

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – JULY 9, 2018**

Mayor Dodaro called the meeting to order at 7:04 PM.

A roll call was taken with the following officials present: Ken Demeter, Keith Riedel, Alan Robbins, Barbara Hunter, Lowell (Bud) Hardesty, Allan Michelson – Solicitor, Gary Harris – Fiscal Officer; visitors Bill and Connie Glasenapp, Doug and Kelly Schmotzer, Andy Weimer, M. Krosse, Bob Williams, Dennis and Pamela Mohn.

The Mayor thanked Ken for doing a great job with the Fishing Derby and announced that the third generation of Riedel's won the Boat Race.

The Mayor announced that Sarah Arend and Jim Brandenburg were unable to attend tonight's meeting.

The Mayor asked if everyone read and agreed with the revised June 11th minutes and if there were any questions or comments – none were offered

Alan made a motion to accept the corrected minutes as released on July 7th, seconded by Keith. 5 ayes, 0 nays.

The Mayor asked if everyone read the July Bill's for Approval and asked if there were any additions – **Keith made a motion to increase the July Bill's for Approval by an additional \$11,000.00 for street repairs, seconded by Barb. 5 ayes, 0 nays**

Keith made a motion to approve the July Bill's for payment with the \$11,000.00 increase, seconded by Barb. 5 ayes, 0 nays

Council Reports:

Safety

Alan reporting:

1. Announced that Chief Hall was unable to be here tonight and that he will e-mail the report for the next meeting
2. Alan read the Medina County Sheriff's Office Incident Report to Council and reported that the number of calls were slightly lower than usual for this time of year
3. Alan reviewed the background on the upcoming new contract for the Sheriff patrols in the Village; reported that Lafayette Township has signed up with Medina City Police for their patrols and that it was determined that the Medina City Police organizational structure did not fit our needs; reported that we will have dedicated deputies for the Village who already know our Ordinances, that the targeted hours for patrolling will be 80 per month, January thru May, 120 hours June thru September and 100 hours October thru December; reported that our costs will be \$27.63 per hour plus fuel charges and no charges for vehicles used to patrol; Mark asked about jurisdiction on Lake Road since Lafayette is responsible for N. bound and Chippewa Lake for S. bound vehicles – Allan responded that both jurisdictions can ticket a vehicle, no matter the direction being traveled on Lake Road
4. Allan did the first reading of Ordinance 824-18 "An Ordinance approving an agreement for law enforcement services for the Village with the Medina County Sheriff, effective September 1, 2018 through December 31, 2019 and declaring the same an emergency"
5. **Keith made a motion to waive the 2nd and 3rd readings, seconded by Alan. 5 ayes, 0 nays**

VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – JULY 9, 2018

6. Ken made a motion to accept the Ordinance as an emergency, seconded by Alan. 5 ayes, 0 nays

Zoning

Bud reporting:

1. Bud read the Zoning Report to Council received from Jim
2. Bud requested that we go into Executive Session on a personnel matter before adjourning for the evening
3. Some of the visitors present raised concerns about the condition of the property at 258 Rustic Rook as well as safety issues related to this property; after some discussion it was agreed that Allan will call the owner of the property about the concerns, advise them that they will be cited and he will also contact Jim on this matter as well

Finance

Gary reporting:

