

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – MAY 14, 2018**

Mayor Dodaro called the meeting to order at 7:05 PM.

A roll call was taken with the following officials present: Ken Demeter, Keith Riedel, Sarah Arend, Alan Robbins, Barbara Hunter, Lowell (Bud) Hardesty, Allan Michelson – Solicitor, Gary Harris – Fiscal Officer and Jim Brandenburg – Zoning Inspector.

Gary distributed the list of the bills to be paid as of May 14th in the amount of \$12,211.25, asked if there were any questions or comments – none were offered

Alan made a motion to pay the Bills from their proper funds, seconded by Ken. 6 ayes, 0 nays

Minutes – April 9, 2018 Regular Meeting

Alan made a motion to approve the minutes as revised, seconded by Barb. 6 ayes, 0 nays

Special Meeting Minutes – April 18, 2018

Barb made a motion to approve the Special Meeting Minutes as submitted, seconded by Bud. 6 ayes, 0 nays

Mayor Dodaro thanked the voters for passing the Renewal Levy and stated that she views this as confidence in the Village government and the management of the funds and that no increase in the Levy millage was asked for.

Alan confirmed that the Electric Aggregation agreement that the Village currently has ends in December of 2018 and that the Village can either renew or consider signing with NOPEC as was done two years ago for natural gas; Alan introduced Patrick McNamara and Gen Costanzo representing NOPEC whereupon Patrick made a presentation of what NOPEC offers our community and why we should seriously consider “signing-up” with NOPEC; Alan thanked them for visiting and presenting to Council and that the Village will consider their information as we get closer to making a decision.

Council Reports:

Safety

Alan reporting:

1. Chief Hall presented the fire department report; he updated Council on the new Fire Station to be located at the intersection of Technology Drive and S.R. 162 and reconfirmed that the station on Heather Hedge will still remain in Chippewa Lake
2. Officer Jim Harhay presented the Medina County Sheriff’s Office Incident Report to Council
3. Alan requested to go into Executive Session at the end of the meeting to discuss the 2018 Police Contract based on the meetings held with the Township and Sheriff’s department

Zoning

Bud and Jim reporting:

1. confirmed that they met with our Solicitor to review the proposed Zoning changes and that the changes are in the process of being generated for presentation to Council before scheduling the Public Hearing

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – MAY 14, 2018**

2. Jim read the Zoning Report to Council and opened the Variance Hearing relating to 388 Craggy Creek and the request to build a two (2) story 60' x 40' Outbuilding with a bathroom on the main floor with an overall height of 29' asking for a variance of 10' versus the Code requirement of 20' setback for front yards and a 14' versus 20' driveway length
3. a public discussion took place with several Village residents commenting on this proposed variance; resident Nancy Carr raised concerns that the proposed building does not comply with the Zoning Code pertaining to front and side lot lines and set-backs in the Code; the builder for this new outbuilding and what impact might be realized to flooding that already is an issue on this street; Mr. Bill Lee with Lexington Homes, representing the property owner (KTC Properties, LLC) who wants to build this outbuilding, stated that he can investigate building a smaller structure in size and height; resident Matthew Sorgi raised concerns that this is a rental property and with the owner not on the property the use of this structure would not be well controlled and perhaps become the site of a business; resident Timothy Komjati raised concerns about fitting this size of building onto this lot and the negative appearance it would give to this street and the type of "uses" for this building; resident Eve Conley raised concerns about flooding in this area and how this structure will not make it any better; Mark Chapman, a potential buyer of a property on this street reiterated that this is a residential neighborhood which is why he is considering purchasing a property on this street; resident Edward Brisbine shared similar concerns as those raised above as well as the possible impact on property values, obstruction of the view of the lake and the aesthetically displeasing look of a building this size; resident Diana Komjati stated that the proposed outbuilding is not neighborhood friendly, that it looks more industrial and who will determine the usage for this building; resident Tamitha Sorgi raised concerns about the increased traffic, the fact that this road is small/narrow and very difficult to handle the present traffic flow and a drastic visual change if this building goes up for all the neighbors; Bill Lee stated that this community was mostly summer homes years ago and now with people moving in on a permanent basis the homes being built are larger
4. **Council then voted on the Variance as submitted for 388 Craggy Creek and the vote was 6 nays**

