an Ordinance establishing a new restricted fund entitled “Parks and

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Recreation”, new Fund Number 2041; Mayor Dodaro asked does this mean that the general account we previously put donations into is no longer valid and Gary reported no, so long as specific/restricted uses are not specified when the donation is made

7. Allan did the first reading of Ordinance 828-18, “An Ordinance approving amending the Certificate of Estimated Resources and declaring the same an emergency”
8. **Bud made a motion to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings of Ordinance 828-18, seconded by Barb. 5 ayes, 0 nays**
9. **Bud made a motion to adopt Ordinance 828-18 as an emergency, seconded by Barb. 5 ayes, 0 nays**
10. he distributed Tax Exempt Cards for use by Council members who, to date, have been the only members of local government to purchase supplies and materials for Village use from Hobby Lobby; Ken confirmed that they do not accept copies of these cards when he first tried to use a copy provided to him by the Fiscal Officer

Community Relations

Ken Reporting:

1. confirmed that the Halloween Party and Movie were great with good attendance and all had a wonderful time
2. announced that Breakfast with Santa will be held on either December 15<sup>th</sup> or 22<sup>nd</sup> and once all details are worked out the date will be finalized
3. Ed Stevens gave an update on Save the Lake and confirmed that he will be attending a Meeting where the Medina County Park District and Ohio Department of Natural Resources representatives will be present on Wednesday, November 14<sup>th</sup>, to discuss watercraft operating rules along with other community members; he announced that there will be a public hearing on November 27<sup>th</sup> at the Buffalo Creek Retreat, part of the Medina Park District, at 7:00 PM; part of the meeting will be to present the findings on the aqueduct and the five bio-di-jesters that are already installed around Chippewa Lake, pro-bono by IMET

Buildings & Utilities

Barbara reporting:

1. confirmed that the Community Center cameras are working fine with the capability to now observe the Community Center from home
2. confirmed that the floors in the Community Center were completed before Voting day and she reported that voting turnout was up 60%
3. confirmed that she has been doing her best to fly the flag at the Community Center and lowering it at times of national mourning and apologized for not always raising the flag back to its full extension as quickly as she should; Mayor Dodaro thanked Barb for her efforts and attention to these matters
4. confirmed that she had to purchase a new vacuum for the Community Center

Parks

Sarah reporting:

1. read the Parks report to Council and visitors
2. confirmed that she is working on next year’s beach access and boat stickers; Mayor Dodaro asked if she wanted to consider returning to the prior program where the Village hires people to assist and suggested contacting Aaron Wood as a good place to start; Sarah suggested that perhaps having the Pride Team assist may be another option

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3. mentioned that Katrina is looking into a possible change/recommendation to use a different web host for the Village website; Mayor Dodaro asked Gary about this and he confirmed that he has exchanged communications with Katrina on this matter and he thought that she might attend tonight's meeting to present her findings and recommendations
4. reported back on the effort to locate a replacement chemical for mosquito spraying in the Village; she stated that the warning associated with the current chemical applies to agricultural applications where much heavier concentrations of the chemical are applied and because of this fact, this no longer has the level of concern as first reported; she confirmed that this spray does not kill the bees
5. Ken suggested that the website be used to report Park events and Mayor Dodaro suggested that they speak with Katrina about this option

Streets

Keith reporting:

1. confirmed that for 2018 the road salt will cost \$58.18 per ton purchased through the County as long as it is available for sale to local governments and when salt supplies dwindle the county will no longer offer it for sale to other local governments; he reported that Rick Evans is looking into ways to mix in other components with the salt to extend the coverage of salt applications
2. confirmed that he and Gary will be attending the District 9, Small Government Committee meeting, on November 16<sup>th</sup> in LaGrange, as they prioritize projects for sending to Columbus for the final selection of Small Government Grant awards; he also confirmed that he will be attending the meeting on November 30<sup>th</sup> in Columbus when the Ohio Public Works Commission/ Small Government Commission determines who to award these Grants to for the 2018 cycle

Legal

Allan reporting:

1. confirmed the status of his Court Cases

Old Business

Nothing to report and nothing offered

New Business

1. Ed Stevens reported that he has been in touch with the Medina County Commissioners about water meters and "overcharging" that, he believes, is happening to those "cottages" in the Village who remove water meters annually once they are closed-up for the season; he reported that cottage owners are charged \$70 per month when there is no water usage and this is happening to forty (40) cottages in the Village
2. Ed Stevens also reported that he had his cottage water tested about one-and-a-half years ago and one of the readings came back at 664 versus a reading of 6, he wasn't sure what this was measuring and Barb mentioned that it might be "mineral content"; he reported that he had 60 responses to a survey he sent out about water quality and the need to have someone from the County come out and test the water for safe consumption; Barb reported that she had her water tested about eighteen years ago and it came back with a high mineral content which, in her case she reported, was not harmful but she did proceed to install a water softener and she has to replace her hot water tank every 5-6 years; Barb also reported that in many of the older homes that had galvanized piping, this is also a potential issue
3. Keith confirmed that the tennis court nets are down and that he and Bill Glasenapp repaired the courts this past summer with different types of materials; he reported that all of the repairs

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made are now all cracked and he feels that this is due to the “soft/shifting soil” beneath the tennis courts

Public Participation

Nothing offered.

**Barb motioned to adjourn at 8:14 PM, seconded by Ken. 5 ayes, 0 nays**

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Mayor Joanne Dodaro

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Fiscal Officer, Gary Harris