1. confirmed that on June 30th he sent all government officials the June Bank Reconciliation Report reflecting that all accounts are “in balance”; he asked if there were any questions or comments – none were offered
2. **Barb made a motion approving the June Bank Reconciliation Report, as distributed, and authorizing Council to sign the report, seconded by Ken. 5 ayes, 0 nays**
3. confirmed that he distributed the first half financial results for the Village tonight and drew their attention to page 3 of the Revenue Status Report where it shows collecting 47% of total revenues as of the end of June and he reported that he sees no issues or concerns with revenues at this time; he drew Council’s attention to page 4 of the Appropriations Report where the Year To Date spending is at 41% versus 50% for mid-year spending of Encumbered Reserves – here again he stated that he has no concerns with the spending levels and where the Village is at in this regard
4. confirmed sending an e-mail to Village officials on June 18th to explore the Village of Burbank’s website containing the Checkbook released for public viewing as a part of the OpenGov transparency program initiated by the Treasurer of State’s Office; he asked if anyone had an opportunity to check this out and Barb confirmed that she had and that it reflects what is now reported on the monthly Payables for Approval; he stated that this software also offers the opportunity for anyone viewing the “Checkbook” to send him a question, via this software, about any Warrant that has been issued thus allowing him to respond immediately to any questions about Village spending – he asked if there were any questions or comments – none were offered; he asked for a motion authorizing him to proceed
5. **Barb made a motion authorizing the Fiscal Officer to set-up the Chippewa Lake Checkbook in OpenGov and to access, submit and share our local governments expenditure information with the State Treasurer’s Office for posting onto the OpenGov transparency website and to authorize our website supervisor to set-up the Checkbook on our Village website, seconded by Alan. 5 ayes, 0 nays**
6. he voiced his concern about uninsured deposits when our checking account exceeds \$250,000 and he explained his research on the Star Ohio account where we have a minimal deposit; they offer no charge on deposits or withdrawals with no limitation on the number of transactions over any given period of time; he requested approval from Council to move monies into and out of the Star Ohio account whenever we are at \$250,000 or more in our

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – JULY 9, 2018**

checking account; Alan asked if the Star Ohio is an insured account and Gary responded with “yes” and he was asked by Alan what rates of interest are paid versus our current Money Market account – Gary responded with “he thought the Money Market was at 1.5% and Star Ohio was at 1.67%”

7. **Barb made a motion to authorize the Fiscal Officer to transfer monies from the General Fund into the Star Ohio account anytime the balance in the General Fund is at or above \$250,000 and to transfer monies out of the Star Ohio account into the General Fund to meet operating expenses as needed, seconded by Alan. 5 ayes, 0 nays**
8. he updated Council on the Audit preparation that he has been working on since June 11th and his goal of attempting to have 2016 and 2017 ready for pick-up by July 20th before he leaves the area for one week
9. he confirmed that since he will be out of town he will not be able to submit the Meeting Minutes on the 25th but rather will release them by July 31st

Community Relations

Ken Reporting:

1. he stated that the Fishing Derby went well and that all had fun except the hot weather limited the number of fish that were caught
2. announced that there will be a Water Festival within the next few weeks and the Mayor recommended that this take place over Labor Day; he stated that he would like to use the donation made to the Village to purchase and install a basketball hoop from Pro-Dunk, a Medina supplier, that comes with a lifetime warranty for a cost of \$2,497
3. **Ken made a motion to authorize spending up to \$2,497 to purchase and have installed the basketball hoop on the south end of the Community Center parking lot, seconded by Barb. 5 ayes, 0 nays**

Parks

Keith reporting for Sarah:

1. Keith read Sarah’s report
2. the Mayor commented on the fine job being done by Sarah as well as those on Council and in the community who assist her
3. Doug Schmotzer suggested to Council that they contact the Ohio Department of Natural Resources to see if they will restock the lake; Ken thought that this was a good idea and hoped that they could do that for the Village

Buildings & Utilities

Barbara reporting:

1. announced that Eve Conley resigned from cleaning the Community Center and announced that she has found a replacement
2. **Barb made a motion to hire Melanie Winship at a rate of \$12.00 per hour to clean the Community Center one to two times per month, seconded by Keith. 5 ayes, 0 nays**
3. confirmed that she made arrangements with West Companies to install an external hard drive needed for the cameras to function at the Community Center for a cost of \$250-\$300 within the next few weeks
4. confirmed that Cross Point is asking for assistance in cleaning up around the Community Center