Finance

Gary reporting:

1. distributed the April Bank Reconciliation for review and approval signature by Council stating that there were no errors and no adjustments for April; he asked if Council wanted advanced copies before the Council Meetings and Council confirmed that they did want advanced copies
2. distributed the 2019 Budget Review comments to Council and read the report to Council; based on his review of past appropriations going back to 2014 and up through 2017 he confirmed that the budget provided to Council at the April 18th Special Meeting would remain the same as what he intends to submit to the Medina County Auditor; he asked if there were any questions or comments – none were offered
3. **Ken made a motion to approve the 2019 Budget for submittal to the Medina County Auditor and to schedule and advertise the public hearing for the budget to be held on June 14, 2018 at 7:00 PM, seconded by Bud. 6 ayes, 0 nays**
4. confirmed that The Lake Doctors increased pricing for servicing Reese's Pond by \$10 per month from \$159 to \$169 in a letter they reported sending in February; he obtained a copy of this letter after questioning the increase in the May invoice; he asked if there were any questions or comments and Council stated that Keith is doing a great job in cleaning up this pond and Keith confirmed it is his "crew" doing the great job

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – MAY 14, 2018**

5. **Bud made a motion accepting the revised rate of \$169 per month for service provided by The Lake Doctors, seconded by Alan. 6 yeas, 0 nays**
6. confirmed that the PNC Checking Account has been closed, the Money Market account at Westfield Bank has been opened with the initial deposit of \$100,000, that the Checking Account at Westfield Bank is fully functional with electronic deposits and payments being processed as well as all checks issued by the Village with no interruption in service and no issues; he asked if there were any questions or comments – none were offered
7. voiced a concern about any volunteers used by the Village and the need to sign Waivers before performing any work for the Village to eliminate potential financial exposure related to any injuries and/or payments for time worked; Allan confirmed that past signed copies should still be on file and Gary stated that he has not yet received the Village files; he stated that any new volunteers need to complete the form before any work is initiated and that he has copies available if needed
8. Allan did the first reading of Ordinance 823-18 (number assigned after the meeting), “An Ordinance waiving the residency requirement for Gary D. Harris as Fiscal Officer of the Village, approving an agreement setting forth the terms of employment of the Fiscal Officer, and declaring the same an emergency”
9. **Keith made a motion to waive the 2nd and 3rd readings of Ordinance 823-18, seconded by Alan. 6 ayes, 0 nays**
10. **Bud made a motion to approve Ordinance 823-18 that includes the agreement setting the terms of employment for the Fiscal Officer as an emergency, seconded by Alan. 6 ayes, 0 nays**
11. the Mayor confirmed that the Village phone has been disconnected; she also confirmed that Gary (330-242-9169) is to be contacted by anyone seeking a Solicitor Permit and that he is to notify Claire and Council anytime that a permit is issued; Gary confirmed that per the procedure background checks may be required which will delay the process and the Mayor confirmed that it is up to him when to conduct such a check

Buildings & Utilities

Barbara reporting:

1. confirmed that we need paper for the copier
2. confirmed that she has had communication with Spectrum regarding WIFI for the Community Center as well as monitoring capabilities, via camera, from her home; to add WIFI to the Community Center with password protection will cost \$99 to install and \$64.98 per month and to set-up the remote monitoring of the cameras will cost an additional \$39.98 per month
3. **Barb made a motion to authorize the installation of WIFI and Remote Monitoring, seconded by Ken. 6 ayes, 0 nays**
4. reported that a phone call had been left about posting Conditional Use Permits onto the street light poles for Village cable service; Jim to contact Ohio Edison to confirm if this is OK to put these notices on their utility poles

Parks

Sarah reporting:

1. expressed her gratitude to Keith and Bill Glasenapp for opening the boat ramp and to Bill again for his generating the spreadsheet for the various Park and Lake passes
2. confirmed that thus far 6 Resident Parking Permits, 69 Lake Passes, 11 Boat Stickers and 5 Ramp Keys have been purchased representing a total of \$2,540

VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – MAY 14, 2018

3. confirmed that three (3) beach attendants will be returning and that (four) 4 are being hired; also confirmed that the starting age this year will be 15 with orientation next week
4. confirmed the need for gravel for the Community Center Park and Point Park, sand needed for the beach, adding mulch and reconditioning the Bocce Ball court at Point Park all need attention
5. **Sarah made a motion to authorize spending up to \$10,000 for Park Maintenance, seconded by Keith. 6 ayes, 0 nays**
6. reported that the tennis court repairs/resurfacing were quoted at \$20,000 and that she is in the process of obtaining a second bid
7. confirmed that the tennis net is not yet installed and the Mayor asked that this be done immediately
8. confirmed that Mike Stollard, who has been spreading the mulch in the Village for years, is selling his company to one of his employees due to declining health and that he will continue to supervise the work that they are doing, Council expressed their appreciation for Mike and the wonderful job that he has done for the Village over the years
9. Council discussed the need to spray for mosquitos before Memorial Day

Community Relations

Ken Reporting:

1. confirmed that he has finished the newsletter and it will soon be going to the printers
2. reported that the Youth Art Club had the bird house painting class on April 17th and was pleased that there were 6-8 youths who attended this function
3. confirmed that the Cardboard Boat Class will be held on two (2) Saturday's in June and reconfirmed that Keith, Bob and Bud will assist as instructors; confirmed that signs will be going up in the Village about this event this upcoming Saturday afternoon

Streets

Keith reporting:

1. confirmed that the grant that was applied for last year was not awarded to the Village; confirmed that he will be applying for a grant for 2019 to rework specified street(s); confirmed that he is considering a local engineering firm for the next grant application
2. **Keith made a motion to approve up to \$20,000 for road repair work, seconded by Barb. 6 ayes, 0 nays**
3. confirmed that he is obtaining a quotation from Granger Paving to repair pot holes on Village streets
4. expressed his appreciation to Bill Glasenapp for helping to install the Village sign
5. Allan confirmed that he will be investigating beach rights related to Westfield Lakes Builders

Legal

Allan reporting:

1. one domestic violence case in court with a warrant out on the defendant who did not appear in court
2. confirmed one conviction for theft at the local convenience store with a 30-day jail sentence
3. confirmed that the owner of 258 Rustic Rook is seeking a dumpster permit
4. confirmed that the Village now owns ten (10) Village properties

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – MAY 14, 2018**

5. confirmed that the Village cannot site the owner of a boat trailer, parked/stored on a property, missing a license as the Ordinance states that the boat must be operational for this to apply
6. Mark asked if utility trailers need a license and Allan confirmed that he will look into this

Public Participation

1. a question was raised as to what Council will do about the new outbuilding variance regarding this new outbuilding and asked if they will review the “footprint rule” and stated that if the new proposed outbuilding meets current code then Council will need to approve; it was confirmed that Allan, Bud and Jim are reviewing Zoning and considering some possible modifications
2. it was stated by Council that Save the Lake is asking for support through activities and/or financial assistance; based on legal considerations Allan indicated that the Village can pay for sampling on Village properties but that is about the extent of what can be offered

New Business

1. Keith commented that the flooding concerns raised by tonight’s visitors is due, at least in part, to the lack of culverts and swales being present and/or maintained on various properties

Alan made a motion to go into Executive Session at 9:55 PM, seconded by Bud. 6 ayes, 0 nays

Allan made a motion to return to General Session at 10:48 PM, seconded by Bud. 6 ayes, 0 nays

Gary advised Council that just before going into Executive Session he was handed an invoice by Eve Conley and he asked Council for a motion to approve increasing the Bills to be Paid to a total of \$12,235.25 - **Alan stated so moved, seconded by Keith. 6 ayes, 0 nays**

Alan motioned to adjourn at 10:53 PM, seconded by Keith. 6 ayes, 0 nays

Mayor Joanne Dodaro

Fiscal Officer, Gary Harris