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – JULY 9, 2018**

5. confirmed that there are still issues about some of the children taking gravel from the playground and dumping it into drains; Council suggested sending a letter from the Solicitor to the parents about the mischief and warning of potential further actions
6. confirmed that she is behind schedule in getting the new printer, delivered by Bud, up and running and plans to set it up this evening after the meeting

Streets

Keith reporting:

1. confirmed that we have completed street paving for this year
2. confirmed that Lake Doctors is not responding to his calls about the malfunctioning “pond bubbler”
3. confirmed that he will revisit the poison ivy and sludge as well as dead trees and high grasses in the low area around the pond
4. confirmed that, with input from the Fiscal Officer, he is planning to proceed to have the next street project classified as a “storm sewer project” as this allows up to 30 years to repay the loan which he also plans on doing as opposed to “drawing down” Village funds and those Village funds can be earning interest while we repay a zero interest loan

Legal

Allan reporting:

1. confirmed that he has 2 domestic violence cases in court at this time
2. updated Council on 585 Lake Road, next to Cross Point Church, that the property will be going into a Tax Foreclosure Sale and if the property does not sell it will then attempt to be sold by having two Medina County Auditor foreclosure sale attempts and if this fails there may be a chance that the Auditor might waive the taxes due if the Village wants to secure title to the property
3. Alan reported that he received, in the mail, an Offender Record for someone residing in the Village – Allan asked to review the document and report back to Council

Old Business

1. some of the residents in attendance expressed appreciation to Keith for the fine job that he is doing on the streets in the Village

New Business

1. Alan reported that he has received a letter from NOPEC requesting that the Village assign someone to become a voting member representing the Village
2. **Barb made a motion to appoint Alan as the Village Representative as a voting member, seconded by Bud. 5 ayes, 0 nays**
3. Alan reviewed the two public hearings held on June 21st and 26th on the electric aggregation project; NOPEC who has the current contract that expires the end of this year offered on-line tools for the public with two pricing programs with discounts offered; Green Energy, representing First Energy, who has filed Chapter 11 and will be sold to some currently unknown buyer, was also present and offered Grant options payable to the Village, energy upgrade assistance and offered an LED street lighting program; Aspen Energy out of Dublin, Ohio representing Dynergy/Vistra also offered a Grant program but did not have a street lighting program available; Alan also read from a spread sheet provided by Ohio Edison who he intends to call on this subject as well

**VILLAGE OF CHIPPEWA LAKE
REGULAR MEETING MINUTES – JULY 9, 2018**

4. the Mayor expressed her appreciation to Alan for handling this project for the Village and for the excellent job that he is doing
5. he stated that Council needs to make a decision on the Aggregation matter at the next Council meeting

Public Participation

Nothing offered

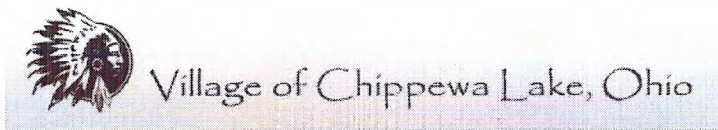
Bud made a motion to go into Executive Session on a personnel matter, seconded by Ken at 8:43PM

Bud made a motion to return to General Session at 9:35 PM, seconded by Alan.

Bud motioned to adjourn at 9:36 PM, seconded by Ken. 5 ayes, 0 nays

Mayor Joanne Dodaro

Fiscal Officer, Gary Harris



P.O. Box 25
24 Circle Crest Drive
Chippewa Lake, Ohio 44215-0025

Bill's to be approved at the August 13, 2018 Council Meeting:

Joanne Dodaro	Aug. Salary	216.85
Jim Brandenburg	Aug. Salary	564.94
Jim Brandenburg	Aug. Cell Phone Allowance	15.00
Allan Michelson	July Salary	613.43*
Gary Harris	July Salary	1012.18*
Gary Harris	Office Supplies & Postage	96.40
Bud Hardesty	Reimburse Village Printer & Toner	249.85*
Sarah Arend	Park Supplies	68.74
Ken Demeter	Fishing Derby Supplies	125.33
Keith Riedel	Mileage, Flags & H/W, Steel Plate	388.92
Barb Hunter	Mulch for Community Center	55.00
Chase Demeter	July Earnings	311.98*
Morgan Hallock	July Earnings	192.37*
Jeffery Hurst	July Earnings	114.59*
Joshua Khalil	July Earnings	223.91*
Michelle Morrison	July Earnings	232.43*
Michael Steward	July Earnings	431.09*
Kristina Thompson	July Earnings	642.61*
Katelyn Young	July Earnings	466.06*
OPERS	July Employee/Employer	1,197.60*
Ohio Edison	July Billing	1,559.95*
Lafayette Township	1 st Half 2018 Sheriff Services	18,000.00*
Lafayette Township	August Sheriff Services	3,000.00*
Pro Touch Lawn Care	June 30 mow, July 2 Bush Hog	1,050.00
Columbia Gas	July Billing	30.18*
The Lake Doctors (ON HOLD)	July Billing	169.00
Spectrum	July Billing – WiFi & Video	112.06*
U.S. Treasury	2 nd Qtr. 2017 – Federal & Medicare Taxes	728.13*
U.S. Treasury	3 rd Qtr. 2017 Correction – Federal &	14.86*

	Medicare Taxes	
U.S. Treasury	4 th Qtr. 2017 – Federal & Medicare Taxes	620.21*
U.S. Treasury	1 st Qtr. 2018 – Federal & Medicare Taxes	1,198.06*
U.S. Treasury	2 nd Qtr. 2018 – Federal & Medicare Taxes	776.54*
Medina Cty. Sanitary Eng.	July Billing Water & Sewer	114.60
U.S. Postal Service	Annual Box 25 Rental Fee	72.00*
Bureau of Workers Comp.	August Billing	43.90*
AJ Tree Service	Beachside Tree Removal	1,000*
AJ Tree Service	Bungalow Bay Tree Removal	800.00
Kids World	Basketball Hoop & Installation	2,497.00*
Hook – N- Haul	Tow Vehicle from Village Property	100.00
Pro Touch Lawn Care	July Service and 8/11 Brush Hog	1,275.00

Total: \$40,380.77

*check/payment released prior to meeting

Village of Chippewa Lake

Zoning Report - August

- 266 Rustic Rook** - A notice was issued for expired plates on the minivan.
- New plates will be on before the next meeting in September.
- 85 Clover Cliff** - A Warning Notice was issued for dilapidated shed removal.
- The owner is having the shed restored.
- 9 Parkway Path** - A Warning Notice was issued for expired plates/inoperable vehicle.
- Extension.
- 368 Craggy Creek** - A Warning Notice was issued for dilapidated shed to be restored or removed.
- Corrected.
- 501 Shorefield** - A Warning Notice was issued for building in the Village right of way.
- Corrected.
- 206 Rustic Rook** - A Warning Notice was issued for high grass and weeds.
- Corrected.
- 161 Brookshore** - A Warning Notice was issued for high grass and weeds.
- 27 Circle Crest** - A Warning Notice was issued for placement of a shed without a permit.
- 161 Rockridge** - A Warning Notice was issued for premises conditions.
- 87 Longacre** - A letter was delivered to the owner of the property for the outstanding violations of the property maintenance code.

Permits

18-028 - 168 Brookshore Drive
PN# - 048-28A-04-215
Permit - Deck

18-029 - 368 Craggy Creek
PN# - 048-28A-01-063
Permit - Dumpster

- **Hearing for a Conditional Use Permit concerning the use of the right of way for underground fiber optic cable to be installed.**
- **Discussion for special permission to add a hard surface to the right of way for the use of a ramp on the property of 501 Shorefield.**
- **Hearing for a Variance concerning 494 Shorefield. This involves an addition next to an existing foundation encroaching the front yard setback. Also, a front porch to be added encroaching the front yard setback.**